

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, May 5, 2015 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Grimsley. Commissioners in attendance: Grimsley, Nelson, Skarie, Okeson, and Knutson; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Under Commissioners, following Appointments: Add: Introduction and Welcome of new Planning and Zoning Supervisor, Eric Evenson-Marden, and Add: Number 6: Request for Qualifications (RFQ) for Jail Architect; and under Human Services: Remove: Number 1: Managed Healthcare Services: Resolution 05-15-1A. (Knutson, Okeson), carried.
4. It was moved and seconded to approve the minutes of April 21, 2015, with the requested changes. (Knutson, Nelson), carried.

Commissioners

1. Open Forum:
 - a. John Postovit, representing the Coalition of Lake Associations (COLA), spoke in reference to the proposed amendment to the setback ordinance. He asked that the new Planning and Zoning supervisor be given an opportunity to review the proposed amendment to the ordinance prior to any decisions being made.
 - b. Velva Strand, Realtor from Jack Chivers Realty, spoke in reference to a parcel of property for three clients that she is representing; for one seller and two buyers.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Knutson: Prairie Lakes Municipal Solid Waste Authority (PLMSWA) and Mahube-OTWA.
 - b. Commissioner Okeson: Detroit Lakes/Becker County Airport Committee, Heartland Multi-Purpose Recreational Trail meeting, and Association of Minnesota Counties (AMC) Transportation Committee meeting in St. Paul, MN.
 - c. Commissioner Nelson: Economic Development/Housing Authority (EDA) meeting, and met with the City of Lake Park along with Highway Engineer, Jim Olson, in regards to the ongoing bridge project, and attended a meeting in regards to the recent fire on county owned property in Lake Park, MN.

- d. Commissioner Skarie: Lakeland Mental Health and Becker County Fair Board. He also toured the recycling facility in McLeod County, along with Steve Skoog; and attended a meeting in reference to the Detroit Mountain Recreation Area.
 - e. Commissioner Grimsley: Becker County Historical Society, Development Achievement Center (DAC), Heartland Multi-Purpose Recreational Trail meeting, and Finance Committee. He also commented on the status of a proposed Joint Powers Agreement (JPA) with Wadena County, for a coordinated transit program.
3. Appointments: There were none.
 4. Board Chair Grimsley introduced the new Planning and Zoning supervisor, Eric Evenson-Marden and the board welcomed him. Mr. Evenson-Marden provided a brief summary on his background and experience, and expressed his gratitude for the assistance he has received from staff and management as he has begun his position at Becker County.
 5. It was moved and seconded to approve any of the commissioners' attendance at the Association of Minnesota Counties (AMC) District 4 Spring Meeting, to be held on Friday, June 5, 2015, from 8:00 a.m. – 12:00 p.m. at the Maslowski Wellness and Research Center in Wadena, MN, with per diem and mileage reimbursement, as approved. (Knutson, Okeson), carried.
 6. It was moved and seconded to authorize the County Administrator to proceed with the demolition of the County owned, tax forfeited property (old elevator) in Lake Park, MN, due to a recent fire to said property, and to incur any related expenses for demolition, clean-up, and disposal, as presented. (Knutson, Okeson), carried.

It was noted that cost estimates for clean-up are currently between \$12,000 and \$15,000, with disposal on top of that. Disposal costs will be determined once confirmation has been received on whether there is any hazardous material present. In addition, it was also noted that if the concrete at the site is not removed, that the site will need to be secured and railing placed along the concrete ledge for safety and liability purposes.

7. Discussion was held on the Request of Qualifications (RFQ's) received for a jail architect. County Administrator, Jack Ingstad, reported that a total of 5 RFQ's were received and all appear to be qualified.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses and Permits: There were none.
2. It was moved and seconded to accept the March 2015 Cash Comparison and Investment Summary, as presented. (Skarie, Knutson), carried.

Finance Committee: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor's Warrants, Over 90-Day Claims, and Additional Claims for the following:
 - a. Auditor's Warrants (Tuesday Bills):
 - i. 04/23/2015 in the amount of \$13,494.16;
 - ii. 04/28/2015 in the amount of \$180,878.58
for a total of \$194,372.74.
 - b. Over 90-Day Claims:
 - i. CentraCare Clinic in the amount of \$217.27 – New vendor, just received invoice.
 - c. Additional Claims:
 - i. Dan Skoog – Credit card charge in the amount of \$8.61 to Crowne Plaza for meal;
 - ii. Brian Shepard – Credit card charge in the amount of \$38.22 to Super-America for gasoline purchase.

