

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, February 22, 2011 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda:

1. Meeting presided over by Board Chair Nelson. Commissioners in attendance; also Administrator, Tom Mortenson and, Minute Taker, Kathy Ohman.
2. It was moved and seconded to approve the Agenda with the following addition: Under Natural Resource Management add: #3 Timber Policy Discussion. (Knutson, Skarie), carried.
3. It was moved and seconded to approve the Minutes of February 8, 2011 with the following changes: under Reports and Correspondence for Commissioner Knutson ii it should read 'White Earth Tribes instead of our.' under Reports and Correspondence for Commissioner Schram under i. where the number 400 appears the words 'trail number' should come before 400. Under Reports and Correspondence for Commissioner Skarie iii change 'new administrator to new financial director'. Under Reports and Correspondence for Commissioner Okeson under i 'change the sum of \$5263.00 to \$5623.00' under ii 'add seasonal after the word four'. Under Becker County Taxpayers Association delete the following sentence 'Some properties that were previously presented for review had values either lowered or raised dependent upon Administrator with his concerns the situation.' Under County Highway #5 add S.A.P 03-639-16 and S.A.P. 03-654-03 which are the project numbers on Resolution 02-11-1E. (Okeson, Knutson), carried.

Commissioners:

1. Open Forum:
 - a. No one appeared for open forum.
2. Reports and Correspondence:
 - a. Commissioner Schram
 - i. Reported on the following meetings: Nutrition, Becker County Housing, Heartland Multi-Purpose Recreational Trails and sat in on the Airport Commission meeting for Commissioner Okeson.
 - b. Commissioner Nelson
 - i. Reported on the following meetings: Natural Resources Committee, Cormorant Lake Watershed District Advisory Board, Becker County Soil and Water, IT Committee, Lake Agassiz Regional Library, AMC Futures Meeting and Fish and Wildlife meeting.
 - c. Commissioner Skarie
 - i. Reported on the following meetings: Review Board, LMC and SCHSAC.
 - d. Commissioner Okeson
 - i. Reported on the following meetings: Regional Radio Board, Pelican River Watershed District Aquatic Plant Committee, Labor Negotiating Committee and Detroit Lakes Airport Committee.
 - e. Commissioner Knutson
 - i. Reported on the following meetings: Natural Resources Committee and Finance Committee.
3. Commissioners Appointments

- a. It was moved and seconded to appoint Steven Midthune to the Lakeland Mental Health Center Board. (Knutson, Schram), carried.
- b. It was noted there were resignations from the Ordinance Review Committee and the Sunnyside Board so new appointments will need to be made at the next regularly scheduled board meeting.

Auditor/Treasurer

1. There were no licenses and permits

Finance Committee Minutes:

1. It was moved and seconded to approve the regular Claims,
 - a. The claim for TDS phone in the amount of \$1,325.76 due to late receipt of invoice, over 90 day claims
 - b. Hennepin County Medical Center in the amount of \$125.00 due to missing invoice
 - c. Office Depot in the amount of \$50.93 due to missing invoice
 - d. Regions in the amount of \$394.00 (Coroner) due to missing invoice, the Auditor's Warrants for 2/8/2011 in the amount of \$19,863.73, and 2/11/2011 in the amount of \$80,927.50, and 2/15/2011 in the amount of \$208,071.41. (Okeson, Knutson), carried.
2. The Human Services claims were reviewed and it was recommended to approve when presented.
3. It was moved and seconded to approve the first quarter computer purchase of eight computers and five monitors. (Skarie, Schram), carried.
4. It was moved and seconded to approve the request to purchase up to eighteen data access cards totaling \$468 per month (\$26 per card) with the total cost being \$5,616 per year. (Schram, Okeson), carried.
5. It was moved and seconded to approve the five-year lease of a copier and printer in Planning and Zoning at the cost of \$175.01 per month or \$2,100.12 per year. (Knutson, Schram), carried.
6. It was recommended to approve when presented the request for two new positions, one full-time driver and one 29 hours a week part-time driver for the new recycling program.
7. It was moved and seconded to purchase Phase 1 and 2 of the GIS Trail Planning Toolbox up to the amount of \$1380.00. (Knutson, Okeson), carried.
8. It was moved and seconded to approve two agreements with MN CEP for the senior training program and the MFIP training program and grant authority to each of the department heads to sign on behalf of the County when the program (s) are utilized. (Okeson, Schram), carried.
9. It was recommended to approve when presented the replacement of a door at the Lake Park shop.
10. It was recommended to approve when presented the updates to the lighting in the Lake Park shop.
11. It was recommended to approve when presented the purchase of a hot water high-pressure culvert steamer.
12. It was recommended to pay in full the assessment from the City for sidewalk and road repairs.
13. It was moved and seconded to continue the authorization of the approval of a cell phone to be used by Auditor/Treasurer Ryan Tangen during election administration. (Okeson, Skarie), carried.
14. Tom Mortenson, County Administrator presented the February 16th OSHA inspection report. He stated the inspection went very well and there were only minimum situations to correct and

those situations will be corrected in due process. He stated our safety program is superior to any other safety program in the entire state due to the excellent work by Danny Johnson and Dick Goodmanson. He felt there was an excellent line of communication from the top of the organization to the employees. The Commissioners requested a note of thanks be sent to Danny Johnson and Dick Goodmanson for their excellent work.

