

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: Tuesday, September 14, 2004 at 8:15 a.m.  
LOCATION: Board Room, Courthouse All Present

Agenda

1. It was moved and seconded to approve the Agenda as amended (Salminen, Seaberg), carried.
2. It was moved and seconded to approve the Minutes of August 24, 2004 as presented (Engebretson, Salminen), carried.

Commissioners

1. Open Forum – No requests
2. Reports & Correspondence
3. Appointments:
  - a. It was moved and seconded to approve the appointment of Ellis Peterson as a Cormorant Lakes Watershed Manager for a 3-year term starting in 2005 (Salminen, Bristlin), carried.
4. It was moved and seconded to accept the EDA's request on EDA Resolution No. 09-09-04-A, recommending to the Becker County Board to include a Housing and Redevelopment Authority Tax Levy of \$175,633 in the 2005 Budget for the purpose of finding housing and economic related activities of the Becker County Economic Development Authority and to pass Resolution No. EDA 09 04-1K, to include a Housing and Redevelopment Authority Tax Levy of \$175,633 in the 2005 Budget for the purpose of finding housing and economic related activities of the Becker County EDA (Salminen, Bristlin), carried.
5. The Board discussed setting the proposed tax levy for 2005. The resolution read the maximum levy increase would be at 3.17. Commissioner Engebretson felt that the levy increase should be at 4.0. and could be looked at again when setting the final levy in December. It was moved and seconded to pass Resolution No. 09-04-1G to establish a proposed tax levy for the year 2005, setting the total Maximum Levy at \$13,733,163, which represents 3.17% as the maximum levy increase (Bristlin, Seaberg), carried. The vote was polled: Seaberg-yea; Engebretson-nay; Salminen-yea; Bristlin-yea.
5. It was moved and seconded to pass Resolution No. 09-04-1H declaring Becker County in a "State of Crop Disaster." The Board requests that appropriated funds for disaster assistance be made available to the growers of Becker County (Bristlin, Salminen), carried.
6. It was moved and seconded to send a letter of Congratulations to Marion Jacobson recognizing her honor of being chosen Senior Citizen of the Year, which was awarded at the Minnesota State Fair (Engebretson, Seaberg), carried.
7. It was moved and seconded to execute the agreement to continue with the Grant process for Becker County to be the Sponsoring Agent (per Resolution No. 05-04-2A) for Winter Wonderland in the amount of \$65,000 and Wolf Pack Snowmobile Trails in the amount of \$12,000 (Engebretson, Salminen), carried.

Mrs. Becker County, Devonne Green, updated the Board on her platform “Teaching First Aid” to school children. She also has requested the County look at the possibility of having a County flag. Dennis Warling, Veteran’s Services, has been working on obtaining a flag. Board Chair, Roger Winter, suggested Devonne contact Dennis to see what progress had been made.

#### Finance

1. It was moved and seconded to approve the Claims as presented (Salminen, Bristlin), carried.
2. The July Cash Comparison and Investment Summary was discussed.
3. It was moved and seconded to pass Resolution No. 09-04-1L adopting to follow the standards of the General Accounting Standards Board (GASB34) and adopted this premise as of January 1, 2003 (Bristlin, Salminen), carried.
4. It was moved and seconded to pass Resolution No. 09-04-1M to adopt the revised GASB34 Policy as of January 1, 2004 as there has been a change in the Capitalization Policy (Bristlin, Seaberg), carried.
5. Multi-County Nursing Service was added to the Finance Committee Agenda upon the request of Nancy Bauer to discuss an independent audit that was initiated at the last County Board Meeting. Nancy provided receipt and disbursement detail for January – July of 2003 and 2004 to be considered along with the cash comparison. Copies of the detail provided by Nancy and a comparison of that detail in addition to the cash balance comparison have been attached to the minutes. The Finance Committee requested monthly operating statements and balance sheets and a preliminary operating statement and balance sheet for the year ended December 31, 2003. The Committee reviewed Capital Purchases for Parks & Recreation for the purchase of a Trail Groomer; AS400 Disk Space for Information Technology; Computer Equipment and Advertisement for Public Health Employees for Human Services; Update of the approach off Co. 144 to the Transfer Station for Environmental Affairs; Front Hub Stud Remover, 5 Garage Doors, a road construction roller, the purchase of a gravel reserve and gravel crushing; Training for IT Personnel.
6. Sunnyside Care Center, Tim Middendorf, gave an update on the construction project at SSCC. They discussed the need for a new roof at the cost of \$34,500.

