

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: TUESDAY, June 2, 2015 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Grimsley. Commissioners in attendance: Grimsley, Nelson, Skarie, Okeson, and Knutson; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda, with no changes. (Knutson, Okeson), carried.
4. It was moved and seconded to approve the minutes of May 19, 2015, with the requested changes. (Knutson, Skarie), carried.

Commissioners

1. Open Forum: No one was present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
  - a. Commissioner Nelson: Joint Powers Board Meeting at the Red River Basin Commission in Fargo, ND, and Sunnyside Board.
  - b. Commissioner Skarie: No meetings to report on at this time.
  - c. Commissioner Knutson: Recreational Advisory Committee (RAC) at Shell Lake Town Hall, Sheriff's Committee, Prairie Lakes Municipal Solid Waste Authority (PLMSWA), and Mahube-OTWA.
  - d. Commissioner Okeson: Pelican Watershed Districts Advisory Board, Highway Committee, Heartland Multi-Purpose Recreational Trail, and attended a joint Transit meeting in Wadena.
  - e. Commissioner Grimsley: Labor Management Committee (LMC), Lake Agassiz Regional Library (LARL) Board, Sunnyside Board, Becker County Historical Society, Finance Committee, and attended a joint Transit meeting in Wadena.
3. Appointments:
  - a. It was moved and seconded to re-appoint Jim Carpenter to the Sunnyside Board, to fulfill a term from March 2015 through September 2015, prior to serving another four-year term. (Nelson, Skarie), carried. (Clarification was received from Danielle Olson, Executive Director at Sunnyside, that Mr. Carpenter's term ended March 2015 and that the new term would be for a four-year term expiring in 2019).

4. It was noted that the Board of Equalization meeting is scheduled for Tuesday, June 16, 2015 at 6:00 p.m. in the Board Room of the Courthouse.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses and Permits:
  - a. It was moved and seconded to approve Resolution 06-15-1B, to approve the Gambling Application for Exempt Permit to conduct a Raffle for the University of North Dakota (UND) Alumni Association & Foundation, on July 16, 2015, for operations at the Detroit Country Club, 24591 County Highway 22, Detroit Lakes, MN, in Lakeview Township. (Okeson, Knutson), carried.
  - b. It was moved and seconded to approve the Seasonal Tobacco License Renewal for Phoenix Marketing at Soo Pass Ranch – William Bennett – Lake View Township. (Skarie, Okeson), carried.
  - c. It was moved and seconded to approve the Annual Tubing License for Roger J. Klemm – K & K Tubing – Erie Township. (Knutson, Okeson), carried.
2. It was moved and seconded to accept the April 2015 Cash Comparison and Investment Summary. (Nelson, Knutson), carried.

Finance Committee: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor's Warrants, and Over 90-Day Claims for the following:
  - a. Auditor's Warrants (Tuesday Bills):
    - i. 05/19/2015 in the amount of \$135,792.43;
    - ii. 05/26/2015 in the amount of \$8,132,080.65;for a total of \$8,267,873.08.
  - b. Over 90-Day Claims:
    - i. Michael B. McGee, PA, in the amount of \$2,500.00 – just received invoice;
    - ii. MidStates Wireless, Inc., in the amount of \$346.00 – balance due after credit;
    - iii. North Homes, Inc., in the amount of \$9,333.52 – sent to wrong department;
    - iv. Essentia Health, in the amount of \$60.85 – resubmission of invoice;
    - v. Wayne Schlauderaff, in the amount of \$26.86 – receipt just submitted.(Nelson, Okeson), carried.
2. It was recommended to have full board discussion on the request for an upgrade of the current iDoc System for the Recorder's Office.
3. It was moved and seconded to approve the request for the replacement of a 15-ton compressor for the air conditioning unit in the Jail, from Tweeton Refrigeration, at the low quote of \$8,097.00. (Nelson, Skarie), carried. It was noted that another quote was requested, but nothing was received.

Assessor: Abatements: Steve Carlson presented:

1. It was moved and seconded to approve the following abatements, as presented:
  - a. PIN #: 08.0229.000 in Detroit Lakes, in the amount of \$1,040.00, due to an exclusion was missed in the modifiers;
  - b. PIN #: 49.0871.440 in Detroit Lakes, in the amount of \$64.00 and \$64.00 for tax years 2014 and 2015 respectively, due to Homestead modifier was missed when parcel was annexed into the City;for a total amount of the abatements at \$1,168.00.  
(Knutson, Okeson), carried.

Natural Resource Management (NRM): John Vaida presented:

1. It was moved and seconded to approve the request to solicit quotes for bud capping activities for 2015, as presented. (Knutson, Nelson), carried.

Recorder: Upgrade of iDoc System and User Hosting Site Fee: Patty Swenson presented:

1. It was moved and seconded to approve the request for an Upgrade to the iDoc 5 Software System, as presented, and to enter into a contract with Tyler Technologies in Lubbock, Texas, for the upgrade, at a cost of \$1,400 for the implementation and \$1,200 for the annual hosting fee, with the total amount at \$2,600.00. (Knutson, Okeson), carried.

Human Services: John Dinsmore, Jennifer Green, Christy Ramsey and Donna Richgels presented:

1. The Board introduced and welcomed John Dinsmore as the new Human Services Director for Becker County, with the position shared with Otter Tail County Human Services. Mr. Dinsmore thanked the commissioners and provided a brief summary on his background and experience.
2. It was moved and seconded to approve Resolution 06-15-1A, to create and fill the Child Support Officer position, as presented. (Nelson, Skarie), carried.
3. It was moved and seconded to approve the Human Services claims for Human Services, Community Health, and Transit. (Skarie, Knutson), carried.
4. It was moved and seconded to approve amending the agenda, to add under Human Services: Number 3: Request to Accept Donations for the Foster Care Program. (Skarie, Okeson), carried.
5. It was moved and seconded to approve Resolution 06-15-1C, to accept the community donations for years 2013 and 2014, as presented, to Becker County Human Services for the Children's Foster Care Program, in the amount of \$12,083.00, and with a list of the donors and their contributions included in said resolution.

Planning & Zoning: Eric Evenson-Marden presented:

1. Eric Evenson-Marden provided clarification on the process of initiating a surface water use ordinance and on the citizen petition template. He reported that surface water use ordinances are local ordinances and that the County has considerable discretion in how they are initiated. In addition, staff has confirmed there are no Department of Natural Resources (DNR) requirements for a citizen petition, nor any standards set for a citizen petition process. Discussion followed, with the consensus of the Board that the form itself is good, however, a process needs to be in place and agreed upon before moving forward.

Being no further business, Board Chair Grimsley adjourned the meeting.

Jack Ingstad  
Jack Ingstad  
County Administrator

Ben Grimsley  
Ben Grimsley  
Board Chair