

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, April 27, 2010 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda:

1. Meeting presided over by Chair Bellefeuille. Commissioners in attendance; also Administrator, Brian C. Berg and Minute Taker, Kathy Fingalson.
2. It was moved and seconded to approve the addition of Resolution 04-10-2H to the agenda as #4 under Commissioners (Knutson, Schram), carried.
3. It was moved and seconded to approve the Minutes of April 13, 2010 (Knutson, Nelson), carried.

Commissioners:

1. Open Forum:
 - a) Bill Jordan, Pelican River Watershed member (Melissa sub-watershed) spoke reference his wish to be re-appointed to the Pelican River Watershed Board of Managers.
 - b) Dennis Kral, Pelican River Watershed President (Big Floyd sub-watershed) spoke reference his wish to be re-appointed to the Pelican River Watershed Board of Managers.
 - c) Chuck Church, Vice President, North Country Trail spoke reference the Trail intrusion in north Round Lake Township.
 - d) Matt Davis, Regional Director, North Country Trail spoke reference the financial impact of the Trail on Becker County.
 - e) Willis Mattison, Becker County Citizens for Responsible Recreation spoke reference the need for ways of controlling activity on public lands.
 - f) Jon Thomsen, Housing Director spoke reference the Grant confirmation in the amount of \$392,000 for housing in Callaway, Waubun, and Mahnomen.
2. Reports & Correspondence:
 - a) Commissioner Knutson Reports:
 - i) Attended the Fair Board meeting; discussed the proposed expansion of the beer garden and the change to the age for the autos allowed in the demo derby.
 - ii) Attended the Natural Resource Management meeting; discussed intrusion of trail, cabins on public lands, and the issue of land leasing program.
 - iii) Will be attending the Prairie Lakes Municipal Solid Waste Authority meeting; the by-laws and master plan are on the agenda.
 - b) Commissioner Schram Reports:
 - i) Attended the Winter Trails Committee meeting; discussed replacing the groomer and the City of Callaway would like a snowmobile trail that would continue on to Audubon and Lake Park, also considering clubs grooming more of county's trails.
 - ii) Attended the Wild Rice Watershed hearing in Ada; discussed the increased cost for the project and that the dam issue had been tabled until May 12th.
 - iii) Attended the Becker County Children's Initiative meeting; discussed the teen crisis dispatch center for Becker, Mahnomen and Clearwater counties.
 - iv) Labor Management Committee will be hosting the roadside cleanup tonight.
 - v) Attended the WesMin Resource Conservation & Development meeting; there are three more fire hydrants in rural areas and the Heartland Trail Association presented information.

- vi) Attended the Land of the Dancing Sky meeting; discussed the completion of the audit; nutrition services numbers are down, the exercise and socialization of clients using dogs; and the new buses and possibility of a new building for them.
- vii) Attended the Highway meeting; discussed bridges and the status of the vacant maintenance position.
- c) Commissioner Nelson Reports:
 - i) Attended the Lake Agassiz Regional Library meeting; discussed the budget shortfall and the reduction of reference material at the Detroit Lakes library because of the shortage; and there will be no annual book sale this year but books will be donated.
 - ii) The Soil and Water tree sales went very well on Saturday.
- d) Commissioner Bellefeuille Reports:
 - i) Attended the Juvenile Detention Center Quarterly meeting; discussed the numbers being down relating to the current sentencing trend; and the denied payment request to FEMA for \$25,000 to move residents during last year's flood.
 - ii) Attended the Extension meeting; 269 kids are enrolled in 4-H; Mickey Okeson worked with the hockey school to financially partner the repair to the exhibit building roof; and the master gardeners have requested a new location for their office.
- e) Commissioner Salminen Reports:
 - i) Attended the Airport Commission Conference in Duluth; discussed the new runway in Detroit Lakes; the condition of the current runway; and Doc Wething received a well deserved award.
 - ii) Attended the Lakeland Mental Health meeting; discussed the future funding of the shared care program with the psychologist and the efforts to achieve the platinum level in green technology.
- 3. Appointments:
 - a) It was moved and seconded to re-appoint Dennis Kral, William Jordan, and Janice Haggart to the Pelican River Watershed Board of Managers for three year terms expiring May 25, 2013 (Nelson, Salminen), carried.
 - b) It was moved and seconded to re-appoint Bill Sherlin Member At Large to the Becker County Board of Adjustments (Salminen, Nelson), Roll Call: Knutson, no; Schram, no; Nelson, aye; Bellefeuille, aye, and Salminen, aye; carried.
- 4. It was moved and seconded to approve Resolution 04-10-2H to not support the establishment of the Management District Ordinance and the building of a dam known as Upper Becker County Dam in Spring Creek Township (Schram, Salminen), carried.

