

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS

DATE: Tuesday, September 27, 2005 at 8:15 a.m.

LOCATION: Board Room, Courthouse

All Present

Agenda

1. It was moved and seconded to approve the Agenda (Bristlin, Mulari), carried.
2. It was moved and seconded to approve the Minutes of September 13, 2005 (Mulari, Nelson), carried.
3. It was moved and seconded to approve the Minutes of September 06, 2005 (Nelson, Mulari), carried.
4. It was moved and seconded to approve the Minutes of the Special Hearing of September 20, 2005 (Nelson, Mulari), carried.

Commissioners

3. Open Forum:
 - a. Mark Payne and Kevin Christianson. Discussion concerning a Planning & Zoning issue of dock slips on their development. They asked for the Board's help in resolving the issue. It was agreed that the County Administrator would coordinate a meeting with Planning & Zoning, DNR, and other officials to review options prior to coming to the Board.
2. Reports & Correspondence:
 - a. Solid Waste Meeting, Commissioner Bristlin – contribution by County for Regional Study
 - b. Fair Board Meeting, Commissioner Knutson – Thank citizens on Fair Board and ask for presentation
 - c. LARL Meeting, Commissioner Nelson - Library Budget
 - d. Soil & Water Meeting, Commissioner Nelson – Weed Inspector Discussion
 - e. Lakeland Mental Health Meeting, Commissioner Mulari – METH Study
 - f. Swift Plant/Frazees Update, Commissioner Mulari
 - g. Community Health Conference, Commissioner Mulari
 - h. Airport Mtg., Commissioner Salminen
 - i. Health Advisory, Commissioner Salminen
 - j. Parking Lot Meeting/City of DL, Brian C. Berg, County Adm.
3. Appointments:
 - a. It was moved and seconded to appoint David Sherbrooke to a 3-year term on the DL Airport Committee (Nelson, Bristlin), carried. Roll Call: Knutson – Yea; Salminen – Nay; Mulari – Nay; Bristlin – Yea; Nelson – Yea.

- b. It was moved and seconded to appoint Curtis Neuman to a 3-year term on the DL Airport Committee (Bristlin, Knutson), motion failed. Roll Call: Knutson – Yea; Salminen – Nay; Mulari – Nay; Bristlin – Yea; Nelson – Nay.
 - c. It was moved and seconded to appoint Mark Hagen to a 3-year term on the DL Airport Committee (Nelson, Mulari), carried. Roll Call: Knutson – Nay; Salminen – Yea; Mulari – Yea; Bristlin – Nay; Nelson – Yea.
 - d. It was moved and seconded to appoint Garrett Johnson to a 3-year term on the DL Airport Committee (Mulari, Salminen), motion failed. Roll Call: Knutson – Nay; Salminen – Yea; Mulari – Yea; Bristlin – Nay; Nelson – Nay.
 - e. It was moved to appoint Barry Nelson to a 3-year term on the DL Airport Committee (Bristlin), motion failed for lack of a second.
 - f. It was moved and seconded to appoint Harry Salminen to a 3-year term on the DL Airport Committee (Nelson, Knutson), carried. Roll Call: Knutson – Yea; Salminen – Yea; Mulari – Yea; Bristlin – Nay; Nelson – Yea.
 - g. Appointments to the Winter Trails Advisory Committee will be reviewed for the next Board Meeting.
4. It was moved and seconded to approve the signatures of the Board Chair and County Administrator on the Becker County Drug & Alcohol Policy (Bristlin, Knutson), carried.

Auditor – No licenses or permits.

Finance Committee Minutes

1. It was moved and seconded to approve the Claims (Nelson, Bristlin), carried.
2. It was moved and seconded to approve awarding the bid of \$126,628 for excavation at the Demolition Landfill to Baer Trucking, low bidder (Knutson, Bristlin), carried.
3. EDA Personnel Request was recommended and will be addressed later on the agenda.
4. It was moved and seconded to pass Resolution No. 09-05-3A to hire a permanent full-time Assistant County Attorney due to an up-coming vacancy (Mulari, Bristlin), carried.
5. It was moved and seconded to approve the Capital Improvement Request to purchase an upgrade to Arcview GIS Software at \$600 and (1) license for highway technicians at \$1,200 (Mulari, Salminen), motion failed. Roll Call: Knutson – Nay; Salminen – Yea; Mulari – Yea; Bristlin – Nay; Nelson – Nay. This request will be brought to the Highway Committee.
6. Human Services Personnel Request was recommended and will be addressed later on the agenda.

