

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, March 19, 2019 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Okeson. Commissioners in attendance: Okeson, Grimsley, Nelson, Knutson, and Skarie; County Administrator, Michael Brethorst, and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Remove the agenda item at 9:35 a.m.: West Central MN Communities Action, Inc.: 2018 Annual Report & Update; Under Land Use Department - Environmental: Add: Approval of Solid Waste Collection License #24 for Mackner Disposal; Under Land Use Department – Parks & Recreation: Replace Resolution 03-19-2B, with “Revised” Resolution 03-19-2B, and Under Sheriff: Remove: Ceremonial Swearing in of new Deputy, Brandon Meyer. (Knutson, Grimsley), carried.
4. It was moved and seconded to approve the minutes of March 5, 2019, with the requested changes. (Knutson, Grimsley), carried.

Commissioners

1. Open Forum: No one was present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Grimsley: Human Services Committee, Finance Committee, Land of the Dancing Sky, and Heartland Multi-Purpose Recreational Trail meeting.
 - b. Commissioner Okeson: Sheriff’s Committee, NW Emergency Communications Board, and Jail Diversion Committee meeting.
 - c. Commissioner Knutson: Courthouse Committee and Safety Committee.
 - d. Commissioner Nelson: Minnesota Rural Counties (MRC), and Wild Rice Watershed District – One Watershed-One Policy Committee.
 - e. Commissioner Skarie: Becker County Sr. Council on Aging and Partnership-4Health Board.
3. Appointments: There were none.

County Administrator: Michael Brethorst presented:

1. It was moved and seconded to approve Resolution 03-19-2D, the “City of Detroit Lakes/County of Becker Resolution Authorizing Acquisition of Property Required for

Airport Improvements”, as outlined in said resolution and as identified in Exhibit A (attached). (Grimsley, Skarie), carried.

2. It was recommended that a draft resolution be brought forward at the next Board meeting, approving Becker County’s support of the North Country Food Bank Capital Campaign for a new building. The Commission will discuss placing administrative guidelines on the funds at the April 2nd meeting.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over-90-Day Claim, and Additional Item, as follows:

- a. Auditor’s Warrants (Tuesday Bills):
 - i. 02/26/2019 in the amount of \$ 478.52
 - ii. 03/05/2019 in the amount of \$ 22,457.22
 - iii. 03/12/2019 in the amount of \$ 54,954.79for a total amount of \$ 77,890.53
- b. Over-90-Days:
 - i. S. Vilhauer: October and November 2018 Travel Receipt in the amount of \$62.26 (just turned in);
- c. Additional Item:
 - i. Bob Barker in the amount of \$169.13 (remove duplicate, paid in February).

(Grimsley, Skarie), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses & Permits:
 - a. It was moved and seconded to approve Resolution 03-19-2A, the Gambling Application for Exempt Permit to conduct a Raffle for the Carsonville Fire Fighters Relief Association, on October 19, 2019, at the Carsonville Fire and Rescue Station 2 in Osage Township. (Knutson, Skarie), carried.
 - b. It was moved and seconded to approve Resolution 03-19-2C, the Gambling Application for Exempt Permit to conduct Gambling by the Audubon Volunteer Fire Department, for operations at the Cormorant Lakes Sportsmen’s Club, 18587 Sportsmen Road, Audubon, MN, in Lake Eunice Township. (Nelson, Skarie), carried.

- c. It was moved and seconded to approve the 3.2 On-Sale License Renewal for Gregg Johnson – Cormorant Lakes Sportsmen’s Club – Lake Eunice Township. (Nelson, Knutson), carried.
 - d. It was moved and seconded to approve the On-Sale (Includes Sunday Sales) Liquor License Renewals, as follows:
 - i. M & K Enterprises – PIT 611 – Lake Eunice Township;
 - ii. Hotel Shoreham of Detroit Lakes, Inc. – Lakeview Township.
 (Nelson, Grimsley), carried.
 - e. It was moved and seconded to approve the Combination On-Off Sale (Includes Sunday Sales) Liquor License Renewal for Back Woods, LLC – Ice Cracking Lodge – Round Lake Township. (Knutson, Skarie), carried.
2. It was moved and seconded to accept the January 2019 Cash Comparison and Investment Summary, as presented. (Knutson, Grimsley), carried.