Auditor-Treasurer, Ryan Tangen presented:

- 1. It was moved and seconded to approve the on and off sale 3.2 beer license renewal for Richard Dodds, Eagle Lake Resort in Burlington Township (Nelson, Schram), carried.
- 2. It was moved and seconded to approve (1) Resolution 04-10-2D to conduct off-site gambling by Minnesota Flyers Gymnastics for a raffle on June 29, 2010 at the Detroit Lakes Country Club in Lake View Township; (2) Resolution 04-10-2E to conduct a raffle for the Detroit Lakes Lions Club on August 8, 2010 at We Fest in Lake View Township; and (3) Resolution 04-10-2F for the annual lease to conduct gambling by Wolf Lake Lions Club for operations at Toad Lake Store in Toad Lake Township (Nelson, Salminen), carried.
- 3. It was moved and seconded to approve the new annual tobacco license for Aaron Aslesen.- Lakes Corner in Erie Township (Nelson, Knutson), carried.

Finance Committee Minutes, Ryan Tangen presented:

1. It was moved and seconded to approve the Claims with the over 90 day claims (1) Dakota Paper due to missing invoice, (2) Becker County Highway due to necessary research, and (3) Matthew Dretsch due to size of claim and the Auditor's Warrants for 4/13/10 in the amount of \$34,706.41; 4/15/10 in the amount of \$425 Emergency Warrant; 4/20/10 in the amount of \$751.87; 4/20/10 in the amount of \$41 and 4/22/10 in the amount of \$244,176.40 Emergency Warrant (Knutson, Nelson), carried.
2. The Human Services claims were reviewed and it was recommended to approve as presented.
3. It was recommended by the Finance Committee to approve the Sheriff's requests to accept the Federal Boat and Water enforcement grant and the purchase of three squad cars.
4. It was recommended by the Finance Committee to approve the Highway's requests to approve the beaver control and dam removal contracts and the agreement with the City of Detroit Lakes for the North Washington road project.
5. It was recommended by the Finance Committee to approve the Parks and Recreation's request to hire two part time tramway operators for the summer.
6. It was moved and seconded to approve the Information Technology first quarter computer purchases for 23 computers at an estimated cost of \$12,600 (Nelson, Salminen), carried.
7. It was moved and seconded to approve the Information Technology copier/printer agreements in the Auditor-Treasurer, Housing/EDA, Community Health, Child Support, and DMV offices (Salminen, Schram), carried.
8. It was moved and seconded to accept the Auditor-Treasurer Cash Comparison and Investment Summary for February (Salminen, Schram), carried.
9. The maintenance agreement on the election equipment expired and a number of machines are in disrepair; Information Technology is going to review the equipment for other options.
10. It was recommended by the Finance Committee to wait on the request for blinds in the north jury deliberation room and courtroom B with the tight financial times.
11. It was moved and seconded to accept the Disabled American Vets donation of \$510 for shelving in the Veteran Services office and to approve the shelving purchase (Salminen, Knutson), carried.
12. The postcard sent by the Highway department as notification of the upcoming personnel change and the cost effectiveness of the method was reviewed.
13. The Minnesota Statute 282.08 allowing for recovery of \$250,000 unallotted County Program Aid from Resource Development was discussed.

Assessor, Steve Skoog presented:

1. It was moved and seconded to approve the abatements for (1) PIN 02.0176.000 in Audubon Township for \$758, (2) PIN 02.0261.000 in Audubon Township for \$420, (3) PIN 33.0207.000 for \$62 and \$174, (4) PIN 50.0013.004 for \$(2,662) and \$(3,418) in Frazee (Salminen, Knutson), carried.

Sheriff, Tim Gordon presented:

1. It was moved and seconded to approve Resolution 04-10-2A accepting the 2010 Federal Boating Safety Supplement Agreement (B25685) with an allocation of \$7,625 effective May 14, 2010 – September 6, 2010 (Schram, Salminen), carried.
2. It was moved and seconded to approve the purchase of three Crown Victoria squad cards under State Bid contract from DL Ford for \$24,030 each (Knutson, Salminen), carried.

3. Discussed the change in house numbering and the 911 system for the property annexed by the City of Detroit Lakes.
4. Discussed the thank you letter received from the Appellate Court Judges who used the Court Room on the first floor last week.

Highway, Brad Wentz presented:

1. It was moved and seconded to add the Agreement with the City of Detroit Lakes to the agenda (Nelson, Salminen), carried.
2. It was moved and seconded to approve Resolution 04-10-2C to accept quotes and to enter into contracts with Martin Berens and Roger Lundberg for Beaver Control and Dam Removal as may be needed from time to time (Schram, Salminen), carried.
3. The Annual Highway Report was presented.
4. It was moved and seconded to approve Resolution 04-10-2G to enter into a Cooperative Agreement with the City of Detroit Lakes to define the rights and obligations of the parties with respect to the repair and replacement of street and utilities located on CSAH 22 (Salminen, Schram), carried.
5. The construction update was presented.

