

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, January 26, 2010 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda

1. Meeting presided over by Chair Bellefeuille. Commissioners in attendance, also Administrator, Brian C. Berg and Minute Taker, Kathy Fingalson.
2. It was moved and seconded to approve the Agenda with the addition of Resolution 01-10-2C setting the minimum salaries for certain elected officials (Knutson, Salminen), carried.
3. It was moved and seconded to approve the Minutes of January 12, 2010 (Schram, Salminen), carried.

Commissioners

1. Open Forum:
 - a) Willis Mattison, representing Becker County Citizens for Responsible Recreation, expressed his concern for the public policy making and management for public forests in Becker County in regards to the current Recreational Plan process.

Commissioners

1. Reports & Correspondence:
 - a) Commissioner Nelson Reports:
 - i) Received complaints regarding lease options on hunting cabins. Commissioner Knutson will carry his comments to the Parks & Recreation Committee.
 - ii) Attended the Soil & Water Committee meeting; discussed the rural preserved property tax program and the conservation plan that Soil & Water will provide for a fee to property owners who are looking for this tax credit.
 - iii) Attended the Lake Agassiz Regional Library meeting; discussed the budget.
 - iv) Attended the Perham Incinerator meeting with Commissioner Knutson and Brian Berg and State Legislators; funding for the project was discussed along with a tour of two businesses in Perham.
 - v) Attended the Recreational meeting for interest groups January 19th; the meeting was well attended with groups sharing their ideas; groups want separation of recreational areas.
 - b) Commissioner Knutson Reports:
 - i) Attended the Perham Incinerator meeting with Commissioner Nelson and Brian Berg and State Legislators; toured of two food processing businesses in Perham who purchase steam from the incinerator; the MPCA attended the meeting also.
 - ii) Attended the Natural Resource Management meeting; discussed the timber cutting policies; reviewed the two contracts in question with regard to clear cutting white and red pine; and discussed access to Shell Lake tax forfeited property.
 - c) Commissioner Bellefeuille Reports:
 - i) Attended the Economic Development Authority with Commissioner Salminen.
 - ii) Attended the Regional Radio Board annual meeting; officers were elected; discussed grants applied for; Becker County share will be \$160,000; discussed the loss of grant writer and fiscal agent position; discussed the ARMOR Agreement and the paragraph regarding fees to be charged; 65 counties have committed to ARMOR; there will be a conference in St. Cloud April 28-30, 2010.

- d) Commissioner Salminen Reports:
 - i) Attended the Human Services meeting with Commissioner Knutson; Nancy Nelson will be in with all items today.
 - ii) Attended the Economic Development Authority with Commissioner Bellefeuille; elections were held; discussed Legacy Grant funds.
- e) Commissioner Schram Reports:
 - i) Attended the West Central Initiative meeting; discussed the home grown conference and loans for small businesses.
 - ii) Attended the WesMin Resource Conservation & Development meeting; discussed acceptance of the water quality grant; will attend the February 10th meeting and report back to Soil & Water.
 - iii) Attended the Becker County Children's Initiative; discussed suicide prevention.
 - iv) Attended the Labor Management Committee meeting; discussed improving the work place attitude; LMC Bay will be held again and they are looking for items to bid on.
 - v) Attended the Recreational meeting for interest groups January 19th and the Steering Committee meeting on January 21st; signage is important; handicap accessible was discussed; and keeping the web site open for recreation.
- 2. Appointments:
 - a) It was moved and seconded to appoint Lee Kessler to the Board of Adjustments to represent District 4 for a three year term (Bellefeuille, Nelson), carried.
- 3. It was moved and seconded to approve Resolution 01-10-2C setting the minimum salaries for elected offices in an election year for the Auditor-Treasurer, Sheriff, County Attorney, and Recorder (Salminen, Schram), carried.

Auditor-Treasurer, Ryan Tangen presented.

- 1. There were no licenses or permits.

Finance Committee Minutes, Ryan Tangen presented.

