

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, October 28, 2014 AT 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Okeson. Commissioners in attendance: Okeson, Grimsley, Knutson, Nelson, and Skarie; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Under Sheriff: Add: Number 4: Towards Zero Deaths Enforcement Grant (Safe and Sober). (Knutson, Grimsley), carried.
4. It was moved and seconded to approve the minutes of October 14, 2014, with the requested changes. (Knutson, Nelson), carried.

Commissioners

1. Open Forum: There was no one present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Nelson: Minnesota Rural Counties Caucus (MRCC) Annual Meeting, Information Technology (IT), Becker County Soil & Water Conservation District (BCSWCD), and Highway Road Tour.
 - b. Commissioner Skarie: Becker County Children's Initiative, Human Services meeting with Commissioner Grimsley and County Administrator, Jack Ingstad; Review Board, Emergency Management Training Drill, West Central/Land of the Dancing Sky Area Agency on Aging, Lakeland Mental Health, Becker County Fair Board, and Becker County Extension Service.
 - c. Commissioner Knutson: Prairie Lakes Municipal Solid Waste Authority (PLMSWA).
 - d. Commissioner Okeson: Detroit Lakes/Becker County Airport Committee, West Central Regional Juvenile Center Meeting, and Heartland Multi-Purpose Recreational Trail.
 - e. Commissioner Grimsley: Human Services meeting with Commissioner Skarie and County Administrator, Jack Ingstad; and Finance Committee.
3. Appointments:
 - a. There were none.
 - b. Chair Okeson notified the Board of an upcoming appointment needed for the Airport Commission.

4. It was moved and seconded to approve the Fourth Amended Cooperative Agreement, for the Operation of the Clay County Secure Juvenile Detention and Treatment Facility, as presented and pending approval by the Becker County Attorney's office. (Nelson, Knutson), carried. It was noted that the advisory board approved the changes unanimously, to include the addition of Cass County.
5. It was moved and seconded to approve Resolution 10-14-2C, as presented, that at this time, the Becker County Board of Commissioners supports exploring the merging of transit systems with Wadena County, and that Becker County will support half of the local match at an amount up to \$7,500 for the Transit Coordinator position, provided that Wadena County agrees to support the other half of the position. (Grimsley, Okeson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses and Permits:
 - a. It was moved and seconded to approve the Tobacco License Renewals for the following:
 - i. Horseshoe, Inc. (Soo Pass Ranch) – Lakeview Township;
 - ii. Tri-Lakes Roadhouse (Dirty Jeans, LLC) – Cormorant Township;
 - iii. Toad Lake Store – Toad Lake Township;
 - iv. Cormorant Store, Inc. – Cormorant Township;
 - v. Strawberry Lake Store – Sugar Bush Township;(Knutson, Nelson), carried.
 - b. It was moved and seconded to approve the Beer & Wine, Sunday Sale - New License for the Detroit Mountain Recreation Area – Erie Township. (Grimsley, Skarie), carried.

Finance Committee: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor's Warrants, and the Over-90-Day Claim, as presented:
 - a. Auditor's Warrants (Tuesday Bills):
 - i. 10/13/2014 in the amount of \$289,279.65
 - ii. 10/14/2014 in the amount of \$156,591.49
 - iii. 10/23/2014 in the amount of \$5,226,260.29
 - b. Over 90-Days:
 - i. Ehlers Continuing Disclosure Review for S.E.C., for December 2013 – original invoice was never received: \$100.00.(Grimsley, Knutson), carried.

Sheriff: Sheriff Kelly Shannon and Sergeant Shane Richards presented:

1. It was moved and seconded to approve the purchase of six (6) Canon Powershot 135 16MP Digital Cameras at a cost of \$99.99 each, and eleven (11) Olympus WS-822 Digital Voice Recorders at a cost of \$77.99 each, as presented. (Knutson, Skarie), carried.
2. It was moved and seconded to approve the contract renewal, as amended, for the Sunnyside Care Center and Becker County Jail Agreement, effective November 1, 2014 through October 31, 2015. (Nelson, Grimsley), carried.
3. It was moved and seconded to approve Resolution 10-14-2D, to enter into the approved 2015 Toward Zero Deaths (TZD) Enforcement Grant (Safe & Sober), with the grant amount at \$72,040 and with Becker County's match requirement at a cost of \$1,050, and to authorize the Becker County Sheriff, Board Chair, and/or the County Administrator to sign said grant agreement. (Skarie, Knutson), carried.
4. An update was provided on the ARMER (Allied Radio Matrix for Emergency Response) Radio System and the status of radio purchases for law enforcement, EMS and the fire departments. It was reported that the system should be operable by December 1st, with a plan to go "live" at the end of December 2014, to allow time for Dispatch training. The fire departments did not receive the Assistance to Firefighters Grant (AFG) and are requesting assistance from Becker County to help with costs. A meeting will be held tonight with the Fire Departments and Becker County at the Frazee Fire Hall, beginning at 7:00 p.m. A Motorola representative will be in attendance, along with Sheriff Kelly Shannon, Sergeant Shane Richards, Commissioner Larry Knutson, and County Administrator, Jack Ingstad.

Human Resources: Nancy Grabanski and Danny Johnson presented:

1. It was moved and seconded to approve the purchase of Retro Fit Lighting for the Human Services building and original courthouse building, as presented, and to accept the low quote from Mark's Electric, for a total cost of \$12,848.90, including electrical work. (Grimsley, Skarie), carried. It was reported that two quotes were received and the Finance Committee had requested an additional quote be obtained from Malstrom Electric; however, they declined due to full work schedules.

Information Technology (IT): Rick Kelsven presented:

1. It was moved and seconded to table the Personnel Request to reclassify an IT Support Technician, as presented (Resolution 10-14-2B), and to return to the IT Committee for further review and discussion. (Nelson, Knutson), carried.

Human Services: Christy Ramsey and Denise Warren presented:

1. It was moved and seconded to accept the Human Services reports, as presented, for Adult Services, Child and Family Services, Community Health, Financial Services, MCD (Mental/Chemical Dependency), and Transit. (Grimsley, Skarie), carried.

2. It was moved and seconded to approve the Human Services Claims for Human Services, Community Health, and Transit. (Grimsley, Skarie), carried.

Emergency Management: Craig Fontaine presented:

1. It was moved and seconded to accept the MN Department of Public Safety: Emergency Management Performance Grant Agreement: Number: A-EMPG-2014-BECKERCO-00007, effective January 1, 2014 through December 31, 2014, as presented. (Skarie, Nelson), carried.
2. Information was provided on CodeRed and the Emergency Management Training Drill held on October 22, 2014 from 6:00 p.m. to 8:30 p.m. at Becker County Pit North on Highway 59. Mr. Fontaine reported that overall the comments were positive, with a few minor issues encountered, mainly with communication.

Lunch Bunch was held at noon at the American Legion in Detroit Lakes and provided by Rick Kelsven.

Being no further business, Board Chair Okeson adjourned the meeting.

Jack Ingstad
Jack Ingstad
County Administrator

John Okeson
John Okeson
Board Chair