

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, October 26, 2010 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda:

1. Meeting presided over by Chair Bellefeuille. Commissioners in attendance; also Acting Administrator, Nancy Grabanski and, Minute Taker, Kathy Ohman.
2. It was moved and seconded to add MCIT Appointments for Voting Delegates to the agenda (Nelson, Knutson), carried.
3. It was moved and seconded to approve the Minutes of October 12, 2010 with the following change: under Finance Committee Minutes, Number 1 adds approval of the Claims. Under the construction update for Highway concerning North Washington Avenue the comment should read: Commissioner Nelson noted that at the City/County/School/Chamber Meeting praise was given to Brad Wentz for the working relationship for this project. (Salminen, Knutson), carried.

Commissioners:

1. Open Forum:
 - a) There was no one appearing for the open forum.
2. Reports and Correspondence:
 - a) Commissioner Bellefeuille
 - i) Attended Regional Juvenile Detention meeting. Discussed bed usage is down which was expected. He likes the new Administrator and was very impressed with what he is doing at the facility. Commissioner Bellefeuille stated the administrator is going to every county and has been asking for input and found people are looking for 30 and 60 day programs and will be pursuing this option. They are making good changes with less cost to the counties. A FEMA request denied expenses for housing due to the flood issue.
 - b) Commissioner Salminen:
 - i) Met with Nancy Nelson from Human Services and discussed the opening for a financial worker and the necessity of having enough staff for this position.
 - ii) Attended the Airport Meeting and discussed the possible solutions for the runway problem. There is definitely a need for a plan to redo the old runway based on the amount of traffic that comes through the airport. The Airport sells 70,000 gallons of Jet A fuel per year compared to most airports that sell 30,000 gallons. There is an agency that tracks flights that are scheduled to come to this airport and reports that flights are getting dropped because they need certain runway lengths to be able to fly in. The FAA and State are agreeing with the airport about the need for longer runways.
 - iii) Attended the Natural Resources meeting which was quite productive. There are still some issues that need to be dealt with.
 - c) Commissioner Knutson:
 - i) Attended the Natural Resources meeting where we discussed the Heartland Trail from Frazee to Detroit Lakes. There is a proposed \$30,000 match between the County and the City of Frazee and the City of Detroit Lakes. Discussed private easements that were granted prior to our present policy.
 - ii) Attended the Fair Board meeting and elected new officers. Bob Sonnenberg was elected as President; Keith Sonnenberg was elected as Vice-President and Lowell Jorgensen was elected as Secretary/Treasurer. The fair was very successful this year.

Commissioner Knutson thanked the Fair Board for their hard work and they in turn thanked the Becker County Board for their support.

d) Commissioner Schram:

- i) Attended the West Central/Land of the Dancing Sky meeting in East Grand Forks where we reviewed the West Central on Aging Audit, reviewed the 2011 budget and discussed the desired outcome for the year 2011.
- ii) Attended the Day Activity Center and reviewed the 2011 budget.
- iii) Attended Labor/Management meeting where we discussed changing the internet usage by County Employees.
- iv) Attended the Becker County Children's Initiative meeting.

e) Commissioner Nelson:

- i) Informed the Board that Cecil Bergquist, a long time former Board Member, passed away on Saturday.
- ii) Announced there was an AMC Meeting and a new Executive Director was hired.
- iii) It was moved and seconded that Commissioners attending the AMC meeting in Glenwood on Friday the 29 may do so with per diem and mileage paid. (Knutson, Nelson), carried.
- iv) Attended the Lake Agassiz Regional Library meeting. The Director is looking into hiring an assistant. She is looking at reorganizing her staff to make it more functional and stay within budget and wanted approval to continue moving in that direction.
- v) Attended Becker County Soil and Water meeting. Discussed the five year water plan which is very critical for funding. In the five year water plan it addresses the necessity to have a water specialist to give solutions for shorelines etc. Soil and Water is doing a pilot program on Big Sugarbush Lake where a landowner wants to find a solution to maintain the soil on a steep bank. They have planted native grasses to help preserve the soil.
- vi) Attended the meeting on recycling that was presented by Steve Skoog, Sandy Gunderson and Dean Haverkamp. They gave an excellent presentation and discussed going to dumpsters instead of sheds. They received many excellent suggestions from the people that attended the meeting.

3. Commissioners Appointments:

- a) It was moved and seconded to appoint Commissioner Nelson as a voting delegate to MCIT. (Knutson, Salminen), carried.
- b) It was moved and seconded to appoint Commissioner Schram as an alternate delegate to MCIT. (Knutson, Nelson), carried.