Auditor – no Licenses & Permits at this time.

#### Highway

1. It was moved and seconded to approve the Agenda as amended (Bristlin, Salminen), carried.
2. It was moved and seconded to pass Resolution No. 09-04-1A, Stud Remover, authorizing the purchase of a Stud Remover—not to exceed \$2,160 + tax (Engebretson, Bristlin), carried.
3. It was moved and seconded to pass Resolution No. 09-04-1B, Garage Doors, authoring the County Engineer to purchase (5) garage doors for an amount not to exceed \$7,507 (Engebretson, Salminen), carried.

4. It was moved and seconded to pass Resolution No. 09-04-1C, Road Construction Roller, authorizing the County Engineer to purchase a SP3000 Bros Roller for an amount not to exceed \$7,700 + tax (Seaberg, Bristlin), carried.
5. It was moved and seconded to pass Resolution No. 09-04-1D, Karkinen Gravel Pit, authorizing the County engineer to purchase the parcel described as NW1/4 NE ¼ Sec. 3, T138N, R36W (40 acres) utilizing funds in the amount of \$20,000 from the Fund Balance Designated for Capital Outlay/Building Improvements (Bristlin, Engebretson), carried.
6. It was moved and seconded to pass Resolution No. 09-04-1J, Crushed Gravel Quotes, authorizing to accept the lowest quote for purchasing this service (Engebretson, Bristlin), carried.
7. Resolutions No. DOH 09-04-1E & DOH 09-04-1F are removed from the Agenda.
8. The Construction Update was given to the Board.

#### Sunnyside Update

1. Tim Middendorf , Director, Sunnyside and Carolyn Drude, Ehlers & Assoc. addressed the Board on the sale of \$1,250,000 worth of General Obligation Taxable Nursing Home Bonds, and it was moved and seconded to pass Resolution 09-04-1P, stating that the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota as its independent financial advisor for issuing the County's \$1,250,000 Taxable General Obligation Nursing Home Bonds, Series 2004A to finance improvements to the Sunnyside Nursing Home owned by Becker County (Bristlin, Seaberg), carried.
2. It was moved and seconded to approve the Sunnyside Care Center Roof Project in the amount of \$34,500 and to pay from the 02 Fund Account (Bristlin, Salminen), carried.

True County Assessment was removed from the Agenda.

#### Human Services

1. It was moved and seconded to approve the Agenda as amended (Salminen, Bristlin), carried.
2. It was moved and seconded to approve the Transit Claims (Bristlin, Seaberg), carried.
3. It was moved and seconded to accept the Dakota Medical Foundation Grant in the amount of \$46,250 to help fund the second year of our Shared Care Psychiatrist Project (Engebretson, Bristlin), carried.
4. It was moved and seconded to approve the Fraud Prevention Grant in the amount of \$73,500 (Bristlin, Salminen), carried.
5. It was moved and seconded to accept the Family Services, Adult Services and Probation Placement Reports (Bristlin, Seaberg), carried.

6. Community Health Unit Staffing. It was moved and seconded to pass Resolution No. 09-04-II, to create and hire, as proposed, the Community Health Unit staffing due to the structuring of the Becker County Community Health Program and to interview and hire as proposed the Community Health Unit staffing from the Merit System Pool List for the Human Services Department (Salminen, Bristlin), carried.
7. It was moved and seconded to approve the purchase of (32) new computers to replace those that are in excess of six years old. The total cost is \$26,742 with only \$2,292 required from the county (Engebretson, Salminen), carried.
8. It was moved and seconded to approve the Purchase of Services Contract with Ghost Runner of Perham, MN. for Elderly Waiver (Salminen, Bristlin), carried.
9. It was moved and seconded to approve the following Community Health Advisory Committee Appointments (Bristlin, Salminen), carried.

