

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: TUESDAY, May 2, 2017 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Knutson. Present: Commissioners Knutson, Okeson, Grimsley, Skarie, and Nelson; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Under Commissioners: Number: 4: Jail Bonding – Ehlers Financial: Add: Resolution 05-17-1C: Authorization for the County to Enter into a Credit Enhancement Program Agreement with the MN Public Facilities Authority, and Add: Number 6: Discussion on County Support for No Net-Gain Rule Provisions – Via Passage of State of MN Legislation HF888-HF707: Resolution 05-17-1D; and Under Land Use Department: Add: EDA: Midwest Minnesota Community Development Corporation (MMCDC): Request for Approval of MMCDC Contract Renewal. (Grimsley, Skarie), carried.
4. It was moved and seconded to approve the minutes of April 18, 2017, with the requested changes. (Okeson, Skarie), carried.

Commissioners:

1. Open Forum:
  - a. Clarence Suvanto spoke in reference to the cost of the jail and also on township and county assessing.
  - b. There were two Pelican River Watershed District Board Manager candidates present, Lowell Deede and Lynn Hendricks. Each of the candidates introduced themselves and provided information to the Board on their background and experience.
2. Reports and Correspondence: Deferred to later in the meeting, if time allows.
3. Appointments: Pelican River Watershed District Board Manager Position: Lowell Deede and Lynn Hendricks were present:

- a. It was moved and seconded to appoint Lowell Deede to the Pelican River Watershed District Board of Managers, for a one-year appointment, to fulfill the remainder of a term set to expire in May 2018. (Skarie, Okeson), carried.
4. Jail Bonding – Ehler’s Financial: County Administrator, Jack Ingstad, presented, along with Bruce Kimmel of Ehler and Associates, Inc., Roseville, MN, via telephone:
    - a. Bruce Kimmel, CIPMA, Senior Municipal Advisor for Ehlers provided an overview on the information included in the board packet; the Memo regarding the summary of the Becker County Jail Financing Plan, the Pre-Sale Report, and the two (2) resolutions coming forward today for approval.
    - b. It was moved and seconded to approve Resolution 05-17-1B, as presented, to authorize Ehlers to assist the County for the sale of \$10,000,000 General Obligation Jail Bonds, Series 2017A, to finance a portion of the construction of a new County Jail Facility, with the County Board to meet at 8:15 a.m. on June 6, 2017 for the purpose of considering proposals for and awarding the sale of the Bonds, and in connection with said sale, the officers and employees of the County are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds, and to execute and deliver it on behalf of the County upon its completion. (Skarie, Grimsley), carried.
    - c. It was moved and seconded to approve Resolution 05-17-1C, as presented, to approve the Minnesota Public Facilities Authority (the “Authority”) Credit Enhancement Program Agreement (the “Agreement”), the same being before the County Board and made a part of said resolution by reference; and to authorize the County Board Chair and the County Administrator to sign said agreement on the County’s behalf and to execute any other related forms prescribed by the Authority with respect to the Agreement; and that the County enter into the Agreement with the Authority pursuant to MN State Statutes, Section 446A.086 (the “Act”) and for the County to hereby agree to comply with and be bound by the provisions of the Act; and that the County Board Chair and County Administrator are hereby authorized to submit, on the County’s behalf, the Agreement to the Authority, together with the nonrefundable application fee in the amount of \$500.00. (Grimsley, Nelson), carried.
  5. Detroit Lakes/Becker County Airport Improvement Discussion and Possible Action: Detroit Lakes City Administrator, Kelcey Klemm, presented:
    - a. Kelcey Klemm provided information in regards to the request by the Airport Commission for approval of the Airport Runway/Taxiway Extension project, with a total estimated cost of \$18 million. He reported that federal AIP grant dollars would provide for 90 percent of the cost, with a State match of 5% of the project cost. The County and City would split the remainder of the estimated cost of

under \$2 million. Airport Commission Chairman, Mark Hagen, also provided information in regards to the purchasing of wetland credits.

