

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, October 14, 2008 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda

1. Meeting presided over by Chair Knutson. All Commissioners in attendance, also Administrator, Brian C. Berg and Minute Taker, Kathy Fingalson.
2. It was moved and seconded to approve the agenda with the addition of the November Board meeting dates under Commissioners (Salminen, Bellefeuille), carried.
3. It was moved and seconded to approve the Minutes of September 23, 2008 (Salminen, Mulari), carried.

Commissioners

1. Open Forum: Brad Grant spoke reference the new plat books and expressed his thanks to all the departments in Becker County that helped in making the book as accurate as possible. He distributed copies to each of the Commissioners.
2. Reports & Correspondence:
 - a) Commissioner Salminen Reports:
 - i) Attended the Community Health Services Conference in Brainerd with Commissioner Mulari. Attended the State Community Health Services Advisory Committee (SCHSAC) meeting at the Conference.
 - b) Commissioner Mulari Reports:
 - i) Attended the Community Health Services Conference in Brainerd with Commissioner Salminen. Several interesting seminars were offered on current health concerns.
 - ii) Attended the Winter Trails Committee meeting. Discussed the brush cutter and modifying the drag for the trails.
 - iii) Attended the Economic Development Authority meeting. The Open House for the West River Town Homes is scheduled for October 23rd from 4 to 6 p.m.
 - c) Commissioner Nelson Reports:
 - i) Attended the Building Committee meetings. The parking lot is nearing completion.
 - d) Commissioner Knutson Reports:
 - i) Attended the Highway Sub-Committee meeting. Cross training was discussed to deal with employee absences from work due to illness or injuries.
 - ii) Attended the Finance Committee meeting. Discussed future plans for Becker County concerning the economy.
 - e) Commissioner Bellefeuille Reports:
 - i) Happy to report that Regional Radio Board received a grant which sets the administration fee pledge for all 14 counties at the same level of \$340.
 - ii) Received a letter from the West Central Regional Juvenile Center. Becker County's share has been reduced \$18,000 due to reconsidering the method of calculation for each County.

- f) It was moved and seconded to approve attendance including per diem and mileage by all Commissioners to the Association of Minnesota Counties Fall District 4 Meeting on October 31, 2008 in Fergus Falls (Salminen, Bellefeuille), carried.
- g) It was moved and seconded to approve the Civil Commitment Contract with Thorwaldsen, Malmstrom, Sorum & Majors for the time period January 1, 2009 through December 31, 2009 (Salminen, Nelson), Commissioner Bellefeuille abstained from voting, carried.
- h) It was moved and seconded to accept the City/County Parking Lot Agreement as outlined in the letter to the City dated October 8, 2008 in the amount of \$416,000 (Salminen, Bellefeuille), carried.
- i) It was moved and seconded to approve notification to the media of the intent of the Commissioners to move the regular November 11th meeting to November 18th in honor of the Veteran's Day holiday (Mulari, Salminen), carried.

Auditor-Treasurer

- 1. It was moved and seconded to approve the Gambling Permit for Wolf Lake VFW to conduct a Raffle at a Fishing Derby on Big Toad Lake in Toad Lake Township on January 17, 2009, Resolution 10-08-1A (Salminen, Bellefeuille), carried.
- 2. It was moved and seconded to approve the tobacco license renewals for (1) Richard Bartelt, Four Corners in Erie Township; (2) Community Co-ops of Lake Park, C-Store in Lake Park Township; (3) Delhelm Inc., Randy's Lake Eunice in Lake Eunice Township; (4) Shirley Kalberer, County 6 Gas & Bait in Lake View Township; (5) Coalwell Agency Inc., Highway 59 Store, in Detroit Township; (6) Kathleen M. Sherbrooke, Cormorant Store Inc., in Cormorant Township; (7) Jay B. Olness – GR8 Investments Inc., Pit 611, in Lake Eunice Township; (8) Lance Highman, Northern Inn, in Toad Lake Township; (9) Susan L. Rader, Toad Lake Store, in Toad Lake Township; and (10) Roger L. Nelson, Loon Echo Inc. – Elbow Lake Store & Bar, in Round Lake Township (Bellefeuille, Salminen), carried.