Harry Salminen	Becker County Commissioner
Rhoda Hooper	St. Mary's Board Representative
Angie Behr	Church Youth Representative
Steve Morben	Detroit Lakes Schools
JoEllen Anywaush	White Earth Reservation
Deb Haagenson	Administrator, Meritcare Clinic
Linda Walz	Division Manager, Dakota Clinic
Leah Pigatti	Mahube Representative
Sue Sorenson	Social Worker Emmanuel Nursing Home
Jean Haertl	Fraze Assisted Living
Pat Johnson	MN State CTC
Tim Middendorf	Sunnyside Care Center
Marj Johnson	Senior Lake Park Community
Judy Peterson	Senior Detroit Lake COA
Wendy Kvale	MDH PHN Consultant

10. As a point of interest, Matt Casey gave an update on Becker County Transit testing of a new bus route for Frazee.
11. It was moved and seconded to approve the Human Services Claims (Bristlin, Seaberg), carried.

NRM

1. It was moved and seconded to approve the Agenda as amended (Engebretson, Salminen), carried.
2. It was moved and seconded to approve the Request for Bids for Aggregate Surfacing for Mary Yellowhead County Forest Trail and to advertise for bids for the purchase and application of approximately 3,000 cubic yards of Class 5 aggregate to the Mary Yellowhead County Forest Trail (Engebretson, Salminen), carried.

3. It was moved and seconded to approve the Capital Equipment Request for Snowmobile Trail Grooming Equipment at the cost of \$130,000; \$50,000 to come from the Snow Trails Reserve Fund balance; \$10,000 to from a donation from the ULTRA Snowmobile Club, and funding the remainder from the Recreation Fund reserve to be reimbursed as funds are available in the snow trails reserve fund and the sale of the groomer being replaced (Salminen, Bristlin), carried.

#### IT

1. It was moved and seconded to approve the Capital Purchase request to purchase additional space to the AS400 at the cost of \$1,575 (Bristlin, Salminen), carried.
2. It was moved and seconded to approve the request to send (1) Technician to a 3-day Computer Training in Fargo at the cost of \$1,295 (Engebretson, Salminen), carried.

#### West Central Initiative

1. An update was given on the Comprehensive Economic Development Strategy (CEDS) for the region containing Becker, Clay, Douglas, Grant, Otter Tail, Pope, Stevens, Traverse and Wilkin Counties of Minnesota. It was moved and seconded to pass a Resolution approving the 2004 Comprehensive Economic Development Strategy for West Central Minnesota (Bristlin, Salminen), carried.
2. A form was passed to the Commissioners for their approval to receive all information to be printed and sent to them or to save printing costs and send one copy to share.
3. Kim Embretson, West Central Initiative, reported on Minnesota Early Childhood. It was moved and seconded to accept this report (Bristlin, Salminen), carried.

#### Environmental Services

1. It was moved and seconded to approve the Agenda as amended (Engebretson, Salminen), carried.
2. It was moved and seconded to pass Resolution No. ES 09-04-1F, requesting the Office of Environmental Assistance an extension of their approval of the Becker County Solid Waste Plan from the approved 5-year to the 10-year period through March 11, 2013 (Engebretson, Salminen), carried.
3. It was moved and seconded to approve the Capital Purchase request to make an update to the approach from Co. 144 to widen the driveway approach to the Landfill (Bristlin, Salminen), carried.
4. It was moved and seconded to approve the Waste Hauler Contract with R.G. Inc. as a temporary measure for an emergency basis only (Engebretson, Bristlin), carried.
5. It was moved and seconded to approve the contract with Lightowler, Johnson & Assoc. and authorize the Board Chair and the County Administrator to sign on behalf of Becker County, but to concur with Dan Holm's recommendation to delete Article No.6 – "reimbursement for expenses"(Bristlin, Salminen), carried.

6. Dan gave an update on the Fall Disaster Exercise, which was submitted for the HMPG Grant. This exercise will be held on September 22, 2004 from 6:00 to 8:00 p.m., which will be a mock crop spray plane crash into Pine Point School. Dan invited the Board to attend the exercise.

There being no further business, the meeting was adjourned at 1:00 p.m.

/s/ Brian C. Berg  
Brian C. Berg  
County Administrator

/s/ Roger Winter  
Roger Winter  
Board Chair