

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: TUESDAY, September 17, 2019 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Okeson. Commissioners in attendance: Okeson, Nelson, Knutson, Grimsley, and Skarie; County Administrator, Michael Brethorst, and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda, as presented. (Grimsley, Knutson), carried.
4. It was moved and seconded to approve the minutes of September 3, 2019, with the requested changes. (Knutson, Grimsley), carried.

Commissioners

1. Open Forum:
  - a. Clark Lee noted that the request for a Conditional Use Permit (CUP) recently denied by both the Planning Commission and Board of Commissioners, has been submitted again by Richard and Dana Laine for a Commercial Planned Unit Development (PUD), a proposed 14 Unit RV Park to be located on the east side of Big Toad Lake, with no changes made to the request or project.

Mr. Lee also expressed his concerns and asked for a review of the Becker County Ordinance relative to tabling requests to the Planning Commission, especially when no changes have been made to a request and/or project.

Discussion was held, with it noted by the Board that this issue would need to be reviewed by the Ordinance Review Committee for their recommendations.
  - b. Jennifer Thompson, a representative of the Coalition of Lake Association (COLA), expressed concerns with the request coming forward again by Richard and Dana Laine for a Commercial Planned Unit Development (PUD), as noted above; adding that many of the lake residents are not here at this time of year to attend another hearing. She also commented on the number of docking slips being requested, 21 docking slips for 14 RV sites; with the maximum number allowed to be no greater than the number of units, per the Becker County Zoning Ordinance.

2. Reports and Correspondence: The Commissioners reported on the following meetings:
  - a. Commissioner Knutson: Economic Development Authority (EDA) Budget meeting, Sheriff's Committee, and Courthouse Committee.
  - b. Commissioner Nelson: Courthouse Committee, Association of MN Counties (AMC) Fall Policy Conference and Minnesota Rural Counties (MRC) meetings, and Becker County Complete Count Census Committee.
  - c. Commissioner Skarie: Human Services Committee.
  - d. Commissioner Grimsley: Development Achievement Center (DAC), Becker County Historical Society & Museum, and Heartland Trail meetings.
  - e. Commissioner Okeson: NW Emergency Communications Board, Becker County/Detroit Lakes Airport Commission, and AMC Fall Policy Conference.

County Administrator, Mike Brethorst, reported on his attendance at the AMC Fall Policy Conference. He also reported on updates relative to the purchase of the Minimum Security Facility, a meeting with the City of Detroit Lakes regarding the Detroit Lakes Two-Mile Buffer, and on the Optical Sorter and Restoration for the Transfer Station. He also noted that another judge will be coming soon to Becker County, to serve on a part-time basis, with the position shared with another County.

3. Appointments: There were none.
4. Board Chair Okeson recommended that any of the commissioners planning to attend the 2019 AMC Annual Conference in St. Cloud, contact Administration as soon as possible, for registration and hotel accommodations.

County Administrator – Mike Brethorst presented:

1. It was moved and seconded to approve and adopt the Second Amendment to the Prairie Lakes Municipal Solid Waste Authority – Joint Powers Financing Agreement, as presented, to refinance \$7,160,000.00 of general obligation bonds for the Perham Resource Recovery Facility. (Knutson, Nelson), carried.
2. It was moved and seconded to accept the Victims of Crime Act (VOCA) Grant – Renewal for 2019-2020, in the amount of \$71,000.00, contingent upon State approval of the grant to Becker County; and to authorize signing for said grant, if awarded. (Nelson, Skarie), carried.
3. It was moved and seconded to approve Resolution 09-19-2E, as presented, to approve the commitment of funds in the amount of \$709,787.09, to pay for future costs related to the construction of the Detroit Lakes/Becker County Airport - Runway Project. (Grimsley, Skarie), carried.

4. It was moved and seconded to approve Resolution 09-19-2F, that Becker County will pledge \$1 million in funding towards the Becker County Historical Society & Museum's Building Project, and if additional funds are required and requested, further consideration will be given; and that the Becker County Board of Commissioners approves and supports any proposed MN State Legislation during this current 2019 bonding cycle, for any bond funding for the Building Project. (Grimsley, Nelson), carried.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, and Over-90-Day Claims, as presented:
  - a. Auditor's Warrants (Tuesday Bills):
    - i. 09/03/2019 in the amount of \$ 213,696.91
    - ii. 09/10/2019 in the amount of \$ 38,182.18For a total amount of..... \$ 251,879.09
  - b. Over-90-Days:
    - i. Alco Pro in the amount of \$135.75 from December 2018 (invoice just received);
    - ii. Alliance Pest Protection in the amount of \$872.96 from February 2019 and April 2019 (invoice just received);
    - iii. Anglo American Oil in the amount of \$50.00 from June 2019 (invoice just turned in).

(Grimsley, Knutson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Tobacco License-Renewals as follows:
  - a. Seven Sisters – Lake View Township;
  - b. Northwoods Recreation, LLC – Ice Cracking Lodge – Round Lake Township;
  - c. Chief Corner Store, Inc. – Pine Point Township;
  - d. Community Coops of Lake Park – Lake Park Township.(Knutson, Nelson), carried.
2. Budget Discussion:
  - a. County Administrator, Mike Brethorst, presented three options for setting the Preliminary Maximum Tax Levy for 2020. He also provided an overview on reports he provided relative to Key Fiscal Indicators for Becker County, which included a Budgetary Comparison of General Funds, with the data pulled from

Audited Financials, along with Becker County Taxes Payable 2020 Estimates, and Levy Budget Comparison – TNT. Discussion was held with the Finance Committee providing their recommendations.

