

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: TUESDAY, August 4, 2015 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Grimsley. Commissioners in attendance: Grimsley, Nelson, Skarie, Okeson, and Knutson; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Under Commissioners: Add: Number 5: Transit Discussion; under Parks & Recreation: Add: Number 2: Approve Trail Routing/Feasibility Study: Connecting Detroit Mountain/ Mountain View to the Heartland Trail: Resolution 08-15-1J; and under Human Services: Add: Number 2: Personnel Request: Child Protection Worker: Resolution 08-15-1I. (Knutson, Okeson), carried.
4. It was moved and seconded to approve the minutes of July 21, 2015, as presented. (Knutson, Okeson), carried.

Commissioners

1. Open Forum: No one was present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
  - a. Commissioner Nelson: Sunnyside, Highway Committee, and reported on the success and attendance of the Becker County Fair.
  - b. Commissioner Skarie: Environmental Affairs Committee and Lakeland Mental Health (LMH).
  - c. Commissioner Knutson: Recreational Advisory Committee (RAC), Sheriff's Committee, Mahube-OTWA, and Prairie Lakes Municipal Solid Waste Authority (PLMSWA).
  - d. Commissioner Okeson: NW Regional Radio Board, Highway Committee, Sheriff's Committee, Transit meeting, Heartland Trail Multi-Purpose Recreation Trail Area meeting with the MN Department of Natural Resources.
  - e. Commissioner Grimsley: Recreational Advisory Committee (RAC), Becker County Historical Society, meeting with City of Lake Park regarding cost-sharing on bridge construction project, Transit meeting with accountants, and Finance Committee.

4. Appointments: Buffalo-Red River Watershed District Board of Managers Position:
  - a. Bruce Albright, Office Administrator for the BRRWD, was unable to attend today's meeting; Chair, Gerald Van Amburg, was present in his absence. Mr. Albright will present at the Becker County Board of Commissioner's meeting on September 1<sup>st</sup>.
  - b. Mr. Van Amburg spoke in support of current Board Manager, John Hanson, noting that he has done a good job for the BRRWD and is well respected.
  - c. There was a brief discussion on concerns on the cost and "charge" back of Ditches 10 and 19 and discussion followed. Commissioner Nelson asked that the BRRWD Board of Managers re-visit the process on how "charge backs" for ditches is determined.
  - d. Two persons have expressed their interest in serving on the BRRWD Board of Managers; current Board Manager, John Hanson for re-appointment, with his term set to expire on August 31, 2015, and Clint Danielson, who has submitted his name. John Hanson was present today. County Administrator, Jack Ingstad, clarified that Mr. Danielson, while a resident outside of the county, is a resident of the BRRWD, as required.
  - e. It was moved and seconded to re-appoint John Hanson to the Buffalo-Red River Watershed District Board of Managers, for a three-year term. (Nelson, Okeson), carried.
  
4. Request to Approve Professional Services Agreement between Becker County and Klein/McCarthy Architects for Phase 1 of Proposed Jail Project: County Administrator, Jack Ingstad, presented:
  - a. Discussion was held in reference to the contract with Klein/McCarthy Architects for Phase 1 of the proposed jail project. Mr. Ingstad reported that the time-frame for completion of Phase I would be approximately three months. The cost for Site Development and Planning compensation would range from \$225.00/hour for the top person down to \$50.00/hour for a student intern, with the project over-seen by the Sheriff's Committee, to include Commissioners Knutson and Okeson. There was also a brief discussion on "rights" of the architect's material.
  - b. It was moved and seconded to approve the Professional Services Agreement between Becker County and Klein/McCarthy Architects for Phase I of the Proposed Jail Project, as presented. (Knutson, Skarie), carried.
  
5. Transit Discussion: County Administrator, Jack Ingstad, presented:
  - a. Discussion was held in reference to the proposed Joint Powers Entity (JPE) with Wadena County, with the consensus of the board to explore other options to share resources.

