

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: Tuesday, December 13, 2005 at 8:15 a.m.  
LOCATION: Board Room, Courthouse All Present

Agenda

1. It was moved and seconded to approve the Agenda, with the following additions: a. 11:00 a.m. add Closed Session – Human Resources; and approve attendance at the Courthouse Pot Luck Christmas Lunch on Monday, December 19 (Nelson, Mulari), carried.
2. It was moved and seconded to approve the Minutes of November 22, 2005 (Mulari, Nelson), carried.

Commissioners

1. Open Forum:
  - a. Lester Ristinen, Becker County Taxpayers Association, asked for a policy to “Prohibit Assessors from assessing relatives or themselves.” He also made reference to a meeting held April 30, 2001 on county policy/employer relationships and asked what the County Assessor’s duties were.
  - b. Clarence Suvanto attended the County Truth in Taxation Meeting and was concerned that the press didn’t have a follow-up story on the meeting.
  - c. Don Wall questioned the assessing of relatives.
2. Reports & Correspondence:
  - a. Ag Issues Meeting/Callaway, Commissioner Nelson
  - b. Extension Meeting, Commissioner Nelson
  - c. AMC Conference/Zoning Rules & Regulations, Commissioner Nelson
  - d. AMC Conference/MN/Dot, Commissioner Nelson
  - e. AMC Conference/Flu Workshop, Commissioner Mulari
  - f. AMC Conference/JobZ, Commissioner Mulari
  - g. AMC Conference/Commissioner Salminen
  - h. Building Code Committee for Becker County, Commissioner Bristlin

Auditor

Keith Brekken brought a resolution for a new Deferred Comp Provider to the Board, but this will be addressed at the next Board Meeting.

Finance Committee Minutes

1. It was moved and seconded to approve the Claims with a qualification and a claim in excess of 90-days (Mulari, Nelson), carried.

2. It was moved and seconded to set the date for approval of the final bills on Thursday, December 29, 2005 at 8:30 a.m. (Nelson, Bristlin), carried.
3. It was moved and seconded to approve the 2005 Agreement with MAXIMUS to provide professional consulting services auditing our Federal Grants (Bristlin, Mulari), carried.
4. It was moved and seconded to approve the purchase of (3) AED Units @ \$1,595 per unit, plus tax and training for a total of \$5,077.88. The units will be placed in the Courthouse, Human Services and the Highway Department (Knutson, Mulari), carried.
5. The Finance Committee recommends approval of the Human Resources personnel request on Resolution No. 12-05-1B.
6. It was moved and seconded to approve the request from the IT Department for the following Capital Purchases: Auditor's Office, (1) Computer & Monitor - \$844; Motor Vehicle, (2) Computers & Monitors - \$1,768; EDA, (1) Computer & Monitor - \$844; Treasurer's Office, (1) Computer - \$645; IT Department, (1) Computer - \$645; Recorder's Office, (1) Monitor - \$329.13. Total Capital Purchases of \$5,155.13 (Mulari, Bristlin), carried.
7. It was moved and seconded to approve and commit to participate in MN Counties Computer Cooperative, MN Tax System User Group and to purchase support for the MN Property Tax System from ACS from January 1, 2006 to December 31, 2008 (Mulari, Bristlin), carried.
8. It was moved and seconded to approve and commit to participate in MN Counties Computer Cooperative, MN Tax System User Group and to purchase support for the MN Property Tax System from Manatron through December 31, 2010 (Mulari, Bristlin), carried.
9. It was moved and seconded to approve the request from IT to purchase a new phone system at the cost of \$160,697.69. This system has been reviewed, studied and recommended by both the IT and Finance Committees (Mulari, Bristlin), carried.
10. It was moved and seconded to approve the request from IT to hire an intern from the Detroit Lakes Community College for 20-weeks, 20-hours a week at \$10 per hour (Knutson, Mulari), carried.
11. It was moved and seconded to approve the preparation of a payment check, based on the statement of origin and to be presented upon delivery of (3) new vehicles totaling \$67,732.50 (Bristlin, Mulari), carried.
12. Landfill Demo Construction Project Update. Information only.

13. It was moved and seconded to approve the renewal of the software subscription for the anti-spam, anti-virus and firewall from Symantec at the cost of \$6,979.85 as requested by the IT Department (Nelson, Mulari), carried.

#### Planning & Zoning

1. It was moved and seconded to pass Resolution No. PZ 12-05-1A, adopting release of the Aggregate Industries “Rollag” Draft Environmental Impact Statement (DEIS) for public comment (Bristlin, Knutson), carried.

#### MAHUBE

1. It was moved and seconded to support the Business Plan for Support Services for Long-Term Homeless People funded by the MN. Dept of Human Services. Mahube will partner with Bi-County Community Action Agency to serve Mahnomen, Hubbard, Becker, Beltrami, Cass, Polk Counties, Leech Lake Indian Reservation and possibly White Earth and Red Lake Reservations. Leah will bring information back to the board when the goals are received (Bristlin, Nelson), carried.