- b. It was moved and seconded to approve Resolution 09-19-2A, as presented, that the proposed 2020 Maximum Tax Levy for Becker County be established at \$21,946,080, with the final levy to be established before December 31, 2019, representing a 2.99% increase over the 2019 levy amount, and that a public meeting (Budget Hearing) to discuss the 2020 Budget will be held on December 12, 2019 at 6:01 p.m. in the Board Room of the Becker County Courthouse. (Nelson, Knutson), carried.
  - c. It was moved and seconded to approve Resolution 09-19-2B, to include a Housing & Redevelopment Authority Tax Levy in the amount of \$140,000.00 in the 2020 Budget, for the purpose of funding housing and economic related activities of the Becker County Economic Development Authority. (Nelson, Grimsley), carried.
3. It was moved and seconded to accept the July 2019 Cash Comparison and Investment Summary, as presented. (Grimsley, Knutson), carried.

Assessor: Abatements: County Assessor, Steve Carlson presented:

1. It was moved and seconded to approve the following abatements, as presented:
  - a. PIN #: 33.8015.000 – Toad Lake – in the amount of -\$184.00, due to License Paid – Travel Trailer;
  - b. PIN #: 49.0124.691 – City of Detroit Lakes – in the amount of -\$2,622.00, due to Clerical Error.With the total abatements at -\$2,806.00.  
(Knutson, Nelson), carried.

Sheriff: Sheriff Todd Glander presented:

1. It was moved and seconded to approve Resolution 09-19-2C, as presented, to approve the agreement with the MN Department of Natural Resources – Division of Enforcement for the Off-Highway Vehicle (OHV) Enforcement Grant Renewal for Fiscal Years 2020 and 2021, effective July 1, 2019 through June 30, 2021, with the County reimbursed up to \$7,322.00 per year for a total of \$14,644.00. (Knutson, Skarie), carried.
2. It was moved and seconded to approve the sale of Department Issued/Forfeited/Unclaimed Firearms, as presented, to a Federally Licensed Firearm Dealer, to sell as one lot which will include ten (10) shotguns, five (5) rifles and five (5) pistols; to post on the Becker County website with viewing dates to be determined, to solicit bids from dealers in Becker County and to sell through sealed bids. (Skarie, Knutson), carried. It was

noted that the contact persons will be Sheriff Todd Glander and Chief Deputy Shane Richard. The suggestion was also made to donate to local municipalities, if there is a need.

3. It was moved and seconded to approve the increase in the Jail Boarding Per Diem from \$55.00/Day to \$57.50/Day, to stay consistent with the MN Department of Corrections agreement, which is the same, with an additional increase in the fee to \$60.00/Day on July 1, 2020. (Knutson, Skarie), carried.
4. It was moved and seconded to approve the increase in the Sheriff's Contracted Service Price from \$55.00/Hour to \$100.00/Hour, to be the same or similar as other agencies. (Knutson, Skarie), carried.

Planning & Zoning: Kyle Vareberg presented:

1. It was moved and seconded to concur with the Planning Commission (September 10, 2019), to approve the application as submitted by SNBA Development, LLC, for a Final Plat for a Common Interest Development (Toy Locker – Phase 2), for four (4) units (units 7-10), for the project located at 20488 County Highway 20, Detroit Lakes, MN. (Knutson, Skarie), carried.
2. It was moved and seconded to concur with the Planning Commission (September 10, 2019), to approve the application as submitted by T & T Repair and Storage, for a Conditional Use Permit (CUP) for a boat storage, with the project located at SW Townline Road (Tax I.D. #: 17.1252.984 – Townline Acres); to include all of the "Findings", as presented, and with the stipulations the owner of the property has placed on the property and in the business plan; with no water, sewer, or public utilities at the site, boat storage inside with no overnight parking or storage outside, no customers at the site, and that the CUP is not transferable to any other owner, that the CUP would then expire. (Skarie, Nelson), carried 4-1.
3. It was moved and seconded to concur with the Planning Commission (September 10, 2019), to approve the application as submitted by Levi and Wilma Miller for a Conditional Use Permit (CUP) for a sawmill, with the project location at 44595 State Highway 87, Frazee, MN. (Knutson, Skarie), carried.
4. It was moved and seconded to concur with the Planning Commission (September 10, 2019), to approve the application, as submitted by Edward and Leah Miller, for a Conditional Use Permit (CUP) for a sawmill, with the project located at 15961 County Highway 39, Frazee, MN. (Knutson, Skarie), carried.

Human Services: Denise Warren presented:

1. It was moved and seconded to approve Resolution 09-19-2D, to hire a full-time Social Worker, due to a resignation, through the normal hiring process and if filling that vacancy creates another vacancy in Human Services, to then fill that vacancy also. (Skarie, Grimsley), carried.
2. It was moved and seconded to approve the Human Services claims for Human Services, Public Health, and Transit, as presented. (Grimsley, Skarie), carried.

Being no further business, Board Chair Okeson adjourned the meeting.

Following the meeting, the commissioners and department heads met for Lunch Bunch in the 3<sup>rd</sup> Floor (EOC) meeting room at the courthouse, with County Administrator, Mike Brethorst, providing.

/s/ Michael Brethorst  
Michael Brethorst  
County Administrator

/s/ John Okeson  
John Okeson  
Board Chair