

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, September 14, 2010 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda:

1. Meeting presided over by Chair Bellefeuille. Commissioners in attendance; also Acting Administrator, Nancy Grabanski and, Minute Taker, Kathy Ohman.
2. It was moved and seconded to amend the agenda to remove Veterans Services; to add Radio Purchase under the Sheriff's Department and to add to Recess until 7:00 p.m., Recreational Plan Informational Meeting. (Knutson, Salminen), carried.
3. It was moved and seconded to approve the Minutes of August 24, 2010. (Schram, Salminen), carried.

Commissioners:

1. Open Forum:
2. Brian Lund representing the Becker County Trails Advisory Board recommended to the Board to consider the purchase of a new groomer. The DNR allocates money on a per mile basis which is received from the DNR license and trail fees. This money is available and can only be used for trails etc. The County is grooming additional trails within the Lake Park area and because of the type of terrain and grooming the County has experienced additional cost of repairs. He felt the new groomer would address these issues and is also necessary to keep the trails up to what they have been in the last year. Brian Lund also represented the Ultra Snowmobile Club and stated the club will purchase the drag once the groomer is purchased. This would be a \$10,000 to \$12,000 expenditure for the club for that piece of equipment.
3. Reports and Correspondence:
 - a) Commissioner Knutson Reports:
 - i) Attended the Environmental Affairs Committee meeting. Discussed the progress toward the purchase of land for the joint Environmental Services and Highway Department building. The water and sewer was inspected and met all requirements; the burned house has been removed at the owners' expense; and the site plan has been completed. There will be a public meeting in Osage at the Osage Town Hall on September 16th concerning the site.
 - ii) Attended the Park and Recreational Board meeting. They discussed the flow chart and the review process.
 - iii) Informed us of a County wide disaster drill that will be held on Thursday September 15th at the Wolf Lake baseball field.
 - b) Commissioner Schram Reports:
 - i) Attended the meeting at Sunnyside where they interviewed and selected a new Administrator.
 - ii) Attended the West Central/Land Dancing Sky agency on Aging where the board approved senior contracts for 2011. Mahube is planning to expand their senior activities.
 - iii) Attended the Heartland Multi-Purpose Recreational Trail meeting. Park Rapids, Dilworth, Glyndon and Hawley all had representation at the meeting along with the Clay County Administrator. The DNR stated whoever gets their plan in first will get the money.
 - iv) Attended the Tribal meeting where they discussed their concerns with domestic abuse.

- v) Attended meeting at which Wayne Hurley of MNDOT talked about public transportation. He felt there was a need for volunteer drivers for seniors.
 - vi) Attended the Winter Trails Committee where they reviewed bids for a groomer. This groomer is needed because the present groomer needed additional repairs because of the type of trails they started to groom in the Lake Park area. The new groomer would address the needs of this type of trail.
 - c) Commissioner Nelson Reports:
 - i) Attended the Bowser Tour which does a tour of one watershed area per year. The Buffalo/Red River tour was held on August 25th. It was an excellent tour.
 - ii) Attended Sunnyside meeting where they interviewed for the position of Administrator. They had a total of 16 applicants and the three candidates that were interviewed were both very qualified. An offer has been extended.
 - iii) Attended a meeting of the Joint Power Board of MN Counties in Mahnomen. There was a discussion about all watershed projects including the Buffalo/Red River not being in the basin.
 - iv) Attended a meeting with MNKOTA and discussed the need to change how we handle our recycling.
 - v) Attended the COLA meeting and thought it went very well. Discussed the need to work together and had a good feeling that everyone was on the same page.
 - d) Commissioner Bellefeuille Reports:
 - i) Attended the Regional Radio Board meeting. There has been \$67,000.00 dollars allocated to purchase 15 portable radios for this year. This money needs to be spent by October 15, 2010 or the money will be allocated to someone else. The money can only be spent on Armor Radios or Dual Band radios instead of P25 radios. They will be hiring a planner to coordinate the bands between different cities and entities so everyone can communicate on the same band if the need arises. Most of the Rescue squads in the area have P25 radios. There may be \$1,000,000.00 to \$1,500,000.00 for this region next year.
 - e) Commissioner Salminen Reports:
 - i) Attended the Economic Development Board meeting. Mike Brown has resigned his position on the board and they will need to find a replacement. They also discussed the possible purchase of D.L. Mountain.
 - ii) Attended the Sheriff's Committee meeting. They discussed installing computers in all the squad cars and the money that could be saved by allowing the deputies to make reports from their squad cars instead of coming into the Sheriff's department. There is funding available to the department for the purchase. Also discussed purchasing ergonomic chairs for the dispatchers. Sheriff Gordon reported the summer was a lot quieter as far as calls go because Lakes 10K was not held this year.
4. Appointments:
- a) Commissioner Salminen has selected his representative for the Ordinance Advisory Committee but has been unable to contact his selection for confirmation. He will bring his appointment to the next board meeting.
5. Auditor-Treasurer, Licenses and Permits
- a) It was moved and seconded to approve Resolution 09.10.1F to change the Intoxicating Liquor License (including Sunday) from Wine "On-Sale" to County "On-Sale" Liquor

