

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: Tuesday, November 23, 2010 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

Agenda:

1. Meeting presided over by Chair Bellefeuille. Commissioners in attendance; also Acting Administrator, Nancy Grabanski and, Minute Taker, Kathy Ohman.
2. It was moved and seconded to amend the agenda to add 'Discuss Recreational Plan Workshop Meeting' under Commissioners, add 're-bid dumpsters' under Assessor, remove 'Recreational Trails Assessment Trial Project' from Parks and Recreation. (Salminen, Schram), carried.
3. It was moved and seconded to approve the Minutes of November 9, 2010 with the following changes: under Commissioner Knutson section 2 b ii add 'Highway/' before Osage, under Commissioners Appointments: Cormorant Watershed Appointment change (Knutson, Salminen) to '(Nelson, Knutson)'. (Salminen, Knutson), carried.

Commissioners:

1. Open Forum:
  - a) Willis Mattison, Becker County Citizens for Responsible Recreation, felt there wasn't a common ground between his organization and the County Board. He felt a better connection for resource protection on County managed lands is needed to better identify where some resources are in the County and provide common data between organizations. He also thanked the board and complimented them for their work and stated he would continue to work with the Commissioners and staff toward common goals. Commissioner Salminen acknowledged that he didn't participate in conversation at the last board meeting and stated we all look at issues in a different light depending on the issue and the surrounding circumstances.
2. Reports and Correspondence:
  - a) Commissioner Knutson
    - i) Attended the Natural Resources Meeting. The meeting centered on timber certification and felt the money spent didn't justify the value received. There were also concerns regarding the joint powers agreement concerning the timber certification. Discussed the easement policy by Becker County. Easements are currently granted through the townships.
  - b) Commissioner Schram
    - i) Attended the Land of Dancing Sky Agency on Aging where we reviewed the Senior Coordinator contract. There was some controversy with Stevens County because they felt they weren't getting enough money for their programs. Grant and Traverse counties were trying to combine but have met with some resistance at Traverse County.
    - ii) Went to Olmstead County with Steve Skoog, County Assessor/Environmental Services to tour their incinerator. Olmstead County has no MRF and any medical waste from the County at large is converted to Mayo, which has its own incinerator.
    - iii) Commissioner Nelson suggested the cost per diem be given to Commissioner Schram for this meeting, board consensus to allow per diem.
    - iv) Attended the Winter Trails Committee and a culvert has been installed on County Road 11. There is also a one-year grace period in which to vacate trails on Tribal lands. Discussed trail reroutes in Height of Land and Audubon Townships. Request to have Guy Fischer from Housing and EDA follow up on the grant writing. Ultra Snowmobile

- club will buy a new drag in cooperation with the Midnight Riders snowmobile club from Cormorant.
- v) Attended the Labor/Management Meeting where they are reviewing a computer use policy.
- c) Commissioner Nelson
    - i) Attended the Highway meeting and the 5-year highway plan will be discussed at the meeting on the 30<sup>th</sup>.
    - ii) Will be attending the AMC on the 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> of December.
    - iii) Will be attending part of the US Fish and Wildlife meeting on the 7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup> concerning Hamden Slough.
    - iv) Attended the Joint Powers Board of Minnesota Counties in Mahnomen. New representatives were elected. This board elects representation to be on the Red Board, which helps decide where those funds will be distributed.
    - v) Attended the Lake Agassiz Library Board meeting, Commissioner Nelson was elected to be the new chairman for the 2011 year.
  - d) Commissioner Bellefeuille
    - i) Attended the EDA meeting. Representatives from the cities of Detroit Lakes and Frazee requested money for the Heartland Trail. The County has already donated land towards the Heartland Trail.
    - ii) Attended the Regional Radio Board and Commissioner Bellefeuille encouraged whichever Commissioner gets appointed to this board in 2011 continue to fight to get monies for Becker County.
  - e) Commissioner Salminen
    - i) Attended the Lakeland Mental Health meeting where they discussed the shared care with both Sanford and Essentia Clinics. The plan is to split the cost to be one-third to the County, one-third to Lakeland Mental Health and the remaining split between the two clinics. Each clinic will be in charge of their billing. They would like to continue seeing Psychologists in each clinic. They discussed the budget process and have just added Alexandria and hope to find a building for them soon.
    - ii) GMAC has cut the funding for health programs. They want people to go on MN Care instead of GMAC.
3. Commissioners Appointments: Zoning Ordinance Review Committee
    - a) It was moved and seconded to appoint Dick Pettit to the Zoning Ordinance Review Committee. (Salminen, Nelson), carried.
    - b) The Commissioners also requested Nancy Grabanski inform John Okeson and Don Skarie to make them aware of appointments that will be made in 2011. Also requested the Commissioners have their list of committees they wish to serve on ready for the Reorganization Meeting in January.
  4. Commissioners Appointments: Coroner Appointment Process
    - a) It was moved and seconded to review the Coroner Appointment process through the Sheriff's Committee. (Nelson, Knutson), carried.
  5. Commissioners: Salary Setting Process for Elected Officials
    - a) It was moved and seconded to set up a committee consisting of Commissioner Salminen, Commissioner Bellefeuille and Nancy Grabanski, Acting County Administrator to meet with elected officials and then bring to the board for review and action. (Nelson, Knutson), carried.
  6. Commissioners: County Administrator Interview Date

