

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, December 14, 2004 at 8:15 a.m.
LOCATION: Board Room, Courthouse All Present

Agenda

1. It was moved and seconded to approve the Agenda as amended (Bristlin, Salminen), carried.
2. It was moved and seconded to approve the Minutes of November 23, 2004 as corrected (Bristlin, Salminen), carried.

Open Forum

Lester Ristinen spoke about his personal tax assessment. His concern was a vacated road and that the land was not buildable.

Commissioners

1. Reports & Correspondence:
 - a. AMC Conference, Brian C. Berg; Commissioner Bristlin; Commissioner Salminen.
 - b. Aggregate Meeting, Commissioner Winter.
2. Appointments: None at this time.
3. The Red River Land & Water International Summit Conference on January 12-14, 2005 was discussed. We will address attending this meeting again in January.

Finance

1. It was moved and seconded to approve the Claims with clarifications (Bristlin, Salminen), carried.
2. County Auditor. It was moved and seconded to approve to meet on Thursday, December 30 to pay final bills on Auditor's Warrants (Salminen, Bristlin), carried.
3. Purchase Requests:
 - 1). Maintenance Department. It was moved and seconded to award the bid for flooring at Human Services to Floors & More, low bidder at \$630.85 (Salminen, Bristlin), carried. Seaberg abstaining.
 - 2) Environmental Services. It was moved and seconded to approve the lease of a Loader/Backhoe to be used at the Transfer Station and to authorize Dan Holm to

look into the option of purchasing a used loader (Bristlin, Salminen), carried.

3) IT Department:

(2) Computer Requests for Becker County Extension. It was moved and seconded to approve the purchase of (2) Servers (Bristlin, Seaberg), carried.

(2) Capital Requests for the County Computer Room. It was moved and seconded to approve the purchase (Salminen, Bristlin), carried.

(1) New Copier Lease with Liberty Business for a Kyocera 4035. It was moved and seconded to approve the lease (Salminen, Seaberg), carried.

4. NRM. It was moved and seconded to authorize the NRM Director to have a line of credit to purchase emergency repair parts of the new groomer up to \$5,000. (Salminen, Seaberg), carried.

Auditor

1. It was moved and seconded to approve the Ditches Budgets for No. 16 at \$100; No. 17 at \$100 and No. 20 at \$100 (Bristlin, Salminen), carried.

2. It was moved and seconded to approve the following Licenses & Permits (Engebretson, Salminen), carried.

Wine & Strong Beer License-New, Coats Management, Inc., dba, OBT/K & T's Pub & Grub, Tamara L. Coats, Osage Twp. (former Osage Bait & Tackle).

On/Off Sale 3.2 Beer License-New, Tamara L. Coats, Coats Management, Inc., dba, OBT/K&T's Pub & Grub, Osage Twp. (former Osage Bait & Tackle).

Annual Tobacco License-New, Coats Management, Inc., dba, OBT/K&T's Pub & Grub, Tamara L. Coats, Osage Twp. (former Osage Bait & Tackle).

3. It was moved and seconded to approve the following Gambling Permit (Engebretson, Salminen), carried. Lakes Crisis & Resource Center for use at the D.L. Country Club on Feb. 4, 2005.

Lester Ristinen. The Becker County Taxpayers Assn. spoke to concerns of County-wide Assessment or True County Assessment. Another concern was that information was provided to the Townships. At the request of Mr. Ristinen, Commissioner Winter called for a motion to have Brian C. Berg, County Administrator, provide information to the Townships on the pros and cons of True County Assessment. No motion was made. Commissioner Winter thanked Mr. Ristinen for taking the time to come to the Board. Commissioner Bristlin stated that the Townships already can go to this type of assessment if they want, and any information they want is available at the Assessor's Office. It was the Consensus of the Board to have Steve Skoog, County Assessor, provide information upon request, ref: True County Assessment.