Assessor: Steve Skoog Presented.

1. There were no abatements.

Environmental Services: Steve Skoog Presented.

1. It was moved and seconded to approve Resolution 02-11-2D to approve the hiring of one full time and one part time Front Loader Compactor Truck Driver/Transfer Station Attendant positions. (Knutson, Skarie), carried.

Veterans Services: Lauri Brooke Presented.

1. Lauri Brooke gave a Department update concerning the number of veterans they have seen in their office from 2006 through 2010.
2. It was moved and seconded to approve Resolution 02-11-2E that Lauri Brooke be authorized to execute the Grant Contract with the Minnesota Department of Veterans Affairs to conduct the following program: County Veterans Service Office Enhancement Grant Program. (Schram, Okeson), carried.

Natural Resource Management; Ryan Tangen Presented.

1. It was moved and seconded to go forward with adding two campsites on the North Country Trail (Knutson, Okeson), carried.
2. It was moved and seconded to approve a free one-year extension for all frozen ground only timber sales set to expire in 2011. (Skarie, Knutson), carried.
3. It was moved and seconded to authorize Ryan Tangen to pull any or all sales on the timber sale set for Friday, February 25, 2011. (Schram, Skarie), carried.

Highway, Brad Wentz Presented:

1. It was moved and seconded to add to the Highway Agenda #5 City Assessment for Sidewalk and Road Repairs. (Knutson, Okeson), carried.
2. It was moved and seconded to approve Resolution 02-11-2A to authorize and direct the county Engineer to purchase a garage door from Garage Doors & More LLC in the amount of \$2,750.00 plus any additional tax if applicable for the Lake Park Shop. (Schram, Okeson), carried.
3. It was moved and seconded to approve Resolution 02-11-2B to authorize and direct the County Engineer to purchase shop lighting from 3T Electric in the amount of \$2,766.49 plus any additional tax if applicable for the Lake Park Shop. (Okeson, Schram), carried.
4. It was moved and seconded to approve Resolution 02-11-2C to authorize and direct the County Engineer to purchase a hot water, high-pressure culvert steamer, polytank, hose, fittings and hardware in the amount of \$7,232.79. (Okeson, Schram), carried.

5. It was moved and seconded to direct the Highway Department to pay in full the assessment from the City of Detroit Lakes of \$5,600 for sidewalk and road repairs. (Knutson, Okeson), carried.

Human Services, Nancy Nelson presented:

1. It was moved and seconded to amend the agenda to add under Human Services 2a) iv 'MCD Reports' and move Claims to b). (Knutson, Skarie), carried.
2. It was moved and seconded to accept the Child and Family Services Report, Adult Services Report, Financial Assistance Support Report and MCD Report. (Knutson, Skarie), carried.
3. It was moved and seconded to approve the Human Services Claims. (Knutson, Schram), carried.

Community Health, Nancy Nelson presented.

1. It was moved and seconded to accept the Community Health Report. (Schram, Skarie), carried.
2. It was moved and seconded to approve the Community Health Claims. (Skarie, Schram), carried.

Transit, Nancy Nelson presented:

1. It was moved and seconded to accept the Transit Ridership Report. (Skarie, Okeson), carried.
2. It was moved and seconded to approve the Transit Claims. (Knutson, Okeson), carried.

Planning and Zoning, Patty Swenson Presented:

1. It was moved and seconded to concur with Planning and Zoning to approve the Conditional Use Permit to operate a heavy truck repair shop with hours of operation of 8:00 A.M. - 5:00 P.M., 6 days a week for Robert and Malinda Deitchler located at 27500 County Highway 48 in Osage Township. (Knutson, Schram), carried.

Union Negotiations:

1. It was moved and seconded to close the session. (Knutson, Okeson), carried.
2. Union Negotiations.
3. It was moved and seconded to open the session. (Knutson, Schram), carried.

The meeting was recessed for lunch; following which, the meeting was adjourned.

/s/ Tom Mortenson
Tom Mortenson
County Administrator

/s/ Barry Nelson
Barry Nelson
Board Chair