7. It was moved and seconded to pass Resolution No. 09-05-3C, to hire a permanent full-time Technician due to the void of a part-time employee and the position authorized by the 2005 budget (Bristlin, Mulari), carried.
8. IT Dept. Request. It was moved and seconded to approve the request to upgrade The E-Mail Server to Exchange 2003; software upgrade cost is \$18,931 and Hardware cost is \$4,075.61 (Nelson, Mulari), carried.
9. Assessor Personnel Request was recommended and will be addressed later on the agenda.
10. Planning & Zoning Professional Service Contract was recommended and will be addressed later on the agenda.

EDA

1. It was moved and seconded to table the request for a full-time Housing Developer/EDA Coordinator for more information (Bristlin, Knutson), motion failed. Roll Call: Knutson – Yea; Salminen – Nay; Mulari – Nay; Bristlin – Yea; Nelson – Nay
2. It was moved and seconded to pass Resolution No. 09-05-3B, to hire a permanent full-time Housing Developer/EDA Coordinator due to a vacancy (Nelson, Mulari), carried. Roll Call: Knutson – Nay; Salminen – Yea; Mulari – Yea; Bristlin – Nay; Nelson – Yea

Environmental Services

1. It was moved and seconded to approve the signatures of the Board Chair and County Administrator on the Hazardous Materials Emergency Preparedness (HEMP) Grant to approve the grant contract with the State of Minnesota (Bristlin, Knutson), carried.
2. Dan Holm, Director, Becker County Emergency Management gave an update on the Emergency Operations Plan and the Public Health Exercise Mass Clinic. Commissioner Nelson thanked Dan for his involvement with Emergency Management and recognized Dan's award for being outstanding in the NW Region.

Sheriff

1. It was moved and seconded to approve the Snowmobile Enforcement Grant and approve signatures of Board Chair and County Administrator (Bristlin, Mulari), carried.
2. Tim Gordon gave an update on expenditures of the Snowmobile Enforcement Grant and also the Future of Narcotics Investigations. He asked for a consensus from the Board to continue the investigations for 6-months and discussed access to the

contingency fund dollars to engage a temporary full-time investigator during this time.

Human Services

1. It was moved and seconded to approve the Agenda with an addition (Nelson, Knutson), carried.
2. It was moved and seconded to approve the grant to provide a Fraud Prevention Officer (Nelson, Bristlin), carried.
3. It was moved and seconded to approved the purchase of services contract with Lake Agassiz Special Education/Lakeland Mental Health Center (Nelson, Bristlin), carried.
4. It was moved and seconded to approve the purchase of services contract with Becker County DAC amending the contract from \$177,001 to \$189,857 (Mulari, Bristlin), carried.
5. It was moved and seconded to approve the purchase of services contracts with Emmanuel Community, Merit Care, and Orenda Corporation for Home Health Care Services (Nelson, Knutson), carried.
6. It was moved and seconded to pass Resolution No. 09-05-3D, to hire a permanent full-time Eligibility Specialist due to a vacancy (Mulari, Nelson), carried.
7. It was moved and seconded to approve the Human Services Claims (Mulari, Bristlin), carried.

Community Health

8. It was moved and seconded to approve the Public Health Preparedness Grant and the signatures of the Board Chair and the County Administrator (Mulari, Bristlin), carried.
9. It was moved and seconded to approve to conduct the Pandemic Flu Exercise event in Becker County on October 19, 2005 at the Technical College, Detroit Lakes, MN. (Bristlin, Knutson), carried.
10. It was moved and seconded to approve the Community Health Claims (Nelson, Mulari), carried.

