

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS

DATE: Tuesday, May 13, 2008 at 8:15 a.m.

LOCATION: Board Room, Courthouse

Agenda

1. Meeting presided over by Chair Knutson. All Commissioners in attendance.
2. It was moved and seconded to approve the agenda (Bellefeuille, Salminen), carried.
3. It was moved and seconded to approve the Minutes of April 22, 2008 (Mulari, Salminen), carried.

Commissioners

1. Open Forum: Ginny Imholte spoke reference her formal request for reappointment to the Pelican River Watershed Board.
2. Reports & Correspondence:
  - a) Commissioner Mulari Reports:
    - i) Attended the EDA meeting. Lynette Price presented a report on new projects for single mothers including sustainable garden plots. The Swift Plant Building project is progressing well. Twelve unit supportive housing is progressing well.
    - ii) Attended the Coalition of Lake Association (COLA) meeting. Discussion was held regarding cameras at lake accesses reference invasive aquatic vegetation concerns.
    - iii) Attended the Development Achievement Center (DAC) meeting. Discussion was held regarding honoring local businesses for hiring DAC workers.
    - iv) Reported on Lakeland Mental Health and their progress in moving forward to relocate into their new building.
    - v) Reported on Family Homeless Prevention Grant information.
  - b) Commissioner Nelson Reports:
    - i) Attended the Zoning Advisory Committee meeting. Discussion was held on the high water mark ordinance for Bad Medicine Lake. The Committee discussion addressed any ordinance revision should be specific to Bad Medicine Lake. The Committee also discussed the central docking system.
  - c) Commissioner Knutson Reports:
    - i) Attended three Environmental meetings. The first meeting was with the State of Minnesota regarding a review of possible building sites at the transfer station. The second meeting was with Minnkota Recycling regarding a review of recycling options. The third meeting was with the Townships gathering recycling information for future possible changes. Reported a new company is promoting recycling and grinding up brush piles to reuse for energy.
    - ii) Reported on the addition to the Carsonville Fire Hall and their celebration for the opening.
  - d) Commissioner Bellefeuille Reports:
    - i) Reported on the completion of the Historical Society Feasibility Study. He suggested the Historical Society bring a presentation to the Board in the near future.
  - e) Commissioner Salminen Reports:

- i) A general discussion was held reference Court House addition building costs.
3. A schedule for Capital For a Day was distributed. Chip Lohmeier, Natural Resource Management, will be involved in a tour of the County.
4. The three most recent pay requests from the prime contractors for the new Court House were distributed and discussed.
5. Appointments:
  - a) Discussion was held on the Ordinance Committee. It was the consensus of the Board to review the appointment procedure and to obtain a current list of the members.
6. It was moved and seconded to approve the Northwest Minnesota Regional Radio Board Budget up to \$4,500 (Salminen, Mulari), carried.
7. Discussion was held on the Wild Rice Watershed meeting this week in Ada regarding the taxing district set up. There was a question regarding the invitation to the meeting and the Board requested the County Administrator communicate with the Wild Rice Watershed for clarification on who was invited.

#### Auditor-Treasurer

1. It was moved and seconded to approve the Gambling Permits for (1) Turn in Poachers for operation at Forest Hills Golf & RV-Izzo's, Resolution 05-08-1B, Audubon Township; (2) Minnesota Flyers Gymnastics at County 17 Club, Resolution 05-08-1F, Lake View Township; (3) Minnesota Flyers Gymnastics at Randy's, Resolution 05-08-1G, Lake Eunice Township; and (4) Minnesota Flyers Gymnastics at Sunlite Bar & Grill, Resolution 05-08-1H, Detroit Township (Salminen, Nelson), carried.