4. Auditor-Treasurer License & Permits:

- a) It was moved and seconded to approve Resolution 10-10-2C for the gambling permit to the Frazee Lions Club for operations at Charlie's Bar & Supper Club in Height of Land Township. (Knutson, Schram), carried.
- b) It was moved and seconded to approve the new tobacco license to Joanie L. Anderson at the Snellman Store in Wolf Lake Township. (Nelson, Schram), carried.
- c) It was moved and seconded to approve the tobacco license annual renewals to Richard B. Sherbrooke for Cormorant Store Inc. in Cormorant Township; Peggy Branstrom for Osage Bait & Tackle in Osage Township; Daryl Moran Sr. for Chief Corner Store in Pine Point Township; Matthew L. Anderson for Tri-lakes Roadhouse Bar & Grill in Cormorant Township; Aaron A. Aslesen for Lakes Corner Liquors in Erie Township; Community Co-ops of Lake Park-C Store in Lake Park Township; Roger L. Nelson for Elbow Lake Store &

Bar in Round Lake Township; Lance P. Highman for Northern Inn in Toad Lake Township; Michelle Marie Shave for Osage Convenience & Service LLC in Osage Township; Jody A. Beaudine for Lakes One Stop Shop in Cormorant Township; Shirley A. Kalberer for County 6 Gas & Bait in Lake View Township; Bill D. Christlieb for Osage Country Market in Osage Township; Delhelm Inc. for Randy's Lake Eunice in Lake Eunice Township; Patricia J. Maloney for The Cormorant Pub Inc in Cormorant Township; Randy Blanford for Tamarac Resort & Campground in Sugar Bush Township; Timothy J. Eischens for Two Inlets Country Store in Two Inlets Township; and Rayna L. Tucker, Northwoods Recreation LLC for Ice Cracking Lodge in Round Lake Township. (Salminen, Knutson), carried.

Finance Committee Minutes, Ryan Tangen presented:

1. It was moved and seconded to approve the Claims, the additional claim for a payment to TDS in the amount of \$1,303.96 along with the over 90 day claims (1) Solutions in the amount of \$696.39 (2) Lake Agassiz Regional Library in the amount of \$75,583.75 (3) Office Depot in the amount of \$243.28 (4) MN County Attorneys in the amount of \$40.61; and the Auditor's Warrants for 9/28/2010 in the amount of \$18,605.67 and for 10/05/2010 in the amount of \$336,309.42 (Salminen, Nelson), carried
2. The Human Services claims were reviewed and it was recommended to approve as presented.
3. It was recommended by the Finance Committee to approve when presented to accept the low bid received from Perkins Inc. for two squad cars.
4. It was recommended by the Finance Committee to approve when presented the low quote from L & M Supply for brushing equipment used by STS.
5. It was recommended by the Finance Committee to approve when presented the request by Mr. Lohmeier to advertise for bids for the 2012 tree seedling production contract.
6. It was recommended by the Finance Committee to approve when presented a three year contract with the DNR for the Frazee Lions Park at the price of \$50.00 per year and to authorize Mr. Lohmeier to enter into the agreement.
7. It was recommended by the Finance Committee to approve when presented the low bid from Sanitation Products for 250 recycling dumpsters.
8. It was recommended by the Finance Committee to approve when presented the low bid from Sanitation Products for a front loading compactor truck.
9. It was recommended by the Finance Committee to approve when presented Resolution 10-10-2A for a request for a Part Time Social Worker.
10. It was recommended by the Finance Committee to approve when presented Resolution 10-10-2B for a request for a Financial Worker.
11. It was moved and seconded to accept the Cash Comparison and Investment Summary for September. (Nelson, Knutson), carried
12. It was recommended by the Finance Committee to approve when presented the annual Select Account contract for around \$500.00 for managing the VEBA account.

Assessor, Steve Skoog Presented:

1. It was moved and seconded to approve the abatement for PIN 29.0009.000 in Silver Leaf Township for \$104.00. (Knutson, Salminen), carried.

Environmental Services, Steve Skoog Presented:

1. It was moved and seconded to approve Option A to purchase Recycling Dumpsters from Sanitation Products for the low bid of \$307,257.50 and to give authorization to Steve Skoog to negotiate a change order relating to lids up to \$4,000. (Salminen, Nelson), carried.

2. It was moved and seconded to approve Option A to purchase a front loading compactor truck with tag axle for the low bid of \$202,096.00 from Sanitation Products Inc. and to eliminate the autolube for a reduction of \$4,000 leaving an end purchase of \$198,096.00. (Salminen, Nelson), carried.

Annual Audit Exit Interview:

1. It was moved and seconded to amend the agenda to move the Audit Exit Interview to 11:15. (Knutson, Nelson), carried.

Human Resources, Nancy Grabanski presented:

1. It was moved and seconded to continue with the current structure of the Select Account Agreement. (Nelson, Knutson), carried.