- b. It was moved and seconded to direct the County Administrator, Jack Ingstad, to research the options of entering into a Joint Powers Agreement (JPA) in comparison to a Joint Powers Entity (JPE) with Wadena County for the county's Transit Program, and to bring the information forward to the Board for further consideration. (Nelson, Okeson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses and Permits:
  - a. It was moved and seconded to approve the Temporary On-Sale Liquor License for Twin Shores Landing – Event August 22, 2015 – Lake Eunice Township, as presented. (Okeson, Skarie), carried.

Finance Committee: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor's Warrants, and Over 90-Day Claim, as follows:
  - a. Auditor's Warrants (Tuesday Bills):
    - i. 07/22/2015 in the amount of \$166,731.53;
  - b. Over 90-Day Claim:
    - i. West Group at a cost of \$876.00; invoice just received.(Knutson, Okeson), carried.
2. It was moved and seconded to authorize IT Director, Rick Kelsven, to solicit quotes to replace the card swipe system for the County. (Nelson, Grimsley), carried.
3. It was moved and seconded to direct the IT Committee to revisit the Becker County Cell Phone Policy and to return to the Board with options. (Nelson, Knutson), carried.
4. It was moved and seconded to accept the low quote from Mark's Electric of Detroit Lakes for the Human Services Remodel Project (Work Room), with the Electrical Cost at \$1,350.00, Data Cost at \$890.00, and for a total cost of \$2,240.00. (Skarie, Nelson), carried.

West Central Initiative (WCI) – Greg Wagner, Economic Development Planner and Tom McSparron, Vice-President of Development presented:

1. Mr. Wagner and Mr. McSparron provided a brief report on economic development for West Central Minnesota and Becker County for 2015 and also the WCI Annual Update, along with their request for continued support from Becker County with a commitment of \$6,000 to WCI for 2016.

Public Hearing: Tax Abatement Request for R&R Transportation, Inc.

1. It was moved and seconded to open the Public Hearing. (Nelson, Skarie), carried.
2. Mayor of Lake Park, Keith Zachariason, reported that the City has approved the abatement and offered their support, noting that R&R meets the requirements for the tax abatement.
3. It was reported that EDA Board Members, Abby Anderson and Hank Ludtke, are in support of granting the tax abatement, with Mr. Ludtke also submitting a letter of support to the Board.
4. Board Chair Grimsley closed the public hearing.

Tax Abatement Request for R&R Transportation: Resolution 08-15-1A: Guy Fischer presented:

1. Discussion was held with Commissioners Knutson, Okeson, Grimsley, and Skarie speaking in opposition to granting the abatement, giving a list of reasons of why they were not in support of this request, including fairness to other local competing businesses.
2. A motion was made by Commissioner Nelson to approve Resolution 08-15-1A, to approve the Property Tax Abatement for R&R Trucking, as presented. Motion died for lack of a second.

Parks & Recreation: Detroit Lakes Ride Center Presentation and County Resolution to Support The Development of Greater MN Regional Parks & Trails Commission (GMRPTC) Grant Application for Detroit Mountain/Mountain View Recreation Areas: Resolution 08-15-1B: Guy Fischer, Brad Green, and Gary Nansen presented:

1. Gary Nansen provided a power point presentation on the International Ride Center Study (IMBA). Information was also provided on trail development and related maintenance cost estimates for Mountain View and the Dunton Locks area. It was noted that the City of Detroit Lakes will be applying for legacy funding.
2. It was moved and seconded to approve Resolution 08-15-1B, as presented, that Becker County supports the development of a grant application to the Greater MN Regional Parks and Trails Commission for funds to make recreational trail, facility, and connection improvements to Detroit Mountain, Mountain View Recreation Area, and other applicable and proximate area in partnership with Detroit Mountain Recreation Area's Regional Park/Trail Project. (Okeson, Skarie), carried.
3. It was moved and seconded to approve Resolution 08-15-1J, that Becker County approves the Trail Routing/Feasibility Study to connect Detroit Mountain/Mountain View Recreation Area to the Heartland Trail, as presented. (Knutson, Okeson), carried.
4. It was also the consensus of the Board to direct the Natural Resources Management Committee to research options for trail improvements and family oriented enhancements for exercise, recreation, and tourism on the south side of Dunton Locks and to return to the Board with recommendations.

