

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, May 24, 2011 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. a. Meeting presided over by Board Chair Nelson. All Commissioners in attendance; County Administrator, Tom Mortenson, and Minute Taker, Cindy Courneya.
b. Pledge of Allegiance.
2. The Agenda was approved with the following changes/additions: Under Environmental: Withdrew Number 1: Capital Improvement Request: Concrete Slab and Wire Enclosure for Recycling Purposes, Withdrew Number 2: Small Baler Purchase Update/Request and added Number 1: Discussion on Recycling; Under Human Services: Added Number 5: Technology Upgrade Grant Request; Under Highway: Withdrew Number 1: Capital Request: Position Reamer. (Knutson, Okeson), carried.
3. It was moved and seconded to approve the amended minutes for May 10, 2011 with the following changes: Under Commissioners: Number 1. Open Forum: b. Remove "A motion was moved and seconded to table further discussion until later in the meeting", add "c. A motion was moved and seconded to approve Resolution 05-11-1G, which supports Becker County being a signatory for a joint letter by the cities and counties involved to the Governor in an effort to show continued support for the Heartland Trail Project, and to urge the Governor to keep the 1.5 million bonding that has been allocated for the first phase of constructing the Heartland Trail.", add "d. A motion was moved and seconded to lay the motion on the table to approve Resolution 05-11-1G, until further discussion later in the meeting."; Under Environmental Services: Numbers 5 and 6: to change "Transfer Station" to "Osage Transfer Station"; and under Heartland Trail: Number 1: to read, "It was moved and seconded to remove from the table, Resolution 05-11-1G, which supports Becker County being a signatory for a joint letter by the cities and counties involved, to the Governor, in support of maintaining existing bonding funds for the Heartland Trail" and Number 2: to read, "It was moved and seconded to approve Resolution 05-11-1G."

Commissioners:

1. Open Forum: None
2. Reports and Correspondence:
 - a. Commissioner Nelson
 - i. Reported on the following meetings: Represented Lake Agassiz Regional Library Board (LARL) for project at Audubon School, Natural Resources Committee, and Information Technology/GIS Committee.

b. Commissioner Skarie

- i. Reported on the following meetings: Lakeland Mental Health, Development Achievement Center Committee (DAC), Becker County Fair Board, State Community Health Services Advisory Committee (SCHSAC), Becker County Children's Initiative, and Planning Initiative with Clay, Wilkin, and Ottertail Counties.

c. Commissioner Okeson

- i. Reported on the following meetings: Regional Radio Board, Economic Development Authority (EDA), Sheriff's Committee, Becker County Park and Recreation Public Hearing, Coalition of Lake Associations (COLA), and Labor Negotiating Committee.

d. Commissioner Knutson

- i. Reported on the following meeting: Natural Resources Committee and corresponded with Clay County Administrator, Brian Berg.

e. Commissioner Schram

- i. Reported on the following meetings: West Central Development District, Becker County Housing and Economic Development Authority (EDA), Land of the Dancing Sky, Nutrition Meeting, Highway, and Sheriff's Committee.

It was moved and seconded to approve the Becker County Board of Commissioners attendance at the Association of Minnesota Counties District Meeting on June 10, 2011 at the Best Northland Prairie Inn, Morris, Minnesota. (Schram, Okeson), carried.

3. Commissioner Appointments:

- a. It was moved and seconded to re-appoint Dennis Hopman to the Park Board Committee. (Okeson, Knutson), carried.

Auditor/Treasurer: Ryan Tangen Presented:

1. It was moved and seconded to approve Resolution 05-11-2B, for a Gambling Permit for the Alumni Association of the University of North Dakota to conduct a Raffle on July 21, 2011, at the Detroit Country Club, in Lake View Township. (Knutson, Okeson), carried.
2. It was moved and seconded to approve a New On Sale Liquor License for Cynthia Lou Knoll, DBA Toad Lake Store in Toad Lake Township. (Knutson, Schram), carried.

3. It was moved and seconded to approve a New On/Off 3.2 Beer License for Chris and Karen Heinz, DBA 59er on U.S. Highway 59 Frontage Rd. in Detroit Lakes – Detroit Township. (Knutson, Skarie), carried.
4. It was moved and seconded to approve a New Annual Tobacco License for Cynthia L. Knoll, DBA Toad Lake Store in Town Lake Township. (Skarie, Schram), carried.
5. It was moved and seconded to approve a New Non-Resident Seasonal Tobacco License for Fredric T. DeHon, Jr., DBA Beverages and Beyond Distributors LLC, 5606 PGA Boulevard, Suite 211, Palm Beach Gardens, FL 33418, to sell at Soo Pass Ranch. (Okeson, Skarie), carried.

