

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, March 17, 2015 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Grimsley. Commissioners in attendance: Grimsley, Nelson, Skarie, Okeson, and Knutson; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Under Commissioners: Add Number 6: Discussion on Request for Qualifications (RFQ) for Modular Jail Architect and Number 7: Resolution of Support for Wild Rice Watershed District (WRWD) Board Member. (Knutson, Skarie), carried.
4. It was moved and seconded to approve the minutes of March 3, 2015 with the requested changes. (Skarie, Knutson), carried.
5. It was moved and seconded to approve the minutes of the Special City Council/Becker County Meeting held on February 19, 2015 with the requested changes. (Okeson, Nelson), carried.

Commissioners

1. Open Forum: There was no one present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Okeson: Jail Committee.
 - b. Commissioner Nelson: Natural Resources Management (NRM) Committee, Economic Development/Housing Authority, HRA meeting with Kevin Shipley from Midwest Minnesota Community Development Corporation (MMCDC), Association of Minnesota Counties (AMC) 2015 Joint Local Government Legislative Conference, Minnesota Rural Counties Caucus (MRCC), Planning and Zoning Supervisor Position Screening Committee, and Information Technology (IT) Committee.
 - c. Commissioner Skarie: Human Services Committee, West Central/Land of the Dancing Sky Area Agency on Aging, and Environmental Affairs Committee.
 - d. Commissioner Knutson: Sheriff's Committee, Zoning Ordinance Review Committee, and Economic Development/Housing Authority. It was noted that Commissioner Nelson has been elected President of the EDA Board.
 - e. Commissioner Grimsley: Heartland Multi-Purpose Recreational Trail Quarterly Board meeting, Becker County Historical Society Building Committee, Economic Development District meeting in Fergus Falls, and Finance Committee.

3. Appointments:
 - a. It was moved and seconded to re-appoint Jim Bruflodt to the Planning Commission for a 3-year term, representing District 2. (Grimsley, Nelson), carried.
 - b. It was moved and seconded to re-appoint Jim Bruflodt to the Board of Adjustments for a 3-year term, representing District 2. (Grimsley, Knutson), carried.
4. Three appointments are needed for the Pelican River Watershed District Board of Managers; one to fulfill the remainder of a term set to expire on May 25, 2017 and the other two for terms set to expire on May 25, 2015.
5. The next Quarterly Joint Governance Meeting is scheduled for Tuesday, April 7th at M-State with the Detroit Lakes Chamber of Commerce hosting.
6. It was moved and seconded to authorize the Sheriff's Committee to move forward with the preparation of a Request for Qualifications (RFQ) for a Modular Jail Architect and to advertise the RFQ once completed. (Nelson, Skarie), carried.
7. It was moved and seconded to approve a resolution to support the re-appointment of Duane Erickson to the Wild Rice Watershed District Board of Managers, to represent Becker County. (Nelson, Knutson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses and Permits:
 - a. It was moved and seconded to approve the New Wine/Strong Beer License for Jolly Fisherman – Round Lake Township. (Okeson, Nelson), carried.
 - b. It was moved and seconded to approve the Wine/Strong Beer License Renewal for the following:
 - i. Cedar Crest Resort – Fred W. Brower – Maple Grove Township;
 - ii. Ella Marie's Café & Collectibles – Ella Marie's LLC – Cormorant Township (No Strong Beer).(Nelson, Knutson), carried.
 - c. It was moved and seconded to approve the 3.2 Off-Sale Renewal for the following:
 - i. Detroit Country Club, Inc. – Gregory Selbo, President – Lakeview Township;
 - ii. Shirley Kalberer – County 6 Gas & Bait – Lakeview Township.(Nelson, Okeson), carried.

- d. It was moved and seconded to approve the 3.2 Combination On/Off Sale Renewal for the following:
 - i. Cedar Crest Resort – Fred W. Brower – Maple Grove Township;
 - ii. Richard Bartelt – Four Corners – Erie Township;
 - iii. Susan Marie Hosler – Two Inlets Country Store – Two Inlets Township. (Nelson, Skarie), carried.
- e. It was moved and seconded to approve the On-Sale Liquor License Renewal for Headwaters Vineyard, LLC - DBA: Richwood Winery, LLC – Richwood Township. (Nelson, Knutson), carried.
- f. It was moved and seconded to approve the On-Sale (Includes Sunday Sales) Liquor License Renewals for the following:
 - i. Detroit Country Club, Inc. – Gregory Selbo, President – Lakeview Township;
 - ii. The Cormorant Pub, Inc. – DBA: The Pub – Patricia J. Maloney – Cormorant Township;
 - iii. Swenson Mills, LTD – Bleachers – Aaron Swenson – Lakeview Township;
 - iv. Hotel Shoreham of Detroit Lakes, Inc. – Lakeview Township. (Okeson, Skarie), carried.
- g. It was moved and seconded to approve the Combination On and Off-Sale (Including Sunday) Liquor License Renewal for Gerald Hanson (Charlie’s Bar) – Height of Land Township. (Nelson, Knutson), carried.
- h. It was moved and seconded to approve the Off-Sale Liquor License Renewals for the following:
 - i. Seven Sisters Spirits, LLC – Steven D. Larsen, General Mgr. – Lakeview Township;
 - ii. Lakes Corner Liquor, LLC – Aaron Aslesen – Erie Township;
 - iii. The Cormorant Pub, Inc. – The Cormorant Bottle Shop – Patricia J. Maloney – Cormorant Township;
 - iv. Shanda Askland – Lakes of Coffee & Liquor – Cormorant Township. (Skarie, Okeson), carried.
- 2. It was moved and seconded to accept the Cash Comparison and Investment Report for January 2015. (Nelson, Knutson), carried.