Human Services: John Dinsmore, Human Services Director; Christy Ramsey, and Donna Richgels presented:

1. It was moved and seconded to approve the request for six (6) Financial Workers to attend the 2015 Minnesota Financial Workers and Case Aides Association (MFWCAA) Conference at Arrowwood Resort and Conference Center, Alexandria, MN on October 21-23, 2015, at a cost of \$200.00 each, for a total of \$1,200.00 and lodging at a cost of \$936.26, and for the total combined cost at \$2,136.26. (Nelson, Knutson), carried.
2. It was moved and seconded to approve the Human Services Claims for Human Services, Community Health, and Transit, as presented. (Skarie, Nelson), carried.
3. It was moved and seconded to approve Resolution 08-15-1I, to advertise and hire one (1) full-time Social Worker due to a resignation, and to backfill, if necessary, and to also advertise for possible future part-time and full-time Social Worker openings in the Child Protection Unit. (Nelson, Skarie), carried.

Sheriff: Sheriff Todd Glander presented:

1. It was moved and seconded to approve the purchase of three (3) Mobile ARMER Radios for new squad cars, to include equipment and sirens, at a cost of \$5,584.00 each, for a total cost of \$16,752.00 from Motorola Solutions at Mid-States Wireless. (Okeson, Knutson), carried.
2. Sheriff Glander reported to the Board that a total of \$27,200.00 has been received in donations to date for the Becker County K-9 Program.

Highway: Jim Olson presented:

1. It was moved and seconded to approve Resolution 08-15-1D, to approve the Bid Award for Project SAP 003-514-0189, for Shouldering, Widening, and Aggregate Shouldering on CSAH 14 to Midwest Contracting, LLC of Marshall, MN, at the low bid of \$792,041.50, and to authorize the County Board Chair and County Administrator, on behalf of Becker County, to execute and enter into said contract. (Okeson, Nelson), carried.
2. It was moved and seconded to approve Resolution 08-15-1E, to authorize and direct the County Engineer to purchase one (1) 2004 Rosco RA 2000 Velocity Patcher from MnDOT at a cost of \$8,500.00, and as detailed in the Capital Expenditure Request. (Nelson, Okeson), carried.
3. It was moved and seconded to approve Resolution 08-15-1F, to authorize and direct the County Engineer to purchase one (1) 1995 Dutch WP56BC 13 Wheel Rubber Roller from MnDOT, at a cost of \$3,000.00 and as detailed in the Capital Expenditure Request. (Nelson, Skarie), carried.
4. It was moved and seconded to approve Resolution 08-15-1G, to accept the low quote from Tri-City Paving, Little Falls, MN for trail paving at Dunton Locks, at a cost of \$26,150.00, to direct the County Engineer to proceed with the resurfacing, root barrier

and turf restoration work, as detailed in the Dunton Locks Trail Estimates, and to authorize the expenditure of monies from recent County wetland credit sales on said work. (Okeson, Nelson), carried.

5. It was moved and seconded to approve Resolution 08-15-1H, to hereby accept the quote from Dem Companies, LLC, Shakopee, MN for asphalt shingle grinding, at a cost of \$14.50 per ton to grind and \$3,000.00 for Mobilization of Grinder, and to direct the County Engineer to proceed with the work, as detailed in the Dem Companies, LLC proposal dated June 4, 2015, and to authorize the expenditure of County Transportation Sales Tax Funds on said work. (Skarie, Knutson), carried. It was also noted that due to the specialized nature of the work, only one quote was obtained.

Environmental: Steve Skoog presented:

1. It was moved and seconded to award the low construction bid for a new 16,000 square foot Mixed Municipal Solid Waste Transfer Station and Truck Scale, to Bristlin Construction, Inc., for the amount of \$2,879,000.00, and to authorize the County Administrator to sign a construction contract between Becker County and Bristlin Construction, Inc. (Skarie, Knutson), carried.

Being no further business, Board Chair Grimsley adjourned the meeting.

---

Jack Ingstad  
Jack Ingstad  
County Administrator

---

Ben Grimsley  
Ben Grimsley  
Board Chair