

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, August 24, 2004 at 8:15 a.m.
LOCATION: Board Room, Courthouse

DRAFT

All Present

Agenda

1. It was moved and seconded to approve the Agenda as amended (Bristlin, Salminen), carried.
2. It was moved and seconded to approve the minutes of August 10, 2004 as presented (Bristlin, Seaberg), carried.

Commissioners

1. Reports & Correspondence:
 - a. Crop Loss in Becker County, Commissioner Engebretson
 - b. Minnesota Futures Committee, Commissioner Engebretson.
2. Appointments:
 - a. It was moved and seconded to approve the appointment of Gertrude Maniga to the Becker County Extension Committee (Engebretson, Bristlin), carried.
3. It was moved and seconded to approve to send a letter to the state to have Becker County included if "Disaster Areas" are designated by the state (Engebretson, Salminen), carried.
4. It was moved and seconded to authorize signatures of the Board Chair and the County Administrator on the Deerwood Park Plat, which is in the Detroit Lakes City Limits and approved by the City (Bristlin, Salminen), carried.
5. Open Forum. Dick Pettit addressed the Board regarding seeking an exemption if the Board would today pass a moratorium on lakeshore development. He is required to complete an EAW and is not completed at this time. He has started on this project and assumed it would be approved as he has followed requirements.
6. It was moved and seconded to approve the request for the County Attorney to enter into a lease for office space from the Lincoln Professional Center. The lease will begin on January 1, 2005 and expire on December 31, 2005, with the annual rent to be \$25,608 (Engebretson, Salminen), carried.
7. Jon Thomsen, EDA and Housing, requested to reject all bids for removal or demolition of the (2) houses located at 321 West State Street and 317 West State Street, Detroit Lakes, MN. It was moved and seconded to reject all bids (Bristlin, Salminen), carried.

8. It was moved and seconded to approve to proceed with the sale of the house located at 321 West State Street for the amount of \$1.00 (Bristlin, Salminen), carried.
9. It was moved and seconded to pass Resolution No. 08-04-2B, authorizing the signatures of the County Administrator and the Assistant County Attorney to sign the Federal Aviation Administration Grant for Project Number: 3-27-0021-03-04 (Salminen, Bristlin), carried.
10. Meeting Attendance Approval:
 - a. It was moved and seconded to approve any Commissioners attendance at the AMC Conference on December 6-8, 2004 at St. Cloud, MN (Engebretson, Salminen), carried.

Finance

1. It was moved and seconded to approve the Claims with exceptions (Seaberg, Salminen), carried.
2. Sunnyside was on the agenda and Roger Winter gave an update on recent meetings. The County Board has received the minutes of these meetings.
3. An update of the 2005 Budget was given. All the Departments have submitted their budgets. Ryan Tangen and Brian C. Berg reviewed the budgets last Friday for errors, not necessarily for program contents. Commissioners Engebretson asked for a copy of the 2005 Budget and Ryan Tangen will make copies for the Board. He noted that the salary figures are not completed. A budget session will be held on September 07, 2004 with the County Board and Departments.
4. Brian C. Berg presented information gathered from Sheriff Tim Gordon on the Minimum Security Jail Financial Report for August 4-20 that the facility produced \$2,535 in revenue.
5. Commissioner Bristlin made a motion and Commissioner Seaberg seconded to call for an independent audit of the Multi-County Nursing financial records from January 1, 2004 to the present. Commissioners Engebretson and Salminen stated they could not support this motion. After much discussion, and the fact that we have a Transition Team working through closing issues, the Motion and second were withdrawn at this time.

Auditor

It was moved and seconded to approve the following Gambling Premise Permit Applications (Engebretson, Seaberg), carried.

1. Ducks Unlimited for operations at the Detroit Country Club in Lake View Twp.
2. Minnesota Flyers Gymnastics Gaming for operations at County 17 Club in Lake View Twp.
3. Minnesota Flyers Gymnastics Gaming for operations at Sunlite Bar & Grill in Detroit Twp.
4. Minnesota Flyers Gymnastics Gaming for operations at Randy's Lake Eunice in Lake Eunice Twp.
5. The Ruffed Grouse Society-Benay of the Lakes Chapter for operations at Maplelag Resort in Sugar Bush Twp.

Assessor

1. It was moved and seconded to approve the Assessment Agreements between Local Unit and Becker County for the year 2005 with Detroit Township, Height of Land Township, Audubon Township, Lake Eunice Township, and Erie Township (Engebretson, Salminen), carried.
2. It was moved and seconded to approve the following Abatements with the exception of 28.8081.000 and 49.8513.000 (Seaberg, Bristlin), carried.

<u>Parcel</u>	<u>Twn/City</u>	<u>Amount</u>	<u>Reason</u>
06.0180.003	Cormorant	\$262	Correction
08.8857.000	Detroit	234	Homestead
27.8016.000	Savannah	70	Correction
31.8041.000	Spruce Grove	36	Homestead
32.8404.000	Sugar Bush	12	Correction
33.0038.000	Toad Lake	104	Homestead
49.8453.000	Detroit Lakes	168	Homestead

3. Steve Skoog, County Assessor reported on a presentation given by Mike Leisure on valuation of tillable land using Crop Equivalency Ratings (CER's). Steve will be scheduling meeting with Township Supervisors to relay the information.

