

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, MAY 27, 2014 AT 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Okeson. All commissioners in attendance; County Administrator, Jack Ingstad, and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with no changes. (Skarie, Grimsley), carried.
4. It was moved and seconded to approve the minutes of May 13, 2014, with the requested changes. (Knutson, Nelson), carried.

Commissioners

1. Open Forum: No one presented.
2. Reports and Correspondence: The Commissioners reported on the following meetings
 - a. Commissioner Skarie: State Community Health Services Advisory Committee (SCHSAC), West Central/Land of the Dancing Sky Area Agency on Aging, Lakeland Mental Health, and attended an area truancy meeting.
 - b. Commissioner Okeson: Detroit Lakes/Becker County Airport Commission meetings, Finance Committee, and Heartland Multi-Purpose Recreational Trail meeting.
 - c. Commissioner Grimsley: Lake Agassiz Regional Library (LARL), Development Achievement Center (DAC), and Finance Committee.
 - d. Commissioner Nelson: Natural Resources Committee and Becker County Soil & Water Conservation District.
 - e. Commissioner Knutson: Natural Resources Committee, Zoning Ordinance Review Committee, attended Town Hall meeting in Two-Inlets, along with County Administrator, Jack Ingstad, and Highway Engineer, Jim Olson in reference to the Transportation Sales Tax, and also attended the Memorial Day Celebration in Wolf Lake.
3. It was moved and seconded to appoint Commissioner Don Skarie to the Partnership4Health Board. (Nelson, Knutson), carried.
4. Commissioner Nelson noted that an appointment to the Sunnyside Board will be needed soon, due to the upcoming resignation of Dr. Hunt.

5. It was moved and seconded to authorize any of the commissioners to attend the AMC District 4 Meeting on June 6, 2014 in Wheaton, MN, with per diem and mileage reimbursement. (Nelson, Skarie), carried. It was noted that Commissioner Okeson is planning to attend.
6. It was moved and seconded to authorize any of the commissioners to attend the Jail Facility Tours in Mora and Alexandria, MN on May 29, 2014, and with per diem reimbursement. (Nelson, Grimsley), carried. It was noted that Commissioners Okeson and Skarie will be attending.

Auditor-Treasurer: Mary Hendrickson presented:

Licenses and Permits:

1. Roger Klemm, owner of K&K Tubing presented information in reference to his tubing operation and his request to renew his annual tubing license. Sheriff Kelly Shannon reported that he and Mr. Klemm met recently and had a very productive meeting. Sheriff Shannon stated that as long as Mr. Klemm agrees to comply with the requests made, that he would support and recommend the renewal of his tubing license for the season. Mr. Klemm spoke and agreed to comply with the requests for checking ID's, distributing colored wrist bands to identify minors, and also for clean-up.

It was moved and seconded to approve the Annual Tubing License renewal for Roger J. Klemm – K & K Tubing – Erie Township. (Nelson, Knutson), carried. The Board thanked Mr. Klemm for his participation with the process and for his cooperation.

2. It was moved and seconded to approve the New-On Sale Liquor License for Greg Peterson, Peterson Holdings II, LLC – DBA: Twin Shores Landing (Formerly Schmitt's Landing) – Lake Eunice Township. (Nelson, Knutson), carried.
3. It was moved and seconded to approve the New Off-Sale 3.2 Beer License for Greg Peterson, Peterson Holdings II, LLC – DBA: Twin Shores Landing (Formerly Schmitt's Landing) – Lake Eunice Township. (Nelson, Skarie), carried.
4. It was moved and seconded to approve the New Tobacco License for Greg Peterson, Peterson Holdings II, LLC – DBA: Twin Shores Landing (Formerly Schmitt's Landing) – Lake Eunice Township. (Nelson, Skarie), carried.

Finance Committee: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor's Warrants, Over 90-Days and Additional Claims:
 - a) Auditor's Warrants (Tuesday Bills):
 - i. 05/14/2014 in the amount of \$53,998.27.