- a) It was moved and seconded to hold the interviews for the new County Administrator on Thursday, December 16, 2010.

Auditor-Treasurer, Ryan Tangen Presented:

1. Licenses & Permits: There were no licenses or permits.

Finance Committee Minutes, Ryan Tangen presented:

1. It was moved and seconded to approve the Claims, the over 90 day claims (1) Software House International in the amount of \$6,305.63 (2) St. Mary's Innovis Health in the amount of \$1,517.00; and the Auditor's Warrants for 11/09/10 in the amount of \$19,122.70, and 11/16/10 in the amount of \$41,033.73 (Knutson, Schram), carried
2. The Human Services claims were reviewed and it was recommended to approve as presented.
3. It was recommended by the Finance Committee to approve when presented the low two-year proposal from Aviands' for jail food service.
4. It was recommended by the Finance Committee to approve when presented the request by Mr. Kelsven and Ms. Swenson to fill a full-time vacancy in the Planning and Zoning office by posting internally, to create a Developer/GIS Coordinator position in the IT Department and to fill a full-time vacancy in the IT Department.
5. It was recommended by the Finance Committee to refer the request by Mr. Lohmeier and Mr. Fischer to enter into a contract with Pro-West to test the Vermont Tool Kit for \$2,500 to the IT Committee for discussion for approval.
6. It was noted Mr. Lohmeier announced his acceptance of a position in Hubbard County and his subsequent resignation from his position in Becker County. He and Nancy Grabanski, Acting County Administrator will meet to ensure continuation of projects including grants.
7. It was recommended by the Finance Committee to approve when presented the request by Mr. Kelsvin, IT Department, for the purchase of 39 laptops and nine desktops for Human Services and 1 laptop for Environmental Services.
8. It was recommended by the Finance Committee to reject the low bid received for dumpsters based on disqualification and re-bid the dumpsters with the revised design.
9. It was recommended by the Finance Committee to accept the low bid quote from Les' Electric for the electrical update at the Osage Transfer Station.
10. It was moved and seconded to set an hourly rate of \$10.00 per hour and mileage for non-county employee election judges for the election recount. (Salminen, Knutson), carried.
11. The budget hearing will be held on Tuesday December 17, 2010 at 7:00 PM in the Becker County Board Room.

Assessor, Steve Skoog Presented:

1. It was moved and seconded to approve the abatement for PIN 06.0043.003 in Cormorant Township for the amount of \$254.00. (Salminen, Nelson), carried.
2. Discussed having the abatement policy be reviewed at an upcoming board meeting.

Environmental Services, Steve Skoog Presented:

1. It was moved and seconded to reject all original dumpster bids and to disqualify the accepted low bid from Sanitation Products Inc. due to not meeting bid specifications. (Salminen, Schram), carried.
2. It was moved and seconded to approve the rebid process for the dumpsters. (Salminen, Knutson), carried.

