

REGULAR MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: Tuesday, February 24, 2004 at 8:15 a.m.

LOCATION: Board Room, Courthouse All Present

1. It was moved and seconded to approve the Agenda as amended (Salminen, Bristlin), carried.
2. It was moved and seconded to approve the Minutes of February 10, 2004 as amended to include that Commissioner Engebretson was absent due to a death in her family (Salminen, Bristlin), carried.

Open Forum

1. Barry Nelson raised questions on the cost of the new minimum security jail building. Terry Kalil questioned the relationship with DLR Architects and also asked about the Multi-County Nursing Service lease. Kathleen Froelich, of the Joint Powers Board of Frazee, had questions on the County recycling program as pertaining to their budget, and how the fee is spent. Commissioner Engebretson explained that Frazee receives \$500 for each recycling shed, and a percentage of the recycling revenues. The Joint Powers Board's will send a letter with detailed requests to the Board.

Finance

1. It was moved and seconded to approve the Claims with an amendment by Commissioner Engebretson to review the per diem she submitted for a White Earth Meeting (Bristlin, Salminen), carried.
2. It was moved and seconded to concur with the Finance Committee to amend the original contract between Sunnyside Care Center and Becker County Sheriff's Department; specifically "Term and Cost" paragraph 1, and to continue the contract at the price of \$12,850 from a period extending from March 1, 2004 through August 31, 2004 (Bristlin, Seaberg), carried.
3. It was moved and seconded to concur with the Finance Committee to approve the GIS training request of Lisa Tufts from Planning and Zoning at the approximate cost of \$1607 from the GIS budget, (Engebretson, Salminen), carried.
4. The Environment Services fund is currently carrying a 4.5 million fund balance. Part of this balance, 3.0 to 3.5 million, is being held as a reserve for the financial assurance requirement set forth by the MN Pollution Control Agency (MNPCA). Dan Holm gave an overview of the history of the Environmental fund to the Finance Committee. A request was made for Dan to ask MNPCA for a letter stating the current amount of balance required to maintain compliance with the financial assurance requirement.

5. The Finance Committee is still planning on sending information sheets along with the tax statements. Commissioner Engebretson asked when they would be receiving a full accounting of the reserves.

Auditor

1. It was moved and seconded to approve the gambling permits for Height of Land Sportsmen's Club, Audubon Volunteer Fire Department, Becker County Sportsmen's Club, and Ag Society, (Engebretson, Salminen), carried.

Highway

1. It was moved and seconded to pass Resolution No. 02-04-1D, approving the bid awards for Bituminous Materials and Asphalt Crackfiller, (Bristlin, Salminen), carried.
2. It was moved and seconded to pass Resolution No. DOH 02-04-1G, approving the bid awards for Dust Control Calcium Chloride, (Salminen, Bristlin), carried. The Commissioner's asked if pricing through WACCO had been checked, and John Okeson stated that the price was higher last year through WACCO.
3. It was moved and seconded to award the contract for Area 1, Road Maintenance, to Christy (Bristlin, Engebretson), carried. It was moved and seconded to rebid the contract for Area 2, Road Maintenance (Bristlin, Engebretson), carried. It was moved and seconded to award the contract for Area 3, Road Maintenance, to Ehnert (Bristlin, Salminen), carried. It was moved and seconded to award the contract for Area 4, Road Maintenance, to Lunde (Engebretson, Salminen), carried. It was moved and seconded to rebid the contract for Area 5, Road Maintenance (Engebretson, Salminen), carried. It was moved and seconded to award the Area 6, Road Maintenance, contract to Ehnert (Bristlin, Salminen), carried. Discussion followed with Board members, Brad Wentz, and John Okeson regarding having the County maintain this area, due to higher than average costs. It was moved and seconded to award the contract for Area 7, Road Maintenance, to Bergstrom (Bristlin, Salminen), carried. It was moved and seconded to award the contract for Area 8, Road Maintenance, to Projects Unlimited (Salminen, Engebretson), carried. It was moved and seconded to award the contract for Area 9, Road Maintenance, to Projects Unlimited (Bristlin, Salminen), carried. Don Rooney, Projects Unlimited, thanked the County Board for the contracts.
4. It was moved and seconded to pass Resolution No. 02-04-1F, approving the bid award for Corrugated Steel Pipe and Metal End Sections (Engebretson, Seaberg), carried.
5. It was moved and seconded to pass Resolution No. 02-04-1H for the purchase of a 2004 Dodge 4x4 ½ Ton Pickup by State Bid in the amount of \$20,400 (Salminen, Bristlin), carried.

6. It was moved and seconded to pass Resolution No. 02-04-1I to hire a Maintenance Worker to fill a vacancy of a Maintenance Worker out on approved leave (Bristlin, Engebretson), carried.
7. It was moved and seconded to pass Resolution No. 02-04-1J, MNDOT Construction Agreement between MN/DOT and Becker County for improvement of trunk highway and County State Aid Highway 6. The County shall enter into an agreement with the State which shall provide that the County shall pay its share of the cost requested improvements as determined by the state in accordance with the latest "Policies & Procedures for Cooperative Construction Projects with Local Units of Government" (Salminen, Bristlin), carried.