- b. Discussion followed with Former City Manager, Bob Louiseau, and Mead and Hunt Consultant, Bryan Page, also present.
  - c. It was moved and seconded to move forward with the complete Airport project, the Airport Runway/Taxiway Extension, including the covered costs, at an amount up to \$1 million for the County's share at this time for the total project; and with formal action on a resolution at the next Board of Commissioner's meeting to be held on Tuesday, May 16, 2017, and if the amount exceeds the estimated \$1 million, to return to the Board for further discussion and approval. (Okeson, Skarie), carried.
  - d. It was moved and seconded to approve the sale of not more or less than twenty-two (22) acres of wetland credits at \$0.55 per square foot to the Becker County/ Detroit Lakes Airport Commission, with the price valid for 120 days. (Nelson, Okeson), carried.
6. Discussion on County Support for No Net-Gain Rule Provisions – Via Passage of State of MN Legislation HF888-HF707: Resolution 05-17-1D:
- a. It was moved and seconded to approve Resolution 05-17-1D, as presented, that the Becker County Board of Commissioners supports the No-Net-Gain rule provisions as would be established by the passage of HF888 (Article 2, Section 1 of the Omnibus Environment and Natural Resources bill) and HF707 (Article 1, Section 9 of the Omnibus Legacy Appropriations bill); and seeks the option to allow a county to file a no-net-gain policy with or without a no-net-gain rule. (Grimsley, Okeson), carried.

Finance Committee Minutes: Mary Hendrickson presented:

- 1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, and Over 90-Day Claims, as presented:
  - a. Auditor Warrants (Tuesday Bills):
    - i. 04/18/2017 in the amount of \$153,046.26
    - ii. 04/11/2017 in the amount of \$192,915.73For a total amount of \$345,961.99
  - b. Over 90-Day Claims:
    - i. CentraCare Health, in the amount of \$198.00 (invoice just received after MA adjustment);
    - ii. MN Counties Computer Coop, in the amount of \$227.15 (invoice was lost);

- iii. Webber Family Motors, in the amount of \$22,069.88 (held for insurance reimbursement).  
(Skarie, Okeson), carried.
2. It was moved and seconded to accept the low quote of \$15,406.00 from SHI of Somerset, NJ, for the purchase of two (2) Cisco UCS B200 M4 Blade Servers. (Nelson, Skarie), carried.
3. It was moved and seconded to approve the purchase of one (1) Surface Pro and Keyboard from Microsoft at a cost of \$1,202.29 and one (1) Lenovo ThinkPad from SHI, Somerset, NJ at a cost of \$940.00, for a total cost of \$2,142.29, to be used as IT loaners for multiple departments. (Nelson, Skarie), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Wine/Strong Beer License – On/Sale License Renewal for Lush Lola’s, LLC – DBA Smokey Hills Wilderness Retreat – Carsonville Township. (Grimsley, Okeson), carried.
2. It was moved and seconded to approve the 3.2 On-Sale License Renewal for Lush Lola’s, LLC – DBA Smokey Hills Wilderness Retreat – Carsonville Township. (Grimsley, Okeson), carried.

Assessor: Steve Carlson presented:

1. It was moved and seconded to approve the abatements for the following:
  - a. PIN #: 15.0306.001, PIN #: 15.0306.000, and PIN #: 15.0310.000 - Height of Land Township, for a total amount of \$128.00, due to a clerical error w/homestead (all 3 parcels should have been linked).
  - b. PIN #: 04.8901.000 and PIN #: 04.8902.000 - Callaway Township, for a total amount of \$2,508.00, due to clerical error.
  - c. PIN #: 49.0715.000 - City of Detroit Lakes, in the amount of \$166.00, due to clerical error.
  - d. PIN #: 19.0073.00 - Lake View Township, in the amount of \$3,110.00, due to clerical error.
  - e. PIN #: 49.0071.000 – City of Detroit Lakes, in the amount of \$894.00, due to a house fire.with the total abatements at \$6,806.00.  
  
(Nelson, Grimsley), carried.

Lakes Country Services Cooperative – Jane Eastes, Director of Operations presented:

1. Jane Eastes presented an update on services offered by the Lakes Country Service Cooperative and thanked the County for their membership. She also provided copies of the March 2017 issue of the agency's newsletter, "The Communicator" to the Board. The Board thanked her for attending the meeting and for the information she provided.

