

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, March 6, 2018 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Skarie. Commissioners in attendance: Skarie, Okeson, Nelson, Grimsley, and Knutson; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda as presented. (Grimsley, Okeson), carried.
4. It was moved and seconded to approve the minutes of February 20, 2018 with the requested changes. (Nelson, Knutson), carried.

Commissioners

1. Open Forum: No one was present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Okeson: Becker County/Detroit Lakes Airport Commission, Lakeland Mental Health (LMH) Annual Meeting, Transit Committee, and attended the "Moving the Needle Broadband" Discussion at the West Central Initiative (WCI) in Fergus Falls, MN, along with Commissioner Nelson.
 - b. Commissioner Nelson: Association of Minnesota Counties (AMC) Legislative Conference, St. Paul, MN, including Policy Committee meetings held on February 28th-March 1st.
 - c. Commissioner Grimsley: Becker County Historical Society & Museum, Development Achievement Center (DAC) and Transit Committee.
 - d. Commissioner Knutson: Mahube-OTWA and Environmental Affairs Committee.
 - e. Commissioner Skarie: Becker County Senior Council on Aging, RSVP Advisory Board, and PartnerSHIP4Health.
3. Broadband Discussion:
 - a. It was moved and seconded to add Broadband Discussion to the agenda. (Knutson, Nelson), carried.
 - b. Discussion was held in reference to the "Moving the Needle Broadband" round-table meeting held on Friday, March 2, 2018 at WCI, Fergus Falls, MN. It was reported that funding is available through the Blandin Foundation to receive 32

hours of free technical assistance to conduct a county-wide Broadband feasibility study and that the grant needs to be applied for immediately.

- c. It was moved and seconded to allow staff to seek technical assistance to conduct a county-wide Broadband feasibility study through the Blandin Foundation's Community Broadband Program - "Blandin's Robust Network Feasibility Fund Grant". (Knutson, Okeson), carried.

4. Appointments:

It was moved and seconded to reappoint Jim Brufoldt to the Board of Adjustments representing District 2, to serve another 3-year term. (Grimsley, Nelson), carried.

Finance Committee Minutes: Mary Hendrickson presented:

- 1. It was moved and seconded to approve the Regular Claims and Auditor Warrants, as presented:
 - a. Auditor's Warrants (Tuesday Bills):
 - i. 02/20/2018 in the amount of \$ 141,884.43
 - ii. 02/23/2018 in the amount of \$ 2,357.00
 - iii. 02/28/2018 in the amount of \$ 254,627.75for a total amount of \$ 398,869.18(Knutson, Okeson), carried.
- 2. It was moved and seconded to approve the Human Services claims for Human Services, Community Health, and Transit, as presented. (Okeson, Grimsley), carried.

Auditor-Treasurer: Mary Hendrickson presented:

- 1. Licenses & Permits:
 - a. It was moved and seconded to approve the Tobacco License Renewal for Hotel Shoreham of Detroit Lakes, Inc. – Lakeview Township. (Grimsley, Knutson), carried.
 - b. It was moved and seconded to approve the Wine/Strong Beer License Renewals (Includes Sunday) for the following:
 - i. Two Inlets Country Store – Susan Marie Hosler – Two Inlets Township;
 - ii. Jolly Fisherman Resort – Anne Buelow – Round Lake Township;
 - iii. Cedar Crest Resort – Brian Schneck – Maple Grove Township.(Nelson, Knutson), carried.

- c. It was moved and seconded to approve the 3.2 On/Off Sale License Renewals, as follows:
 - i. Two Inlets Country Store – Susan Marie Hosler – Two Inlets Township;
 - ii. The Hideaway Resort – Allen Chirpich – Shell Lake Township;
 - iii. Cedar Crest Resort – Brian Schneck – Maple Grove Township.(Knutson, Okeson), carried.
 - d. It was moved and seconded to approve the 3.2 On-Sale License Renewal for Gregg Johnson – Cormorant Lake Sportsman’s Club – Lake Eunice Township. (Nelson, Knutson), carried.
 - e. It was moved and seconded to approve the On-Sale (Includes Sunday Sales) Liquor License Renewals for the following:
 - i. BAM Enterprises, Inc. – dba: Bleachers Bar and Grill – Timothy and Julie Coyne – Lakeview Township;
 - ii. Sunlite Bar & Grill, Inc. – Wayne Crawford – Detroit Township;
 - iii. Hotel Shoreham of Detroit Lakes, Inc. – Lakeview Township.(Grimsley, Okeson), carried.
 - f. It was moved and seconded to approve the 3.2 Off-Sale License Renewal for Sunlite Bar & Grill, Inc. – Wayne Crawford – Detroit Township. (Grimsley, Knutson), carried.
- 2. It was moved and seconded to accept the January 2018 Cash Comparison and Investment Summary, as presented. (Knutson, Grimsley), carried.
 - 3. It was moved and seconded to approve Resolution 03-18-1B, to adopt the written Federal Award Procurement Policy, as presented and to verify that the County Attorney has reviewed said policy, as discussed. (Okeson, Nelson), carried.
 - 4. It was moved and seconded to accept the low quote from Forum Printing of Detroit Lakes, MN, for the printing of Tax Inserts, at a cost of \$1,622.68. (Okeson, Nelson), carried.

Transit: Kevin Johnson presented:

- 1. It was moved and seconded to approve Resolution 03-18-1C, to hire two (2) Variable Hour Transit Drivers due to staffing needs and to utilize the current personnel budget, as presented. (Grimsley, Knutson), carried.

