

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS

DRAFT

DATE: June 27, 2006 at 8:15 a.m.

LOCATION: Board Room, Courthouse All Present

Agenda

1. It was moved and seconded to approve the Agenda (Salminen, Bristlin), carried.
2. It was moved and seconded to approve the Minutes of June 13, 2006 (Knutson, Salminen), carried.

Commissioners

1. Open Forum:
  - a. Ken Shroyer spoke to three issues:
    - 1). Fox Lake re-zoning on North end. The lake is spring fed from this area. He is interested in maintaining lot sizes.
    - 2). Ken is pleased with Soil & Water taking control of the Ag Inspector functions.
    - 3). Consideration of an ATV land use item. He suggested taking a look at trading County land for mined out gravel pits to use for ATV's.
  - b. Sue Portilla spoke about the development plan for Fox Lake. She felt that the damage would be great and would like to see responsible development done. She would like to see this item sent back to Planning & Zoning for a more valid reason for the motion and vote rather than "being tired".
  - c. Clarence Suvanto spoke to the issue of fair tax assessing. He feels that more attention should be paid to roof styles when assessing as well as the sites on the property.
  - d. Nancy Thorsgard spoke about the Fox Lake re-zoning issue and felt that this should go back to the Planning & Zoning Committee.
  - e. Phil Seabloom has an item under the Planning & Zoning Minutes later on the Agenda. It is his wish to table this item indefinitely.
2. Reports & Correspondence:
  - Commissioner Bristlin Reports:
    - a. Space Needs Committee Meetings held on the Courthouse Expansion and Transit Building. The goal was to reduce building costs.
  - Commissioner Knutson Reports:
    - a. Attended a Fair Board Meeting and reports that the Fair is progressing very well.
  - Commissioner Nelson Reports:
    - a. Attended the LARL Meeting
    - b. He reports that Soil & Water is doing well with the Ag Inspector Position.
    - c. Sunnyside Care Center Meeting. Census is down in May, employees received an incentive bonus. Ecumen attended the meeting and the contract was considered. Barry also thanked Commissioner Bristlin for his part in a

donation by the architects that worked at Sunnyside. This donation of \$12,000 was used to purchase new beds.

Commissioner Salminen Reports:

- a. He attended an Advisory Board Meeting of Community Health. He talked about catastrophic illness preparedness and some of the steps to take in readiness.

Commissioner Mulari Reports:

1. DAC Meeting. They will be adding on to their facility at this time, but not the garage. They will be coming to the County Board for a variance in the future.
2. The City of Frazee has received a grant from DEED for the Swift Plant in Frazee. Tomorrow the Commissioner of DEED will be at the Detroit Lakes City Offices from 3:00 – 3:45. Commissioner Mulari and Salminen have been invited.

3. Appointments: None at this time.
4. It was moved and seconded to approve the Contract Addendum with Baer of Lake Park, Inc., The term of this contract shall begin on July 1, 2006. The contract may be terminated by County, at any time, with or without cause, within the sole discretion of County. The contract may be terminated by Contractor at any time, with or without cause, upon 60-days' notice to County (Salminen, Bristlin), carried.
5. It was moved and seconded to approve the new Sunnyside Care Contract with Ecumen for Management Services (Salminen, Knutson), carried. The terms of this Agreement will be for a three-year period and shall commence on August 15, 2006 and shall expire on August 14, 2009, unless earlier terminated as provided in Section 16 or Section 17 below. Fees will be payable monthly, commencing on August 15, 2006 and continuing until the expiration of this Agreement. Each monthly fee will be in an amount equal to three percent (3.0%) of that month's net operating revenue (Salminen, Knutson), carried.

Auditor

1. Ryan Tangen passed out the Minutes of the Board of Equalization for Board consideration.
2. It was moved and seconded to approve a Gambling Permit to Turn In Poachers, Inc., Otter Tail Chapter, at Forest Hills Golf and RV Resort, Izzio's in Audubon Twp. (Salminen, Bristlin), carried.
3. It was moved and seconded to approve a New Tobacco License for Randal F. Levy, 10,000 Lakes Festival LLC, Lake View Twp. (Salminen, Bristlin), carried.