Highway: Jim Olson presented:

- 1. Jim Olson provided a summary on the Work Session that was held following the Board meeting on March 5th and an update relative to the Highway Facility’s needs.

Following discussion, it was the consensus that another Work Session be held after the next Board of Commissioner’s meeting on April 2, 2019, time allowing, for continued discussion on the Highway facility only.

Planning & Zoning: Kyle Vareberg presented:

- 1. Planning Commission Recommendations (March 11, 2019):
 - a. It was moved and seconded to concur with the Planning Commission (March 11, 2019), to approve the application as submitted by Shawn and Carmen Gray, for approval of a subdivision into four (4) tracts, with a change of zone from Agricultural to Residential for tracts two (2) and four (4), with tracts one (1) and three (3) to remain Agricultural. (Knutson, Skarie), carried.
- 2. Amon Baer Preliminary Plat Extension Request:
 - a. It was moved and seconded to approve the request for a six month preliminary plat extension for the Amon Baer plat (The Shores on Boyer Lake). (Nelson, Knutson), carried.

Human Services: Denise Warren presented:

1. It was moved and seconded to accept the 2019 Early Childhood Dental Network (ECDN) Mini-Grant (Incorporating Oral Health Access, Education and/or Outreach), in the amount of \$500.00. (Grimsley, Skarie), carried.
2. It was moved and seconded to approve the Human Services claims for Community Health, Human Services, and Transit, as presented. (Skarie, Grimsley), carried.

Land Use – Environmental: Steve Skoog presented:

1. It was moved and seconded to approve Resolution 03-19-2G, to hire two (2) full-time Seasonal Transfer Station/Tramway Workers in the Land Use Department, due to workload. (Skarie, Knutson), carried.
2. It was moved and seconded to approve Becker County Solid Waste Collection License #24 for Mackner Disposal, effective March 19, 2019 to December 31, 2019. (Knutson, Skarie), carried.

Land Use – Parks & Recreation: Guy Fischer presented:

1. It was moved and seconded to accept the West Central Initiative's Community Planning Grant award in the amount of \$7,500.00. (Grimsley, Nelson), carried.
2. It was moved and seconded to approve the Request for Qualifications (RFQ) for Master Trail Plan Development, as presented. (Grimsley, Skarie), carried.
3. It was moved and seconded to approve Resolution 03-19-2B, as presented, that Guy Fischer is hereby authorized, on behalf of Becker County, to apply for the MN Department of Natural Resources – State of Minnesota's Outdoor Recreation Grant Program for the Lake Eunice Access Project, and to execute such agreements as are necessary to implement the project. (Nelson, Knutson), carried.

Sheriff: Shane Richard presented:

1. It was moved and seconded to approve Resolution 03-19-2F, as presented, to approve the hiring of temporary seasonal Boat and Water deputies, to work under the 2019 State and Federal Boat & Water Safety and Enforcement Grants. (Knutson, Nelson), carried.
2. It was moved and seconded to approve Option 2, as presented, for full restoration of the elevator controls and mechanical, for the elevator in the Sheriff's office, as discussed, and to accept the low quote from Otis in the amount of \$55,000.00.

(Knutson, Nelson), carried, with Commissioner Grimsley opposed. It was noted that Jail Funds will be used for funding.

Being no further business, Chair Okeson adjourned the meeting.

/s/ Michael Brethorst
Michael Brethorst
County Administrator

/s/ John Okeson
John Okeson
Board Chair

Following adjournment, the commissioners, County Administrator, Michael Brethorst, and the department heads met for Lunch Bunch at the Sunlite Bar and Grill in Detroit Lakes, MN, with Land Use Director, Steve Skoog providing.