

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, September 23, 2014 AT 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Okeson. Commissioners in attendance: Okeson, Grimsley, Knutson, Nelson, and Skarie; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with no changes. (Skarie, Grimsley), carried.
4. It was moved and seconded to approve the minutes of September 9, 2014, with the requested changes. (Knutson, Grimsley), carried.

Commissioners

1. Open Forum:
 - a. Barb Halbakken-Fischburg, representing the Becker County Coalition of Lake Associations (COLA), presented information on the upcoming one-day seminar on Aquatic Invasive Species (AIS) being offered by Becker County, in conjunction with the Becker County COLA and City of Detroit Lakes, on Tuesday, September 30th from 10 a.m. – 3 p.m. at the Detroit Lakes Holiday Inn.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Okeson: Joint Meeting with the NW Regional Emergency Communications Board (formerly the Regional Radio Board) and the Radio Advisory Committee, and joint Special Meeting between Becker and Hubbard Counties for continued discussions on the jail.
 - b. Commissioner Grimsley: Human Services Committee, Heartland Trail Multi-Purpose Recreational Trail, Labor Management Committee (LMC), Lake Agassiz Regional Library (LARL), and the Development Achievement Center (DAC).
 - c. Commissioner Nelson: Becker County Soil and Water Conservation District (BCSWCD) and Natural Resources Management (NRM).
 - d. Commissioner Skarie: West Central/Land of the Dancing Sky Area Agency on Aging, Lakeland Mental Health (LMH), Becker County Fair Board, and State Community Health Services Advisory Committee (SCHSAC).
 - e. Commissioner Knutson: Natural Resources Management (NRM).
3. Appointments: There were none.

4. It was moved and seconded to approve Resolution 09-14-2C, to replace Resolution 12-13-1B, to approve the Becker County Board of Commissioner's meeting calendar for 2015, with a change in the meeting schedule from the second and fourth Tuesday of each month to the first and third Tuesday of each month, due to the schedule of State level meetings. (Skarie, Nelson), carried.
5. Becker and Hubbard County Cooperative Jail Agreement Discussion: Randy Hodgson, Jail Administrator; Sheriff Kelly Shannon; and Jail Consultant, Allen Brinkman, presented:
 - a. Discussion was held in reference to jail options. It was the consensus of the Board to form a steering committee, which will include the Sheriff's Committee, and then recommendations to be brought forward to the Board for further consideration.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses and Permits: There were none.

Finance Committee: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor's Warrants, and the Over-90-Day Claims, as presented:
 - a. Auditor's Warrants (Tuesday Bills):
 - i. 09/11/2014 in the amount of \$99,889.47
 - ii. 09/17/2014 in the amount of \$30,226.01
 - b. Over 90-Days:
 - i. Leading Edge Coaching & Development; invoice was misplaced: \$7,441.41
 - ii. Stacey Cresswell; new employee, just received invoice: \$20.16(Grimsley, Nelson), carried.
2. It was moved and seconded to approve the capital improvement request to purchase seven (7) desktop computers, twenty-two (22) laptop computers, six (6) monitors, and two (2) tablet computers for Human Services, at a cost of \$29,568.00, as outlined in the request. (Nelson, Grimsley), carried.
3. It was moved and seconded to approve the two property agreements, as presented, with the Minnesota Department of Transportation (MnDOT), for Communications Facility Use Agreement #06723 (Detroit Lakes Tower) and Amendment 1 to Agreement #02705 (Cormorant Tower). (Grimsley, Skarie), carried.
4. It was moved and seconded to accept the 2014 Federal Boating Safety Supplement Grant, in the amount of \$19,564.00, and to authorize the purchase of a 2014 Alumacraft Classic 165 Boat, 2014 Yamaha F75LA Boat Motor, 2014 Shorelander Boat Trailer, and Elite 5X Combo, as presented, and to accept the low quote from Moorhead Marine, Moorhead, MN, in the amount of \$19,564.13, with final approval based on the County Administrator reviewing the other two quotes received from J&K Marine and Frontier Sports. (Knutson, Grimsley), carried.

Highway: Highway Engineer, Jim Olson presented:

1. Mr. Olson presented the Final Draft Report of the Becker County and Detroit Lakes Public Works Needs Assessment. It was the consensus of the Board to move forward with working with the architect in developing a preliminary design, and to research further cost-saving and funding options. Chair Okeson also recommended that the Highway Committee and the City of Detroit Lakes meet during the next Highway Committee meeting, for further discussions.
2. It was moved and seconded to approve Resolution 09-14-2I, to approve the Cooperative Agreement between Becker County and the Township of Walworth, for Construction Project: SAP 03-599-29 (150th Avenue), for Approach Grading and Box Culvert Installation (Bridge #03J47) at the Moccasin Creek Crossing, and to authorize the Board Chair and County Administrator to hereby sign said agreement. (Knutson, Nelson), carried.
3. It was moved and seconded to approve Resolution 09-14-2J, to authorize the County Engineer to accept quotes for gravel crushing (20,000 Cubic Yards) at the Kirkevold Pit, with the low quote from Central Specialties, Inc., at \$80,100. (Nelson, Skarie), carried.