## Finance Committee Minutes

1. It was moved and seconded to approve the Claims with the following qualifications (Salminen, Nelson), carried.
  - Hold payment to Swedberg Crane until invoice is received.
  - Pull employee expense reimbursement for Bruce Anderson for additional information.
  - Approval for two claims in excess of 90-days: Payment to Kenetic Leasing for 2005 monthly payments due to processing errors at the company's lockbox collection site and Payment to Lakes Towing. Charge for towing forfeited vehicles is deferred until they are sold.
2. Personnel Requests:
  - Recorder's Office – will bring this request back to the next Finance Committee.
  - Human Services – recommend continuing the process, and will be on the Human Services Agenda later.
3. Funding of the Courthouse Expansion Project Preliminary Discussion:  
The courthouse will be re-bid, and a figure is needed as to the amount of funding available.
4. Sunnyside Care Center Contract/Ecumen: Recommend to approve.
5. Sheriff:
  - a. 10 K/WE-Fest Contracts – recommend to accept the contract
  - b. Purchase of four replacement squads. Recommend to approve.
  - c. Purchase of ATV Trailer with State Grants Funding: Recommend to approve.
6. IT Department:
  - a. It was moved and seconded to approve the extension of Intern contract for a 12-week period (Salminen, Nelson), carried.
  - b. It was moved and seconded to approve the Capital Purchase of a request to purchase a UPS Replacement for the AS400 Room in the amount of \$4,800 (Salminen, Bristlin), carried.
  - c. It was moved and seconded to approve the Capital Purchase of an additional Server Rack in the amount of \$1,500 and a file server in the amount of \$3,200 (Salminen, Bristlin), carried.
  - d. It was moved and seconded to approve the Capital Purchase of a switch for Human Services Building Phone System in the amount of \$2,500 (Salminen, Bristlin), carried.

## Sheriff

1. It was moved and seconded to add to the agenda a pass through State Grant to be used to purchase a new ATV and an amendment to Item No. 3, changing the purchase to a Snowmobile Trailer rather than an ATV Trailer (Salminen, Knutson), carried.

2. It was moved and seconded to approve the 10 K Festival – July 19 – 22, 2006 and the WE-Fest Contract – August 2 – 5, 2006 (Nelson, Bristlin), carried.
3. It was moved and seconded to advertise for bids for (4) Squads for the Sheriff's Department (Salminen, Knutson), carried.
4. It was moved and seconded to approve the grant agreement to be used to purchase a Snowmobile Trailer (Bristlin, Salminen), carried.
5. It was moved and seconded to approve to purchase a new ATV, using the State Pass Through Off-Highway Grant (Bristlin, Salminen), carried.

#### Human Services

1. It was moved and seconded to accept the Public Assistance Applications (Salminen, Bristlin), carried.
2. It was moved and seconded to pass Resolution No. 06-06-2A to approve to fill the part-time position in the Human Services Department due to a retirement and to hire from the Merit System pool list (Salminen, Nelson), carried.
3. It was moved and seconded to pass Resolution No. 06-06-2D, adopting the Merit System guidelines as the EO/AA plans that comply with Merit System Rules and meet the requirements of state and federal affirmative action and equal opportunity policies (Salminen, Knutson), carried.
4. It was moved and seconded to approve the Human Services Claims (Nelson, Salminen), carried.
5. It was moved and seconded to approve the Medica Public Health Agency Participation Amendment for an additional 24-months, ending August 31, 2008 (Salminen, Nelson), carried.
6. It was moved and seconded to approve the Transit Claims (Salminen, Bristlin), carried.
7. It was moved and seconded to accept the Transit Ridership Report (Salminen, Bristlin), carried.

#### IT Department

1. Rick Kelsven gave a report on the new phone system installation and training.
2. The GIS System was discussed and technology changes were discussed.

3. Computer needs were discussed; because of updating equipment staff has reduced maintenance time.
4. The County Web-site Home Page has improved; this is an on-going project.

