

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: TUESDAY, September 1, 2015 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Grimsley. Commissioners in attendance: Grimsley, Nelson, Skarie, Okeson, and Knutson; County Administrator, Jack Ingstad; and Minute Taker, Amy Settergren.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda. (Knutson, Okeson), carried.
4. It was moved and seconded to approve the minutes of August 18, 2015 as presented. (Knutson, Skarie), carried.

Commissioners

1. Open Forum:
  - a. Clarence Suvanto had questions in regards to attending the Forest Road Tour, valuations in the Assessor's office, including how the valuation process works and when the valuation appears on tax statements, and status on location of a possible new Jail.
  - b. Willis Mattison spoke in regards to Forest Management and the goals of Becker County in that area. He stated he would be attending the Forest Road Tour and was told that many of the questions he had for the Commissioners in regards to the different parcels would best be asked during the road tour when additional staff would be present.
  - c. Karen Mulari spoke in regards to the Recreational Advisory Committee (RAC), stating that they have momentum and would like to continue to meet and possibly set up a priority setting meeting. Commissioner Nelson asked that the Board discuss the purpose and future of the RAC.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
  - a. Commissioner Knutson: Recreational Advisory Committee, MAHUBE, Assessors Committee, and Prairie Lakes Municipal Solid Waste. Also participated in a conference call with the DOC and MRCC.
  - b. Commissioner Okeson: Detroit Lakes/Becker County Airport Committee, Association of Minnesota Counties (AMC) Strategic Planning meeting, Sheriff's Committee, Highway Committee, and AMC/MRCC conference call.
  - c. Commissioner Nelson: Natural Resource Management Committee, Red River Basin Joint Powers meeting, Highway Committee, and Information Technology

Committee. It was the consensus of the Board to give direction to the IT Committee direction to move forward with reviewing and updating the Cell Phone Policy.

- d. Commissioner Skarie: No committee meetings to report on. Did attend the Minnesota State Fair to see the Becker County participants in the different competitions.
- e. Commissioner Grimsley: Development Achievement Center (DAC) Recreational Advisory Committee, Historical Society Committee, Redesign Committee and Finance Committee.

3. Appointments: None.

4. Budget Discussion

- a. Mr. Ingstad provided a brief overview of the positions that are currently included in the budget and the Board opened the floor for Department Heads to discuss other positions that are not currently included.
  - i. Auditor-Treasurer Mary Hendrickson requested consideration for filling the vacant Highway Accountant and Deputy Auditor positions. Discussion on either full-time or part-time employees.
  - ii. Commissioner Skarie discussed the MNChoices positions, stating that one is included in the budget, however there might be a need for an additional one later in the 2016 year which can be discussed and determined later.
  - iii. EDA Coordinator, Guy Fisher, asked if there needed to be budget dollars for Dunton Locks project; Commissioners stated the budget does have dollars under Natural Resources for different projects.
- b. Continued discussion will occur at the next Commissioner Board meeting scheduled for September 15, 2015.

5. University of MN and Becker County Extension Agreement.

- a. It was moved and seconded to approve the agreement between the University of MN and Becker County for providing Extension programs locally and employing Extension staff; and to authorize the Board Chair to execute said agreement. (Skarie, Nelson), carried.
- b. Commissioner Knutson stated he would like Commissioner Nelson to invite the 4-H Coordinator back to visit with the Board.

Buffalo Red River Watershed District (BRRWD): Bruce Albright, Board Manager presented:

- 1. Mr. Albright provided an update on the BRRWD and about the potential joining with the Red River Water Management Board (RRWMB).
- 2. Clinton Danielson asked a few questions regarding Mr. Albright's position of employment.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses and Permits: None
2. June 2015 Cash Comparison & Investment Summary
  - a. It was moved and seconded to accept the June 2015 Cash Comparison and Investment Summary as presented. (Okeson, Skarie), carried.

Finance Committee: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor's Warrants, and Over 90-Day Claims as follows:
  - a. Auditor's Warrants (Tuesday Bills):
    - i. 08/20/2015 in the amount of \$406,505.70
    - ii. 08/25/2015 in the amount of \$16,821.51
  - b. Over 90-Day Claims:
    - i. Larry Knutson Expense Report in the amount of \$664.95 included May charges.
    - ii. West Group in the amount of \$582.00 invoice just received.  
(Knutson, Nelson), carried.
2. It was moved and seconded to approve the purchase of furniture from Hannaher's of Fargo at a cost of \$5,661.91 for the Probation Department. (Nelson, Knutson), carried.
3. It was moved and seconded to approve Resolution #09-15-1C authorizing the Transit Department to purchase through the State of Minnesota Department of Transportation Cooperative Procurement Process a new transit bus and that Jack Ingstad as County Administrator and Ben Grimsley as Chair of Becker County Board of Commissioner be authorized to execute the grant contract with MnDOT. (Okeson, Knutson), carried.

Assessor: Steve Carlson presented:

1. It was moved and seconded to approve the abatement for PIN #: 12.8052.000 in the tax district of Forest, in the amount of \$24.00; taxpayer claims the deck was removed before the assessment date. (Nelson, Knutson), carried.

Clay-Becker Drug Court/Veteran's Court: Gretchen Thilmony and Don Kautzmann, Clay-Becker Drug Court Coordinator, presented:

1. Mrs. Thilmony and Mr. Kautzman gave a brief update on Veteran's Court and the Clay-Becker Drug Court. Funding of \$10,000 is already included in the 2016 Budget for the Clay-Becker Drug Court.

2. Mrs. Thilmony and Lori Thompson presented information on the DWI Court and updated the Board on its' progress.

Human Services: John Dinsmore and Denise Warren presented:

1. It was moved and seconded to approve the Human Services Claims for Human Services, Community Health, and Transit, as presented. (Skarie, Okeson), carried.
2. Mr. Dinsmore updated the Board on the Child Protection State Funding Allocation for 2015 and 2016, stating we received an extension for submitting our 2016 allocation.
3. Commissioner Nelson requested that County Administrator Jack Ingstad look at creating a new Donation Acceptance Program for the County.

Environmental Services: Steve Skoog presented:

1. It was moved and seconded to approve Resolution #09-15-1B to approve the Solid Waste Fee Schedule changes to be made to the Annual Solid Waste Assessment and Transfer Station Tipping Fees as outlined on Attachment A "2016 Solid Waste Assessment Rates" and Attachment B "Becker County Transfer Station Tipping Fees". (Nelson, Knutson). A Roll Call Vote was called and taken (Knutson – Yea; Nelson – Yea; Grimsley – Nay; Skarie – Yea; Okeson – Yea). Motion Carried.

Sheriff: Todd Glander presented:

1. It was moved and seconded to approve Resolution #09-15-1A to advertise and hire a full-time Correctional Officer and backfill if necessary, and to advertise for part-time Correctional Officer openings. (Okeson, Knutson), carried.

Forest Road Tour

1. Discussion was held in regards to the Forest Road Tour. Clarification was given to the Board on the route and parcels that would be viewed.

Being no further business, Board Chair Grimsley adjourned the meeting and the Commissioners attended the Forest Road Tour.

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Jack Ingstad  
Jack Ingstad  
County Administrator

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Ben Grimsley  
Ben Grimsley  
Board Chair