

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, August 1, 2017 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Knutson. Commissioners in attendance: Knutson, Skarie, Grimsley, Okeson, and Nelson; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Under Commissioners: Add: Number 4: Emergency Management: Letter to Governor Mark Dayton Requesting State Disaster Assistance; under Auditor-Treasurer: Number 1: Licenses and Permits: Add: Gambling Permit for the Cormorant Lions Club: Resolution 08-17-1E; under Highway: Add: Number 2: Capital Expenditure Request – Rubber Tire Roller for Sealcoat Operations; and under Sheriff: Add: Number 3: Personnel Request: Full-Time Correctional Officer: Resolution 08-17-1F. (Grimsley, Okeson), carried.
4. It moved and seconded to approve the minutes of July 11, 2017, as presented. (Okeson, Skarie), carried.

Commissioners:

1. Open Forum: Clarence Suvanto spoke in reference to a number of items. The Board acknowledged and thanked him for the information, and also provided clarification in response to his questions, as applicable.
2. Reports and Correspondence: The Commissioners reported on the following:
 - a. Commissioner Grimsley: Development Achievement Center (DAC), Transit Committee, Human Services Committee, Sunnyside, and Becker County Historical Society.
 - b. Commissioner Knutson: Economic Development Authority (EDA), Environmental Affairs Committee, Prairie Lakes Municipal Solid Waste Authority (PLMSWA), and Sheriff's Committee.
 - c. Commissioner Skarie: Becker County Children's Initiative, Labor Negotiating Committee, Human Services-Child Support Position Interviews, Lakeland Mental Health, Becker County Fair, and Partnership4Health Board.
 - d. Commissioner Okeson: Transit Committee, Becker County/Detroit Lakes Airport Commission, West Central Regional Juvenile Center, and Highway Committee.

- e. Commissioner Nelson: Highway Committee, Becker County Fair, Becker County Soil and Water Conservation District (BCSWCD), Becker County/Detroit Lakes Airport Public Wetland Hearing, and Courthouse Committee.
3. Appointments: There were none, however, it was noted that the upcoming appointments needed for the Becker County/Detroit Lakes Airport Commission will be considered at the next Board meeting on August 15th, to allow time to advertise the positions.
 4. It was moved and seconded to approve the letter to Minnesota State Governor Mark Dayton requesting State Disaster Assistance for Becker County, due to extensive damages caused by severe storms and straight line winds on July 11, 2017; and to authorize the Board Chair to sign said letter. (Okeson, Skarie), carried.
 5. It was noted that the Association of Minnesota Counties (AMC) Fall Policy Conference will be held on September 14-15, 2017 at Breezy Point Resort.

Finance Committee Minutes: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, and Over 90-Day Claims, as presented:
 - a. Auditor Warrants (Tuesday Bills):
 - i. 07/11/2017, in the amount of \$ 56,611.20;
 - ii. 07/18/2017, in the amount of \$ 198,841.91;
 - iii. 07/25/2017, in the amount of \$ 200,888.97;
for a total of **\$ 456,342.08**
 - b.
 - i. 07/28/2017, in the amount of \$ 470,349.20;
 - ii. 07/28/2017, in the amount of \$ 571,306.04;
for a total of **\$1,041,655.24**
 - c. Over 90-Day Claims:
 - i. Ballard Sanitation, in the amount of \$ 2,300.00 (invoice just turned in).
(Skarie, Okeson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses & Permits:
 - a. It was moved and seconded to approve the Temporary 1-4 Day Liquor License for Detroit Mountain Recreation Area (DMRA), Inc., for operations at the DMRA on August 25, 2017 – Erie Township. (Grimsley, Okeson), carried.

- b. It was moved and seconded to approve Resolution 08-17-1E, to approve the Gambling Application for Exempt Permit to conduct a Raffle for the Cormorant Lions Club on September 29, 2017, for operations at the Cormorant Community Center, 10929 County Highway 5, Pelican Rapids, MN in Cormorant Township. (Okeson, Skarie), carried.
2. It was moved and seconded to approve Resolution 08-17-1A, to approve the Public Easement to Forest Township to provide public access on the existing Sunset Drive, based on the 2017 surveyed legal description, for a portion of Parcel #12.7107.000 in Section 17-142-37. (Grimsley, Nelson), carried.
3. It was moved and seconded to approve Resolution 08-17-1B, to approve the Public Easement to Round Lake Township to provide public access on the existing East Round Lake Road, based on the 2017 surveyed legal description, for a portion of Parcel #25.7086.000 in Section 17-141-38; and with the application fee taken from the proceeds of the sale. (Grimsley, Nelson), carried.
4. It was moved and seconded to approve the request to add Parcel #51.0161.000, located at 5023 5th Street in Lake Park, MN, to the list for the Becker County Land Sale on September 23, 2017, and with the sale proceeds to be paid to the Becker County Economic Development Authority (EDA). (Grimsley, Nelson), carried.
5. It was moved and seconded to approve the request to remove Parcel #53.0015.000 from the list for the Becker County Land Sale on September 23, 2017. (Grimsley, Nelson), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve Resolution 08-17-1D, to award the bid to Kern & Tabery, Inc., Wadena, MN, and to accept the low bid in the amount of \$1,664,591.65 for Project SAP 003-625-007, for CSAH 25 grading and paving work; and to hereby authorize and direct the Board Chair and County Administrator, on behalf of Becker County, to execute and enter into said agreement. (Okeson, Nelson), carried.
2. It was moved and seconded to approve the purchase of a 2008 Ingersoll Rand PT – 125R Pneumatic Roller, to be used mainly for chipsealing, from Swanston Equipment Company, Fargo, ND at the low quote of \$33,900.00, with the total net cost at \$27,700.00 (machine price \$33,900.00 minus \$6,200.00 in rent). (Okeson, Nelson), carried.