Assessor

1. Abatements. It was moved and seconded to deny the Abatement request on Parcel # 08.8873.000 for \$90, Tabs for Trailer (Bristlin, Salminen), carried. It was moved and seconded to approve the following Abatements: Parcel # 19.8613.000, Lake View Twp., \$664, Duplication of tax; Parcel # 29.8005.000, Silver Leaf, \$236, Duplication of tax (Engebretson, Bristlin), carried.
2. It was moved and seconded to pass Resolution No. 12-04-1A, re-appointing Steve Skoog as County assessor for four years beginning on January 1, 2001 and expire on December 31, 2004 (Engebretson, Salminen), carried.
3. It was moved and seconded to approve an Amendment to the Abatement Policy to reflect the following (Bristlin, Engebretson), carried.

Personal property taxes on travel trailers shall be abated only if the owner of the travel trailer can produce evidence that they:

- a. Did not own the property on the assessment date.
- b. The applicant can provide evidence that they did not have a license in their possession on the assessment date (for new travel trailers only).
- c. The owner of the travel trailer can provide in writing from the resort owner that the unit was either gone or the name and/or address of the taxpayer was incorrectly assigned.

Highway

1. It was moved and seconded to pass Resolution No. DOH 12-04-1D, Project Acceptance for Projects: SAP 03-626-18; 03-639-10; 03-646-05; 03-646-06; CP 204-129-01; 204-156-01, contracted with Central Specialties, Inc., and authorizes final payment in the amount of \$72,476.18 (Engebretson, Bristlin), carried.
2. It was moved and seconded to pass Resolution No. DOH 12-04-1C, Project Acceptance for Projects: SAP 03-614-16; 03-599-22; 03-599-23, contracted with Landwehr Construction, Inc., and authorizes final payment in the amount of \$13,752.60 (Engebretson, Salminen), carried.
3. It was moved and seconded to pass Resolution No. DOH 12-04-1B, accepting the Highway Department's 5-Year Plan 2005-2009, as there were no comments from the Public Hearing held on December 2, 2004 (Engebretson, Salminen), carried.

Human Services

1. It was moved and seconded to approve the Agenda as amended (Bristlin, Seaberg), carried.
2. It was moved and seconded to approve the Transition Memorandum of Agreement concerning Multi-County Board of Health consisting of Becker County, Norman County and Mahnomon County and give authority to the County Attorney if minor changes need to be made (Bristlin, Seaberg), carried. Engebretson voting nay.
3. It was moved and seconded to approve the Clay County Transit Contract, with the cost of \$6500 (Engebretson, Bristlin), carried.
4. It was moved and seconded to approve the Purchase of Service Contracts with MeritCare Home Care and Eileen Anderson, Adult Foster Care Home (Engebretson, Seaberg), carried.
5. It was moved and seconded to accept the Family Services, Adult Services and Probation Placement Reports (Seaberg, Bristlin), carried.
6. It was moved and seconded to authorize the Board Chair to sign the WIC Program Contracts (Engebretson, Seaberg), carried.
7. It was moved and seconded to approve the Family Planning Grant (Engebretson, Bristlin), carried.
8. It was moved and seconded to approve the Transit Claims (Engebretson, Bristlin), carried.
9. It was moved and seconded to approve the Human Services Claims (Bristlin, Seaberg), carried.

Lightowler/Johnson & Assoc.

A presentation was given on the Courthouse Expansion Study to expand court services. Parking needs of the proposed expansion was also discussed. The Board thanked Lightowler Johnson & Assoc. for the presentation.

Human Resources

1. Closed Session Negotiations Open Session
2. It was moved and seconded to carry-over vacation hours to 2005 for JoAnn Kunz and Bernard Soyring (Salminen, Bristlin), carried.

3. It was moved and seconded to amend the Personnel Policy to authorize the County Administrator to honor future requests to carry-over vacation hours to the next year (Bristlin, Seaberg), carried.

The meeting was recessed until 3:00 p.m., at which time the Board of Commissioners will host an employee Christmas Tea.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ Roger Winter
Roger Winter
Board Chair