

REGULAR MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, August 17, 2021, at 8:15 a.m.

LOCATION: First Floor – Board Room, Becker County Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Nelson. Commissioners in attendance: Nelson, Knutson, Okeson, Grimsley and Vareberg; County Administrator, Mike Brethorst, and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following change: Under Highway: Add: Number 3: Hay Cutting – Spring Creek Township. (Grimsley, Knutson), carried.
4. It was moved and seconded to approve the minutes of August 3, 2021, with the requested changes. (Knutson, Grimsley), carried.

Commissioners:

1. Open Forum: No one was present.
2. Reports and Correspondence: Reports were provided on the following meetings:
 - a. Commissioner Vareberg: Human Services Committee.
 - b. Commissioner Grimsley: Development Achievement Center (DAC), Human Services Committee, and MCIT.
 - c. Commissioner Okeson: Sheriff's Committee and attended Airport Expansion - Open House/Ribbon Cutting on August 13th.
 - d. Commissioner Nelson: Finance Committee.
 - e. Commissioner Knutson: Finance Committee and Sheriff's Committee.
3. Appointments:
 - a. It was noted that Board Member, Bob Merritt, has retired from the Planning Commission and his vacant position will need to be advertised for District 2.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over-90 Day Claims, and Additional, as presented:

- a. Auditor Warrants (Tuesday Bills):
 - i. 08/03/2021 in the amount of \$ 70,149.29
 - ii. 08/10/2021 in the amount of \$ 59,812.36
for a total amount of \$ 129,961.65
- b. Over-90 Days:
 - i. Aramark – dated 02/03/04/2021 – in the amount of \$381.94 (invoices were lost).
 - ii. Central Door & Hardware – dated 03/09/2021 – in the amount of \$483.00 (just turned in).
 - iii. LiftOff – dated 12/02/2020 – in the amount of \$200.00 (invoice just received).
 - iv. Further – dated 04/05/2021 – in the amount of \$858.40 (invoice just turned in).
 - v. Graybar – dated 03/06/2021 – in the amount of \$265.91 (invoice just turned in).
 - vi. MR Sign – dated 03/19/2021 – in the amount of \$12,143.16 (invoice just turned in).
 - vii. MEND Correctional – dated 01/01/2021 – in the amount of \$16,634.50 (lost invoice).
 - viii. MCCC – dated 04/13/2021 – in the amount of \$125.00 (invoice just misplaced).
 - ix. MnDOC – dated 04/08/2021 – in the amount of \$1,245.00 (invoice just turned in).
 - x. Nardini – dated 04/22/2021 – in the amount of \$340.15 (invoice just turned in).
 - xi. O’Day – dated 04/29/2021 – in the amount of \$657.00 (invoice just turned in).
for a total of \$33,334.06
- c. Additional:
 - i. Zoning credit card charge – missing receipt in the amount of \$28.04.
 - ii. Sheriff’s Dept. credit card charge – missing receipt in the amount of \$36.54.
for a total of \$64.58
 (Knutson, Okeson), carried.

- 2. It was moved and seconded to approve the Human Services claims for Human Services, Public Health, and Transit, as presented. (Grimsley, Okeson), carried.
- 3. It was moved and seconded to approve the purchase of 100 new desktop phones to replace old phones that are not compatible with system upgrades and to accept the low quote at a cost of up to \$9,144.95. (Knutson, Okeson), carried.

Auditor-Treasurer – Mary Hendrickson presented:

1. Licenses and Permits:

- a. It was moved and seconded to approve the revision of Resolution 07-21-1A, which was approved at the Board meeting of July 6, 2021, for a Gambling Permit to conduct a raffle for the Cormorant Lions Club at the Cormorant Community Center in Cormorant Township, with a change in the date of the raffle to include September 23 and September 24, 2021. (Knutson, Grimsley), carried.
2. It was moved and seconded to accept the June 2021 Cash Comparison and Investment Summary, as presented. (Grimsley, Knutson), carried.
 3. It was moved and seconded to approve Resolution 08-21-2A, that the terms of the upcoming Tax Forfeited Land Sale shall be ten percent (10%) down on the day of the sale plus all costs associated with the sale of said parcels, with balance of the total bid value due within thirty (30) days from the date of the sale, and with the sale to commence at 10:00 a.m., Saturday, October 23, 2021, and the County Auditor to publish a notice of sale as provided by law. (Knutson, Okeson), carried.

Sheriff – Todd Glander presented:

1. It was moved and seconded to approve the switch over of 24 phones and jet packs from Verizon to FirstNet for both cellular and data needs, for a dedicated network for public safety and at no additional cost to the County. (Knutson, Okeson), carried.

