

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: Tuesday, December 28, 2010 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

Agenda:

1. Meeting presided over by Chair Bellefeuille. Commissioners in attendance; also Acting Administrator, Nancy Grabanski and, Minute Taker, Kathy Ohman.
2. It was moved and seconded to amend the agenda to add under Commissioners: Annual Meeting Dates and County Surveyor's Salary and to remove Connectivity Policy from Informational Technology. (Knutson, Salminen), carried.
3. It was moved and seconded to approve the Minutes of December 14, 2010 with the following changes: under Reports and Correspondence for Commissioner Knutson change the reading of the sentence in iv to read: 'However after examining records, found they had maintained an easement on some of the properties.' under Natural Resource Management Department number 2. Add the low quote amount of \$21,767.00 (Knutson, Nelson), carried.

Commissioners:

1. Open Forum:
  - a) Brant Beeson, representing Warren Woytassek addressed the Commissioners concerning a denial from the Planning and Zoning Department to change a properties use from Agricultural to Commercial. This denial will be discussed further when Planning and Zoning appear on the Agenda.
2. Reports and Correspondence:
  - a) Commissioner Nelson
    - i) Attended a LARL meeting. Discussed personnel issues and ways to improve communication amongst the staff and customers.
  - b) Commissioner Bellefeuille
    - i) Attended the year-end Sheriff's Committee meeting. Commissioner Bellefeuille wanted to commend Sheriff Gorden for coming in under budget in all three departments in the Sheriff's Office.
  - c) Commissioner Salminen
    - i) Attended the Lakeland Mental Health meeting where there was extensive talk concerning GMAC. There is talk of reinstating this program, which would be an asset for the County and funding. Lakeland Mental Health is a good organization with offices in Detroit Lakes, which is something Commissioner Salminen was hoping would happen for a very long time. He also encouraged any Commissioner that has an interest in serving on this board to contact the Board Chairman.
    - ii) Attended the Airport Committee meeting with the State. The State wants the Detroit Lakes Airport to prove the need for a longer runway. The Airport is a great economic tool for the whole County and we should be doing everything possible to encourage the State and Federal Agencies that we need a new airport. Flights that are scheduled to come to Detroit Lakes have to revert to other airports because of the runway length. The airport is a big issue for many people that wish to utilize it. This committee is an important and worthwhile committee to be associated with.
  - d) Commissioner Knutson

- i) Attended the Prairie Lakes Municipal Solid Waste Authority Joint Powers Board. Three contracts were approved at this meeting. Commissioner Knutson would like to have a presentation given to the Board in the New Year.
  - e) Commissioner Schram
    - i) Attended a meeting at Human Services and was involved in a videoconference with a company that provides a process to go paperless. Could align with Otter Tail or Clay Counties.
    - ii) Attended a Winter Trails meeting. The County Engineer is in charge of the trails and Guy Fischer is in charge of grants. The new groomer was presented.
    - iii) Attended the West Central/Land of the Dancing Sky Agency on Aging. Approved the budget for 2011.
- 3. Commissioners Appointments:
  - a) It was moved and seconded to appoint Keith Peterson to the Becker County EDA Board. ( Schram, Nelson), carried.
- 4. 2011 Commissioners Compensation
  - b) It was moved and seconded to pass Resolution 12-10-2A that on January 1, 2011 the Becker County Commissioners annual salary will be established at: \$22,137; the Chair of the Becker County Boards annual salary will be established at \$22,737 and the per diem for meeting attendance, other than regular Commission meeting, will be \$50. (Nelson, Salminen), carried.
- 5. 2011 Budget
  - a) It was moved and seconded to pass Resolution 12-10-2B to pass the 2011 Budget with one correction of changing the year from 2010 to 2011. (Nelson, Schram), carried.
- 6. Administrator Vacancy
  - a) It was moved and seconded to extend a conditional offer to Mr. Tom Mortenson as County Administrator contingent to a background check and discussion of salary. (Salminen, Schram), carried.
- 7. MN Rural Counties Caucus.
  - a) It was suggested to bring the idea of joining the MN Rural Counties Caucus back to the Finance Committee and they can bring a recommendation to the County Board.
- 8. County Surveyor's Salary
  - a) It was moved and seconded to provide \$1,000 for this year and to set the compensation for \$8,400 a year for 2011. Discussion followed. It was moved and seconded to amend the motion to set the compensation for \$8,900 a year for 2011. (Nelson, Knutson), carried. The first motion was amended to read it was moved and seconded to add an additional \$1,000 for this year and to set the compensation for \$8,900 a year for 2011. (Knutson, Salminen), carried.
- 9. Annual Meeting Dates
  - a) It was moved and seconded to pass Resolution 12-10-2E with addition that this would replace Resolution 12-10-1A that sets the Becker County Board of Commissioners Meeting schedule for 2011. Discussion followed and Commissioner Salminen made a motion to pass Resolution 12-10-2F that rescinded Resolution 12-10-1A. It was moved and seconded to withdraw the second motion to pass Resolution 12-10-2F. (Salminen, Knutson), carried. It was moved and seconded to pass Resolution 12-10-2E with addition that this would replace Resolution 12-10-1A that sets the Becker County Board of Commissioners Meeting Schedule for 2011. (Salminen, Knutson), carried.