Assessor

1. It was moved and seconded to approve the following Abatements (Salminen, Nelson), carried.

Parcel No.	Tax District	Request	Amount	Recommendation
R20.0245.000	Maple Grove	Classification	\$ 132	Approve
R20.0260.000	Maple Grove	Classification	530	Approve
R32.0102.000	Sugar Bush	Classification	1,818	Approve

1. Planning & Zoning PC

- 1) OLD BUSINESS: First Order of Business: Pinnacle Land Development, Inc. It was moved and seconded to concur with the PC findings and recommendations to approve the request for a change of zone from agricultural to residential and the preliminary plat of 10 lots as presented on the revised plat with the redesigned road with the stipulation that the ERT panel agreement be followed based on the fact that the plat does meet the criteria of the zoning and subdivision ordinance. The ERT Panel did agree to amend the recommendation to allow the Developer individual stairways and docks on lots 2, 3, 4, 5 with the stipulations 1) The ERT Panel will determine the land suitable location for the stairways; 2) The developer must install the stairways prior to sale of the lots; and 3) Maximum width of impact for stairway and dock will be 10 feet. The ERT Panel based the agreement on the fact that the conservation easements will ensure stability and preservation of the slopes (Bristlin, Salminen), carried.
- 2) NEW BUSINESS: First Order of New Business: Bruce Danielson. Cormorant Twp. Request a Conditional Use Permit for Commercial Use in an Ag Zone consisting of office rental, mini strip mall, rental building and rental storage and Approval of a Certificate of Survey for one tract of land. The applicant tabled his request as he wants to submit a new plan.
- 3) SECOND ORDER OF NEW BUSINESS: Brad Solheim, Lake Eunice Twp. Request a Change of Zone from Agricultural to Residential and approval of a Preliminary Plat consisting of 15 lots. The applicant tabled his request until areas of concern are addressed.
- 4) THIRD ORDER OF BUSINESS: Lake Country Developers. Paul Renner, Burlington Twp. It was moved and seconded to concur with the PC to findings and recommendations to approve the conditional use permit for storage condominiums based on the findings that it is compatible with County and City zoning ordinances and comprehensive plans (Salminen, Knutson), carried.
- 5) FOURTH ORDER OF BUSINESS: Roger Geddes, Eagle View Twp. It was moved and seconded to concur with the PC findings and recommendations to approve the change of zone from agricultural to residential and a certificate of

- survey for 2 tracts of land based on the findings that the request meets the criteria of the zoning and subdivision ordinances (Knutson, Nelson), carried.
- 6) FIFTH ORDER OF BUSINESS: Leroy Peterson/Don Johnson, Lake View Twp. It was moved and seconded to concur with the PC findings and recommendations to approve the request for a change of zone from Agricultural to Residential based on the findings that it meets the criteria of the County and City Comprehensive Plan (Salminen, Bristlin), carried.
  - 7) SIXTH ORDER OF BUSINESS: Thomas Bergren, Lake Eunice Twp. It was moved and seconded to concur with the PC findings and recommendations to approve the change of zone to residential and the Certificate of Survey based on the findings that the request meets the criteria of the Zoning and Subdivision Ordinance (Nelson, Bristlin), carried.
  - 8) SEVENTH ORDER OF BUSINESS: James & Nancy Vareberg, Lake View Twp. It was moved and seconded to concur with the findings and recommendations of the PC to approve the request for commercial zone on the 12.18 acre tract based on the fact the request is compatible with the Comprehensive Plan. Commissioner Salminen asked if they were planning on the placement of (7) billboards on this property. James Vareberg stated not at this time but could be possible (Bristlin, Nelson), carried. Knutson abstaining. Roll Call Vote: Knutson – Abstaining; Salminen – Yea; Mulari – Yea; Bristlin – Yea; and Nelson – Yea., carried.
  - 9) EIGHTH ORDER OF BUSINESS: Fred Brower, Maple Grove Twp. It was moved and seconded to concur with the PC findings and recommendations to approve the request for change of zone to residential and the certificate of survey based on the findings that it is compatible with the surrounding property and the Zoning and Subdivision Ordinances (Knutson, Bristlin), carried.
  - 10) NINTH ORDER OF BUSINESS: Phil Seabloom, Lake View Twp. Request a change of zone from Agricultural to Residential and approval of a Certificate of Survey for 3 tracts of land. The applicant tabled this request.
  - 11) The next informational meeting is scheduled for Thursday, July 13, 2006 at 8:30 a.m. at the Planning & Zoning Office.

## 2. Zoning Ordinance Advisory Committee Update

Jerry Flottesmesch gave an update of the Zoning Ordinance Review Committee Meetings.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg  
 Brian C. Berg  
 County Administrator

/s/ Karen Mulari  
 Karen Mulari  
 Board Chair