Human Services

1. It was moved and seconded to approve the Agenda as amended (Salminen, Bristlin), carried.
2. It was moved and seconded to approve the Transit Claims (Salminen, Bristlin), carried. Commissioner Winter indicated that they would be getting a new bus by fall.
3. It was moved and seconded to approve the Child Protection External Review (Bristlin, Salminen), carried. Commissioner Engebretson requested a dollar amount for the effect of drug use on Child Protection.
4. It was moved and seconded to approve the recommendation of Human Services to join with Medica, BC/BS, and the Metropolitan Health Plan in meeting the legislative mandate regarding the Elderly Waiver/PMAP Integration (Salminen, Bristlin), carried.
5. It was moved and seconded to approve the purchase of Service Contract with Golden Manor Corporation (Engebretson, Salminen), carried.
6. It was moved and seconded to approve the purchase of Service Contract with Meridian Services (Engebretson, Salminen), carried.
7. It was moved and seconded to approve the purchase of Service Contract with St. Mary's for Shared Care (Salminen, Engebretson), carried.
8. It was moved and seconded to approve the Human Services Claims (Salminen, Bristlin), carried.
9. It was moved and seconded to accept the Public Assistance Claims (Seaberg, Bristlin), carried.

Commissioners

1. Reports & Correspondence:
 - a. Safety Committee Meeting, Commissioner Seaberg
 - b. LMC Meeting, Brian C. Berg
 - c. Department Budget Reports, Brian C. Berg
2. Appointments:
 - a. It was moved and seconded to approve Commissioner Winter's recommendation that John McGovern be reappointed to the Planning & Zoning Committee (Engebretson, Bristlin), carried.
 - b. It was moved and seconded to approve Commissioner Engebretson's recommendation that Ray Stordahl be appointed to the Shoreland Management Board (Engebretson, Salminen), carried.
3. There was discussion, and agreement, that the Board of Adjustments should have an equal number of members from the city and the county in order to accurately represent the taxpayers. Further appointments will be made at the next board meeting.
4. There was discussion about the term limits for the Lakeland Mental Health Board.
5. It was moved and seconded for the Commissioners to attend the AMC Conference (Engebretson, Bristlin), carried. It was requested to note on the registration that all charges should be billed to the County. Commissioner Bristlin suggested that the members should carpool to save money, and it was approved by Consensus.
6. It was moved and seconded to accept the State Auditor's Letter of Intent and to authorize the Board Chair to sign on behalf of the County (Engebretson, Salminen), carried.
7. Commissioner Winter reported that interviews were conducted last Friday for the new Clay/Becker Ag Educator. The position has been offered to Nicholas Default, and the salary package is now being negotiated. Upon acceptance, he would start March 15, 2004.
8. It was moved and seconded to attend the MN RRV Association Honor Banquet for the Valley Farmer/Homemaker Award presentation (Salminen, Seaberg), carried.
9. Commissioner Winter reported that Dennis Warling, Veteran's Service Officer, is working on creating a County Flag. Commissioner Engebretson suggested having a fundraiser to pay for the associated costs.

Planning & Zoning

1. It was moved and seconded to pass Resolution No. PZ 02-04-1C, Cormorant Township Gravel Mine, Contractors Leasing, Environmental Assessment Worksheet, resolving that the Board of Commissioners make this a Negative Declaration that the Cormorant Gravel Mine does not have the potential for significant environmental effects and that the impacts from the projects are reasonable and expected (Salminen, Bristlin), carried.

Lightowler Johnson Associates

1. The presentation by Lightowler Johnson Associates started early, at 11:15 a.m. It was noted; however, that anyone arriving after 11:30 a.m. would be allowed to review any part of the presentation they missed.
2. It was moved and seconded to procure more information and exact figures on the Human Services Expansion Project, including demolition, house moving, and parking expenses, so the Board can determine the most cost-effective and practical plan to present to the public (Bristlin, Seaberg), carried. It was also noted that the savings due to the State reimbursements should be included.
3. Barry Nelson asked if Human Services employees would be displaced during the construction of the new addition and was assured they would not be affected.
4. Terry Kalil asked if there would be a public hearing before taxpayer's money was spent on the Human Services addition. Commissioner Winter responded that it is a possibility, but a decision will be made after more information is received.

Training Session – Graystone Building Conference Room

- 1:30 – 2:00 p.m. During the afternoon session, the Year Ending 2003 Department Fund Balances were discussed, and the Departments were complimented for holding the line on spending.
- 2:00 – 3:00 Presentation on Communication. Suggested maintaining present lines of Communication between the Departments and the Board.
- 3:00 – 4:00 Exercise of Communication identifying what the Board expects of Department Heads and what Department Heads expect of the Board.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ Roger Winter
Roger Winter
Board Chair