Auditor-Treasurer, License & Permits, Ryan Tangen Presented

1. It was moved and seconded to set a public hearing on January 11, 2011 at 9:00 for public input on a new off sale liquor license for Marsha Marie Hall DBA 10,000 Lakes Liquors. (Schram, Knutson), carried.
2. Petition for the naming of Public water. This will be discussed at a later time.
3. Minnesota Waterfowl Association Request. The background for this request will be discussed in Finance. Additional information is being collected and will be brought back at a later date.

#### Finance Committee Minutes

1. It was moved and seconded to approve the Claims with the following condition: to authorize the Auditor-Treasurer to review and pay additional year end claims presenting a full register of warrants paid at the next regular board meeting, over 90 day claims (1) Horsley Specialties in the amount of \$400.00 due to missing invoice. (2) Oral & Maxillofacial Surgery in the amount of \$86.00 due to process; the Auditor's Warrants for 12/14/10 in the amount of \$941.83, and 12/15/10 in the amount of \$80.020.06, and 12/22/10 in the amount of \$453.62. (Salminen, Nelson), carried.
2. The Human Services claims were reviewed and it was recommended to approve when presented.
3. It was moved and seconded to designate \$47,000 from the 2010 budget for the jail roof project to be completed in 2011. (Knutson, Salminen), carried.
4. It was recommended by the Finance Committee to accept the low bid when presented from Wastequip in the amount of \$274,696 for the recycling containers.
5. It was recommended by the Finance Committee to approve when presented the MCCC contract for Paymate, Treasurer's Financial, Capital Assets and Cash Register.
6. It was moved and seconded to recommend to the Board to hold off on any purchase of the Hellikson property until the questions concerning the value, conditions and costs could be evaluated and presented by Ryan Tangen and Steve Skoog. (Salminen, Nelson), carried.

#### Assessor: Steve Skoog Presented:

1. It was moved and seconded to approve the abatement for PIN #06.0043.003 in Cormorant Township for the amount of \$278.00; for PIN #06.0043.0030 in Cormorant Township in the amount of \$268.00; for PIN #10.0109.000 in Erie Township in the amount of \$90.00; for PIN #10.0109.000 in Erie Township for the amount of \$128.00; for PIN #10.0109.000 in Erie Township in the amount of \$178.00; for PIN #15.0293.002 in Height of Land Township for the amount of \$70.00; for PIN #15.0293.000 in Height of Land Township for the amount of \$716.00. (Salminen, Schram), carried.
2. It was moved and seconded to bring the Abatement Policy currently in effect to the January meeting for further discussion. (Schram, Salminen), carried.

