

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS

DATE: Tuesday, August 26, 2008 at 8:15 a.m.

LOCATION: Board Room, Courthouse

Agenda

1. Meeting presided over by Chair Knutson. All Commissioners in attendance, also Administrator, Brian C. Berg and Minute Taker, Kathy Fingalson.
2. It was moved and seconded to approve the agenda (Mulari, Salminen), carried.
3. It was moved and seconded to approve the Minutes of August 12, 2008 (Mulari, Bellefeuille), carried.

Commissioners

1. Open Forum: Judge Joe Evans and Judge Peter Irving expressed their appreciation for the wonderful new facility they have the privilege of working in. They thanked the Board for their vision and courage to go forward with building the new Court House addition for the Court system, County Attorneys, and the public.
2. Reports & Correspondence:
  - a) Commissioner Knutson Reports:
    - i) Attended the Natural Resource meeting; discussed tax forfeited property in the eastern part of the County and the possibility of adding to the land auction sale.
  - b) Commissioner Bellefeuille Reports:
    - i) Attended the Regional Radio Board meeting. Brian Holmer is the new Project Planner; two grants have been received for travel not reimbursed by employer; local assessments starting; Joe McCarthur appointed the Assessment Coordinator for Becker County; PSIC Grant for \$554,396.22 to be split by 14 counties; Becker County will receive \$36,959.74; Becker County will need to commit to a 20% match (\$7,391.95 payable by January 1, 2010) to receive the grant money; our match money must be committed by October 2008; and the grant money must be spend by June 30, 2010.
  - c) Commissioner Salminen Reports:
    - i) Compliments to the Information Technology Committee and Rick Kelsven for using the laptop computers from Community Health that were replaced by the State.
    - ii) Attended the Building Committee meeting. Work is progressing well.
  - d) Commissioner Mulari Reports:
    - i) Attended the Lakeland Mental Health meeting. Distributed the latest newsletter to the Board; they are working on the electrical in the new building and the flooring is next; hope to move in within a couple of months; a new appointment is coming up and the Board needs to focus on finding someone who is serious about participating; the Shared Care Model used only by Becker County allows the lowest wait time for customers for care and the billing issues are being resolved with all participating entities.
  - e) Commissioner Nelson Reports:
    - i) Nothing to report.
3. Appointments:

- a) There were no appointments.
4. Building Committee Discussion:
  - a) It was moved and seconded to approve Resolution 08-08-2C, accepting and approving the bid of \$231,062 which includes the construction of a parking lot and green space at the intersection of Frazee and Lake Street, and allows the \$60,482 included in the bid for the underground water retention to be paid to the City in lieu of the underground water storage if the Building Committee determines it to be the appropriate direction and authorized the County Administrator to represent the Owner concerning documents (Salminen, Bellefeuille), carried.

#### Emergency Management

1. It was moved and seconded to approve the 2008 Emergency Management Performance Grant in the amount of \$14,750 and the Becker County Hazard Mitigation Grant Program (HMGP) (Mulari, Nelson), carried.
2. Rusty Haskins presented an update on the September 10<sup>th</sup> Fall Disaster Drill; the Emergency Warning System update by the City; and the Fire Departments communication systems review for the Radio Board Regional Assessment later this year.

#### Assessor

1. It was moved and seconded to approve the Abatements (1) PIN 03.0049.000, Burlington Township for \$274; (2) PIN 06.8758.000, Cormorant Township for \$106; (3) PINS 10.0262.000 and 10.8356.000, Erie Township for \$38 and \$(56.00); (4) PIN 28.8127.000, Shell Lake Township for \$160 (Salminen, Nelson), carried.
2. Steve Skoog presented an update on the changes to the Green Acres deferment revised in the last session of the Minnesota Legislature. Letters will be going out to taxpayers regarding the changes and they have until the first of the year to make any changes to their assessments. The Commissioners requested a more in depth presentation at the next Board meeting to enable them to answer questions they may receive from the public.

