

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, October 3, 2017 at 8:15 a.m.
LOCATION: Board Room, Courthouse

The Becker County Board of Commissioner's hosted the Quarterly Joint Governance meeting at 7:00 a.m. in the First Floor Board Room of the Courthouse. All of the commissioners and the County Administrator, Jack Ingstad, were present.

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Knutson. Commissioners in attendance: Knutson, Skarie, Grimsley, Okeson, and Nelson; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following change: Under Commissioners: Remove Number 7: Jail Operations Planning Contract. (Okeson, Grimsley), carried.
4. It was moved and seconded to approve the minutes of September 19, 2017 with the requested change. (Grimsley, Skarie), carried.

Commissioners:

1. Open Forum:
 - a. Clarence Suvanto spoke in reference to a number of items including the recent timber sale, trailer hitches and the use or non-use of safety pins, and requirements for signage on slow moving vehicles.
2. Reports and Correspondence: The Commissioners reported on the following:
 - a. Commissioner Nelson: MRC Meeting, Public Works Building meeting, Highway Committee, U-of-M Extension Committee, Sunnyside, and Economic Development Authority (EDA).
 - b. Commissioner Grimsley: Lake Agassiz Regional Library (LARL) Board, Development Achievement Center (DAC), and Becker County Historical Society.
 - c. Commissioner Knutson: Economic Development Authority (EDA) and Environmental Affairs Committee.
 - d. Commissioner Skarie: Lakeland Mental Health, Becker County Fair Board, and attended a Community Healthcare conference.

- e. Commissioner Okeson: Jail Committee Construction meetings and Becker County/Detroit Lakes Airport Commission.
3. Appointments: There were none.
4. Upcoming meetings were noted to include:
 - a. Becker County Association of Township Officers Fall Meeting - Thursday, October 19, 2017 - 7 p.m. (Registration - 6:30 p.m.) - 3rd Floor Jury Assembly Room, Courts Addition, Becker County Courthouse, Detroit Lakes.
 - b. Association of Minnesota Counties (AMC) District 4 Fall Meeting - Friday, October 27, 2017, 8:00 a.m. – 12:00 p.m., Otter Tail County Government Services Building, Fergus Falls.
5. Request by Sundown Farm to Build Two (2) Asphalt Manure Storage Pads under Existing Manure Storage Areas:
 - a. County Administrator, Jack Ingstad, presented, on behalf of the applicants, Colleen and Dennis Mace, and the Minnesota Pollution Control Agency (MPCA), the applicants request to build two (2) asphalt manure storage pads under existing manure storage areas for the project located at 26208 130th Street in Detroit Lakes. It was explained that the manure storage areas are already there, but that the Mace's would now like to put an asphalt pad under the storage areas.
 - b. It was noted that neither of the applicants nor anyone from the MPCA were present, however, their presence was not required. Patty Swenson, representing the Becker County Planning and Zoning Department, noted that the only requirements are for a public meeting to be advertised and held, with the request passed through to the Becker County Board of Commissioners at their regular meeting, and to certify that all local requirements have been fulfilled. Ms. Swenson has reviewed the request and documentation and reported that the applicants are in compliance.
 - c. Board Chair Knutson opened the item for public comment and offered that if anyone had any questions, concerns, or opposition to come forward. One citizen, Clarence Suvanto, was present and spoke in reference to the request relative to permitting requirements in general; however, had no opposition to the request. There were no other comments, or any opposition, and therefore, no action was required or taken.
6. It was moved and seconded to approve Resolution 10-17-1C, to authorize the purchase of a new Transit bus from North Central Bus, in the approximate amount of \$77,753.00,

for the 2017 New Expansion Program, and through the State of Minnesota Cooperative Procurement Process. (Okeson, Grimsley), carried.

Finance Committee Minutes: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, and Over-90-Day Claims, as presented:
 - a. Auditor Warrants (Tuesday Bills):
 - i. 09/19/2017, in the amount of \$ 161,657.78
 - ii. 09/26/2017, in the amount of \$ 187,574.57
 - for a total amount of \$ 349,232.35
 - b. Over 90-Day Claims:
 - i. Essentia Health, in the amount of \$290.46 (delayed invoice due to coding issues);
 - ii. Commissioner Knutson’s Expense Report, in the amount of \$1,209.15 (just turned in);
 - iii. Sanford, in the amount of \$704.93 (waited for MA adjustment).
2. It was moved and seconded to approve the request to remove from the asset list and dispose of two (2) Ford Taurus vehicles on public auction, due to high repair bills, and to advertise on the County website, as discussed. (Grimsley, Skarie), carried.
3. It was moved and seconded to approve the Human Services claims for Community Health, Human Services, and Transit, as presented. (Skarie, Nelson), carried.
4. It was moved and seconded to approve the replacement of the Passport System for the Recorder’s Office, which includes a camera, software, and printer from Pakor of Maple Grove, MN, at a cost of \$2,053.35. (Grimsley, Okeson), carried.

