

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, August 10, 2010 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda:

1. Meeting presided over by Chair Bellefeuille. Commissioners in attendance with Commissioner Salminen absent; also Acting Administrator, Nancy Grabanski and, Minute Taker, Kathy Ohman.
2. It was moved and seconded to amend the agenda to remove under Environmental #2 the purchase of Property in Eastern Becker County and to remove the Closed Session for D.L. Mountain until all Board Members are present. (Nelson, Knutson), carried.
3. It was moved and seconded to approve the Minutes of July 27, 2010 with the following changes #6 under Commissioners add 'at Administrator's level and under Assessor make the approval of the abatements one motion instead of five separate motions.(Knutson, Schram), carried.

Commissioners:

1. Open Forum:
 - a) Clark Lee advised the Board following the July 13th Board Meeting he sent a letter to Commissioner Knutson asking to be appointed to the Zoning Ordinance Advisory Committee. He stated his qualifications and why he feels he would be a good candidate for the Ordinance Review Committee.
 - b) Gary Larsen wanted the Commissioners and the Zoning Department to be aware of the issues with the Mower property located in Burlington Township. He stated Mower has moved his products across the road to Springwood Pottery. This property is adjacent to Mr. Larsen's property. Commissioner Knutson stated the Zoning Department is aware of the situation and is looking into it.
2. Reports and Correspondence:
 - a) Commissioner Bellefeuille Reports:
 - i) Attended the Mahube Community Council meeting and the agency plans to weatherize 290 homes in the next twelve months with a budget of just over \$1.6 million. In the past year, Mahube's Energy Assistance Program has assisted 3,759 households with their heating and utility bills with a total of \$3,169,830.00 being paid to area energy suppliers for these households.
 - b) Commissioner Knutson Reports:
 - ii) Attended the Parks and Recreation meeting; the new Recreational Plan was discussed as well as the Recreational Advisory Committee and the structure of membership.
 - iii) Attended the Environmental Affairs Committee meeting where they discussed the purchase of land for the joint Environmental Services and Highway Department location and the purchase of the front loading compactor truck and recycling containers.
 - iv) Attended the Joint Powers Board in Perham; the purchase of the incinerator has been set back to June or July in 2011; discussed the purchase of property for MRF (Material Recovery Facility).
 - b) Commissioner Schram Reports:
 - i) Attended the Becker County Children's Initiative Meeting; the radio is running ads about children's health and Don Janes gave a report concerning the Children's Hot Line.

- ii) Attended the Becker County Council on Aging. The nutritional contract at Lake Park seems to be going well for now. Hope that Sunnyside will come in with an acceptable bid for meals.
- iii) Attended the Heartland Multi Purpose Recreational Trail Meeting with Clay County Commissioners, Frazee Mayor, Hank Ludtke and the Mayor from Hawley. DNR has funds to build but not to maintain. They also discussed a bike license for a toll fee to the trails for bike usage.
- iv) Discussed the resignation of Kari Johnston from the Historical Society and how that position would be filled.
- c) Commissioner Nelson Reports:
 - i) Referred to the nutritional program at Lake Park and the meals that were prepared on site were acceptable but the meals delivered were not cost effective. Nutrition Center is cutting the budget and the people utilizing the program will suffer. Sunnyside's quote was \$4.75 per meal and Concordia in Moorhead's quote was \$3.75 per meal. Process will be addressed when Sunnyside has filled the Administrator's position.
 - ii) Attended the Environmental Meeting and discussed upcoming changes.
 - iii) Met with Commissioner Knutson and County Attorney Mike Fritz concerning the County Administrator's position. The committee was in agreement the best option was to hire a fulltime County Administrator. The committee is also looking at adding duties and will be talking with Department Heads for input.
 - iv) Katie Lundmark has resigned her position at Sunnyside.
 - v) Attended the Becker County Fair and thought it was a very good fair and very successful.
- 4. Appointments:
 - a) Appointments for Ordinance Review Committee were addressed under Zoning.

Auditor-Treasurer, Licenses and Permits

- a) There were no licenses or permits

Finance Committee Minutes, Ryan Tangen presented:

1. It was moved and seconded to approve the Claims with the over 90 day claims (1) Gerry Schram in the amount of \$35.00; Matthew Dretsch in the amount of \$121.95; and the Auditor's Warrants for 7/28/2010 in the amount of \$194,348.54. (Nelson, Knutson), carried.
2. The Human Services claims were reviewed and it was recommended to approve as presented.
3. It was recommended by the Finance Committee to approve when presented an Amendment to a grant program to add mobile mental health services not to exceed \$40,000.00; to receive a donation in the amount of \$100.00 from Family Needs Ministry for dental care; to accept a grant through Dakota Medical Charities for Shared Care; to purchase 3 shelving units at the cost of \$1,021.00 with a grant; to replace and/or repair three desk units with the estimated cost of \$3,200.07 which will be fully funded with a grant.
4. It was recommended by the Finance Committee to approve when presented Resolution 08.10.1C which establishes the 2011 solid waste assessment fee.
5. Mr.Thomsen requested consideration for quotes for asbestos removal for 1122 Wilson Avenue and the low quote was in the amount of \$400.00 so no action is necessary.
6. It was recommended by the Finance Committee to approve when presented Resolution 08.10.1D which approves the purchase agreement for the property in Eastern Becker County for a joint Environmental Services and Highway Department location.