#### Judge Borgen

1. Judge Borgen and Don Kautzman presented a Drug Court Update. The Drug Court requested funding in the amount of \$10,000 for 2009. The expenses to date are \$35,583.09 with seven participants from Becker County. Judge Borgen expressed her gratitude for the program and her commitment to helping the chemically dependent participants change their lives.

#### Auditor-Treasurer

1. There were no licenses or permits.

#### Finance Committee Minutes

1. It was moved and seconded to approve the Claims with the addition of four over 90 days claims, (1) L&M Fleet due to missed bills by vendor; (2) Larry Knutson; (3) Modern Heating

2. It was moved and seconded to approve the update to the Law Enforcement Center elevator by Otis Elevator Company for code compliance at an estimated cost of \$3,800 (Salminen, Bellefeuille), carried.
3. It was moved and seconded to approve Resolution 08-08-2B, the appropriation pledge to West Central Initiative for 2009 in the amount of \$6,000 (Salminen, Knutson), carried.
4. It was moved and seconded to approve the Information Technology Third Quarter computer requests (2 replacement laptops for Assessor/Environmental; 2 laptops, 1 replacement and 1 new for Attorney; 1 laptop and 1 desktop and 1 monitor for Human Resources; 1 desktop for Probation; 1 desktop for Jail; 2 desktops for Auditor-Treasurer/DMV; 40 desktops for Human Services [50-65% reimbursement] for a total cost of \$40,050 (Salminen, Bellefeuille), carried.
5. It was moved and seconded to approve the Information Technology annual maintenance agreement for ARCGIS in the amount of \$7,450.37 included sales tax (Salminen, Nelson), carried.
6. It was recommended by the Finance Committee to approve the request from the Sheriff for a squad car purchase in the amount of \$119,901.44.
7. It was recommended by the Finance Committee to approve the request from Natural Resource Management to accept the low bids from Joe Stenger for three different trail construction/improvement projects.
8. It was recommended by the Finance Committee to approve the low bids for the parking lot project totaling \$231,062.
9. It was moved and seconded to approve the Phase I Roers Construction change order G-018 totaling \$3,945.23 (Salminen, Nelson), carried.
10. It was moved and seconded to approve the Phase II Bob Bristlin & Son change order G-002 totaling \$7,446.25 (Bellefeuille, Nelson), carried.
11. It was recommended by the Finance Committee to approve the request from Transit to accept the annual grant, Resolution 08-08-2A.
12. It was recommended by the Finance Committee to approve the request from Emergency Management to accept the Performance Grant in the amount of \$14,750.

#### Sheriff

1. It was moved and seconded to approve the low quotes from Elk River Ford-Dodge-Jeep to purchase four Ford Crown Victoria squad cars for a cost of \$97,017.44 and the low quote from Nereson Chevrolet Detroit Lakes to purchase one Chevrolet Impala for a cost of \$22,584 for a total of \$119,601.44 (Bellefeuille, Salminen), carried.
2. It was moved and seconded to approve Minnesota Safe & Sober Reimbursement Agreement for 2008-2009 to access reimbursement for costs associated with traffic enforcement estimated to be \$31,000 with the program (Salminen, Nelson), carried.
3. Sheriff Tim Gordon presented information regarding the September 10<sup>th</sup> Emergency drill to be held at the WeFest grounds starting at 6:00 p.m. including 32 emergency organizations and 5 emergency service organizations.

### Natural Resource Management

1. It was moved and seconded to approve the two Snowmobile Trail Assistance Grant Agreements provided by the Minnesota DNR for the Winter Wonderland Trail in the amount of \$93,250 and the Wolf Pack Trail in the amount of \$12,338.84 (Mulari , Salminen), carried.
2. It was moved and seconded to approve the renewal of the limited license to use copyrighted material on the MN-DNR's Natural Heritage Database to identify and locate rare plants and animals used in planning forest management activities at no cost to Becker County (Nelson, Mulari), carried.
3. It was moved and seconded to approve the low bids from Joe Stenger for (1) construction of trails and parking lot at Mountain View Recreation Area in the amount of \$17,500; (2) Camp 5 realignment in the amount of \$3,500 + \$6.50/cy gravel; and (3) Ice Cracking Lodge Trail Improvements in the amount of \$7,500 (Mulari, Salminen), carried.