- 1. It was moved and seconded to approve the Claims with the addition of one over 90 day claims; Road and Bridge for \$1,147.91 explanation provided; the additional claims of Bond Trust Services Corp for \$1,165,000 for calling of Sunnyside Care Center Bonds Series 2004 A and IRS for \$7,508.10 to cover the results of the 2008 payroll audit just completed; and the Auditor's Warrants for 1/12/10 in the amount of \$32,360.77; 1/19/10 in the amount of \$38,035.75; and 1/25/10 in the amount of \$599,806.56 (Salminen, Knutson), carried.
- 2. The Human Services claims were reviewed and it was recommended to approve as presented.
- 3. It was recommended by the Finance Committee to approve the Human Services request to fill a vacancy in an Office Support Staff position.
- 4. It was moved and seconded to approve the Information Technology request to purchase a replacement scanner for the Sheriff to process case files estimated at \$1,000 (Knutson, Salminen), carried.
- 5. It was moved and seconded to approve the Information Technology request to fill a vacancy for full-time Informational Service Technician, Resolution 01-10-2B (Salminen, Nelson), carried.
- 6. It was moved and seconded to approve the Auditor-Treasurer request to approve the 2010 Annual Audit Engagement letter and to authorized the Auditor-Treasurer to sign the letter for one year in the amount of \$32,850 (Nelson, Schram), carried.
- 7. It was moved and seconded to approve the Sunnyside Care Center amortization loan schedule in the amount of \$1,165,000 for 25 years at 5% (Salminen, Schram), carried.
- 8. It was moved and seconded to approve the Cash Comparison and Investment Summary for November 2009 (Knutson, Salminen), carried.

9. It was moved and seconded to approve the Auditor-Treasurer request to purchase a new postage machine for \$321.93/month for 60 months and authorize the sale of the existing equipment (Salminen, Schram), carried.
10. It was recommended by the Finance Committee to approve the Administrator's request to approve Resolution 01-10-2C establishing the minimum salaries for elected officials in January of an election year.
11. Commissioner Bellefeuille requested consideration for looking at bonding as a way to cover costs for the County and outlying departments to convert our radios to the new system in 2012 as the Radio Board conducted a study and determined it will cost Becker County \$480,000.
12. Commissioner Nelson requested consideration for increasing the appropriation to the Lake Agassiz Regional Library to avoid reduction in services in the amount of \$1,315.

Human Resource, Nancy Grabanski presented.

1. It was moved and seconded to approve the pay equity compliance report and authorize the Board Chair to sign (Salminen, Knutson), carried.
2. It was moved and seconded to accept and ratify the tentative agreements with the Human Service Supervisor Association and to authorize the Board Chair to sign all contracts (Salminen, Schram), carried.

Human Services, Nancy Nelson presented.

1. It was moved and seconded to approve acceptance of Home and Community Based purchase of Services agreement with Sunnyside Care Center for waiver services (Salminen, Schram), carried.
2. It was moved and seconded to approve amendment to the service agreement with MeritCare Medical Group to add consultation, educational services and travel time of a psychologist to the original agreement dated November 17, 2008 (Salminen, Knutson), carried.
3. It was moved and seconded to approve Resolution 01-10-2A to fill a part time Office Support Staff position which was vacated several months ago by a retirement (Salminen, Schram), carried.
4. It was moved and seconded to accept the Adult Services Report (Schram, Nelson), carried.
5. It was moved and seconded to accept the Children and Family Services Report (Schram, Salminen), carried.
6. It was moved and seconded to accept the Financial Assistance Report (Salminen, Schram), carried.
7. It was moved and seconded to approve the Human Services Claims (Knutson, Salminen), carried.
8. It was moved and seconded to approve the Memorandum of Understanding with Minnesota State Colleges and Universities (MNSCU) for Community Health to hold medication dispensing at the MSCTC – DL campus in the event of an emergency such as the immunization for H1N1 (Salminen, Knutson), carried.
9. It was moved and seconded to accept the Community Health Report (Schram, Salminen), carried.
10. It was moved and seconded to approve the Community Health Claims (Salminen, Knutson), carried.
11. It was moved and seconded to accept the Transit Ridership Report (Salminen, Schram), carried.
12. It was moved and seconded to approve the Transit Claims (Salminen, Knutson), carried.

2010 Commissioner/Department Head Planning Session

1. It was agreed by consensus to cancel the continuation meeting scheduled for 1:00 p.m.

Commissioners, Continued.

1. It was moved and seconded to approve attendance by the Commissioners at the Aggregate Conference in St. Cloud on February 18, 2010 with per diem and mileage (Salminen, Knutson), carried.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ John Bellefeuille
John Bellefeuille
Board Chair