Transit

11. It was moved and seconded to approve the Transit Claims (Nelson, Mulari), carried.

Courthouse Expansion Update

Brian C. Berg, County Administrator, gave an update on the Courthouse Expansion Project. He described floor by floor the utilization of the space. The meetings of the Space Needs Committee continue to be held on Friday mornings.

Planning & Zoning

1. Becker County Planning Commission (PC) Minutes of September 20, 2003:

- (1) **FIRST ORDER OF BUSINESS:** William Purdy, Height of Land Twp. It was moved and seconded to concur with the PC findings and recommendations to approve the change of zone from commercial to residential and approve the certificate of survey allowing one tract of land based on the fact that it does meet the criteria of the Zoning Ordinance and Subdivision Ordinance (Knutson, Mulari), carried.
- (2) **SECOND ORDER OF BUSINESS:** Gary Goreham, Burlington Twp. It was moved and seconded to concur with the PC findings and recommendations to approve a conditional use permit to allow a commercial operation consisting of a store and café as outlined in the business plan submitted with the permit application based on the fact that it does meet the criteria of the Zoning Ordinance and would not be detrimental to the surrounding area (Knutson, Nelson), carried.
- (3) **THIRD ORDER OF BUSINESS:** Jason Sjostrom, Lake Park Twp. Tabled.
- (4) **FOURTH ORDER OF BUSINESS:** Scott Carey, Eagle View Twp. It was moved and seconded to concur with the PC findings and recommendations to approve the certificate of survey to allow one tract of land to be subdivided into two tracts of land based on the fact that the survey meets the criteria of the Zoning Ordinance and Subdivision Ordinance (Nelson, Knutson), carried.
- (5) **FIFTH ORDER OF BUSINESS:** George Wynn, Lake Eunice Twp. It was moved and seconded to concur with the PC findings and recommendations to approve the change of zone from agricultural to high density residential and approve a conditional use permit to allow a residential multi-unit development consisting of five units based on the fact that it does meet the criteria of the Zoning Ordinance with the stipulation that the common access area be limited to the most northerly 100 feet of the project (Knutson, Mulari), carried.
- (6) **SIXTH ORDER OF BUSINESS:** Juergen Byers, Audubon Twp. Tabled.
- (7) **SEVENTH ORDER OF BUSINESS:** Jason Benson, Lake Eunice Twp. It was moved and seconded to concur with the PC to approve the preliminary plat consisting of 14 lots based on the fact that the preliminary plat meets the criteria of the Zoning Ordinance and Subdivision Ordinance (Bristlin, Nelson), carried.
- (8) **EIGHTH ORDER OF BUSINESS:** Gary Kittelson, Green Valley Twp. It was moved and seconded to concur with the PC to approve the Change of Zone from agricultural to residential and approve the preliminary plat consisting of nine lots based on the fact that it does meet the criteria of the Zoning Ordinance and Subdivision Ordinance (Nelson, Bristlin), carried.
- (9) **NINTH ORDER OF BUSINESS:** Final Plat of The Woods on East Cozy Cove Baypoint LLC, Developer. It was moved and seconded to concur with the PC

findings and recommendations to approve the final plat of The Woods on East Cozy Cove based on the fact that it does met the criteria of the Subdivision Ordinance (Mulari, Salminen), carried.

TENTH ORDER OF BUSINESS: Informational Meeting scheduled for October 13, 2005 at 8:30 a.m. at the Planning & Zoning Office.

2. The Westridge Storage Plus Condominium Final Plat Approval, 2-mile Extra Territorial Zone was brought in for final signatures.
3. CR Planning, Ordinance Reorganization Contract was discussed and reviewed for updating, The approval to contract for services had been authorized early in the ordinance revision procedure.

Assessor

It was moved and seconded to pass Resolution No. 09-05-3E, to reclassify the part-time Property Tax Specialist position to full-time and then hire the position due to a vacancy (Mulari, Nelson), carried.

There being no further business, the meeting was recessed until 1:00 p.m. and then adjourned.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ Harry Salminen
Harry Salminen
Board Chair