Human Services: Denise Warren presented:

1. It was moved and seconded to accept the Human Services reports for Adult Services, Child & Family Services, Child Support, Community Health, Financial Services, Mental/Chemical Dependency (MCD), and Transit, as presented. (Grimsley, Skarie), carried.
2. It was moved and seconded to approve the claims for Human Services, Community Health, and Transit, as presented. (Skarie, Grimsley), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve the purchase and installation of three (3) Pre-wet systems on three (3) tandem plow trucks from Towmaster of Litchfield, MN, at a cost of \$2,400.00 each, for a total cost of \$7,200.00. (Okeson, Nelson), carried.
2. It was moved and seconded to approve Resolution 05-17-1A, to award the bid for Project SAP 003-605-010, for Stabilized Bituminous Reclaiming, Bituminous Surfacing, and Aggregate Shouldering of the CSAH 5 Project, to Mark Sand and Gravel Company, Fergus Falls, MN; and to accept their low bid in the amount of \$1,203,982.39. (Okeson, Nelson), carried.
3. Jim Olson also provided an update on construction projects for Becker County.

Sheriff: Sheriff Todd Glander presented:

1. It was moved and seconded to approve the purchase of a Training Drone from MAXSUR of Leander, TX, for a total cost of up to \$2,087.66; with funding of \$1,850.00 from West Central MN EMS, and with the County's cost at \$237.66. (Okeson, Nelson), carried.
2. It was moved and seconded to approve the purchase of twenty-five (25) doses of Naloxone (Narcan) at a cost of \$75.00 per dose, for a total cost of \$1,875.00, to be reimbursed by West Central MN EMS. (Okeson, Nelson), carried.
3. It was moved and seconded to approve Amendment Number 5, as presented, to the Food Service Management Agreement between the County and A'viands, LLC (now

Summit), effective January 1, 2017 through December 31, 2018. (Okeson, Nelson), carried.

4. Becky Putzke, Law Enforcement Liason, and Kristen Oster, Grants Coordinator, with the Office of Traffic Safety - MN Department of Public Safety, presented the Becker County Sheriff's Office with a Stalker Radar from the National Highway Traffic Safety Association, in recognition of the department being chosen as an outstanding agency for the first quarter (October – December 2016), for their work in promoting and implementing the Towards Zero Deaths Program, formerly known as the Safe & Sober Program. They congratulated Sheriff Todd Glander, Sergeant Dan May and Sergeant Ty Warren for their dedication and commitment to the program.

Land Use Department – Economic Development Authority (EDA) and Natural Resources Management (NRM): Steve Skoog and Guy Fischer, along with Laura McKnight from Midwest Minnesota Community Development Corporation presented:

1. It was moved and seconded to approve moving forward with soliciting quotes for Asbestos Removal and General Demolition of three (3) buildings in Frazee, MN; for Tax Forfeited Gary's Furniture (Becker County) and the adjoining Anstadt and Furey properties (owned by the City of Frazee). (Okeson, Nelson), carried.
2. It was moved and seconded to approve the renewal of the Contract for Management Services between Midwest Minnesota Community Development Corporation (MMCDC) and the Becker County Housing and Economic Development Authority, for MMCDC to manage Becker County's Housing Operations, effective May 1, 2017 through April 30, 2019. (Nelson, Okeson), carried.

Land Use Department – Environmental Services: Steve Skoog presented:

1. Steve Skoog provided information and a Power Point presentation on the proposed changes to the County recycling program, which includes the possibility of constructing a new recycling facility.

Discussion followed with it suggested that more information is needed for further discussion in determining whether to move forward with a new facility.

Commissioners: Reports and Correspondence:

1. Due to time constraints, the commissioners briefly reported on meetings they had attended, and will provide a more detailed report at the next board meeting of May 16<sup>th</sup>.

Being no further business, Board Chair Knutson adjourned the meeting.

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Jack Ingstad  
Jack Ingstad  
County Administrator

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Larry Knutson  
Larry Knutson  
Board Chair