

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: TUESDAY, September 5, 2017 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Knutson. Commissioners in attendance: Knutson, Skarie, Grimsley, Okeson, and Nelson; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Under Commissioners: Remove Number 5: Ratification for Approval of the Becker County New Jail Storm Water Maintenance Agreement with the City of Detroit Lakes; and Add: Number 5: Discussion on Upcoming Special Advisory Board Meeting for the West Central Regional Juvenile Center. (Skarie, Okeson), carried.
4. It was moved and seconded to approve the minutes of August 15, 2017 with the requested changes. (Nelson, Okeson), carried.

Commissioners:

1. Open Forum:
  - a. Clarence Suvanto spoke in reference to a recent article in the Frazee-Vergas Forum on the Frazee Economic Development Authority's recent purchase of the former furniture store lot from Becker County. He also commented on the new defibrillators that the City of Menahga has available, noting that these units are able to perform life-saving compressions as well.
2. Reports and Correspondence: The Commissioners reported on the following:
  - a. Commissioner Skarie: Lakeland Mental Health (LMH) and Environmental Affairs Committee.
  - b. Commissioner Okeson: Becker County/Detroit Lakes Airport Commission, Pelican River Watershed District (PRWD), Heartland Multi-Purpose Recreational Trail meeting, and Highway Committee.
  - c. Commissioner Nelson: Highway Committee, Becker County Zoning Ordinance Review Subcommittee meeting, and attended meetings in St. Paul regarding Soil & Water Conservation Districts and Extension.

- d. Commissioner Grimsley: Becker County Historical Society and Development Achievement Center (DAC) Committee.
  - e. Commissioner Knutson: Economic Development Authority (EDA), Prairie Lakes Municipal Solid Waste Authority (PLMSWA), Becker County Zoning Ordinance Review Subcommittee, Sheriff's Committee, and attended a Tri-Powers meeting in Frazee, MN.
4. It was moved and seconded to approve the ratification for the approval of the 2016-2017 Crime Victims Services Prosecutorial Grant Agreement Amendment, effective October 1, 2016 through June 30, 2018, as presented. (Okeson, Skarie), carried.
5. A Special Advisory Board Meeting for the West Central Regional Juvenile Center will be held on Thursday, September 7<sup>th</sup> at 10:00 a.m., in the 3<sup>rd</sup> Floor of the Clay County Courthouse, Moorhead, MN. The meeting will be held to discuss the Center's proposed expansion/remodel project, payment options for Counties using above bed purchase amount for 2017, and to take an individual County Role Call/Motion relative to the support of the project. The Board noted that additional research is needed in regards to options.

It was moved and seconded to authorize Commissioner Nelson to attend the Special Advisory Board meeting for the West Central Regional Juvenile Center at the Clay County Courthouse on Thursday, September 7<sup>th</sup> at 10:00 a.m., with per diem and mileage reimbursement, as approved. (Grimsley, Okeson), carried.

6. County Administrator, Jack Ingstad, presented an overview of the proposed budget for 2018, noting that the Maximum Levy will need to be approved by the end of September, with a resolution being brought forward at the next board meeting on Tuesday, September 19<sup>th</sup>.

Discussion followed with staff members providing input. It was noted that there will be an estimated 19% increase in the County's share for employee health insurance costs next year and that a formal Request for Proposal (RFP) will be sent out to hire a company to assist with the process of researching and seeking out other health insurance options.

Anticipated revenues were also discussed, including revenue from wetland credits, acceptance of the State Highway, buffer law revenue, and return of sales tax from the jail project. The board provided their input, with the Board in support of a 3% maximum increase in the levy.

Finance Committee Minutes: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over 90-Day Claims, and Additional Issue, as presented:

- a. Auditor Warrants (Tuesday Bills):
  - i. 08/15/2017, in the amount of \$ 2,318.53
  - ii. 08/20/2017, in the amount of \$ 214,076.83
  - iii. 08/24/2017, in the amount of \$ 10,000.00
  - iv. 08/09/2017, in the amount of \$ 181,278.97

for a total amount of . . . . . \$ 407,674.33
  
- b. Over 90-Day Claims:
  - i. BC Environmental Services, in the amount of \$171.92 (receipts were misplaced);
  - ii. Larson Company/Allstate Peterbilt, in the amount of \$15.22 (waiting for credit invoice);
  - iii. RS Eden, in the amount of \$9.45 (invoice just turned in);
  - iv. Todd County Sheriff, in the amount of \$41,140.00 (invoice just turned in);
  
- c. Additional Issue:
  - i. Countryside Restaurant for Mark Flemmer, in the amount of \$13.86 (no itemized receipt).

(Skarie, Okeson), carried.

