

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, April 9, 2013 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. a. Meeting presided over by Board Chair Skarie. Present: Commissioners Don Skarie, Ben Grimsley, Barry Nelson, Larry Knutson, and John Okeson; County Administrator, Jack Ingstad, and Minute Taker, Cindy Courneya.
b. Pledge of Allegiance.
2. The agenda was approved with the following change: Under Commissioners: Add Number 5: Aquatic Invasive Species (AIS) Discussion; under Finance Committee Minutes: Claims: Add: Additional Claim for Veterans Services to the City of Detroit Lakes. (Nelson, Grimsley), carried.
3. It was moved and seconded to approve the minutes of March 26, 2013, with the requested changes. (Knutson, Okeson), carried.

Commissioners:

1. Open Forum: Barb Halbakken-Fischburg and Steve Lindow were present in reference to AIS and noted they would wait for the AIS discussion scheduled for later in the meeting.
2. Reports and Correspondence: The commissioners reported on the following meetings:
 - a. Commissioner Nelson: Buffalo/Red River Watershed District Advisory Board, Sunnyside, Zoning Ordinance Review Committee, and Highway Engineer interviews.
 - b. Commissioner Skarie: Sheriff's Committee, Becker County Council on Aging, Human Services Committee, and ARMER Radio meeting with Geo-Com.
 - c. Commissioner Grimsley: Sunnyside, Human Services Committee, Heartland Multi-Purpose Recreational Trail, and spoke with Representative Steve Green in reference to Park and Trail Legacy Funding to Greater Minnesota.
 - d. Commissioner Okeson: Highway Engineer interviews and attended legislative session in reference to the Heartland Trail and Highway bonding bill.
 - e. Commissioner Knutson: ARMER Radio meeting with Geo-Com, Environmental Affairs Committee, Zoning Ordinance Review Committee, Mahube-OTWA, and Prairie Lakes Municipal Solid Waste Authority (PLMSWA).

3. Appointments:
 - a. Notice was received that there will be three upcoming appointments needed for the Pelican River Watershed District Board of Managers. The positions have been advertised and appointments will be considered at the Board meeting on April 23, 2013.
4. National County Government Week: Jack Ingstad, County Administrator, presented:
 - a. Mr. Ingstad reported that as part of National County Government Week, Becker County has invited students from the Detroit Lakes High School to become a “county official” for a day, with an opportunity to job shadow the County Commissioners, County Administrator, Sheriff, and Auditor-Treasurer at the next Board meeting of April 23rd.
5. Aquatic Invasive Species (AIS) Discussion:

- a. Barb Halbakken-Fischburg, President of Lake Detroiters Association, presented a letter to the commissioners requesting the County’s involvement and participation in a program with the Minnesota Department of Natural Resources (DNR), which links Local Government Units (LGU’s) and the DNR to address AIS issues. The first step in this process requires the County to execute a Delegation Agreement for Aquatic Invasive Species (AIS) Prevention Inspection of Water-related Equipment with the DNR. The Lake Associations are requesting that the County direct a county employee as a delegate to coordinate with DNR personnel to secure a Delegation Agreement, which was presented as well.

Steve Lindow, a conservation officer, who also trained and worked with AIS volunteers last summer, stressed the need for supporting this agreement and the urgency in moving forward with signing the agreement.

County Administrator, Jack Ingstad, reported that he spoke with Neil Powers, Chair of the AIS Advisory Panel, and was informed that the AIS Task Force will be meeting on Thursday, April 11, 2013, and would like an opportunity to review the agreement, before any final decision is made.

It was the consensus of the Board that the agreement would need some modifications and sent to the County Attorney for a detailed review.

Following discussion, it was recommended that a letter be addressed to the Governor and the Department of Natural Resources Commission, to address the County’s concerns and expectations in assisting LGU’s and other organizations in the fight against AIS and for the Board Chair to sign the letter.

Licenses and Permits: Ryan Tangen presented:

1. It was moved and seconded to approve the On-Sale Liquor License Renewals for:
 - a. Rayna L. Tucker, Northwoods Recreation LLC – Ice Cracking Lodge – Round Lake Township.
 - b. Aaron E. Swenson, Swenson Mills, Ltd. – Bleachers – Lake View Township.
 - c. Peggy L. Branstrom – Osage Bait & Tackle – Osage Township.
 - d. Bradley J. Jernberg, J & S Landing, LLC – Schmittty’s Landing – Lake Eunice Township.
 - e. Gabriel J. Line, Dirty Jeans, LLC – Tri-Lakes Roadhouse – Cormorant Township.
(Knutson, Okeson), carried.
2. It was moved and seconded to approve the Off-Sale Liquor License Renewal for:
 - a. Eugene D. Forbes, Forbes, LLC – Osage Liquor – Erie Township.
(Grimsley, Knutson), carried.
3. It was moved and seconded to approve the Off-Sale 3.2 Beer License Renewals for:
 - a. Peggy Branstrom – Osage Bait & Tackle – Osage Township.
 - b. Gabriel J. Line, Dirty Jeans, LLC – Tri-Lakes Roadhouse – Cormorant Township.
 - c. Rayna L. Tucker, Northwoods Recreation, LLC – Ice Cracking Lodge – Round Lake Township.
 - d. Bradley J. Jernberg, J & S Landing, LLC – Schmittty’s Landing – Lake Eunice Township.
(Okeson, Knutson), carried.
4. It was moved and seconded to approve the On and Off-Sale 3.2 Beer License Renewals for:
 - a. Allen J. Chirpich – The Hideaway Resort – Shell Lake Township.
(Knutson, Nelson), carried.