7. It was recommended by the Finance Committee to approve when presented Resolution 08.10.1E authorizing final acceptance and payment for S.P. 03-607-21.
8. It was moved and seconded to move the budget work session for August 17th to September 7th and to advertise that hearing. (Schram, Knutson), carried.

Chief Deputy Assessor, Janis Golkowski presented:

1. It was moved and seconded to approve the abatement for PIN 08.8006.000 in Detroit Township for \$124.00; for PIN 21.0160.004 in Osage Township for \$56.00; for PIN 21.0185.001 in Osage Township for \$184.00; for PIN 49.8651.000 in the City of Detroit Lakes for \$238.00. (Knutson, Schram), carried.

MN Rural Counties Caucus (MRCC): Dan Larson, Administrator and Paul Watkze, 2011 Incoming Chairman Presented:

1. MRCC is a place where rural counties can go within AMC to talk about issues specific to rural counties. As a caucus with AMC, MRCC does not advocate outside of AMC policies that are opposed by AMC.
2. MRCC work aggressively within AMC to advocate policies important to the caucus and to elevate those policies on the AMC legislative priority list.
3. Twenty-five rural counties are on the MRCC Leadership List for 2010.
4. Would like the County to consider membership in the MRCC. First year membership fee is \$1,000.00 thereafter a \$2,100.00 per county membership fee or they will extend an invitation to counties to attend their October meeting, if a county would like to learn about MRCC.

Soil and Water, Brad Grant Presented:

1. Brad Grant presented information on water plan updates. A public hearing will be scheduled on the updates, on August 24, 2010 at 9:30 A.M. at the regularly scheduled Board Meeting.

Environmental Services, Nancy Grabanski Presented:

1. It was moved and seconded to approve Resolution 08.10.1C to establish the Becker County Solid Waste Fee Schedule for 2011. (Nelson, Knutson), carried.

Economic Development Authority, Jon Thomsen Presented:

1. It was moved and seconded to approve Resolution 08.10.1A for the Adoption of Commercial Rehabilitation Policies and Procedures. (Schram, Nelson), carried.
2. It was moved and seconded to approve Resolution 08.10.1B for Adoption of Owner Occupied Rehabilitation Policies and Procedures. (Schram, Knutson), carried.

Human Services: Nancy Nelson Presented:

1. There were no additions or corrections to the Human Services Agenda.
2. It was moved and seconded to approve the following Service Agreements: Smith Group Home, New Horizons Adult Home Care, Northern Safety and Security, St. Mary's Innovis Health, and Tender Hearts Home Care. (Knutson, Schram), carried.
3. It was moved and seconded to approve the following three Mental Health Service Agreements: Stellher Human Services, Detroit Lakes Public School/Stellher Human Services and Frazee-Vergas School/Stellher Human Services. (Knutson, Bellefeuille), carried.
4. It was moved and seconded to approve the Amendment to Solutions Behavioral Health Care Professional, Inc. to provide crisis response services to both adults and children not to exceed \$40,000.00 (Schram, Nelson), carried.

5. It was moved and seconded to accept a donation in the amount of \$100.00 to provide additional dental care from Family Needs Ministry and to accept the grant to provide additional nursing services to the psychiatrist from Dakota Medical Charities. (Schram, Knutson), carried.
6. It was moved and seconded to approve the purchase of three shelving units up to the amount of \$1,021.00. (Knutson, Nelson), carried.
7. It was moved and seconded to approve the Human Services Claims. (Knutson, Nelson), carried.
8. It was moved and seconded to approve the purchase of office furniture in the amount of \$3,200.27. (Nelson, Schram), carried.
9. It was moved and seconded to approve the Community Health Claims. (Knutson, Nelson), carried.
10. It was moved and seconded to approve the Transit Claims. (Knutson, Nelson), carried.

County Recreational Plan: Guy Fisher and Nancy Grabanski Presented:

1. Committee recommended a Public informational meeting to review the draft of the Recreational Plan on September 14 at 7:00 P.M. in the third floor jury assembly room.
2. Recreational Review Process:
 - i) Update on web page and inventory changes.
 - ii) Review changes in the implementation section of the plan.
 - iv) Reviewed changes in the REC by-laws.

Highway, Brad Wentz Presented:

1. It was moved and seconded to approve Resolution 08.10.1E Project Acceptance for Project S.P. 03-607-21. (Nelson, Schram), carried.
2. It was moved and seconded to approve Resolution 08.10.1D to purchase property (subject to certain conditions), located at 23305 County Highway 47, further identified as properties R21.0300.002 and R21.0300.005, for the purchase amount of \$275,000.00 for the purpose of combining two Becker County Highway Departments out shops to one location and to establish a waste collection site for Becker County property owners. (Knutson, Schram), carried.

Planning and Zoning, Patty Swenson Presented:

1. Appointments have expired for the Zoning Ordinance Advisory Committee. Committee structure was discussed.
2. It was moved and seconded to have five voting members consisting of one representative from each five districts, to move the remaining voting members to non-voting members and to continue with the non voting members of current structure. (Knutson, Nelson), carried.
3. It was moved and seconded that Commissioner Nelson appoint Jerry Flottesmesch as his representative to the Zoning Ordinance Advisory Board; and Commissioner Bellefeuille appoint Don Lefebvre as his representative to the Zoning Ordinance Advisory Board. (Bellefeuille, Nelson), carried.

There being no further business, the meeting was adjourned.

/s/ Nancy Grabanski
 Nancy Grabanski
 Acting County Administrator

/s/ John Bellefeuille
 John Bellefeuille
 Board Chair