- 2. It was moved and seconded to approve the Tobacco License Renewals for the following:
  - a. Hoslers Two Inlets Country Store – Two Inlets Township;
  - b. County 6 Gas & Bait – Lakeview Township;
  - c. Lakes Corner Liquors, LLC – Erie Township;
  - d. Community Co-ops of Lake Park – Lake Park Township;
  - e. Fair Hills, Inc. dba Wildflower Golf Course – Lake Eunice Township;
  - f. Elbow Lake Store & Bar – Round Lake Township.

(Grimsley, Nelson), carried.
  
- 3. It was moved and seconded to accept the June 2017 Cash Comparison and Investment Summary, as presented. (Nelson, Okeson), carried.

Highway: Jim Olson presented:

- 1. It was moved and seconded to approve Resolution 09-17-1C, that the road previously known as TH 225 from Ponsford to TH 34, be established, located, and designated a County State Aid Highway of Becker County, subject to the approval of the State of MN Commissioner of Transportation; and to authorize and direct the County Auditor-Treasurer to forward two certified copies of this resolution to the Commissioner of Transportation for consideration, and that upon approval of the designation of said road or portion thereof, that same be constructed, improved, maintained, and be numbered and known as County State Aid Highway 26. (Okeson, Skarie), carried.

2. It was moved and seconded to approve the purchase of a Coats 6330 Tire Changer and to accept the low quote from Benco Equipment, Fargo, ND, in the amount of \$13,815.00, plus tax, if applicable. (Nelson, Okeson), carried.
3. It was moved and seconded to authorize the Highway Department to purchase an estimated 5,000 Cubic Yards (CY) of Class 5 gravel from Tri-City Paving (Hensel Pit located south of CSAH 48, adjacent to the east County line), at the unit price of \$7.00/CY, for an estimated total cost of \$35,000.00, to be used for future road projects, as presented. (Okeson, Nelson), carried.

It was noted that Becker County will survey the stock pile and the contractor will move the gravel at no expense to the County.

4. It was moved and seconded to add to the agenda, "Discussion on Mill and Overlay of West Lake Drive". (Nelson, Okeson), carried.
5. It was moved and seconded to allow receiving quotes/bids for 1-1/2 Mill and Overlay of West Lake Drive, from the Detroit Lakes Pavilion to Legion Road (24 foot driving lane). (Okeson, Nelson), carried.

Lifesaver Award Presentation: Sheriff Todd Glander and Safety Director, Dick Goodmanson, presented:

1. Sheriff Todd Glander presented Deputy Kayla Jones with a Lifesaver Award, in recognition of her lifesaving assistance given on May 6, 2017 to an 11 year old boy who was in Eilertson Lake and in distress. The Board thanked and congratulated Deputy Jones on her exemplary service and for receiving the Lifesaver Award.

Human Services: Denise Warren presented:

1. It was moved and seconded to approve the three (3) purchase orders for Kids Camp as follows:
  - a. Detroit Lakes Boys and Girls Club, in the amount of \$2,000.00;
  - b. YMCA of Cass & Clay Counties for Non-Pohlad Grant Camp Participants and for Camp Store for all campers who attended camp, in the amount of \$3,018.00;
  - c. Summer Camp Registration fees for participants, in the amount of \$9,621.00;For a total cost of \$14,639.00.  
(Nelson, Grimsley), carried.
2. It was moved and seconded to approve the Human Services claims for Human Services, Community Health, and Transit, as presented. (Skarie, Okeson), carried.

Land Use Department – Parks & Recreation: Snowmobile Trail Grant Sponsorship:

1. It was moved and seconded to approve Resolution 09-17-1A, for Becker County to act as the legal sponsor for the Northwoods, Wolf Pack, ULTRA, and MidNite Rider Snowmobile Trails; to approve the applications to the MN-DNR Snowmobile Trail Assistance Program and enter into an agreement with the State of MN for the Snowmobile Trail Assistance Program, and to comply with all the laws and regulations, as stated in the signed agreement; and that Becker County appoints the Land Commissioner to act as the fiscal agent on behalf of the local unit of government. (Okeson, Nelson), carried.

Land Use Department – Environmental Services: 2017 Market Price for Solid Management Tax: Resolution 09-17-1B:

1. It was moved and seconded to approve Resolution 09-17-1B, as presented, and in consideration of transportation costs, declare the 2017 Market Price for Municipal Solid Waste at \$60.90 per ton. (Skarie, Nelson), carried.

Commissioners:

1. There was a brief discussion on the hiring status for the Planning and Zoning Administrator position.
2. The Board also thanked the IT Department for all of their work and quick recovery from the recent Cyber attack of Becker County's Courthouse computer systems.

Being no further business, Board Chair Knutson adjourned the meeting.

/s/ Jack Ingstad  
Jack Ingstad  
County Administrator

/s/ Larry Knutson  
Larry Knutson  
Board Chair