#### Environmental Services, Steve Skoog Presented:

1. It was moved and seconded to approve the 2011 Solid Waste Hauler Licenses in Becker County as long as all paperwork is submitted. (Knutson, Salminen), carried.
2. It was moved and seconded to pass Resolution 12-10-2C to set the hours the waste collection and transfer facility located at 23330 County Highway 47 will be open to the public. The hours will be Saturday from 10:00 to 2:00 P.M. each week during the calendar year unless closed by approval by the Becker County Board of Commissioners. (Knutson, Nelson), carried.

3. It was moved and seconded to approve the low bid of \$274,695.58 with sales tax if applicable from Wastequip Manufacturing Company for the purchase of recycling dumpsters. (Salminen, Knutson), carried.

Human Services, Nancy Nelson presented:

1. It was moved and seconded to amend the agenda to delete under b. Purchase of Service Agreements # IV. The Village; to add MN Chippewa Tribe Agreement as D and to move Reports to E and Claims to F. (Schram, Salminen), carried.
2. It was moved and seconded to approve the renewal of the Memorandum of Understanding with Otter Tail County Social Services. (Schram, Salminen), carried.
3. It was moved and seconded to approve the purchase of Service Agreements with James Torkildson. (Schram, Salminen), carried. Commissioner Nelson dissented because this agreement didn't go through the Finance Meeting.
4. It was moved and seconded to approve the Purchase of Service Agreements with Lutheran Social Services of Minnesota, Family Resource Center and Lakes Crisis Center (Salminen, Schram), carried.
5. It was moved and seconded to approve the Minnesota Care Contract Amendment. (Salminen, Schram), carried.
6. It was moved and seconded to approve the Minnesota Chippewa Tribe Agreement. (Schram, Salminen), carried.
7. It was moved and seconded to accept the Child and Family Services Reports, Financial Assistance Report, Adult Services Report and MCD Report. (Salminen, Schram), carried.
8. It was moved and seconded to approve the Human Services Claims. (Salminen, Nelson), carried.

Community Health, Nancy Nelson presented:

1. It was moved and seconded to accept the Community Health Report. (Salminen, Schram), carried.
2. It was moved and seconded to approve the Community Health Claims. (Salminen, Schram), carried.

Transit, Nancy Nelson Presented:

1. It was moved and seconded to accept the Transit Ridership Report. (Schram, Salminen), carried.
2. It was moved and seconded to approve the Transit Claims. (Salminen, Knutson), carried.

Information Technology: Rick Kelsven Presented

1. It was moved and seconded to approve the MCCC (Minnesota Counties Computer Cooperative) Contract. (Salminen, Schram), carried.

Planning and Zoning, Patty Swenson Presented:

1. It was moved and seconded to approve the agenda with the following addition of ISTS Shoreland Compliance Program. (Knutson, Salminen), carried.
2. Planning Commission Recommendations from the December 21, 2010 Meeting.
  - a. First Order of Business: Woytassek Investments request for a change of zone from agricultural to commercial for the property described as PT W1/2 SW1/4 in Section 14, Township 139, Range 42 in Audubon Township. The property is located at 19363

County Highway 15 and the PID Number is 02.0092.000. The Becker County Planning Commission made a motion to deny the change of zone from agricultural to commercial because the land is environmentally sensitive and the change of zone could negatively affect the adjoining wetlands but would recommend that the County Board of Commissioners consider a conditional use permit to allow a commercial business consisting of a modular home display center on the property. After discussion there was a request to table the issue.

3. ISTA Point of Sale Compliance Inspections and the ISTS Shoreland Compliance Program will be sent back to the Zoning Ordinance Advisory Committee for review.

#### State of the County/Commissioner Bellefeuille

1. Board Chairman Commissioner John Bellefeuille presented state of the County address, which highlights the changes, challenges and projects the County has faced over the year. A special thanks was given to the commissioners, department heads and county employees and to all of Becker County.

#### Farwell Open House

1. A Farewell Open House was held for Commissioner Bellefeuille and Commissioner Salminen.

There being no further business, the meeting was recessed for lunch.

/s/ Nancy Grabanski  
Nancy Grabanski  
Acting County Administrator

/s/ John Bellefeuille  
John Bellefeuille  
Board Chair