Sheriff: Sheriff Todd Glander presented:

1. It was moved and seconded to approve Resolution 03-18-1D, to hire one (1) full-time Jail Sergeant due to a resignation, and if filling this position creates another vacancy within the jail to fill that position also. (Knutson, Okeson), carried.

Becker County Historical Society & Museum: Executive Director, Becky Mitchell presented:

1. Ms. Mitchell presented an update on the status of the building project for a new facility for the museum. She then provided information in reference to a proposed bonding bill by Senator Kent Eken, to appropriate up to \$3,000,000 for a capital investment; for the construction of an addition and renovation to the Historical Holmes Theatre in Detroit Lakes to house the museum. She reported that the estimated total cost for the project is currently at \$6 million, and reiterated Becker County's commitment to provide \$1 million in funding toward the project.

It was moved and seconded to authorize the Becker County Board Chair to sign a resolution (Resolution 03-18-1A), that the Becker County Board of Commissioner's hereby approve and support any proposed MN State Legislation during the current 2018 bonding cycle for any bond funding for the Becker County Historical Society & Museum's building project, and for Becker County to act as the fiscal agent. (Nelson, Grimsley), carried.

The board also agreed to provide a letter of support, on behalf of the museum, for the proposed bonding bill and noted that if the bill does not pass during this current bonding session, to address again during the next bonding session.

2. Ms. Mitchell also provided an update and information on the "Living History" proposal. Following discussion, the board offered their support and requested that Ms. Mitchell continue to work with the Historical Society & Museum committee and then return to the board with the proposal for further consideration and approval.
3. Ms. Mitchell presented a recap of the Ice Palace on Big Detroit during the Polar Fest and reported on the success of the project, noting the positive economic impact it had for Detroit Lakes and the surrounding area. She suggested that there are plans to continue doing this event in approximately another 3-4 years, during the museum's 150th Anniversary celebration.

Becker County Soil & Water Conservation District (BCSWCD): Peter Mead presented:

1. Peter Mead provided an update on the status of grants for the BCSWCD.
2. It was moved and seconded to approve entering into a Memorandum of Agreement (MOA) between the Counties of Becker, Clay, Otter Tail, and Wilkin, and the Becker,

Clay, West Otter Tail and Wilkin County's Soil and Water Conservation Districts, and the Buffalo Red River Watershed District; to plan and implement protection and restoration efforts for the Buffalo-Red River Watershed; to collectively develop and adopt, as local government units, a coordinated watershed management plan for implementation per the provisions of the One Watershed-One Plan (1W1P) concept. (Nelson, Okeson), carried.

3. It was moved and seconded to approve that Becker County enter into a cost-share contract with the BCSWCD, for shoreline protection/restoration work at the Middle Cormorant Swimming Beach; with Legacy Funds of \$29,000.00 and County funds of \$29,000.00; and with a total estimated project cost of up to \$65,500.00 for new improvements, and to approve the designation of additional funds of up to \$7,500.00 from Becker County. (Nelson, Knutson), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve the hiring of a consultant for Street Lighting Replacement Design Work, as presented, on TH 10 at CSAH 11 and TH 10 at CSAH 13 in Audubon, MN, at an amount not to exceed \$7,500.00 and with the time constraints as presented, with a June 30, 2018 letting date set by MnDOT. (Nelson, Okeson), carried.
2. It was moved and seconded to approve Resolution 03-18-1E, to authorize the County Highway Engineer to advertise and hire two (2) Part-Time Seasonal Maintenance Workers and one (1) Part-Time Engineering Intern. (Okeson, Nelson), carried.

Land Use Department – Environmental Services: Steve Skoog presented:

1. It was moved and seconded to approve the purchase of fourteen (14) six (6) cubic yard recycling dumpsters from Wastequip at the low quote of \$11,803.73. (Knutson, Okeson), carried. It was noted that 3 quotes were solicited and that this was not a planned expenditure in the 2018 budget; however, the costs will be repaid in part through increased sales of commodities and dumpster leases.
2. It was moved and seconded to approve the purchase and installation of a used metal waste compactor unit for the new recycling building from Broadway Welding in Detroit Lakes to include: Forty (40) CY compactor box at the low quote of \$7,500.00, materials to build loading dock estimated at \$1,800.00, steel for new floor in compactor box estimated at \$1,080.00, and the cost to wire the unit at \$2,536.40 from B & M Electric, for a total combined cost of \$12,916.40. (Knutson, Nelson), carried.
3. It was moved and seconded to approve the request to apply for an Environmental Assistance (EA) Grant through the Minnesota Pollution Control Agency (MPCA), for up to \$250,000.00, to construct a new demolition material sorting area, with a 25% local match required. (Knutson, Nelson), carried.

Land Use Department – Economic Development Authority (EDA): Steve Skoog and Guy Fischer presented:

1. It was moved and seconded to approve Resolution 03-18-1F, to approve the application to the Governor choosing as its top two priorities the lowest-income census tracks in the County; Tracks (#1) 450500 and (#2) 940000, for the purposes of seeking designation of these tracks by the Governor for consideration as Opportunity Zones for future tax credits. (Grimsley, Nelson), carried.

Human Resources: Nancy Grabanski presented:

1. It was moved and seconded to close the session for Union Negotiations. (Knutson, Grimsley), carried.
2. Union Negotiations – Nancy Grabanski presented.
3. It was moved and seconded to open back into regular session. (Knutson, Grimsley), carried.

Being no further business, Board Chair Skarie adjourned the meeting.

/s/ Jack Ingstad
Jack Ingstad
County Administrator

/s/ Don Skarie
Don Skarie
Board Chair