Human Services: Christy Ramsey presented:

1. It was moved and seconded to approve the Human Services Claims for Human Services, Community Health, and Transit, as presented. (Grimsley, Skarie), carried.
2. County Administrator, Jack Ingstad, provided an update on the recruitment for the Human Services Director position, reporting that one candidate has been interviewed and that he and the Human Services Committee will be meeting with the candidate again today. It was moved and seconded to acknowledge and authorize the County Administrator and Human Services Committee to negotiate an offer for the position of Human Services Director, and to negotiate a salary with the potential hire. (Nelson, Knutson), carried.

Natural Resources Management (NRM): Marty Wiley presented:

1. It was moved and seconded to approve Resolution 09-14-2E, to designate Parcel #: 287041001, the Erickson Parcel of Shell Lake Land Block, as non-motorized beyond the designated parking area, as presented, and to allow the DNR hunter/trapper exemption to apply. (Knutson, Nelson), carried.
2. It was moved and seconded to approve three resolutions, as presented, to support and accept the Northwoods Trail Reapers Grant Applications to the MN DNR for the Federal Recreational Trail Program as follows: Resolution 09-14-2F, to replace the current Drag; Resolution 09-14-2G, to install a 39 Foot Bridge in the White Earth Trail System; and Resolution 09-14-2H, to widen 45 miles of the White Earth Loop/Part of Tamarac Trail, and as outlined in said resolutions. (Nelson, Skarie), carried.

Veteran Services: Lauri Brooke presented:

1. It was moved and seconded to approve Resolution 09-14-2D, to approve that Becker County enter into the MN Department of Veteran Affairs (MDVA) Operational Enhancement Grant Contract, as presented, and to authorize County Veterans Service Officer, Lauri Brooke, to execute said contract, on behalf of Becker County. (Nelson, Knutson), carried.

Environmental Services: Steve Skoog presented:

1. It was moved and seconded to accept the low quote of \$13,450 from Wenck Associates, to provide engineering/design services to complete the final Capital Assistance Program (CAP) application and to design a recycling facility. (Knutson, Skarie), carried.

Planning & Zoning/Parks & Recreation: Guy Fischer presented:

1. It was moved and seconded to approve Resolution 09-14-2B, for Becker County to support the grant application to the MN DNR Parks & Trail Legacy Grant Program, for facility and trail improvements to the Mountain View Recreation Area, as presented, with Becker County listed as providing a match of 10% of the total estimated project cost of \$496,206, with the match at \$49,621, and to authorize that the Board Chair and County Administrator execute into said agreements as are necessary to implement the project. (Grimsley, Skarie), carried.

Planning and Zoning: Patty Swenson and Julene Hodgson presented:

1. It was moved and seconded to concur with the Planning Commission (September 16, 2014), to approve the request by Gary and Peggy Hopkins, as submitted, for a Certificate of Survey to allow one new tract containing 2.08 acres with a remnant tract of 3.3 acres and a change of zone from agricultural to residential for the smaller new tract only, with the project located at 10591 Boot Lake Road, Frazee, MN. (Nelson, Skarie), carried.
2. It was moved and seconded to concur with the Planning Commission (September 16, 2014), to approve the Final Plat of Eagle Crest Estates, as submitted by the developer, David Sherbrooke. (Nelson, Knutson), carried.
3. The next informational meeting is scheduled for Thursday, October 16, 2014 at 8:00 a.m. in the Third Floor Meeting of the courthouse.

Housing & Economic Development: Jon Thomsen presented:

1. It was moved and seconded to accept the low quote of \$1,900 from Enviro-Safe, Inc., Cushing, MN, for asbestos removal of the house located at 923 West Avenue in Detroit Lakes, for pre-demolition of said property. (Grimsley, Okeson), carried.

2. It was moved and seconded to accept the quote of \$6,388 from Hough Construction for the demolition of the house located at 923 West Avenue in Detroit Lakes. (Grimsley, Skarie), carried. It was noted that Mr. Thomsen recommended acceptance of this bid due to past performance and the fact that Hough Construction was the only bidder to supply a Bid Bond.

MN Department of Natural Resources (DNR): Rob Baden, Detroit Lakes Area Wildlife Supervisor presented:

1. Mr. Baden reported that he met with Erie and Height of Land Townships in reference to the land acquisition request and a letter was presented from Erie Township supporting the sale. It was moved and seconded to approve Resolution 09-14-2A, as presented, to approve the MN DNR's request for a land acquisition from David Shirk, totaling 83.24 acres, for water, forestry, wildlife, and natural plant community conservation purposes. (Skarie, Nelson); a roll call vote was taken with 5 Yeas and 1 Nay vote (Knutson – Yea; Nelson – Yea; Grimsley – Nay; Okeson – Yea; Skarie – Yea). Motion carried.

Other Business:

County Surveyor, Roy Smith, approached the Board, to address issues with the process currently used for granting variances and provided suggestions. Mr. Smith was asked to place the discussion on a future agenda.

There was also a brief discussion on the upcoming Association of Minnesota Counties (AMC) Annual Conference in St. Cloud scheduled for December 8-9, 2014, and it was noted that all of the commissioners are planning to attend.

Being no further business, Board Chair Okeson adjourned the meeting.

<hr/>	<hr/>
Jack Ingstad	John Okeson
Jack Ingstad	John Okeson
County Administrator	Board Chair