- ii. 05/21/2014 in the amount of \$40,843.33.
- b) Over 90-Days:
 - i. Essentia Health in the amount of \$90.00; originally billed Detroit Lakes Police Department, invoice just received.
 - ii. Sunnyside in the amount of \$6,866.00; billing was changed to on-line; invoice just received.
 - iii. Implementation Specialists in the amount of \$16,024.75; bill was sent early for budgeting purposes and is not due until June 16th.
 - iv. Pat Schons in the amount of \$88.91; thought he had used country credit card, but used personal instead.
- c) Additional Claim:
 - i. Ben Grimsley in the amount of \$962.66.
(Skarie, Nelson), carried.
- 2. It was recommended to continue discussion at the board meeting in reference to the Personnel Request for the Human Resources Department: Resolution 05-14-1A.
- 3. It was moved and seconded to approve the purchase of enhancements and custom reports from Implementation Specialists for the current payroll system, at an amount up to \$10,000.00. (Grimsley, Skarie), carried.

Sheriff: Renewal of MN DNR Federal Boating Safety Patrol Supplemental Grant Agreement: Resolution 05-14-2C:

- 1. It was moved and seconded to approve Resolution 05-14-2C, to authorize the Board Chair and the County Administrator to sign an agreement with the State of Minnesota to apply for the 2014 Federal Boating Safety Supplement Agreement, with an allocation of \$7,625.00, effective May 19, 2014 – September 1, 2014. (Knutson, Nelson), carried.
- 2. It was moved and seconded to add to the Sheriff's agenda, the discussion on advertising for a pool of security screener applicants, to increase the pool. (Nelson, Knutson), carried.
- 3. It was moved and seconded to approve to advertise for a pool of security screener applicants, to add to the pool. (Knutson, Nelson), carried.

Commissioners:

- 1. It was moved and seconded to make a change to the agenda, to move Central Services agenda time to 9:50 a.m. (Nelson, Grimsley), carried.

Central Services: Nancy Grabanski presented:

- 1. Discussion was held in reference to the Personnel Request for the Human Resources Department, to convert one (1) part-time HR Assistant to full-time. It was moved and seconded to approve Resolution 05-14-2A, to convert the current part-time Human Resources Assistant to full-time. (Nelson, Skarie), carried.

2. It was moved and seconded to approve Resolution 05-14-2B, to hire one (1) part-time custodian from the current application list, due to an internal promotion. (Nelson, Skarie), carried.

Human Services: Christy Ramsey presented:

1. Christy Ramsey introduced the new fiscal supervisor, Denise Warren, to the board.
2. It was moved and seconded to approve the Human Services Claims for Human Services, Community Health, and Transit. (Grimsley, Skarie), carried.

Drug Court Presentation: Judge Michelle Lawson; Drug Court Coordinator, Don Kauzmann; and Becker County Attorney, Gretchen Thilmony presented:

1. Information was presented in reference to the Clay-Becker Drug Court, noting that there has been a total of 59 graduates (38 in Clay, 21 in Becker), with 10 having re-offended since the first graduation in January 2009. The Clay-Becker Drug Court budget was also presented, with a request for Becker County to contribute \$10,000 for 2014-2015. Commissioner Nelson expressed the Board's thanks and appreciation for their continued efforts and commitment to the Clay-Becker Drug Court program, with Commissioner Knutson commenting that it is money well spent.

Environmental Services: Steve Skoog presented:

1. It was moved and seconded to approve to enter into a contract with AAA Construction of MN, Inc. to construct a 32 x 40 solid waste sorting slab at the Becker County Transfer Station Site in the amount of \$42,542. (Knutson, Skarie), carried. It was noted that this quote was for Option 2, with changes.
2. It was moved and seconded to approve the State of Minnesota, Department of Natural Resources Aquatic Invasive Species (AIS) Grant, as presented, for an amount up to \$4,000 for educational materials. (Nelson, Knutson), carried.

