

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, September 23, 2008 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda

1. Meeting presided over by Chair Knutson. All Commissioners in attendance, also Administrator, Brian C. Berg and Minute Taker, Kathy Fingalson.
2. It was moved and seconded to approve the agenda (Mulari, Salminen), carried.
3. It was moved and seconded to approve the Minutes of September 9, 2008 (Nelson, Mulari), carried.

Commissioners

1. Open Forum: Robert Klein expressed his opinions regarding the maximum 2009 tax levy for the County as a retired citizen on a set income and the welfare and education of the children in the County.
2. Reports & Correspondence:
 - a) Commissioner Bellefeuille Reports:
 - i) Attended the Regional Detention Center meeting in Moorhead. Solutions to the budget deficit were discussed. Commissioner Bellefeuille did not agree with the five year figures to determine each counties payment and instead suggested using the last year to determine the pledge for Becker County. There will be another meeting in December to continue the process to resolve the financial difficulties.
 - b) Commissioner Salminen Reports:
 - i) Attended the AMC Natural Resource and Environmental meeting in St. Paul last Thursday.
 - c) Commissioner Mulari Reports:
 - i) Attended the Emergency Disaster Drill with Commissioner Knutson; it was very impressive.
 - ii) The Swift Task Force has become the Ottertail Redevelopment Group.
 - iii) Attended the Environmental meeting; discussed recycling.
 - iv) Lakeland Mental Health has their final building inspection scheduled; they plan to move in next week.
 - v) Visited the West River Town Homes; occupancy is planned for December. Mahube is working on the tenant list and will provide training to give the residents a "hand up".
 - vi) Attended the Development Achievement Center meeting; they are down in the number of days and are looking at ways to increase them.
 - d) Commissioner Nelson Reports:
 - i) Attended the Building Committee meeting; discussed changes to the main lobby.
 - ii) Attended the Soil and Water meeting; looking for funding to provide a new pamphlet that would list the zoning requirements as a check off list specific to each Lake Association in Becker County.

- iii) Attended the Buffalo-Red River Watershed Tour in Moorhead; they are using the Light Detection and Ranging (lidar) system as part of the Red River Basin Mapping Initiative to record the elevations in the Red River.
- iv) Attended the Lake Agassiz Regional Library meeting; discussed school and city libraries working together.
- e) Commissioner Knutson Reports:
 - i) Attended the Environmental meeting; discussed recycling and the incinerator project's long term cost and liability.
 - ii) Attended the Fair Board meeting; discussed the 4-H kitchen operation.
- 3. Appointments:
 - a) Discussed the Cormorant Lakes Watershed District Manager appointment due on October 28th. Commissioner Nelson has received some interest from his area.
 - b) Commissioner Mulari corrected her previous report regarding Marge Johnson's term at Lakeland Mental Health; her term is not up and she will serve two more years.
- 4. Labor Management Committee will be holding their ditch clean up tonight, weather permitting.

Auditor-Treasurer

- 1. There were no licenses or permits.

Finance Committee Minutes

- 1. It was moved and seconded to approve the Claims with the decrease in payment to Liberty Business Systems for copier lease due to double payment and the addition of two over 90 days claims, (1) Mahnomon County and (2) St. Mary's (Nelson, Mulari), carried.
- 2. It was recommended by the Finance Committee to approve the request from Natural Resource Management for (1) a Capital Equipment purchase – brush mower; (2) Seasonal part-time groomer operators, Resolution 09-08-2D; and (3) to advertise for Contract Snowmobile Trail Grooming.
- 3. It was recommended by the Finance Committee to approve the request from Highway (1) to change fees for mailbox supports, Resolution 09-09-2A; and (2) to change the fee for individual residents obtaining a utility permit, Resolution 09-08-2B.
- 4. The August cash comparison and investment summary were presented.
- 5. The Northern Minnesota Juvenile Detention Center budget concerns including the funding structure and commitment level of Becker County were discussed.

Highway

- 1. A construction update was presented.
- 2. It was moved and seconded to set the date for the Five Year Plan Road Tour as September 30, 2008 at 8:00 a.m. leaving from the Highway Department and to include an invitation to the press (Nelson, Mulari), carried.
- 3. It was moved and seconded to approve the mailbox support fees to \$50 for Township and County roads and the 911 address signs to \$20 for Township and County roads with the change to the last line of the 911 Address Signs to (installation is only available on the same trip as the mailbox support), Resolution 09-08-2A (Nelson, Bellefeuille), carried.

4. It was moved and seconded to approve the change in utility permit fees for individual residents to \$400 and no performance bond, Resolution 09-08-2B (Bellefeuille, Salminen), carried.
5. It was moved and seconded to approve the final acceptance for Project SAP 03-634-17 and SAP 03-634-18 and authorize payment in the amount of \$12,126.42 to Central Specialties, Inc., Resolution 09-08-2C (Salminen, Mulari), carried.