#### Finance Committee Minutes

1. It was moved and seconded to approve the Claims with four qualifications (1) add DHW Consulting for Gravel Tax Audits \$1,477.13; (2) add American Business Forms for Tax Payment Return Envelopes \$1,164.66; (3) move \$539.96 paid to Buy.com from A-T to Election Designated account and (4) increase Sprint claim by \$1.13 to fix ongoing account balance issue and the addition of five over 90 day claims, (1) Detroit Lakes Jobbing due to missed invoices during transition; (2) Innovis Health for prisoner care; (3) Kinetic Leasing due to misplaced invoice; (4) Nice Systems Inc.; and (5) Thrifty White Drug (Salminen, Bellefeuille), carried.
2. It was recommended by the Finance Committee to approve the Sheriff's personnel request to create and fill a Corrections Administrator position.
3. It was recommended by the Finance Committee to approve the Natural Resource Management (1) personnel request for two temporary part-time tramway operators and one temporary full-time seasonal parks maintenance worker; (2) request to purchase 250 snowmobile trail sign posts; and (3) request to authorize renewal of contract with L&M Road Services.
4. It was recommended by the Finance Committee to approve the Environmental Services bids for concrete and plumbing for the white goods processing building.
5. Discussion was held at Finance pertaining to the Otis Elevator contract for elevators in the new Court House. A revised quote was suggested along with a review by the County Attorney.
6. It was recommended by the Finance Committee to approve the Highway (1) bids from Central Specialties for road projects on 39, 41, 43 and 56; (2) quotes for Beaver Control; (3) personnel

- request for three additional temporary seasonal employees; and discussion was held on the informal request from the Fair Board to haul 13 loads of sand to be posted as an appropriation.
7. It was moved and seconded to approve the Information Technology 2<sup>nd</sup> quarter computer purchases of (1) 1 computer and monitor for Planning and Zoning; (2) 2 computers and 2 monitors for Department of Motor Vehicle; and (3) 1 laptop for the Commissioners (Mulari, Nelson), carried.
  8. It was moved and seconded to approve the Information Technology request for renewal of the IBM consultant agreement with Bluestone Technologies to provide 30 hours of work for \$3,900 (Salminen, Mulari), carried.
  9. It was moved and seconded to approve the Information Technology request for a new project for Human Services using available grant funds (Salminen, Bellefeuille), carried.
  10. It was moved and seconded to approve the Information Technology request for new copiers in the Assessor's Office (\$260/month) and in the Recorder's Office (\$90/month) (Nelson, Mulari), carried.
  11. It was moved and seconded to approve the Information Technology request to replace the AS 400 computer with a service agreement for a cost of \$33,500 (Salminen, Bellefeuille), carried.
  12. Discussion was held on the Auditor Warrants checks issued by the Auditor-Treasurer on a weekly basis with a recommendation to continue the process of paying the claims.
  13. It was moved and seconded to approve the Auditor/Treasurer's personnel request to reclassify the Research Specialist position to a B-2-2 band and grade, Resolution 05-08-1I (Salminen, Bellefeuille), carried.
  14. It was moved and seconded to approve the Auditor/Treasurer's personnel request to fill a vacancy in a part-time Licensing Clerk position in the Department of Motor Vehicle due to a resignation, Resolution 05-08-1K (Nelson, Salminen), carried.
  15. Discussion was held on the GASB 45 valuation completion and expected conclusion.
  16. It was recommended by the Finance Committee to approve the Northwest MN Regional Radio Board budget.
  17. It was moved and seconded to approve the Lease Addendum for the Attorney's office to rent additional space for \$45/day from the Lincoln Professional Center with a lease term of day-to-day and termination with no further notice (Bellefeuille, Salminen), carried.
  18. It was moved and seconded to approve the building change orders #G-016 from Roers Construction totaling \$13,311.76 (1) enclose water main in basement \$499.85; (2) relocate elevator buttons \$488.84; (3) change casework in Judges chamber \$4,399.50; (4) change door hardware for fire exits \$4,255.35; (5) add vinyl base in stairwells \$879.91; and (6) add rooftop units for stairwells \$2,777.25 (Nelson, Bellefeuille), carried.