Land Use – Environmental Services – Steve Skoog presented:

1. It was moved and seconded to approve Resolution 08-21-2B, in consideration of transportation costs, to declare the 2021 Market Price for Mixed Municipal Solid Waste disposal at \$68.64 per ton. (Knutson, Vareberg), carried.
2. It was moved and seconded to approve the Capital Purchase request for a 2021 John Deere 624P Pay Loader from RDO Equipment at a cost of \$225,073.36 less \$70,000.00 for trade-in value of a 2014 CAT 638K, with a net cost of \$155,073.36. (Knutson, Vareberg), carried. It was noted that the quote includes installing foam in the loader tires and a full five-year warranty.

Planning & Zoning – Kyle Vareberg presented:

1. New Business –

- a. It was moved and seconded to concur with the Planning Commission (August 9, 2021), to approve the application as submitted by Danny M. Olson for a Final Plat for Royal Oaks, for the project located at TBD County Hwy. 4, Lake Park, MN (Parcel #: 06.0248.005). (Okeson, Knutson), carried.

2. Zoning Ordinance Amendments –

- a. It was moved and seconded to concur with the Planning Commission (August 9, 2021), to approve the amendment, as presented, to Zoning Ordinance: Chapter 2, Section 2, Letter A. – Planning Commission; Creation and Membership: “to allow any member of the Board of Adjustments to serve as the required member instead of only the Chairperson of the Board”. (Knutson, Grimsley), carried.
- b. It was moved and seconded to concur with the Planning Commission (August 9, 2021), to approve the amendment, as presented, to Zoning Ordinance: Chapter 5, Table 5-1, Letter E. – Commercial Planned Unit Development: “to require all commercial planned unit developments to be designated as a conditional use in any zoning district”. (Grimsley, Knutson), carried.

3. Final Plat Acknowledgements –

- a. It was moved and seconded to approve the Final Plat Acknowledgement (two-mile extraterritorial) submitted by Lee W. Carlson and Kristina L. Carlson for Rock Ridge in Burlington Township. (Okeson, Grimsley), carried.
- b. It was moved and seconded to approve the Final Plat Acknowledgement (two-mile extraterritorial) submitted by Gary P. Heitkamp and Carolyn I. Heitkamp for Anchor Klein in Detroit Township. (Knutson, Vareberg), carried.

Highway – Jim Olson presented:

1. Hay Cutting – Spring Creek Township –

- a. Due to the drought and shortage of hay, a property owner inquired about cutting of hay in Spring Creek wetland back area owned by the County. The property owner is looking for direction from the Board on how best to proceed. There was overall support by the Board to move forward with cutting the hay, with the

recommendation made to only cut upland, to avoid the wetland areas, and specifically to not cut in the Federal Wetland Banking area.

Highway Engineer, Jim Olson, will contact the three property owners to give them the opportunity to express any interest in cutting the hay, with the understanding that it would need to be done relatively soon.

2. Heartland Trail – CSAH 10 to Frazee – Easement Acquisition –

- a. Discussion was held regarding the Heartland Trail project – CSAH 10 to Frazee, with it noted that the trail route will reside in TH 10 right-of-way and encounter a wetland area (map provided). Two options were discussed - to keep the trail within the right-of-way and construct it through a portion of the wetland, which will require mitigation, or to circumvent the wetland area by purchasing an easement area from the adjacent property owner. The request is for the Board to consider acquiring an easement with later reimbursement by the MN-Department of Natural Resources.

Following discussion, Highway Engineer, Jim Olson, was directed to move forward with negotiating the best price with the property owner for an easement, as discussed, and to come back to the Board, with the preference being to route the trail around the wetland area, if possible.

3. Closed Session – West Lake Drive Project –

- a. It was moved and seconded to approve Resolution 08-21-2C, to close the meeting pursuant to the attorney-client privilege, as per MN State statute; to obtain legal advice in a confidential manner relative to Right-of-Way legal proceedings for the West Lake Drive Project. (Knutson, Okeson), carried.
- b. Closed Session.
- c. It was moved and seconded to open the meeting back into regular session. (Knutson, Grimsley), carried. Administrator Brethorst stated the Closed Session discussed legal advice pertaining to Right-of-Way legal proceedings.

Regular Session:

Being no further business, Chair Nelson adjourned the meeting.

/s/ Michael M. Brethorst
Michael M. Brethorst
County Administrator

/s/ Barry Nelson
Barry Nelson
Board Chair