

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: TUESDAY, January 8<sup>th</sup>, 2019 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

Organizational

1. Meeting was brought to order by Board Chair Skarie. Commissioners in attendance: Knutson, Skarie, Okeson, Nelson, and Grimsley; County Administrator, Jack Ingstad; and Minute Taker, Alicia Isakson.
2. Pledge of Allegiance.
3. The Honorable Judge Carlson presided at giving the Oath of Office to the elected officials; Commissioner Larry Knutson (District 1) and Commissioner Ben Grimsley (District 2); Judge Gretchen Thilmony; County Sheriff Todd Glander; County Recorder Patty Swenson; Soil & Water Conservation District Supervisor, Eugene Pavelko (District 4), and Soil & Water Conservation District Supervisor, Jerome Flottesmesch (District 1).
3. Election of the Board Chair was ordered by current Board Chair, Don Skarie. Commissioner Grimsley nominated Commissioner Okeson. Chair Skarie called for any other nominations and there were none. It was moved and seconded to appoint Commissioner Okeson as Chair to the Becker County Board for 2019. The meeting was then turned over to the newly appointed Board Chair, Commissioner Okeson.
4. Board Chair Okeson called for nominations for Vice-Chair. Commissioner Skarie nominated Commissioner Grimsley. Chair Okeson called for any other nominations and there were none. It was moved and seconded to appoint Commissioner Grimsley as Vice-Chair to the Becker County Board for 2019. (Nelson, Skarie), carried.
3. Board Chair Okeson thanked Commissioner Skarie for serving as Chair to the Becker County Board for 2018 and presented him with a plaque in recognition of his leadership and service.

Regular Business

Agenda Confirmation

1. It was moved and seconded to approve the agenda with the following changes: Under Commissioners: Add: Number 9: MNDNR Delegation Agreement – AIS Prevention Inspection of Water-Related Equipment (Nelson, Skarie ), carried.
2. The minutes for the December 18<sup>th</sup>, 2018 meeting will be approved at the next Board meeting held on January 22<sup>nd</sup>, 2019 based on the recommended changes.

Commissioners:

1. Open Forum: No one was present.
2. Reports and Correspondence: The commissioners reported on the following meetings:
  - a. Commissioner Nelson: Economic Development Authority (EDA), Becker County Soil & Water Conservation District (BCSWCD), and the Buffalo Red River Watershed District meeting.
  - b. Commissioner Grimsley: Lake Agassiz Regional Library Committee.
  - c. Commissioner Skarie: Environmental Affairs Committee meeting.
  - d. Commissioner Knutson: Economic Development Authority (EDA), Sheriff's Committee Meeting
  - e. Commissioner Okeson: Jail Committee meeting, Airport Meeting
3. Appointments:
  - a. It was moved and seconded to appoint Commissioner Nelson as the Wild Rice Watershed District Committee Member, with the other commissioners to serve as alternates, as needed. (Knutson, Okeson), carried.
  - b. It was the consensus of the Board to approve the 2019 Committees, with no changes, other than the exception of the following two committees: Commissioner Grimsley will be on West Central/Land of the Dancing Sky Area Agency on Aging in place of Commissioner Skarie. Commissioner Skarie will now be on West Central Economic Advisory in place of Commissioner Grimsley.
4. It was moved and seconded to approve per diem and mileage for Commissioners that are attending the Clay County Joint Powers 50<sup>th</sup> Annual Intergovernmental Retreat which will be held on Friday, January 25, 2019 – 8:30 a.m. – 3:00 p.m. at the Clay County Law Enforcement Center, Moorhead, MN. (Nelson, Knutson), carried.
5. It was noted that the AMC Legislative Conference will be held on February 13-14, 2019 at the Intercontinental Hotel, St. Paul Riverfront, and to contact Administration if planning to attend.
6. It was moved and seconded to approve the 2019 MN Rural Broadband Coalition Membership at a cost of \$500 and Commissioner Okeson as the representative with other commissioners as alternate. (Nelson, Knutson), carried.
7. It was moved and seconded to approve the Permissive Use and Subordination Agreement – Utility Easement for Century Link to use the DL-Becker County Airport Property. (Knutson, Skarie), carried.
8. It was moved and seconded to approve amending the CHIPS Contracts for 2019, as follows: The contract for Tim Dodd at \$3,000 per month and for the Finance Committee to review letters of interest and approve two additional attorney contracts at \$2,600 each per month. Total Cost \$98,400 in 2019. (Nelson, Skarie), carried.
9. It was noted that the Open House for the new Jail will be held on Tuesday, February 19<sup>th</sup>, 2019 from 4:00 – 7:00 p.m.

10. It was moved and seconded to approve the renewal of the MNDNR Delegation Agreement – AIS Prevention Inspection of Water – Related Equipment. (Nelson, Skarie), carried.

Finance Committee Minutes:

1. It was moved and seconded to approve the Regular Claims and Year End Claims, Auditor Warrants, and Over 90-Day Claims, as presented:

- a. Auditor Warrants (Tuesday's Bills)

- i. 12-18-2018 in the amount of \$ 133,318.15
  - ii. 12-26-2018 in the amount of \$ 199,383.17
  - iii. 12-31-2018 in the amount of \$ 61,813.52
  - iv. 12-31-2018 in the amount of \$ 744,151.86
  - v. 12-31-2018 in the amount of \$ 492,092.27
  - vi. 01-02-2019 in the amount of \$ 979.92
- for a total amount of.....\$ 1,631,738.89

- b. Over 90-Days:

- i. David-Donhower Funeral Home in the amount of \$450.00 (invoice just received)
- ii. Hennepin Healthcare in the amount of \$80.58 (signed by the Coroner in July but just turned in)
- iii. Dawn Kohanek in the amount of \$10.74 (expense report just turned in for meal reimbursement from March & June)
- iv. National Medical Services: June bill in the amount of \$207.00 (signed by the Coroner but just turned in)
- v. Nelson International: July invoice in the amount of \$55.56 (mix up in the billing.)
- vi. Ramsey County: June bill in the amount of \$2,864.82, signed by Coroner but just turned in.

