

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: Tuesday, October 13, 2009 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

#### Agenda

1. Meeting presided over by Vice Chair Bellefeuille. Commissioners in attendance except Commissioner Salminen, also Administrator, Brian C. Berg and Minute Taker, Kathy Fingalson.
2. It was moved and seconded to approve the Agenda with the addition of a Letter of Support for EB-5 Regional Center at 10:30 a.m., November meeting date change, and a report on the Minnesota Association of County Administrators Conference attended by Brian Berg (Knutson, Schram), carried.
3. It was moved and seconded to approve the Minutes of September 22, 2009 (Knutson, Nelson), carried.

#### Commissioners

1. Open Forum:
  - a) Peter Jacobson spoke reference the sale of tax forfeited county land. Mr. Jacobson spoke against the sale of large parcels over 40 acres.
  - b) Clarence Suvanto spoke reference the sale of tax forfeited county land. Mr. Suvanto felt it was critical that there be a longer time period to introduce the property for sale.

#### Drug Court Update – Judge Borgen

1. Judge Lisa Borgen and Don Kautzmann presented the annual update on the Drug Court in Becker and Clay Counties. The continued support from Becker County was requested and they were informed that \$10,000 is in the preliminary budget to support the Drug Court.

#### Commissioners

2. Reports & Correspondence:
  - a) Commissioner Schram Reports:
    - i) The Day Activity Center did not have a meeting. However, they did report their client number is average.
    - ii) Attended the Sunnyside Care Center meeting. They received \$7,000 in flood money and \$279,000 for replacements and upgrades.
    - iii) Attended the Historical Society meeting. The Dead and Down movie generated \$4,500; Commissioner Schram thanked Commissioner Nelson for attending the event. Their membership goal is \$12,000.
    - iv) Attended Heartland Trail meeting. Communities are working together to create the route plans. The City of Moorhead attended the meeting. The Master Plan needs to be completed before the funds will be released.
    - v) Attended the Council on Aging meeting. The food vendor, NSI, attended the meeting and answered questions regarding the Nutrition Center. They will return to the November meeting with more information.
    - vi) Attended the Winter Trails Committee meeting. Discussed grooming of the northern and southern snowmobile trails and used groomers.
  - b) Commissioner Nelson Reports:
    - i) Attended the Sunnyside Care Center meeting with Commissioner Schram.

- c) Commissioner Knutson Reports:
  - i) Attended the Fair Board meeting; discussed the midway and Grandstand show results.
  - ii) Planning and Zoning Board will be presenting findings on the resort moratorium soon.
  - iii) Attended the Heartland Trail meeting.
  - iv) Regarding the upcoming land sale; he has received correspondence from concerned citizens.
- d) Commissioner Bellefeuille Reports:
  - i) Nothing to report; all meetings will be addressed today.
- 2. Sheriff Tim Gordon addressed the Board regarding the State Radio Board meeting. They wish to present a program to the Board regarding the upcoming expenditures. The Commissioners requested the Administrator set a date and time on one of the upcoming Board meetings for the presentation.
- 3. Appointments:
  - a) The Solid Waste Advisory Committee was discussed. After much discussion it was agreed by consensus to have Steve Skoog seek input from the City of Detroit Lakes and the Townships for setting up a system to receive information back to the Environmental Committee.
- 4. Justin Klemetson, Chairperson from Walworth Township and one of the Becker County Township Directors, invited the Commissioners to the Township Officers Meeting to be held Thursday, October 15, 2009.
- 5. It was agreed by consensus to move the November 10<sup>th</sup> Board meeting to the third Tuesday of the month, November 17<sup>th</sup>. The second Board meeting of the month will be on November 24<sup>th</sup> as scheduled. The change will be advertised in the Wednesday Detroit Lakes Tribune.

#### Auditor-Treasurer

1. It was moved and seconded to approve Resolution 10-09-1B, Gambling Permit for the Shrine Club color Guard for operations at County 6 Gas & Bait in Lake View Township (Nelson, Schram), carried.
2. It was moved and seconded to approve the annual tobacco license renewals for (1) Richard Bartelt – Four Corners, Erie Township; (2) Jody Beaudine – Lakes One Stop Shop, Cormorant Township; (3) Heather Furlong – Snellman Store, Wolf Lake Township; (4) Jay Olness, GR8 Investments Inc. – Pit 611, Lake Eunice Township; (5) Coalwell Agency Inc. – Highway 59 Store, Detroit Township; (6) Richard Sherbrooke – Cormorant Store Inc., Cormorant Township; (7) John (Pete) Johnson – Richwood Off Sale Inc., Richwood Township; (8) John (Pete) Johnson – Richwood General Store, Richwood Township; (9) Lance Highman – Northern Inn, Toad Lake Township; (10) Roger Nelson – Elbow Lake Store & Bar, Round Lake Township (Nelson, Knutson), carried.