Finance Committee: Ryan Tangen presented:

1. It was moved and seconded to approve the regular claims, additional claim for the City of Detroit Lakes, and Auditor’s Warrants:
 - a. Additional Claim:
 - i. Payment to the City of Detroit Lakes, for the Veteran Services Stand-down, in the amount of \$1,000.
 - b. Auditor’s Warrants (Tuesday Bills):
 - i. 03/26/2013 in the amount of \$8,027.18.
 - ii. 04/02/2013 in the amount of \$211,513.72.
(Knutson, Okeson), carried.

Sheriff: Sheriff Kelly Shannon presented:

1. It was moved and seconded to approve Resolution 04-13-1F, to modify the number of budgeted part-time correctional officers from ten (10) to five (5) and to hire one (1) full-time correctional officer, and to backfill as necessary. (Nelson, Okeson), carried.

Highway: Brian Shepard presented:

1. It was moved and seconded to approve Resolution 04-13-1C, to approve the final payment in the amount of \$13,013.94 to Landwehr Construction, Inc. for Project Numbers: SAP 003-598-010, etc., consisting of Bridge Replacement and Approach Grading. (Okeson, Nelson), carried.
2. It was moved and seconded to approve Resolution 04-13-1D, to approve the final payment in the amount of \$121,847.29 to Mark Sand and Gravel Company for Project Numbers: SAP 003-639-015, etc., consisting of Aggregate Base and Bituminous Surfacing. (Okeson, Nelson), carried.

Assessor: Steve Carlson presented:

1. It was moved and seconded to approve Resolution 04-13-1B, to hire one (1) full-time Property Tax Specialist/Receptionist. (Knutson, Okeson), carried.

Human Resources: Nancy Grabanski presented:

1. It was moved and seconded to appoint Alison Heurung to the Review Board Committee. (Nelson, Grimsley), carried.

Human Services: Nancy Nelson presented:

1. It was moved and seconded to approve the Mental Health Agreements with White Earth Tribal Mental Health, Stellher Human Services/Lake Park-Audubon School District #2889, Stellher Human Services/Independent School District #22 Amendment, Lakes Crisis and Resource Center, and Solutions Behavioral Health. (Grimsley, Knutson), carried.
2. It was moved and seconded to approve the Community Health Agreement with Solutions Behavioral Health Professionals, Inc.. (Grimsley, Knutson), carried.
3. It was moved and seconded to approve the agreement with Otter Tail County to provide fiscal services until a fiscal supervisor can be hired for Becker County Human Services. (Grimsley, Okeson), carried.
4. It was moved and seconded to approve Resolution 04-13-1E, to hire one (1) full-time Social Worker from the Minnesota Merit System, and if the filling of this position creates a part-time Social Worker vacancy, then to hire one (1) part-time Social Worker. (Knutson, Grimsley), carried.
5. It was moved and seconded to accept the low quote of \$2,145 from Kujawa Fiberglass to repair the damaged Transit Bus and to authorize the payment of the \$1,000 deductible for the repair. (Nelson, Grimsley), carried. It was noted that the insurance check in the amount of \$1,145 has been received.
6. It was moved and seconded to accept the Children's Mental Health Grant in the amount of \$352,683. (Grimsley, Okeson), carried.
7. It was moved and seconded to accept the Supplemental Nutritional Assistant Program (SNAP) Bonus Award in the amount of \$9,140. (Okeson, Grimsley), carried.
8. It was moved and seconded to approve the Human Services Claims for Human Services, Community Health, and Transit. (Nelson, Knutson), carried.

MN Department of Natural Resources: Mandy Erickson, Fisheries Specialist presented:

1. It was moved and seconded to approve Resolution 04-13-1A, to approve the State of Minnesota’s proposed acquisition of land (Lot 1, Block 1 of Shang-ri-la Subdivision, Section 9, Township 142 North, Range 37 West of the Fifth Principal Meridian in Becker County), for the purpose of expanding an Aquatic Management Area (AMA), as outlined in said resolution. (Knutson, Nelson), carried.

Community Health: PartnerSHIP 4 Health Update: Ronda Stock, Supervisor/CHS Administrator and Gina Nolte, PartnerSHIP 4 Health Project Director presented:

1. A report was provided and a presentation was given on the Statewide Health Improvement Program (SHIP) and the partnership between Becker, Clay, Otter Tail, and Wilkin counties. A number of project coordinators were present and provided a summary on the different programs and the impact these programs make within our communities.
2. A plaque was presented to the commissioners in recognition of Becker County as a PartnerSHIP 4 Health partner.
3. A plaque was also presented to Ronda Stock in recognition of her participation in PartnerSHIP 4 Health.

The Board meeting was recessed until the Board Retreat at 11:30 a.m. at the Graystone Building in Detroit Lakes.

The Board Retreat began with a lunch at 11:30 a.m., provided by Don and Pam Skarie, at the Graystone Building in Detroit Lakes. The retreat was open to the public and there was one citizen in attendance, Willis Mattison. The central theme for the Board Retreat was “Good to Great”. County Administrator, Jack Ingstad, lead the retreat and agenda items included a presentation from Mr. Ingstad on “Moving from Good to Great”, SWOT Analysis (Strengths, Weaknesses, Opportunities, and Threats), Value Setting Outcomes, and Goal Setting.

It was moved and seconded to adjourn the Board Meeting/Retreat. (Nelson, Grimsley), carried.

/s/ Jack Ingstad
Jack Ingstad
Board Clerk

/s/ Don Skarie
Don Skarie
Board Chair