Planning and Zoning: Patty Swenson presented:

1. It was moved and seconded to concur with the Planning Commission (May 20, 2014), to amend Chapter 4, Section 10 Ordinance, Requirements for Individual Subsurface Sewage Treatment Systems, to comply with the newly adopted MN Rules 7080-7083, based on staff recommendations with changes. (Knutson, Skarie), carried. It was noted that this item was tabled last month.
2. It was moved and seconded to concur with the Planning Commission (May 20, 2014), to approve the request submitted by Luke and Jessica Stuewe for a Conditional Use Permit (CUP) for a mobile paddle board rental service business, located at 31177 Eagle Lake Road, which includes fitness and yoga instruction classes and a 4x8 advertising sign at the end of the driveway, based on the fact the request is not detrimental to the

surrounding area, and with the CUP outcome recorded for both parcels owned. (Knutson, Nelson), carried.

3. It was moved and seconded to concur with the Planning Commission (May 20, 2014), to approve the request submitted by Alisa and Roger Nelson for a Certificate of Survey for one (1) tract containing 5 acres, located at 40419 Elbow Lake Store Road, with a change of zone from commercial to agricultural for the smaller (new) tract only, as the request meets the criteria of the Ordinance. (Nelson, Skarie), carried.
4. It was moved and seconded to concur with the Planning Commission (May 20, 2014), to approve the request submitted by K & K Holdings for an amendment to Document #55913 for the Plat of Sunrise on Little Floyd Lake (First Supplement CIC 56), located at 20711 County Highway 21, to adjust units #15, 16, 17, 18, and 19, based on the fact the request will not be detrimental to the surrounding area and meets the criteria of the Ordinance. (Knutson, Grimsley), carried.
5. It was moved and seconded to concur with the Planning Commission (May 20, 2014), to approve the request submitted by Gill Gigstead for a Certificate of Survey for two (2) tracts (Tract B = 2.3 acres +/- and Tract C = 2.6 acres +/-) located next to 39260 Horseshoe Road, and with a change of zone from Agricultural to Residential for Tract B only, based on the fact the request meets the criteria of the Ordinance. (Nelson, Knutson), carried.
6. It was moved and seconded to concur with the Planning Commission (May 20, 2014), to approve the request submitted by Aggregate Industries-MVR, Inc., for a Conditional Use Permit (CUP) to expand their sand and gravel mining operation located at County Road 145, to include parcels: 06.0409.000, 06.0410.000, 06.0408.000, 06.0412.000, 06.0418.001, also known as Pit #34, 35, 37, 78, and 81, as the request meets the criteria of the ordinance. (Skarie, Knutson), carried.
7. It was moved and seconded to concur with the Planning Commission (May 20, 2014), to approve the request submitted by K & K Holdings to approve the Final Plat of the Amendment to Document #55913 for the Plat of Sunrise on Little Floyd Lake, to adjust units #15, 16, 17, 18, and 19. (Knutson, Nelson), carried.
8. The next informational meeting is scheduled for Thursday, June 12, 2014 at 8:00 a.m. in the Third Floor Meeting Room of the Courthouse.

Natural Resources Management (NRM): Marty Wiley presented:

1. It was moved and seconded to accept the quote of \$7,200 for 40 Native Plant Community Field Plots from Forestry Consultant, Kellie A. Wolf, as presented. (Nelson, Knutson), carried.
2. It was moved and seconded to approve the expenditures to clean up two parcels of land with illegal dumping violations, as presented, at an amount up to \$3,000, and for the County Administrator, Jack Ingstad, to approve the quotes. (Nelson, Knutson), carried.
3. It was moved and seconded to authorize the repair of the Dunton Locks Tramway for 2014, based on items presented and agreed upon at the previous meeting, and at a cost of up to \$7,000. (Okeson, Nelson), carried. It was noted that this would not account for a re-build.

4. It was the consensus of the Board to add to the Becker County Board of Commissioner's meeting agenda of June 10, 2014, the Natural Resources Management (NRM) Field Tour, to follow the regular board meeting.

Being no further business, the meeting was adjourned by Board Chair Okeson.

Lunch Bunch followed and was held at BJ's Barbecue, Detroit Lakes, MN with Highway Engineer, Jim Olson, providing.

Jack Ingstad
Jack Ingstad
County Administrator

John Okeson
John Okeson
Board Chair