Human Services, Nancy Nelson presented:

1. It was moved and seconded to add Public Health Assurances and Agreement to the Human Services Agenda. (Nelson, Knutson), carried.
2. It was moved and seconded to approve Resolution 10-10-2A to hire a Part Time Social Worker. (Salminen, Schram), carried.
3. It was moved and seconded to approve Resolution 10-10-2B to hire a Financial Worker. (Schram, Salminen), carried.
4. It was moved and seconded to accept the Adult Services Report. (Salminen, Knutson), carried.
5. It was moved and seconded to accept the Child and Family Services Report. (Salminen, Schram), carried.
6. It was moved and seconded to accept the Financial Assistance Report. (Salminen, Schram), carried.
7. It was moved and seconded to approve the Human Services Claims. (Salminen, Knutson), carried.
8. It was moved and seconded to approve the Public Health Assurances and Agreement. (Salminen, Schram), carried.
9. It was moved and seconded to accept the Community Health Report. (Salminen, Knutson), carried.
10. It was moved and seconded to approve the Community Health Claims. (Salminen, Knutson), carried.
11. It was moved and seconded to accept the Transit Ridership Report (Salminen, Schram), carried
12. It was moved and seconded to approve the Transit Ridership Claims. (Salminen, Knutson), carried.
13. Nancy Nelson reported an increase in the number of cases of Hepatitis C in Becker County. The State Department of Health is investigating how it is being transmitted. They feel there are carriers that are symptom free so are unaware they have the disease.

Planning and Zoning, Patty Swenson Presented:

1. Planning Commission Recommendations from October 19, 2010.
 - a) First Order of Business: Stoeffel and Sandra Reitsman. It was moved and seconded to concur with the Planning and Zoning Committee to approve a conditional use permit to construct a 182 foot wind turbine with a 15 feet by 15 feet triangular base based on the fact that it meets the criteria of the Ordinance. (Salminen, Knutson), carried.
 - b) Second Order of Business: Chis Pederson. It was moved and seconded to concur with the Planning and Zoning Committee to approve a certificate of survey for three (3) tracts (74200 square feet, 43600 square feet, 43900 square feet) with a remnant tract of approximately 18.8 acres and approve a change of zone from agricultural to residential for the three (3) tracts of land with the

remnant tract remaining agricultural based on the fact that the request meets the criteria of the zoning Ordinance. (Nelson, Knutson), carried.

c) Third Order of Business: James and Tammy Christensen. It was moved and seconded to concur with the Planning and Zoning Committee to approve a conditional use permit for a year round bed and breakfast based on the fact that the use would not be detrimental to the surrounding area. (Schram, Knutson), carried.

d) Fourth Order of Business: Mark Bryan. It was moved and seconded to concur with the Planning and Zoning Committee to approve a conditional use permit to allow a retaining wall in the shore impact zone based on the fact that the wall was existing and failing and it meets the criteria of the ordinance with the stipulation that French drains and a berm along the lake shore be installed to retain run off. (Nelson, Knutson), carried.

Natural Resource Management; Mark Lohmeier presented:

1. It was moved and seconded to approve the MN-DNR Natural Heritage Database License Agreement at the cost of \$235.00. (Knutson, Schram), carried.
2. It was moved and seconded to approve the request to advertise for bids for the 2012 Tree Seedling Production Contract. (Schram, Knutson), carried.
3. It was moved and seconded to add to the agenda an update on the Timber Auction. (Schram, Knutson), carried.
4. There was a timber auction held last Friday. The timber prices are remaining relatively stable, one Tamarac tract did not sell.

Park and Recreation; Mark Lohmeier presented:

1. It was moved and seconded to approve the MN-DNR Lease Agreement for the Frazee Lion's Park with the cost of the lease being \$150.00 for a three year period. (Schram, Salminen), carried.
2. It was moved and seconded to approve the Winter Trails Advisory Committee Membership Appointment of Brian Lund for the Ultra Snowmobile Club. (Schram, Nelson), carried.

Sheriff's Department; Tim Gordon presented:

1. It was moved and seconded to accept the lowest quote of \$1,159.00 plus sales tax from L & M Fleet for the purchase of STS replacement brushing equipment. (Nelson, Schram), carried.
2. It was moved and seconded to accept the low bid of \$20,583.00 from Perkins, Inc. for the purchase of two squad cars. (Schram, Salminen), carried.

Annual Audit Exit Interview:

1. The County was in full compliance and audit found no problems. Hoffman, Dale & Swenson, PLLC gave a report on the percentage of money received and spent as well as our responsibility to reporting and stewardship of those funds. Stated Becker County Auditor-Treasurer staff did an excellent job preparing for the audit.

There being no further business, the meeting was recessed for lunch.

/s/ Nancy Grabanski

Nancy Grabanski
Acting County Administrator

/s/ John Bellefeuille

John Bellefeuille
Board Chair