Finance Committee Minutes

- 1. Car Pool was added to the agenda.
- 2. It was moved and seconded to approve the Claims including the addition of the payment for Minimum Security Property Taxes in the amount of \$2,986 and the movement of the payment to Tweeton Refrigeration from Department Maintenance to the Jail and the over 90 day claims (1) Tweeton Refrigeration for service at the jail, and (2) Seaberg Oil for fuel at the transfer station (Salminen, Nelson), carried.
- 3. It was recommended by the Finance Committee to approve the Sheriff requests for the emergency purchase of a hot water pre-heater, the purchase of materials for kitchen wall repair, and the acceptance of the amended ATV Enforcement Grant.
- 4. It was moved and seconded to approve retaining a land attorney for a Planning and Zoning Board of Adjustment legal matter for further discovery for an estimated cost of \$5,000 - \$10,000 (Salminen, Bellefeuille), carried.
- 5. It was moved and seconded to approve the low quote from Northern Wolf Basement Waterproofing in the amount of \$2,090 to tile the Human Services building elevator pit due to ground water seepage (Salminen, Mulari), carried.

6. It was moved and seconded to approve the low quote from Innovative Basement in the amount of \$2,885 to install drainage tile in a segment of the basement of the original Courthouse (Salminen, Nelson), carried.
7. It was moved and seconded to approve renewal of the yearly Honeywell Maintenance Contract for the heating and cooling system (Salminen, Bellefeuille), carried.
8. Budget discussions were held.
9. It was recommended by the Finance Committee to approve the Civil Commitment Contract with Thorwaldsen, Malmstrom, Sorum & Majors for 2009.
10. It was recommended by the Finance Committee to approve the City/County Parking Agreement to pay \$416,000 to satisfy the required additional parking for the courthouse addition.
11. It was moved and seconded to approve the (1) Transfer Station Change Order 002 for Classic Concrete Contractors for a deduction in the amount of (\$593.79) and Transfer Station Change Order 003 for Classic Concrete Contractors for a deduction in the amount of (\$1,100.00); (2) Parking Lot Change Order E-001 for Mark's Electric for an addition of \$1,198.48; (3) Court House Phase I Change Order E-005 for Dakota Electric for an addition of \$8,330.00 (Salminen, Nelson), carried.
12. Discussed the car pool. The cars will be assigned to individual departments in 2009 with the addition of possibly two more vehicles.

Assessor

1. It was moved and seconded to approve the abatement PIN 15.0250.000, Height of Land Township for \$1,876.00 (Mulari, Salminen), carried.

Land of the Dancing Sky – Area Agency on Aging

1. A Maturing of America update was presented including data specific to Becker County by Mark Tysver and Judy Peterson.

Sheriff

1. It was moved and seconded to approve the amended Agreement with the Minnesota Department of Natural Resources adding \$4,204 for ATV enforcement during the 2009 fiscal year (Salminen, Bellefeuille), carried.
2. It was moved and seconded to approve the low bid for the pre-heater located in the dishwashing unit from Ecolab in the amount of \$2,004.28 (Salminen, Nelson), carried.
3. An explanation of the expenditure prior to approval for the wall covering for the kitchen from Roers Construction was presented.

Emergency Management

1. It was moved and seconded to approve the revised County Wide Emergency Operations Plan (Mulari, Nelson), carried.

Human Services

1. It was moved and seconded to accept the MFIP Innovation Transportation Project contract which is funded with a grant from the Department of Human Services (Salminen, Mulari), carried.
2. It was moved and seconded to approve the Human Services Claims (Salminen, Mulari), carried.
3. It was moved and seconded to approve the yearly Public Health Assurances and Agreements (Salminen, Bellefeuille), carried.
4. It was moved and seconded to approve the Community Health Claims (Mulari, Salminen), carried.
5. It was moved and seconded to approve the First Lab Contract for drug and alcohol testing for transit drivers as required (Salminen, Mulari), carried.
6. It was moved and seconded to approve the Transit Claims (Salminen, Bellefeuille), carried.

Human Resources

1. It was moved and seconded to approve the modifications to the Personnel Policy Manual, Resolution 10-08-1B (Salminen, Nelson), carried.

Labor Negotiations

1. It was moved and seconded to close the session for Labor Negotiations (Salminen, Bellefeuille), carried.
2. It was moved and seconded to open the session concluding the Labor Negotiations (Mulari, Salminen), carried.
3. It was moved and seconded to accept and ratify the tentative agreement with the Teamsters Dispatch/Jailer unit and to authorize the Board Chair to sign the contract (Bellefeuille, Mulari), carried.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg

Brian C. Berg
County Administrator

/s/ Larry Knutson

Larry Knutson
Board Chair