### Human Services

1. It was moved and seconded to approve the agenda with the addition of five contracts, one purchase of service agreement, and the deletion of the Transit Ridership report (Salminen, Mulari), carried.
2. It was moved and seconded to approve the Contracts with CK Home Health Care, Inc., Caring Hands Home Care, Inc., New Dimensions Home Health Care, Inc., Tender Hearts Home Care, Inc., and White Earth Home Care Agency (Salminen, Nelson), carried.
3. It was moved and seconded to approve the Purchase of Service Agreement – School District #22, Stellher Human Services and Becker County (Salminen, Mulari), carried.
4. It was moved and seconded to accept the Financial Services Report (Salminen, Nelson), carried.
5. It was moved and seconded to accept the Family Services Report (Salminen, Bellefeuille), carried.
6. It was moved and seconded to accept the Adult Services Report (Salminen, Mulari), carried.
7. It was moved and seconded to approve the Human Services Claims (Salminen, Bellefeuille), carried.
8. It was moved and seconded to approve the Community Health Claims (Mulari, Nelson), carried.
9. It was moved and seconded to approve the Transit Claims (Mulari, Salminen), carried.
10. It was moved and seconded to accept Resolution 08-08-2A, the Agreement with the State of Minnesota to provide public transportation service in Becker County (Mulari, Salminen), carried.

### Planning and Zoning

1. Planning Commission Recommendations, August 19, 2008: First Order of Business: Kevin Kowalczyk. It was moved and seconded to concur with Planning and Zoning to approve the change of zone from commercial to residential for the property located at 29268 Old Hwy 10 in Burlington Township based on the fact that it is compatible with the surrounding area (Salminen, Bellefeuille), carried.
2. Second Order of Business: Jeff Strand. It was moved and seconded to concur with Planning and Zoning to approve the certificate of survey to subdivide a 15.25 acre tract into a 1.07

acre tract and 14.18 acre tract and change the zone from agricultural to residential for the 1.07 acre tract located near 14887 Tradewinds Road in Lake Eunice Township based on the fact that the application does meet the criteria of the Zoning Ordinance (Salminen, Bellefeuille), Commissioner Nelson opposed, carried.

3. Third Order of Business: Don Bullock. It was moved and seconded to concur with Planning and Zoning to approve the change of zone from agricultural to residential and approval of a certificate of survey for one parcel to be divided into two tracts of land (8.42 acres and 3.91 acres) located on SE Lake Eunice Road in Lake Eunice Township based on the fact that the application meets the criteria of the Zoning Ordinance (Salminen, Mulari), carried.
4. Fourth Order of Business: Don Bullock. It was moved and seconded to concur with Planning and Zoning to approve a conditional use permit to construct storage condos as presented on the plan submitted with the application located at the intersection of SE Lake Eunice Road and St. Mary's of the Lakes Road in Lake Eunice Township based on the fact that it does meet the criteria of the Zoning Ordinance and is compatible with the surrounding area (Salminen, Bellefeuille), carried.
5. Fifth Order of Business: Sharon Leitheiser. It was moved and seconded to concur with Planning and Zoning to deny the conditional use permit to have horses on the property located at 12757 270<sup>th</sup> Avenue in Lake View Township based on the fact that the use is not compatible with the surrounding area (Nelson, Knutson), carried.
6. Sixth Order of Business: The next Informational Meeting is scheduled for September 11, 2008 at 8:00 a.m. at the Planning and Zoning Office.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg  
Brian C. Berg  
County Administrator

/s/ Larry Knutson  
Larry Knutson  
Board Chair