Finance Committee: Mary Hendrickson presented:

- 1. It was moved and seconded to approve the Regular Claims, Auditor’s Warrants, Over 90-Day Claims, and Additional Claim for the following:
 - a. Auditor’s Warrants (Tuesday Bills):
 - i. 03/03/2015 in the amount of \$210,430.45
 - ii. 03/05/2015 in the amount of \$11,200.00
 - iii. 03/10/2015 in the amount of \$27,304.51
 - b. Over 90-Days:
 - i. Detroit Lakes Public Schools in the amount of \$900.00 – misplaced invoice.

- ii. Gladen Construction in the amount of \$3,688.36 – final payment.
 - c. Additional Claim:
 - i. To add Enterprise Fleet charges for Human Services to 03/20/2015 Warrants in the amount of \$908.37.
(Knutson, Okeson), carried.
- 2. It was moved and seconded to approve the purchase of a Walk Behind Sweeper and to accept the low quote from L&M Fleet in Detroit Lakes for an Aires Power Brush Sweeper with Cab at a cost of \$2,938.99. (Skarie, Knutson), carried.
- 3. It was moved and seconded to approve the purchase of six (6) Desktop Computers, four (4) Laptop Computers, ten (10) Monitors and twenty-four (24) Tablet Computers for Human Services at a cost of \$37,514.00. (Skarie, Nelson), carried. It was noted that Child Protection had budgeted \$10,208.00 and the balance of \$27,306.00 will come from reserves.
- 4. The Community Health Cell Phone request was tabled until more information is received, with IT researching plans.

Highway: Jim Olson presented:

- 1. It was moved and seconded to approve Resolution 03-15-2B, for final acceptance of Project SAP 003-614-017 consisting of Reclaiming, Aggregate Base, Bituminous Surfacing and Aggregate Shouldering with Anderson Brothers Construction Company of Brainerd, LLC and to authorize final payment in the amount of \$57,558.44, to be prepared and processed by the Highway Department. (Okeson, Nelson), carried.
- 2. It was moved and seconded to approve Resolution 03-15-2C, for final acceptance of Project SAP 003-999-001 consisting of Spot Grading, Aggregate Base, Bituminous Surfacing and Aggregate Shouldering with Anderson Brothers Construction Company of Brainerd, LLC and to authorize final payment in the amount of \$17,178.59, to be prepared and processed by the Highway Department. (Okeson, Nelson), carried.

Becker County Museum: Follow-up on Building Project: Amy Degerstrom, Executive Director of the Becker County Historical Society/Museum and Jerry Schutz, Chair of the Historical Society/Museum Board presented:

- 1. Information was provided in reference to the 2015-2018 Capital Campaign for the Becker County Historical Society and Museum. The current project estimate is at 3.2 million, with a request for Becker County to support the project by providing 1.1 million (34% of the total project cost) as an initial capital investment, assisting with financing to build the new structure, and increasing the County's annual Museum financial support to \$75,000. Discussion followed and the Board was in agreement that it was necessary to move forward with the construction of a new building, however, no commitment was made today on how the County would contribute at this point. Options were discussed with overall consensus of the Board to direct the Finance Committee to research funding options. The Historical Society is asking for a commitment from the County prior to

asking other governmental entities and/or other potential larger donors and before proceeding with the kickoff of the capital campaign to the public, currently set for July 1, 2015.

Human Services: Christy Ramsey, Jon Iwen, and Emma Wartmann presented:

1. It was moved and seconded to approve the renewal of the agreement with Sjostrom Homes (Sheila Ojala) to manage the Becker County Workshop, in the amount of \$60,529.00. (Nelson, Skarie), carried.
2. It was moved and seconded to accept the Minnesota Department of Human Services Community Support (CSP) Services Program Grant, in the amount of \$124,504.00. (Skarie, Nelson), carried.
3. It was moved and seconded to approve to ratify the initial grant application as presented and to accept the funds from the Becker-Clay-Ottertail-Wilkin (BCOW) Adult Mental Health Initiative (AMHI) Yearly Grant Award in the amount of \$80,000.00. (Nelson, Skarie), carried.
4. It was moved and seconded to approve the Human Services Claims for Human Services, Community Health, and Transit. (Skarie, Knutson), carried.

Sheriff: Todd Glander presented:

1. It was moved and seconded to approve the purchase of a new Speed Queen Top Mount Washing Machine for the Minimum Security Jail from Boedy Appliance, Inc. of Perham at the low quote of \$700.00, which includes installation and hoses. (Knutson, Nelson), carried.
2. It was moved and seconded to approve the purchase of a new 2015 Alumacraft Class CS Boat Hull for Boat and Water Safety from J & K Marine Sales of Detroit Lakes at the low quote of \$8,100.00. (Nelson, Okeson), carried. It was also requested to obtain two quotes for rigging and if the cost exceeds \$1,000.00, to refer to the Sheriff's Committee.
3. It was moved and seconded to approve Resolution 03-15-2A, to approve the renewal of the 2015 State of Minnesota Annual Becker County Boat and Water Safety Grant Agreement, effective January 1, 2015 through June 30, 2015, in the amount of \$21,510.00 and to authorize the Becker County Board Chair and Auditor-Treasurer to sign said agreement. (Knutson, Okeson), carried.

Lunch Bunch was held at the American Legion and provided by County Recorder, Patty Swenson.

Being no further business, Board Chair Grimsley adjourned the meeting.

Jack Ingstad
Jack Ingstad
County Administrator

Ben Grimsley
Ben Grimsley
Board Chair