(Knutson, Nelson), carried.

2. It was moved and seconded to approve the Human Services Claims for Community Health, Human Services, and Transit, as presented. (Skarie, Grimsley), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses & Permits: There were none.
2. It was moved and seconded to approve Resolution 01-19-1A (Option 1), as presented, that the Detroit Lakes Sunday newspaper is hereby designated as the official county newspaper for 2019, in which the notice and list of real estate taxes remaining

delinquent on the first Monday of January 2019 shall be published; and in which the proceedings and other notices of the County Board shall be published; and in which the first publication of the financial statement will be published and the Frazee Forum paper is hereby designated as the newspaper in which the second publication of the financial statement will be published as required by MN Stat. Sec. 375.17. (Grimsley, Knutson), carried.

3. It was moved and seconded to accept the November 2018 Cash Comparison and Investment Summary, as presented. (Grimsley, Knutson), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve Resolution 01-19-1C, as presented, to designate the Becker County website as the official place for Construction Advertisements. (Okeson, Nelson), carried.
2. It was moved and seconded to approve the purchase request for the Base One Pre-Buy Program for 2019 from Team Laboratory Chemical Corp., Detroit Lakes. (Nelson, Knuson), carried.

MN Department of Natural Resources (DNR): Mike Lichter, Assistant Forestry Supervisor, Park Rapids presented:

1. Discussion was held and a motion was made to support the purchase of Section 30 by the MN DNR. (Nelson, Skarie), carried.

Transit: Kevin Johnson presented:

1. It was moved and seconded to approve Resolution 01-19-1B, as presented, to authorize Transit to apply for a Special Solicitation Grant for the Purchase of a Transit Bus in a Non-Inventory Rotation Year. (Grimsley, Skarie), carried.

Land Use Department – Parks & Recreation: Guy Fischer presented:

1. It was approved and seconded to approve the acceptance of DAV Donation of \$625.00 for Dunton Locks Fence Project.

Land Use Department – Environmental Services: Steve Skoog presented:

1.
  - a. Ag. Plastic Recycling Service Agreement for producers was reviewed.
  - b. It was moved and seconded to approve the motion to move forward with the Ag. Plastic Recycling Service Agreements. (Knutson, Skarie), carried.
  - c. It was moved and seconded to approve the Amendments to the 2019 Solid Waste Fee Schedule, as presented. (Knutson, Skarie), carried.

2. It was moved and seconded to approve the Titus Equipment Consulting Agreement. (Knutson, Skarie), carried.
3. Discussion was held regarding the Material Recovery Facility Expansion Plan. No action taken.

Sheriff's Department: Sheriff Todd Glander presented:

1. It was moved and seconded to approve the Request to Accept Donations for 2<sup>nd</sup> K-9 Unit. (Knutson, Nelson), carried.
2. Lifesaver Awards: Chief Deputy Shane Richard presented:

Chief Deputy Shane Richard recognized and presented Lifesaver Awards to the following people: Deputy Ben Bruce, Deputy Tony Christensen (not present), Retired Firefighter Abe Tappe, Austen Schultz, Cory Overland, Jordan Ketter, Michael Stroschein, and Larry Grell for their lifesaving efforts performed in response to three separate events that occurred recently in Becker County.

Deputies Ben Bruce and Tony Christensen responded to a report of a motor vehicle crash on September 16, 2018. There were four young men hunting nearby who also responded to the scene. Austen Schultz, Cory Overland, Jordan Ketter, and Michael Stroschein responded to assist the deputies. Deputy Bruce, along with the help of the hunters, pulled the passenger out of the vehicle, which had flames underneath of it, and began treating the passenger. Deputy Christensen and the Frazee Fire Department began extinguishing the fire and extrication of the driver.

Deputy Ben Bruce responded to a report of a suspected heroin overdose on October 28, 2018. Deputy Bruce, upon arrival, administered two doses of Narcan to the victim, who was not breathing. Shortly after the Narcan was administered, the victim took a short breath on his own. He was then treated by EMS and transferred to the ambulance.

On November 29, 2018, the Becker County Sheriff's Office received a report of a motor vehicle crash. The vehicle had left the road hitting an oak tree. Larry Grell saw the crash and stopped his vehicle to help the individual, who was unresponsive. He noticed the engine was racing and smoke was coming from the tires. Grell was able to shut off the vehicle and pull the driver out and then assisted emergency responders and deputies upon their arrival. The driver was then airlifted for further medical treatment.

Sheriff Todd Glander, Chief Deputy Shane Richard, and the commissioners congratulated and thanked them all for their quick response and lifesaving measures performed.

Being no further business, Board Chair Okeson adjourned the meeting. County Administrator Interviews were held following the board meeting at approximately 1:00 PM in the 3<sup>rd</sup> Floor meeting room.

/s/ Jack Ingstad  
Jack Ingstad  
County Administrator

/s/ John Okeson  
John Okeson  
Board Chair