#### Human Services

1. A Child Support Unit Overview was given to the Board by Sam Pierson and Jennifer Green.
2. It was moved and seconded to approve MN CEP Family Investment Program Contract for 2006 (Bristlin, Mulari), carried.
3. It was moved and seconded to approve the grant renewal for Adult Mental Health Initiative (Knutson, Bristlin), carried.
4. It was moved and seconded to approve the Purchase of Service Contract with Delores Ladwig to provide Adult Foster Care services under Medical Assistance (Knutson, Bristlin), carried.
5. It was moved and seconded to approve the Purchase of Service Contract with Recovery Works to provide out patient chemical dependency treatment services under the Consolidated Chemical Dependency Treatment Fund and private pay sources (Mulari, Nelson), carried.
6. There was discussion of the Mental Health Advisory Council request to increase the per diem rate from \$15 per meeting to \$25. This will be reviewed by Matt Casey and brought back to the next Board meeting.
7. It was moved and seconded to approve the Human Services Claims (Knutson, Mulari), carried.

## Community Health

8. It was moved and seconded to approve the Becker County DAC Contract to continue nurse consulting services (Mulari, Nelson), carried.
9. It was moved and seconded to approve the Merit Care and Dakota Family Planning Contract to provide physical exams and other associated services to clients referred by our Community Health staff (Knutson, Nelson), carried.
10. It was moved and seconded to approve the Community Health Claims (Mulari, Knutson), carried.
11. It was moved and seconded to accept the Family Services, Adult Services and Probation Placement Reports (Bristlin, Mulari), carried.

## Transit

12. It was moved and seconded to approve the Transit Claims (Bristlin, Knutson), carried.

## Probation

1. It was moved and seconded to approve the Probation Services Agreement with Mahnommen County from January 1, 2006 to December 31, 2007 (Nelson, Bristlin), carried.
2. Wendy Spry informed the Board of her transferring to a different position with the MN. Department of Corrections effective December 28, 2005. Her duties will be reassigned to Margaret Lindquist from the Probation Office.

## Human Resources

### Closed Session - Negotiations

1. It was moved and seconded to close the session at 11:00 a.m. for the purpose of discussing Negotiation strategy (Bristlin, Knutson), carried.
2. It was moved and seconded to open the session at 12:30 p.m. (Knutson, Mulari), carried.
3. It was moved and seconded to add the VEBA Adoption Agreement to the Agenda (Mulari, Bristlin), carried.
4. It was moved and seconded to pass Resolution No. 12-05-1F, whereas Becker County wishes to establish and offer the MN. Service Cooperatives VEBA Plan and Trust,

and a health care expense account for active employees who are eligible for the County's health plan (Mulari, Bristlin), carried.

5. It was moved and seconded to pass Resolution No. 12-05-1B, requesting to hire a part-time custodian due to a vacancy (Knutson, Bristlin), carried.
6. It was moved and seconded to carry over 23-hours of vacation to 2006 for John Vaida, Natural Resources (Mulari, Bristlin), carried.
7. It was moved and seconded to carry over 40-hours of vacation to 2006 for Dan Johnson, Maintenance Department (Mulari, Nelson), carried.
8. It was moved and seconded to authorize the County Administrator to sign the VEBA Adoption Agreement with the MN. Service Cooperatives (Mulari, Nelson), carried.

#### Highway

1. It was moved and seconded to pass Resolution No. DOH 12-05-1C: Project Acceptance for Projects: SAP 03-627-01; SAP 03-629-18; SAP 03-632-08; SAP 03-632-09; and SAP 03-687-02 (Nelson, Bristlin), carried.
2. It was moved and seconded to pass Resolution No. 12-05-1D, adopting the Becker County Highway Department 2006-2010 Five-Year Construction Improvement Plan as presented to the public (Knutson, Nelson), carried.
3. It was moved and seconded to pass Resolution No. 12-05-1E, designating that the following route has been designed and built to carry weights of a 10-ton route: CSAH 37, from TH113 to the north Becker County line where Clearwater CSAH 39 begins and will also be designated at 10-ton (Nelson, Knutson), carried.

#### IT Department

1. It was moved and seconded to appoint Steve Skoog as Becker County's primary delegate to MCCC for 2006 and Ryan Tangen and Rick Kelsven as alternate delegates (Nelson, Mulari), carried.

#### Other Reports

Brian C. Berg, County Administrator, updated the Board on the following issues:

1. Brian thanked the Board for his attendance at the AMC Conference in December.
2. A report was given on the sessions attended at the AMC Conference, ref: Appointed v.s. Elected Department Head Issue.
3. An update was given on the Department of Motor Vehicle remodeling.

4. The Board was advised of the next Space Needs Committee Meeting and the fact that we are on to the mechanical and electrical items.

Recess until the Christmas Tea at 3:00 p.m.

There being no further business, the meeting was adjourn at 4:30 p.m.

/s/ Brian C. Berg  
Brian C. Berg  
County Administrator

/s/ Harry Salminen  
Harry Salminen  
Board Chair