MN Counties Intergovernmental Trust (MCIT) – 2017 MCIT Report:

1. MCIT Risk Management Consultant, Tom Suppes, introduced himself and provided an overview of the 2017 MCIT Report to Becker County.

West Central Initiative (WCI): WCI Updates:

1. WCI Business and Economic Development Director, Greg Wagner, and CFRE, Donor Services Officer, Tom McSparron, provided an update on the activities of WCI for the region, and specifically for Becker County; and requested that Becker County continue their support with a commitment of \$6,000 to the WCI endowment in 2018.

Human Services: Denise Warren presented:

1. It was moved and seconded to accept the Human Services Reports for Adult Services, Child and Family Services, Child Support, Community Health, Financial Services, Mental/Chemical Dependency (MCD), Transit and the Waiver Report, as presented. (Grimsley, Skarie), carried.
2. It was moved and seconded to approve the Human Services Claims for Human Services, Community Health, and Transit, as presented. (Skarie, Grimsley), carried.

Sheriff: Todd Glander presented:

1. It was moved and seconded to approve the purchase and installation of squad car equipment, at a total cost of \$81,517.32, and as follows:
 - a. Warning and Protection Systems for two (2) 2017 Ford Utility/Patrol Units at the low quote of \$18,217.02, from Code 4 Services, LLC, Pelican Rapids, MN;
 - b. Warning and Protection Systems for one (1) 2017 Ford Utility/Investigator Unit at the low quote of \$8,411.47, from Code 4 Services, LLC, Pelican Rapids, MN;
 - c. Warning and Protection Systems for one (1) new 2017 Ford Utility/Patrol Unit at the low quote of \$8,012.41, from Code 4 Services, LLC, Pelican Rapids, MN;
 - d. Three (3) Digital Video Camera Systems, which will interface to the current system, at a total cost of \$16,041.99, from Watch Guard, Allen, TX;
 - e. One (1) DSR 2X Stalker Radar with Instant On-Remote at a cost of \$2,912.50, and at State Contract pricing;
 - f. Four (4) hitches from Mountain Motors of Detroit Lakes, MN, at the low quote of \$1,486.58;
 - g. Computers and printers at a cost of \$20,985.35 from SHI, Somerset, NJ (used computers will be installed in the spare squad cars);
 - h. Five (5) Remington Rifles and five (5) Smith Wesson Shotguns from Lakes Sport Shop, Detroit Lakes, MN at the quote of \$5,450.00 (cost is \$100.00 more than Reeds in Walker, MN, but no shipping cost was included).

(Nelson, Okeson), carried.

2. It was moved and seconded to approve the purchase of twenty-seven (27) 9 mm. Glock Handguns for department issued side arms for twenty-one (21) full-time deputies

including the sheriff, four (4) bailiffs, and two (2) spares, at a total cost of \$13,122.00, from Keeprs, Inc., St. Cloud, MN. (Okeson, Grimsley), carried.

It was noted that the low quote was from Kiesler's in Indiana, but did not include shipping costs, and currently staff own and use multiple weapon types and calibers and this purchase will provide consistency for department issued side arms as well as future savings on ammunition costs.

3. It was moved and seconded to approve the sale of abandoned property (Do-Bid), as listed, and to advertise the items on the County website and Craig's List, as discussed. (Okeson, Grimsley), carried.
4. It was moved and seconded to approve Resolution 08-17-1F, to hire one (1) full-time Correctional Officer from the current application list, or advertise, if necessary, and backfill, as necessary, which may include a part-time Correctional Officer. (Okeson, Skarie), carried.

Land Use Department – Environmental Services: Steve Skoog presented:

1. It was moved and seconded to approve Resolution 08-17-1C, to enter into a contract with Bristlin Construction, Inc., for the construction of a Material Recovery Facility (MRF), and to accept the low bid of \$1,179,295.00; with funding from the MN Capital Assistance Grant administered by the MN Pollution Control Agency in the amount of \$625,000.00 and with a 50% County match; and to allow the County Administrator to administer the estimated project costs of up to \$1,350,000.00. (Skarie, Nelson), carried.

Human Resources – Closed Session for Union Negotiations: Nancy Grabanski and Mary Hendrickson presented:

1. It was moved and seconded to close the session for Union Negotiations. (Grimsley, Okeson), carried.
2. Closed Session – Union Negotiations.
3. It was moved and seconded to open the session. (Skarie, Okeson), carried.

Being no further business, Board Chair Knutson adjourned the meeting.

Jack Ingstad
Jack Ingstad
County Administrator

Larry Knutson
Larry Knutson
Board Chair