License for Steven W. and Rayna Tucker for operations at: Northwoods Recreation LLC, DBA Ice Cracking Lodge in Round Lake Township. (Knutson, Schram), carried

6. Finance Committee Minutes, Ryan Tangen presented:

1. It was moved and seconded to approve the Claims with the over 90 day claims (1) LaVonne Richards in the amount of \$980.00; and the Auditor's Warrants for 8/24/2010 in the amount of \$18,753.21 and for 9/07/2010 in the amount of \$636.56. (Salminen, Nelson), carried.
2. The Human Services claims were reviewed and it was recommended to approve as presented.
3. It was recommended by the Finance Committee to approve Resolution 09.10.1C when presented by Ms. Jeffers and Mr. Wilson for Approval of Fees.
4. It was moved and seconded to accept the bid from Feldt Plumbing LLP for the demolition of a tax forfeited house at 1122 Wilson Avenue. The bid includes the contractors bond and the \$1,500.00 water disconnect. (Salminen, Knutson), carried. Ryan Tangen thanked Jon Thomsen for taking on the duties in conjunction with tax forfeited buildings and properties.
5. It was recommended by the Finance Committee to approve when presented the request by Sheriff Gordon to purchase replacement chairs for the Dispatch Center; the request to equip four squad cars with computers and to purchase 15 portable radios.
6. It was recommended by the Finance Committee to approve when presented Resolution 09.10.1E to move forward with the purchase of a groomer and if the Board should decide to move forward with the purchase, the funding can be worked out.
7. It was recommended by the Finance Committee to have Nancy Grabanski, Human Resources Director and Nancy Nelson, Human Services Director look at and evaluate the proposal from Kim Eckdahl a TW Rx Representative.
8. It was recommended by the Finance Committee to approve when presented Resolution 09.10.1D to accept donations from Family Needs Ministry for the remainder of 2010.
9. It was recommended by the Finance Committee to approve when presented the purchase of two data phones through a Community Health Preparedness Grant.
10. It was moved and seconded to approve the request for a two year unlimited training license that will cover all staff in the IT Department for onsite training. (Salminen, Nelson), carried.
11. It was moved and seconded to approve when presented the purchase of two backup power supply units. (Knutson, Schram), carried.
12. It was moved and seconded to approve when presented Resolution 09.10.1H for advance funds for County State Aid Highway Projects in an amount up to \$500,000.00. (Salminen, Nelson), carried.
13. It was moved and seconded to approve when presented Resolution 09.10.1G to establish the proposed levy for 2011. (Salminen, Schram), carried.
14. It was moved and seconded to approve when presented for the County Board to set a budget hearing to be held on December 14, 2010 at 7:00. (Salminen, Knutson), carried.
15. A discussion was held regarding appropriations and MOE requirements. It was decided to hold the budget hearing and leave everything as is.