Finance Committee Minutes: Ryan Tangen Presented:

1. It was moved and seconded to approve the regular claims, over 90-day claims, and Auditor's Warrants.
 - a. Best Western Kelly Inn in the amount of \$317.52.
 - b. Office Depot in the amount of \$78.93.
 - c. Sanford Clinic in the amount of \$32.80.
 - d. Auditor's Warrants (Tuesday Bills):
 - i. 5/11/11 in the amount of \$6,552.15
 - ii. 5/17/11 in the amount of \$46,541.47(Knutson, Schram), carried.
2. The Human Services claims were reviewed and it was recommended to approve when presented.
3. It was recommended to approve when presented Ms. Nelson's request to approve a DHS Grant Request for a Technology Upgrade in the amount of \$4,843.00 for IT Equipment.
4. It was recommended to approve when presented Sheriff Gordon's request to approve the Joint Powers Agreement with the State of Minnesota for the State Department of Corrections Sentence-to-Serve Program (STS), effective July 1, 2011 – June 30, 2013.
5. It was moved and seconded to approve the purchase of the Microsoft Exchange Software update to the 2010 version at a cost of \$13,348.00, plus tax. (Skarie, Okeson), carried.
5. It was moved and seconded to approve the Capital Improvement Request to replace one of the three main servers with an IBM Server at a cost of \$10,231.88, plus tax. (Okeson, Schram), carried.
6. It was recommended to approve Resolution 05-11-2A, when presented, to hire a full-time Highway Accountant/Office Manager, with the requirement to have staff meet and explore job structure and possible cooperative efficiencies/centralization before publishing.
7. It was recommended to approve when presented Resolution 05-11-2C, a Regional Joint Powers Agreement for the Administration of Federal HSIP Safety Grant Project No. S.P. 088-070-024, a district wide federal highway safety project that will provide safety improvements in the form of pavement markings, rumble stripes, and signing on selected eligible highway routes.

8. Mr. Tangen requested the Board approve to add to Commissioners Warrants the distribution of remaining Department of Natural Resources (DNR) Grant-In-Aid (GIA) funds to the Snowmobile Clubs, based on the percentage of trails. It was moved and seconded to approve the Commissioners Warrants for distribution of funds to the Snowmobile Clubs as established in the Becker County Snowmobile/Winter Wonderland Trails Action Plan. (Knutson, Okeson), carried.
9. Mr. Tangen provided an update to the Board on the Tram Hours of Operation based on discussion at the last Natural Resource Management (NRM) Meeting. The hours will be expanded to include Fridays from 3 – 10 p.m., and to help off-set this, Sundays, noon – dusk (10:00 p.m.) will be changed to Sundays, noon – 5:00 p.m.

Assessor: Steve Skoog Presented:

1. It was moved and seconded to approve the abatements for:
 - a. PIN #49.1698.605 in the City of Detroit Lakes for the amount of \$260.00.
 - b. PIN #49.1698.605 in the City of Detroit Lakes for the amount of \$278.00.(Schram, Okeson), carried.

Environmental Services: Steve Skoog Presented:

1. Mr. Skoog presented a recycling update to the Board.

Sheriff: Tim Gordon Presented:

1. It was moved and seconded to approve the request to sign the State of Minnesota Joint Powers Agreement for the Department of Corrections Sentence-to-Serve (STS) Program, effective July 1, 2011 – June 30, 2013. (Okeson, Schram), carried.

Human Services: Nancy Nelson Presented:

1. It was noted by Nancy Nelson that the Technology Upgrade Grant Request is considered a separate agenda item. It was moved and seconded to approve the DHS grant request in the amount of \$4,843.00 for an Information Technology Upgrade. (Schram, Knutson), carried.
2. It was moved and seconded to accept the Child and Family Services Report. (Schram, Skarie), carried.
3. It was moved and seconded to accept the Financial Assistance Report. (Skarie, Schram), carried.
4. It was moved and seconded to accept the Adult Services Report. (Knutson, Skarie), carried.
5. It was moved and seconded to accept the Mental Chemical Dependency (MCD) Report. (Skarie, Okeson), carried.
6. It was moved and seconded to approve the Human Service Claims. (Skarie, Knutson), carried.

7. It was moved and seconded to accept the Community Health Report. (Knutson, Schram), carried.
8. It was moved and seconded to approve the Community Health Claims. (Skarie, Okeson), carried.
9. It was moved and seconded to accept the Transit Ridership Report. (Okeson, Schram), carried.
10. It was moved and seconded to approve the Transit Claims. (Skarie, Okeson), carried.