Parks and Recreation, Chip Lohmeier presented:

1. It was moved and seconded to approve Resolution 04-10-2B to advertise, interview and hire two temporary part-time tramway operators (Salminen, Knutson), carried.

Human Services, Nancy Nelson presented:

1. It was moved and seconded to approve the Guiding Angels Home Care Purchase of Service Agreement (Schram, Salminen), carried.
2. It was moved and seconded to accept the Adult Services Report (Schram, Nelson), carried.
3. It was moved and seconded to accept the Child and Family Services Report (Salminen, Knutson), carried.
4. It was moved and seconded to accept the MCD Report (Salminen, Schram), carried.
5. It was moved and seconded to accept the Financial Services Report (Schram, Knutson), carried.
6. It was moved and seconded to approve the Human Services Claims (Knutson, Salminen), carried.
7. It was moved and seconded to accept the Community Health Public Health Response Grant (PHER 4) (Salminen, Schram), carried.
8. It was moved and seconded to accept the Community Health Report (Schram, Salminen), carried.
9. It was moved and seconded to approve the Community Health Claims (Salminen, Knutson), carried.
10. It was moved and seconded to accept the Transit Ridership Report (Nelson, Knutson), carried.
11. It was moved and seconded to approve the Transit Claims (Salminen, Knutson), carried.
12. An update on the financial activities of Human Services department for the past year was presented.

Planning and Zoning, Patty Swenson presented:

1. Planning Commission Recommendations, April 20, 2010. Second Application: Mary and Brad Laabs. It was moved and seconded to concur with Planning and Zoning to approve a conditional use permit to operate a pottery shop in the front porch of the existing home located at 14821 Co Hwy 19. The business will be open from 11 am – 4 pm daily, May – August and

also open on weekends from September – December. The shop will be for the sale of pottery and occasional pottery classes (Salminen, Nelson), carried.

2. Third Application: Duane and Kelly Seiler. It was moved and seconded to concur with Planning and Zoning to approve a conditional use permit to install 2 tiers of retaining walls (within the shore impact zone) for the property located at 14913 Victory Road on Middle Cormorant Lake in an effort to prevent and control soil erosion and runoff with the stipulation that a berm be placed along the lakeshore and there be retention areas (Salminen, Nelson), carried.
3. Fourth Application: Jody Beaudine. It was moved and seconded to concur with Planning and Zoning to approve the change of zone from Industrial to Commercial for the property located at 12034 Co Hwy 4 in Cormorant Township based on the fact that the property had been commercially zoned in the past and there would be more control over the activities on the property (Salminen, Knutson), carried.
4. It was moved and seconded to concur with Planning and Zoning to rescind the Conditional Use Permit Document Number 549490 & amend Document Number 536983 to state property is commercial on the Jody Beaudine property located at 12034 Co Hwy 4 in Cormorant Township allowing a commercial business consisting of a convenience/liquor store in an industrial zone based on the fact that this type of business is allowed in a commercial zone without a conditional use permit (Knutson, Schram), carried.
5. Fifth Application: Gary Disse. It was moved and seconded to concur with Planning and Zoning to approve the certificate of survey for the property located at 17801 Disse Road with the stipulation that there be written documentation that the Township accepts the road as a public road corridor before final approval of the certificate (Salminen, Knutson), carried.
6. Sixth Application: John and Kim Schafer. It was moved and seconded to concur with Planning and Zoning to approve a conditional use permit to establish a farm winery on an existing vineyard location for the property located at 19618 Johnson Drive. Business would make, sell and distribute wine and accessories. Business would also host special events (wine tasting, etc). Proposed hours of operation would be from 11 am to 8 pm Thursday through Saturday and 12 pm to 6 pm on Sunday. There would be approximately 1 – 5 employees with parking onsite based on the fact that the business would not be detrimental to the surrounding area (Nelson, Knutson), carried.
7. First Application: Douglas and Roxanne Harthan. It was moved and seconded to concur with Planning and Zoning to approve a conditional use permit to rent an existing cabin as a vacation rental at the property located at 48056 110th Street. Rental will be limited to no more than two couples, four adults, or a family of five per MDH licensing requirements. Rental will be on a nightly basis based on the fact that the request would not be detrimental to the surrounding area (Knutson, Schram), carried.
8. Discussion was held on the Recreational Plan Steering Committee utilizing the Planning Commission's process to review applications for recreational activity in Becker County.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ John Bellefeuille
John Bellefeuille
Board Chair