7. Assessor: Abatements

1. It was moved and seconded to approve the following abatements: the abatement for PIN 06.8805.000 in Cormorant Township in the amount of \$106.00; the abatement for PIN10.8034.230 in Erie Township in the amount of \$210.00; the abatement for PIN 14.0175.000 in Hamden Township in the amount of \$62.00; the abatement for PIN 14.0175.000 in Hamden Township for \$112.00; the abatement for PIN 08.0095.000 in

Detroit Township in the amount of \$36.00; the abatement for PIN 14.0175.000 in Hamden Township in the amount of \$156.00; the abatement for PIN 08.0095.000 in Detroit Township in the amount of \$20.00; the abatement for PIN 49.0863.000 in the City of Detroit Lakes in the amount of \$740.00; the abatement for PIN 49.0676.000 in the City of Detroit Lakes in the amount of \$34.00; the abatement for PIN 49.0863.000 in the City of Detroit Lakes in the amount of \$880.00; the abatement for PIN 49.0676.000 in the City of Detroit Lakes in the amount of \$44.00; the abatement for PIN 49.0863.000 in the City of Detroit Lakes in the amount of \$1,640.00; the abatement for PIN 49.0676.000 in the City of Detroit Lakes in the amount of \$14.00. (Salminen, Knutson), carried.

8. Law Library, Presented by Ms. Jeffers and Bill Wilson:

- a) It was moved and seconded to approve Resolution 09.10.1C that approves the fees set by the Becker County Library Board of Trustees for civil and criminal matters in the District and Conciliation Courts of Becker County. (Salminen, Knutson), carried.

9. Human Services, Presented by Nancy Nelson:

1. It was moved and seconded to approve the purchase of Service Agreements with North Star Nursing and with New Dimensions Home Health Care. (Salminen, Nelson), carried.
2. It was moved and seconded to approve Resolution 09.10.1D to allow Becker County Human Services to receive donations from Family Needs Ministry to be applied to bills for specific families for the remainder of the calendar year 2010. (Salminen, Schram), carried.
3. It was moved and seconded to approve Human Services claims. (Salminen, Schram), carried.
4. It was moved and seconded to add to the agenda the purchase of two phones under the 2010-2011 Public Health Preparedness Grant. (Salminen, Nelson), carried.
5. It was moved and seconded to approve the purchase 2 PDA's (Personal Digital Assistant) and plan for emergency preparedness for the duration of the grant. (Nelson, Salminen), carried.
6. It was moved and seconded to approve the Community Health Claims (Salminen, Schram), carried.
7. It was moved and seconded to approve the Human Services Transit Claims (Knutson, Nelson), carried.

10. Sheriff's Department, Presented by Tim Gordon:

- a) It was moved and seconded to approve the purchase of two additional chairs for Dispatch at the cost of \$1,526.76. (Salminen, Nelson), carried.
- b) It was moved and seconded to approve the purchase and installation of 12 computer systems for the squad cars. (Salminen, Nelson), carried.
- c) It was moved and seconded to access and utilize the State Grant to purchase fifteen (15) dual band and P25 capable radios. (Salminen, Schram), carried.

11. Planning and Zoning, Presented by Patty Swenson.

- a) It was moved and seconded to approve the Conditional Use Permit Application for the Harvest Free Will Baptist Church to have a cemetery 100 x 100 in size located in White Earth Township. (Knutson, Salminen), carried.

12. Parks and Recreation, Presented by Mark Lohmeier.

- a) It was moved and seconded to finance option for the purchase of a Snowmobile Trail Grooming Equipment, bring through Natural Resource Management and bring the options back to the next meeting. (Nelson, Knutson), carried

There being no further business, the meeting was recessed until the Recreational Plan Informational Meeting at 7:00 P.M.

/s/ Nancy Grabanski
Nancy Grabanski
Acting County Administrator

/s/ John Bellefeuille
John Bellefeuille
Board Chair