3. It was moved and seconded to accept the low quote of \$4,123.80 plus tax if applicable plus up to \$1,100.00 in additional costs for cable trenching at East Highway/Waste Collection site. (Nelson, Schram), carried.

Sheriff Department, Tim Gorden Presented:

1. It was moved and seconded to accept the low bid from Avians' for the jail food service for 2011-2012. (Salminen, Schram), carried.

IT Committee, Rick Kelsvin and Patty Swenson Presented:

2. It was moved and seconded to pass Resolution 11.10.2B to modify the vacant Zoning/GIS/911 Technician position and change the title to be Zoning Technician/911 Coordinator and to fill this full-time position; to have the GIS from the Zoning/GIS/911 duties absorbed by the Auditor/Treasurer and Highway departments and to modify the duties of one of the IT Technician position and change the title to Developer/GIS Coordinator and receive a band/grade of C42; and to change the band/grade of the IT Director to C51; and to fill the vacant full-time IT Technician. (Salminen, Nelson), carried.

Human Services, Nancy Nelson presented:

1. There was no addition to the Human Services Agenda.
2. It was moved and seconded to accept the Financial Assistance Report. (Salminen, Schram), carried.
3. It was moved and seconded to accept the Adult Services Report. (Salminen, Schram), carried.
4. It was moved and seconded to accept the Child and Family Services Report. (Schram, Salminen), carried.
5. It was moved and seconded to accept the MCD Report. (Salminen, Schram), carried.
6. It was moved and seconded to approve the Human Services Claims. (Salminen, Nelson), carried.
7. It was moved and seconded to accept the Community Health Report. (Salminen, Schram), carried.
8. It was moved and seconded to approve the Community Health Claims. (Salminen, Schram), carried.
9. It was moved and seconded to accept the Transit Ridership Report. (Salminen, Nelson), carried.
10. It was moved and seconded to approve the Transit Claims. (Salminen, Knutson), carried.

Planning and Zoning, Patty Swenson Presented:

- 1) Planning Commission Recommendations from November 16, 2010 meeting.
  - i) First Order of Business, Darwin Lindsay: It was moved and seconded to concur with the Planning and Zoning Committee to approve a conditional use permit to allow a beauty shop on the property based on the fact that it would not be detrimental to the surrounding area with the stipulation that if a second approach is constructed, the Becker County Highway Engineer must approve the location. (Knutson, Schram), carried
  - ii) Second Order of Business, Deanna Wirth: It was moved and seconded to concur with Planning and Zoning Committee to approve an after the fact conditional use permit to have a second dwelling on the property for the purpose of elder care based on the fact that the use has been there for several years, the property is quite large, and that it is not detrimental to the surrounding area with the stipulation that the second home be removed from the property within 90 days from the time the current occupant is no longer living in that home. (Schram, Knutson), carried.

- iii) Third Order of Business, Scott Goodhart: It was moved and seconded to concur with Planning and Zoning Committee to deny the application as submitted based on the fact that it is a detriment and not compatible to the neighborhood. (Knutson, Schram), carried.
3. Ordinance review has been sent out with considerations on the following: retaining wall provisions, land alteration, accessory structures, resorts, non-conforming lot mitigation, wind turbines, impervious surface, back lot size, ordinary high water mark setback, fines, string lines, variances, lot of record and E RTP. A meeting will be held in the next two weeks for direction and review.

Human Resources, Presented by Nancy Grabanski

1. It was moved and seconded to approve Resolution 11-10-2A to approve the wellness policy. (Schram, Salminen), carried.
2. It was moved and seconded to approve the request for the Health Care Reform/HRA Waiver due to regulations changes with Health Care Reform. (Salminen, Schram), carried.

Union Negotiations

1. It was moved and seconded to close this session due to Union Negotiations. (Knutson, Schram), carried.
2. It was moved and seconded to open this session. (Nelson, Knutson), carried.

There being no further business, the meeting was recessed for lunch.

/s/ Nancy Grabanski  
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Nancy Grabanski  
Acting County Administrator

/s/ John Bellefeuille  
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John Bellefeuille  
Board Chair