

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, March 08, 2005 at 8:15 a.m.
LOCATION: Board Room, Courthouse All Present

Agenda

1. It was moved and seconded to approve the Agenda as amended (Nelson, Mulari), carried.
2. It was moved and seconded to approve the Minutes of February 22, 2005 as presented (Bristlin, Nelson), carried.

Commissioners

1. Open Forum:
 - a. Terry Kalil addressed the Board concerning Architect Fees, gave highlights of a recent Environmental Meeting and addressed the sale of Tax-Forfeit Lands and its effect on resources.
 - b. Ann Gerlach addressed the Board as a citizen representative concerning an EAW. She stated that she has been working with Planning & Zoning and went to the BAELC Conference where PUD's were discussed.
 - c. Clarence Suvanto discussed the proposed addition to the Courthouse and offered his opinion that we should hire a Project Manager to oversee the Courthouse Expansion Project. He also asked if ATV's would be discussed later in the meeting.
2. Reports & Correspondence
3. Appointments:
 - a. It was moved and seconded to appoint Anna Schlauderaff, as recommended by Judy Peterson, as our representative to the Senior Council on Aging (Bristlin, Mulari), carried.
 - b. It was moved and seconded to appoint Ottis Yoder as our representative to the Senior Council on Aging (Mulari, Bristlin), carried.
 - c. It was moved and seconded to appoint John Lien to the Planning & Zoning Commission (Mulari, Nelson), carried.
 - d. It was moved and seconded to appoint Elizabeth Huesman as Senior Representative on the Council of Aging from District 5, Jeff Moritz to the Planning Commission, and Donald "Buck" Ackerman to the Parks & Recreation Board (Bristlin, Mulari), carried.
4. It was moved and seconded to approve to send a letter to our MN Legislators in support of the Minnesota Youth Program (Knutson, Bristlin), carried.

5. It was moved and seconded to approve payment on Tuesday's Bills to Comstock Construction, Inc. in the amount of \$127,199.76 for services at the Human Services Project (Bristlin, Knutson), carried.
6. It was moved and seconded to approve to authorize the County Board Chair to sign the Memorandum of Understanding between Becker County, MN/DOT and the White Earth Band of Ojibwe. This MOU is not a binding agreement, and any binding obligation of the parties to this MOU will be pursuant to a written, properly executed, and approved agreement that complies with state, federal and tribal laws (Nelson, Mulari), carried.

Finance

1. It was moved and seconded to approve the Claims with exceptions (Bristlin, Mulari), carried.
2. The County Sheriff presented the Vehicle Towing Policy.
3. Human Services Building Change Orders were reviewed.
4. Personnel Requests:
 1. Natural Resource Management: Request to hire (2) temporary, part-time tramway operators for the Parks & Recreation Department. Recommend to continue the process.
 2. Planning & Zoning: It was moved and seconded to pass Resolution No. 03-05-1F, authorizing to advertise, interview and hire a permanent, full-time Office Support Specialist for the Planning & Zoning /Environmental Services Offices (Mulari, Nelson), carried.
 3. Auditor/Dept. of Motor Vehicle. It was moved and seconded to pass Resolution No. 03-05-1I, authorizing to advertise, interview and hire a permanent full-time Office Support Specialist for the Department of Motor Vehicle (Bristlin, Knutson), carried.
 4. IT/GIS. Request to hire a temporary employee to assist with the final steps of the GIS/911/Tax Programs implementation. Rick, Keith and Patty are going to explore hiring options and will present it to finance at a later time.
5. SSCC Roof Project. Recommendation to defer the reimbursement to SSCC for the roof repair costs reiterating the County's support and willingness to help SSCC any time cash flow is an issue. It was moved and seconded to concur with the Finance Committee to defer reimbursement to SSCC for the roof repair costs (Bristlin, Mulari), carried.

6. The County Treasurer reviewed the Reserves, Designations and Unreserved/Undesignated Cash Balance.
7. It was moved and seconded to make notice from the County Board of their Intent to Rescind Resolution No. 06-01-1E, at the next Board Meeting of March 22, 2005, to update segregation of duties for Becker County Offices (Bristlin, Knutson), carried.

IT Department

1. It was moved and seconded to pass Resolution No. 03-05-1L, to approve to hire (1) Temporary Part-Time GIS Support Analyst in the IT Department due to a resignation of the individual who formerly assisted the IT Department (Nelson, Mulari), carried.