#### Finance Committee Minutes

1. It was moved and seconded to approve the Claims with addition of five over 90 days claims; NAPA for \$91.15 due to a billing issue; Johnson's Lock & Key for \$83.32 due to a billing issue; Larry Knutson for \$1,103.10 due to inadvertently missing the deadline; Barry Nelson for \$341.30 due to inadvertently missing the deadline; and Paul Joyce member of the EDA Board due to size of claim and past practice (Nelson, Knutson), carried.
2. It was moved and seconded to approve the addition of two Auditor's Warrants (1) 10/2/09 in the amount of \$226,482.21 and (2) 10/6/09 in the amount of \$27,153.65 (Knutson, Nelson), carried.
3. It was moved and seconded to approve the Maintenance request for Otis Elevator updates to the jail elevator in the amount of \$4,000 (Nelson, Schram), carried.

4. It was moved and seconded to approve the Maintenance request for preventative maintenance on the mechanical equipment added during the courthouse expansion for the annual amount of \$6,560 through Manning Mechanical (Nelson, Knutson), carried.
5. It was recommended by the Finance Committee to approve the Natural Resource Management's requests to advertise for four part-time groomer operators, Resolution 10-09-1A; to accept the low quote of \$6,400 from Joe Stenger for snowmobile improvements in Round Lake Township and to postpone advertising for bids for used trail grooming equipment due to scheduled replacement in 2010.
6. It was moved and seconded to approve the Human Resources request to accept the bids from MN Life for the core life insurance and Assurant for the long term disability insurance (Nelson, Knutson), carried.
7. It was recommended by the Finance Committee to approve the Environmental Services letter of intent to join the Perham Incinerator Project.
8. It was recommended by the Finance Committee to approve the Transit request to repair the sewer line and seek an additional quote up to \$1,797.

#### Environmental Services

1. It was moved and seconded to authorize the Board Chair to sign the Letter of Intent to Participate in the Prairie Lakes Municipal Solid Waste Authority (Nelson, Knutson), carried.

#### Natural Resource Management

1. It was moved and seconded to approve Resolution 10-09-1A to advertise, interview and hire four part time seasonal groomer operators (Schram, Knutson), carried.
2. It was moved and seconded to approve the low quote from Joe Stenger in the amount of \$6,400 for the reshaping and improvement of approximately ½ mile of snowmobile trail in section 20 of South Round Lake Township (Schram, Nelson), carried.
3. Discussion was held on advertising for used trail grooming equipment and the plan to postpone advertising but to continue investigating costs and availability of different models for next year's capital purchase.

#### Highway

1. It was moved and seconded to add Road Tour to the agenda and to remove Position Vacancy from the agenda (Nelson, Knutson), carried.
2. A construction update was given.
3. Discussion was held regarding a Road Tour. The date of November 3, 2009 at 8:00 a.m. leaving from the Highway Department was agreed by consensus.

#### Human Services

1. It was moved and seconded to remove Request for Restructuring from the agenda (Knutson, Schram), carried.
2. It was moved and seconded to approve the Purchase of Services – White Earth Mental Health to provide Children's Mental Health Services to Native American children and their families for six months in the amount of \$90,000 (Schram, Knutson), carried.
3. It was moved and seconded to approve the Purchase of Service Agreement – MeritCare Home Care for Home and Community Based Services (home health, professional nursing and homemaker services) to waiver clients (Knutson, Schram), carried.

4. It was moved and seconded to approve the MOU for Electronic Verification of Vital Events (EVVE) with the Department of Human Services to facilitate the verification of birth records for health care eligibility electronically (Schram, Knutson), carried.
5. It was moved and seconded to approve the MOU with Rural MNCEP to Implement the MN-DOT/DHS Partnership Program (Schram, Knutson), carried.
6. It was moved and seconded to approve the MFIP/CCSA Biennial Plan (Schram, Bellefeuille), carried.
7. It was moved and seconded to approve the Human Services Claims (Schram, Knutson), carried.
8. It was moved and seconded to approve the Community Health, Public Health Emergency Response Grant Contract to carry out public health emergency response obligations in the amount of \$25,972 and the Flu Center and MDS Plan (Schram, Nelson), carried.
9. It was moved and seconded to approve the Community Health Claims (Knutson, Schram), carried.
10. It was moved and seconded to approve the Transit request to repair the sewer line up to \$1,797.50 plus dewatering costs up to \$5,000 to be approved by the Human Services Building Committee (Nelson, Schram), carried.
11. It was moved and seconded to approve the Transit Claims (Knutson, Schram), carried.

#### EB-5 Regional Center for North Dakota and Northwestern Minnesota

1. It was moved and seconded to authorize the Board Chair to sign the letter of support for the EB-5 Regional Center for North Dakota and Northwestern Minnesota (Schram, Nelson), carried.

#### Annual Audit Exit Review

1. Colleen Hoffman, Hoffman, Dale and Swenson and Ryan Tangen presented the Annual Audit Exit Review for 2008 and answered questions from the Board.

#### County Recreational Plan

1. Brian Berg presented the minutes from the first County Recreational Plan Committee meeting. It was agreed by consensus to pursue a plan containing a review process to develop recreational activities.

#### Minnesota Association of County Administrators (MACA) Conference

1. Brian Berg presented information from the MACA Conference he attended October 7-9, 2009 with a hand out concerning various aspects of Minnesota's future economy.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg  
 Brian C. Berg  
 County Administrator

/s/ Harry Salminen  
 Harry Salminen  
 Board Chair