(Nelson, Okeson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the following Tobacco License Renewals, as follows:
 - a. Ice Cracking Lodge – Round Lake Township;
 - b. Seven Sisters Spirits – Lake View Township;
 - c. The Cormorant Pub – Cormorant Township;
 - d. Cormorant Store, Inc. – Cormorant Township;
 - e. Richwood Off-Sale, Inc. – Richwood Township;

- f. Richwood Store – Richwood Township;
- g. Osage Bait & Tackle – Osage Township;

(Grimsley, Nelson), carried.

- 2. It was moved and seconded to approve Resolution 10-17-1A, the Gambling Application for Exempt Permit to conduct a Raffle for the Sanford Health Foundation, on January 27, 2018, for operations at Roadhouse Bar and Grill, 11740 County Road 5, Lake Park, MN, Cormorant Township. (Okeson, Nelson), carried.

Assessor: Steve Carlson presented:

- 1. It was moved and seconded to approve the following abatement:
 - a. PIN #: 48.0001.001 – Callaway City, in the amount of \$2,256.00, due to inactive parcel was taxed. (Grimsley, Okeson), carried.

Sheriff: Sheriff Todd Glander presented:

- 1. It was moved and seconded to approve Resolution 10-17-1H, to approve the 2018 Toward Zero Deaths (TZD) Enforcement Grant for Federal Fiscal Year 2018, effective October 1, 2017 – September 30, 2018, in the amount of \$35,600.00. (Okeson, Skarie), carried.
- 2. It was moved and seconded to approve Resolution 10-17-1I, as presented, to approve the Off-Highway Vehicle (OHV) Enforcement Grant for Fiscal Years 2018 and 2019, with the County reimbursed up to \$8,512.00 per fiscal year, for a total of \$17,024.00; and to authorize the Becker County Sheriff to execute the agreement, and the Board Chair and County Administrator to sign said agreement, on behalf of Becker County. (Okeson, Skarie), carried.

Highway: Jim Olson presented:

- 1. It was moved and seconded to approve Resolution 10-17-1D, to award the contract for Project CP 003-999-002, for culvert replacements on CR 126 and CSAH 9, to Riley Brothers Construction, Inc., Morris, MN and to accept their low bid in the amount of \$138,402.50; and to authorize the County Board Chair and County Administrator to execute and enter into said contract. (Nelson, Okeson), carried.
- 2. It was moved and seconded to approve Resolution 10-17-1E, to accept the low quote of \$80,784.00 from Driveway Service of Detroit Lakes, MN, for Project CP 003-022-001, Mill and Overlay on West Lake Drive/CSAH 22; and to direct the County Highway Engineer to proceed with the work as detailed in the specification of the quote proposal. (Okeson, Grimsley), carried.

3. It was moved and seconded to approve Resolution 10-17-1F, to fill the vacant Full-Time Maintenance Worker/Pesticide Specialist position with a Full-Time Maintenance Worker, due to a retirement as of October 31, 2017. (Okeson, Nelson), carried.
4. It was moved and seconded to approve Resolution 10-17-1G, for final acceptance of Project SP 003-618-001, consisting of Reclaiming, Culverts, Aggregate Base, Bituminous Surfacing and Aggregate Shouldering of CSAH 18 – CSAH 7 to TH 59 in Ogema, MN, contracted with Mark Sand and Gravel Company of Fergus Falls, MN; and to authorize final payment in the amount of \$21,128.52, prepared and processed by the Highway Department. (Nelson, Okeson), carried.

Land Use Department – Environmental Services: Steve Skoog presented:

1. It was moved and seconded to approve Resolution 10-17-1B, to approve the attached 2018 Solid Waste Assessment Rates, as presented. (Nelson, Skarie), carried.

Being no further business, Board Chair Knutson adjourned the meeting.

/s/ Jack Ingstad
Jack Ingstad
County Administrator

/s/ Larry Knutson
Larry Knutson
Board Chair