Auditor

1. It was moved and seconded to approve the following Gambling License for Becker County Ag. Society for Operations at the Becker County Fairgrounds in the City of Detroit Lakes (Bristlin, Nelson), carried.
2. The County Auditor reviewed the procedures for issuance of a license from the county.
3. Keith stated that the Ditch Committee will meet on March 29, at 8:00 a.m. and the Annual Township Meeting will be held on Thursday, March 31, at 7:00 p.m. at the Technical College.

Mahube

Leah Paigatti gave an update on the Project Summary for the Family Homeless Assistance and Prevention Program. It was moved and seconded to support the Family Homeless Assistance and Prevention Program by passing the Resolution (Bristlin, Mulari), carried.

Highway

1. It was moved and seconded to approve the Agenda as presented (Nelson, Mulari), carried.
2. It was moved and seconded to pass Resolution No. 03-05-1A, authorizing the County Engineer to award the contracts to the following vendors for delivery of the various materials requests: MC Road Oils – Koch Material, Emulsion Oils – Koch Material, Emulsion Option – Koch Material, Dakota Blend – No Bid, MN Spec 3723 – Midstates Equipment, MN Spec 3405 – No Bid, PG 58-28 – No Bid, D5078 – No Bid, MN Spec 3725 – Midstates Equipment (Bristlin, Knutson), carried.

3. It was moved and seconded to pass Resolution No. DOH 03-05-1B, authorizing the County Engineer to award to Univar USA of St. Paul, MN the contract for Calcium Chloride Dust Control and Dust Coating, Inc. of Savage, MN for Magnesium Chloride (Bristlin, Knutson), carried.
4. It was moved and seconded to pass Resolution No. 03-05-1C, authorizing the County Engineer to award the contract to said vendors for delivery of the various Corrugated Steel Pipe and Metal End Section requests: Riveted Pipe & Bands – All Steel Products, Spiral Pipe & Bands – Johnson Fargo Culvert, Inc., Standard Aprons – All Steel Products, Safety Aprons – All Steel Products (Bristlin, Nelson), carried.
5. It was moved and seconded to pass Resolution No 03-05-1G, accepting all quotes and authorize the County Engineer to purchase such materials as may be needed from time to time to accomplish the goals of the Highway Department: Traffic Control Signs & Devices; Steel Sign Posts; Equipment Rentals; and Bituminous Mix, Aggregate & Maintenance Overlays (Bristlin, Nelson), carried.

Human Services

1. It was moved and seconded to approve the Purchase of Service Contract with Meridan Services for Case Management (Bristlin, Mulari), carried.
2. It was moved and seconded to approve the Human Services Claims (Bristlin, Mulari), carried.

Community Health

3. It was moved and seconded to approve the DAC Contract for the Health Exposure Plan (Bristlin, Mulari), carried.
4. It was moved and seconded to approve the Community Health Claims (Bristlin, Nelson), carried.

Transit

5. It was moved and seconded to approve the Transit Claims (Bristlin, Nelson), carried.

NRM

1. It was moved and seconded to approve the Agenda as amended (Mulari, Bristlin), carried.
2. It was moved and seconded to approve the request for a Capital Purchase to purchase a 2005 ½ Ton 4x4 Regular Cab Dodge Pickup for the state bid price (Bristlin, Nelson), carried.

3. It was moved and seconded to go for bids to purchase a new or used 4x4 All-Terrain Vehicle to be divided evenly between the NRM Budget and the Recreation Budget (Bristlin, Mulari), carried.
4. It was moved and seconded to pass Resolution No. 03-05-1H, authorizing to advertise, interview and hire (2) Seasonal, Part-time Tramway Operators for the Parks & Recreation Department (Bristlin, Mulari), carried.
5. It was moved and seconded to approve the Groundskeeping Contract (Bristlin, Nelson). Motion Withdrawn. It was moved and seconded to table the Groundskeeping Contract renewal, for more information, and review again at the March 22, 2005 Board Meeting (Knutson, Mulari), carried.
6. Chip Lohmeier gave a report of the Timber Sale Auction held on February 18, 2005.

There being no further business, the meeting was recessed until 1:00 p.m. and will be reconvened at 1:00 at the MN/DOT Offices in Detroit Lakes to sign the Memorandum of Understanding with Becker County, MN/DOT, and the White Earth Band of Ojibwe.

/s/ Brian C. Berg
 Brian C. Berg
 County Administrator

/s/ Harry Salminen
 Harry Salminen
 Board Chair