Natural Resource Management

1. It was moved and seconded to approve the purchase of a Davco BC-604 brush mower from Friesen's Inc. for the low quote of \$6,532.18 (Salminen, Nelson), carried.
2. It was moved and seconded to approve the personnel request to advertise, interview, and hire four (4) part time, seasonal groomer operators for the 2008-2009 winter season, Resolution 09-08-2D (Salminen, Bellefeuille), carried.
3. It was moved and seconded to approve the request to advertise for bids for contract snowmobile trail grooming services for a three year period (08-2009 through 10-2011) (Salminen, Mulari), carried.

Human Services

1. It was moved and seconded to approve the agenda with the addition of thirteen contracts (Nelson, Salminen), carried.
2. It was moved and seconded to approve the Northwestern Minnesota Mutual Aid Agreement for the provision of mental health and chemical dependency services in the event of a disaster (Salminen, Bellefeuille), carried.
3. It was moved and seconded to approve the Contracts with Care 2000, Divine House, Greenwood Connections, Lifeline Systems, Lutheran Social Services, MN Home Care, Moms Meals, North Star Nursing, Northern Safety and Security, Nutrition Services, St. Mary's Home health, Why Not Home Care, LSS of Frazee, Merit Care Home Care, St. Joe's Home Health, St. Mary's Assisted Living, Behavioral Health Associates, Sunnyside Care Center, Rural 36 Ltd. Partnership of Duluth, Five Star Living LLC, DL Taxi Service, Ghost Runner LLC, New Horizons Adult Foster Care, Smith Group Home, and Emmanuel Community (Salminen, Nelson), carried.
4. It was moved and seconded to approve the Purchase of Service Agreement – School District #22, Lakeland Mental Health and Becker County (Salminen, Mulari), carried.
5. It was moved and seconded to accept the Adult Services Report (Salminen, Mulari), carried.
6. It was moved and seconded to accept the Child and Family Services Report (Salminen, Bellefeuille), carried.
7. It was moved and seconded to accept the Financial Services Report (Mulari, Salminen), carried.
8. It was moved and seconded to approve the Human Services Claims (Salminen, Nelson), carried.
9. It was moved and seconded to approve the Family Planning Special Projects Grant Amendment reducing the allotment 1.8% to \$207,884 (Salminen, Mulari), carried.
10. It was moved and seconded to approve the Drake Counseling Agreement to provide educational classes at a rate of \$45 per hour (Salminen, Mulari), carried.

11. It was moved and seconded to accept the Community Health Report (Salminen, Bellefeuille), carried.
12. It was moved and seconded to approve the Community Health Claims (Salminen, Nelson), carried.
13. It was moved and seconded to accept the Transit Ridership Report (Mulari, Salminen), carried.
14. It was moved and seconded to approve the Transit Claims (Mulari, Salminen), carried.

County Attorney

1. It was moved and seconded to add to the agenda a Closed Session with the County Attorney, Michael Fritz regarding pending litigation by the County (Bellefeuille, Nelson), carried.
2. It was moved and seconded to close the meeting (Salminen, Bellefeuille), carried.
3. It was moved and seconded to open the meeting (Nelson, Salminen), carried.

Planning and Zoning

1. Planning Commission Recommendations, September 16, 2008: First Order of Business: Jim Shaw. It was moved and seconded to concur with Planning and Zoning to approve a conditional use permit to allow a 14 unit storage condo on the property PID 19.0553.000; Lake View Township; to be located in the same footprint of the large unit and the southwest unit on the plan with the stipulations that the northwest unit be eliminated, that the units be owned and not rented, and the storage be indoor storage (Nelson, Bellefeuille), carried.
2. Second Order of Business: Richard Alsop. Tabled by Richard Alsop.
3. Third Order of Business: Winton Johnson. It was moved and seconded to concur with Planning and Zoning to approve replat Sauer Lake Highlands, PID 19.1741.200, Lake View Township, by adding additional real estate to increase the number of lots by one and allowing for a storage unit for each lot and changing the zoning of the additional real estate from agricultural to high density residential based on the fact that it meets the criteria of the zoning ordinance and it is the replat of an existing plat (Bellefeuille, Nelson), carried.
4. Fourth Order of Business: Lawrence Baasch. Tabled by Lawrence Baasch.
5. Fifth Order of Business: Final Plat of Valhalla Shores. The final plat was pulled from the agenda due to the fact that everything was not in order for final approval.
6. Sixth Order of Business: The next Informational Meeting is scheduled for October 16, 2008 at 8:00 a.m. at the Planning and Zoning Office.
7. It was moved and seconded to approve the stay of the sewer system upgrades on Lake Sallie from the 12/31/2009 deadline until 12/31/2010, depending on Wenck Associates study results of the sewer issues around the area lakes; and to include Lake Melissa in the 2009 compliance check to fit into the overall sewer plan that the Pelican River Watershed shows (Salminen, Nelson), carried.

Annual Audit Exit Review – Hoffman, Dale & Swenson

1. Colleen Hoffman of Hoffman, Dale & Swenson, presented the Becker County 2007 Audit Exit Review.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ Larry Knutson
Larry Knutson
Board Chair