A Public Health Preparedness Update was presented by Multi-County. A binder of the Becker County Health Preparedness Annex will be copied and given to the members of the County Board. It was moved and seconded to accept the presentation (Bristlin, Salminen), carried.

George Taylor/Big Pine Lake Association made a presentation to the Board from the Otter Tail County Pine Lakes Improvement District and reviewed the Sustainable Lakes Management Plan.

Human Services

1. The Purchase of Services Contracts Item is removed from the Agenda

2. It was moved and seconded to approve the Transit Claims (Salminen, Bristlin), carried.
3. It was moved and seconded to amend the contract with Lakes Crisis Center's Positive Connections Program from \$24,000 to \$48,000 (Bristlin, Salminen), carried.
4. It was moved and seconded to accept the Public Assistance Applications Report (Engebretson, Bristlin), carried.
5. It was moved and seconded to approve the Human Services Claims (Salminen, Bristlin), carried.

Planning & Zoning

Becker County Planning Commission (PC) Minutes of August 17, 2004:

- 1) **FIRST ORDER OF BUSINESS:** Seaberg/Seeley, Little Toad Lake, Height-of-Land Twp. It was moved and seconded to concur with the findings and recommendations of the PC to deny the change of zone and preliminary plat based on the fact the land was not suitable for development (Engebretson, Salminen), carried. Seaberg abstaining.
- 2) **SECOND ORDER OF BUSINESS:** Kip Moore. It was moved and seconded to concur with the PC findings and recommendations to approve the change of zone and certificate of survey to allow two tracts of land with the stipulation that the buildable area is on the North end of Tract B and no structures should be placed on the South end (between bay and road) of Tract B (Salminen, Bristlin), carried.
- 3) **THIRD ORDER OF BUSINESS:** Thomas Cummings, Richwood Twp. It was moved and seconded to concur with the PC findings and recommendations to approve the change of zone from agricultural to residential and approve the preliminary plat consisting of five lots based on the fact that the land is suitable for development and it does meet the criteria of the Zoning Ordinance and Subdivision Ordinance (Salminen, Bristlin), carried.
- 4) **FOURTH ORDER OF BUSINESS:** Charles Jenson, Savannah Twp. It was moved and seconded to concur with the PC findings and recommendations to approve the certificate of survey to allow Lot 5 to be subdivided into two lots based on the fact that the lots met the criteria of the Zoning Ordinance and Subdivision Ordinance (Bristlin, Engebretson), carried.
- 5) **FIFTH ORDER OF BUSINESS:** Ben Anderson, Burlington Twp. It was moved and seconded to concur with the PC findings and recommendations to approve the change of zone for Tract A from agricultural to residential and approve the certificate of survey for two tracts of land based on the fact that it does meet the criteria of the Zoning Ordinance and Subdivision Ordinance (Engebretson, Salminen), carried.

- 6) **SIXTH ORDER OF BUSINESS:** Final Plat of Wabaunaquat, Haastad Developer. It was moved and seconded to concur with the PC findings and recommendations to approve the final plat of Wabaunaquat based on the fact that the final plat does meet the criteria of the Zoning Ordinance and Subdivision Ordinance (Salminen, Bristlin), carried.

- 7) **SEVENTH ORDER OF BUSINESS:** Zoning & Subdivision Advisory Committee Moratorium. The Zoning & Subdivision Ordinance Revision Committee has been meeting to study shoreline developments that have negatively impacted the health and economic value of lakes and on August 17, 2004 the Advisory Committee voted unanimously to support the recommendation for the moratorium and the Planning Commission at the August 17, 2004 meeting voted unanimously to support a recommendation for the moratorium. Resolution PZ 08-04-2C was presented for consideration of a temporary 1-year emergency moratorium. It was moved and seconded to table passage of this Resolution for 30 days to allow time for public input. This will be placed on the agenda for September 21 and Patty Johnson, Planning & Zoning will bring information on the moratorium (Bristlin, Seaberg), carried. Engebretson voting nay.

- 8) It was moved and seconded to pass Resolution No. PZ 08-04-2G, Top Brass Estates, Common Interest Community Gov't Lots 3 & 4, Section 23, Height of Land Twp., based on the EAW Review Committee recommendation and findings of fact that the Board of County Commissioners declare the need for an EAW on Top Brass Estates, Section 23, Height of Land Twp. (Bristlin, Engebretson), carried.

Closed Session at 11:00 a.m. - Negotiations It was moved and seconded to close the Board Meeting (Bristlin, Seaberg), carried. The Board was informed about the Becker County Union Negotiations by Nancy Grabanski, Human Resources Director. At 12:15 p.m., it was moved and seconded to open the Board Meeting (Engebretson, Salminen), carried.

There being no further business, the meeting will recess until 1:00 a.m. and then will adjourn.

/s/ Brian C. Berg
 Brian C. Berg
 County Administrator

/s/ Roger Winter
 Roger Winter
 Board Chair