Highway: Brad Wentz Presented:

1. It was moved and seconded to approve the addition of Item #2 to the Highway Agenda, Resolution 05-11-2C, the Joint Powers Agreement for the Administration of Federal HSIP Safety Grant: Project No. S.P. 088-070-024. (Okeson, Nelson), carried.
2. It was moved and seconded to approve Resolution 05-11-2A, to hire a full-time Highway Accountant/Office Manager for the Highway Department, subject to a review of position duties and location, with the recommendation for staff to come back to the Board upon review of centralization of accounting functions within the County. (Okeson, Skarie), carried.
3. It was moved and seconded to approve Resolution 05-11-2C, that the County of Becker County enter into a Joint Powers Agreement with the Eleven MN/DOT District 4 counties of Becker, Big Stone, Clay, Douglas, Grant, Mahnomon, Pope, Otter Tail, Stevens, Swift, and Traverse for the Administration of Federal HSIP Safety Grant Project S.P. 088-070-024. (Schram, Okeson), carried.

Planning and Zoning: Patty Swenson Presented:

1. It was moved and seconded to concur with the Becker County Planning Commission (May 17, 2011), to approve the request by Alan Zemek for a certificate of survey for two lots and a change of zone from agricultural to residential located at Grouse About Trail, with the understanding that the Township has accepted the exiting 33' roadway to remain as either a public easement roadway or an unimproved "minimum maintenance" road with the understanding that this motion does not include any lake access approval for non-riparian properties. (Knutson, Schram), carried.
2. It was moved and seconded to concur with the Becker County Planning Commission (May 17, 2011), to approve an amendment of the existing Conditional Use Permit (CUP) for Bruce Jacobs to add a private boat launch and a boat washing station for campground guests private use only, located at 11000 Silver Star Road, Frazee, MN. (Knutson, Skarie), carried. Tami Norgard of Vogel Law Firm, introduced herself to the Board and was present on behalf of Bruce Jacobs.
3. It was moved and seconded to concur with the Becker County Planning Commission (May 17, 2011), to approve the change of zone from Industrial to Residential for Gerald Brogren, located at 17168 Highland Drive, Detroit Lakes, MN. (Schram, Okeson), carried.

4. It was moved and seconded to concur with the Becker County Planning Commission (May 17, 2011), to approve a change of zone from Agricultural to Residential, to allow a (1) one acre tract of land for residential use for Daniel McDougall, located at 29385 County Highway 34, Callaway, MN. (Schram, Skarie), carried.
5. It was moved and seconded to concur with the Becker County Planning Commission (May 17, 2011), to approve a Conditional Use Permit (CUP) for Derrick and Britt Moore (for Randy Gravelle), for storage condos to be sold and utilized for storage of personal items consisting of two buildings, with each building housing eight storage units, located at Brolin Beach Road, Detroit Lakes, MN. (Knutson, Okeson), carried.
6. It was moved and seconded to concur with the Becker County Planning Commission (May 17, 2011), to approve a Conditional Use Permit (CUP) for Marilyn and Dan Holt (and Rick and Julie Cogger), for a Farmers Market, located at 27703 Front Avenue, in the Village of Richwood, as submitted. (Okeson, Knutson), carried.
7. It was moved and seconded to concur with the Becker County Planning Commission (May 17, 2011), to approve a temporary second dwelling on the property for Glen and Kari Holmstrom, located at 15955 County Highway 1, Lake Park, Minnesota, for elderly care with the stipulation the dwelling will be removed 6 months after it is no longer required for elderly care. (Schram, Skarie), carried.

Becker County Taxpayers Association: Lester Ristinen Presented:

Lester Ristinen, representing the Becker County Taxpayers Association, discussed with the Board his concerns regarding a letter dated May 6, 2011 from the Hubbard County Attorney's office. The Board maintained that this was not a letter from Becker County and therefore referred Mr. Ristinen to the Hubbard County Attorney's Office for further discussion.

It was moved and seconded to close the session for Union Negotiations. (Knutson, Schram), carried.

Union Negotiations: Nancy Grabanski and Ryan Tangen presented an update on current status.

It was moved and seconded to open the session. (Knutson, Okeson), carried.

The meeting was recessed for lunch; following which, the meeting was adjourned.

/s/ Tom Mortenson	/s/ Barry Nelson
Tom Mortenson	Barry Nelson
County Administrator	Board Chair