(Knutson, Nelson), carried.
2. It was recommended to have a full board discussion on the demolition and clean-up of the County owned tax forfeited property in Lake Park, due to the recent fire at the site.

Assessor: Abatements: Steve Carlson presented:

1. It was moved and seconded to approve the following abatements, as presented:
 - a. PIN #: 02.0125.000 in Audubon in the amount of \$2,016.00; due to homestead linkage; parcel was not linked to the taxpayers primary parcel (Ag).
 - b. PIN #: 12.9081.000 in Forest Township, in the amount of -\$118.00; due to active parcel – lease; taxpayer should have received statement; parcel was said to be inactive by NRM.
 - c. PIN #: 13.0019.000 in Green Valley Township in the amount of \$42.00, and PIN #: 13.0019.002 in Green Valley Township in the amount of -\$76.00; due to assessment correction; building was assessed on the wrong parcel; corrected classification.
 - d. PIN #: 14.0136.000 in Hamden Township, in the amount of -\$174.00, and PIN #: 14.0136.001 in Hamden Township, in the amount of \$188.00; due to Homestead was on the wrong parcel;
 - e. PIN #: 17.1227.001 in Lake Eunice Township in the amounts of -\$348.00, -\$346.00 and -\$340.00 for tax years 2013, 2014, and 2015 respectively, and PIN #: 17.1228.000 in Lake Eunice Township in the amounts of \$346.00, \$338.00, and \$348.00 for tax years 2013, 2014, and 2015 respectively, and

PIN #17.1229.000 in Lake Eunice Township in the amount of \$24.00 for tax year 2013; due to assessment corrections; garage was assessed on the wrong parcel.

- f. PIN #: 18.0072.000 in Lake Park in the amount of \$130.00; due to local option abatement; fire destroyed home on November 21, 2014.
- g. PIN #: 18.0137.001 in Lake Park in the amount of \$1,462.00; due to a linkage correction; parcel was not linked to the Life Estate owners primary parcel.
- h. PIN #: 18.0153.000 in Lake Park in the amount of \$1,066.00, and PIN #: 02.0128.000 in Audubon in the amount of \$336.00; due to homestead linkage; parcel was not linked for homestead to their primary parcel; mother passed away, deeded to son.
- i. PIN #: 33.0216.002 in Toad Lake in the amount of \$684.00; due to homestead linkage; parcel was not linked to the taxpayers primary (Ag).
- j. PIN #: 34.0044.000 in Two Inlets in the amount of \$48.00; due to location option abatement; fire destroyed home on November 25, 2014.
- k. PIN #: 49.0634.000 in Detroit Lakes in the amounts of \$128.00 and \$122.00 for homestead taxes for 2014 and 2015 respectively; due to Homestead (from 1993) and Ownership was only in wife's name - she passed away; homestead should have included both spouses).
(Knutson, Okeson), carried.

EDA: U of M Regional Sustainable Development Partnerships Full Grant Application:
Resolution 05-15-1B: Guy Fischer presented:

1. It was moved and seconded to approve Resolution 05-15-1B, to approve the submission of a \$10,000 grant application to the University of Minnesota's Regional Sustainable Development Partnership Program, for the purpose of providing additional feasibility study review of community wind/solar hybrid projects for the cities of Audubon and Frazee. (Okeson, Skarie), carried.

Human Services: Christy Ramsey and Denise Warren presented:

1. It was moved and seconded to approve the submission of a letter to the Department of Human Services (DHS), constructed by the directors and staff of Region IV, referencing the ongoing difficulties and issues encountered with MNSure, and to authorize that Becker County be included as a signatory to the letter, as presented. (Skarie, Okeson), carried.
2. It was moved and seconded to approve the Human Services claims for Human Services, Community Health, and Transit, as presented. (Skarie, Nelson), carried.

It was reported that the agreement with the Midwest Minnesota Community Development Corporation (MMCDC) for the management of Becker County's housing program has been signed and the transition has begun. County Administrator, Jack Ingstad, requested to provide specialized software training to MMCDC, through the housing authority. The commissioners were in support of the request.

Being no further business, Board Chair Grimsley adjourned the meeting.

Jack Ingstad
Jack Ingstad
County Administrator

Ben Grimsley
Ben Grimsley
Board Chair