#### Assessor

1. It was moved and seconded to approve the abatements (1) PINS 06.0257.000 and 06.0257.001, Cormorant Township, \$278 and -\$308; (2) PIN 15.0356.000, Height of Land Township, \$326; (3) PIN 27.0180.000, Savannah Township, \$3,092; and (4) PIN 49.2524.219, Detroit Lakes, \$274 (Nelson, Salminen), carried.
2. It was moved and seconded to approve the quote for the concrete floor and a concrete slab around the white goods processing building from Dave Haataja Concrete (\$15,500) and to approve the quote for the plumbing for the white goods processing building from Kahle (\$4,630) (Mulari, Salminen), carried.

## Sheriff

1. It was moved and seconded to approve the personnel request to create a position of Corrections Administrator with a band and grade of C43(1) due to a vacancy and reorganization of the Sheriff's Department and also to eliminate the position of Chief Jailer C41(1) (Nelson, Bellefeuille), carried.

## Highway

1. It was moved and seconded to approve the addition of a seasonal employee personnel request to the agenda (Nelson, Bellefeuille), carried.
2. It was moved and seconded to approve the low bid from Central Specialties for projects S.P. 03-639-11 & S.P. 03-656-02 in the amount of \$1,222,366.58, Resolution 05-08-1E (Nelson, Salminen), carried.
3. It was moved and seconded to approve the low bid from Central Specialties for projects SAP 03-639-13, 03-641-04, 03-643-08, and 03-656-03 in the amount of \$2,063,236.71, Resolution 05-08-1D (Nelson, Bellefeuille), carried.
4. It was moved and seconded to approve the quotes from Martin Berens and Roger Lundberg for beaver control and dam removal (Nelson, Mulari), carried.
5. It was moved and seconded to approve the personnel request for temporary seasonal employees for maintenance, Resolution 05-08-1N (Nelson, Bellefeuille), carried.

## Natural Resource Management

1. It was moved and seconded to approve the personnel request for two temporary part-time tramway operators and one temporary full-time seasonal parks maintenance worker to run from Memorial Day through Labor Day weekend, Resolution 05-08-1C (Salminen, Bellefeuille), carried.
2. It was moved and seconded to approve the purchase of 250 8-foot, green sign posts from M&R Signs for a cost of \$1,770.57 (w/tax) (Mulari, Salminen), carried.
3. It was moved and seconded to approve authorization of Becker County to act as the local sponsor for the Winter Wonderland and Wolf Pack Snowmobile Trail Systems and approve the applications to the MN-DNR Snowmobile Trail Assistance Program, Resolution 05-08-1J (Bellefeuille, Mulari), carried.
4. It was moved and seconded to approve the agreement with L & M Road Services for grounds maintenance services at the identified sites at a cost of \$10,385 for the 2008 season (Salminen, Mulari), carried.

## Human Services

1. It was moved and seconded to approve the contracts with Delores Ladwig Adult Foster Care, VanOfferen Adult Foster Care, and Blue Sky, Inc. (Salminen, Mulari), carried.
2. It was moved and seconded to approve the Human Services Claims (Salminen, Mulari), carried.
3. It was moved and seconded to approve the Community Health Claims (Mulari, Salminen), carried.
4. It was moved and seconded to approve the Transit Claims (Salminen, Mulari), carried.

Labor Negotiations

1. It was moved and seconded to close the session for Labor Negotiations (Mulari, Salminen), carried.
2. It was moved and seconded to open the session concluding the Labor Negotiations (Mulari, Salminen), carried.
3. It was moved and seconded to accept and ratify the tentative agreements with the AFSCME Highway unit and to authorize the Board Chair to sign the contract (Salminen, Nelson), carried.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg  
Brian C. Berg  
County Administrator

/s/ Larry Knutson  
Larry Knutson  
Board Chair