

REGULAR MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: Tuesday, November 25, 2003 at 4:30 p.m.

LOCATION: Board Room, Courthouse Absent: Commissioner Engebretson

Agenda

1. It was moved and seconded to approve the Agenda with additions (Salminen, Seaberg), carried.
2. It was moved and seconded to approve the Minutes of November 18, 2003 as presented (Salminen, Bristlin), carried.

Human Resources

It was moved and seconded to approve to pass Resolution No. 11-03-2D, authorizing to contract with Region 1 Information Management Services for administration of Section 125 for Becker County and authorizing the County Administrator to sign on behalf of Becker County (Salminen, Bristlin), carried.

Finance Committee

1. It was moved and seconded to approve the Claims including adjustments (Bristlin, Salminen), carried.
2. Personnel Requests from Planning & Zoning and Human Services will be addressed at their agenda time.
3. It was moved and seconded to concur with the Finance Committee to approve the request for a Fax Machine for Human Services at the cost of \$200 (Salminen, Bristlin), carried.
4. The Cash Comparison and Investment Summary for October were presented.

Auditor

Keith Brekken presented basic information on Gravel Tax and the Board thanked him for his update.

Assessor

1. It was moved and seconded to approve the following Abatements (Salminen, Bristlin), carried.

## 2003 Tax Payable

Parcel #	Twn/City	Amount	Reason
12.0001.000	Forest	\$ 114	Correction
49.0124.603	Detroit Lakes	+1,218	Correction
49.0124.528	Detroit Lakes	+ 80	Correction
49.1129.000	Detroit Lakes	770	Correction
49.2512.533	Detroit Lakes	366	Correction

## Planning & Zoning

1. It was moved and seconded to concur with the Finance Committee to approve a Personnel request for a Permanent/Part-time Office Support Specialist Position (Seaberg, Salminen), carried.
2. There was discussion of Subdivision road Standards. There will be a meeting with DNR, Tribal and County Townships at Tamarac Wildlife Office on December 17, 2004 at 7:00 p.m. regarding legal access to Tax-Forfeit Lands and Forest Roads.
3. Planning Commission (PC) Minutes of November 18, 2003:
  - 1) **FIRST ORDER OF BUSINESS:** Richard Walsh. It was moved and seconded to concur with the findings and recommendations of the PC to approve an application for approval of a Certificate of Survey to allow two tracts of land, 2.5 acres in size as the problems have been resolved and the survey is compatible with the area and now meets the requirements of the zoning ordinance (Salminen, Bristlin), carried.
  - 2) **SECOND ORDER OF BUSINESS:** Blauert, Orloff, Gordon, Hoard, Kostynick, Holland, Stearns, Weaver, Erie Twp. Applications were filed requesting a change of zone from Commercial to residential. Speaking in favor of the request was Ken Blauert and Steve Larson. After much discussion, it was moved and seconded to concur with the PC findings and recommendations to approve a change of zone from Commercial to Residential for the applicants (Salminen, Seaberg), carried. Commissioner Winter, Chair, suggested that the Planning & Zoning Office send Certified Letters to others affected by the Commercial Zone and he would like to have any additional information brought back to the Board.
  - 3) **THIRD ORDER OF BUSINESS:** Gary Lindsay, Lake Eunice Twp. It was moved and seconded to concur with the PC findings and recommendations to approve a Conditional Use Permit to allow a garage/shop with welding and small parts machinery repair in an Agricultural District (Bristlin, Salminen), carried.
  - 4) **FOURTH ORDER OF BUSINESS:** Jack Bouton, Audubon Twp. Tom Gedde, Attorney, for the developer spoke to concerns. It was moved and seconded to concur with the PC findings and recommendations to approve a preliminary plat consisting of 11 lots, 2.50 to 3.00 acres in size (Bristlin, Seaberg), carried.
  - 5) **FIFTH ORDER OF BUSINESS:** Mardon Inc., Audubon Twp. It was moved and seconded to concur with the PC findings and recommendations to approve a

Certificate of Survey consisting of 11 lots, 4.5 acres in size (Salminen, Bristlin), carried.

- 6) SIXTH ORDER OF BUSINESS: Mardon Inc., Lake Eunice Twp. Tabled
- 7) SEVENTH ORDER OF BUSINESS: Don Busker, Burlington Twp. It was moved and seconded to concur with the PC findings and recommendations to approve a change of zone from Agricultural to Residential based on the fact that it is compatible with the area (Bristlin, Salminen), carried.
- 8) EIGHTH ORDER OF BUSINESS: Bruce Qvammen, Lake Eunice Twp. It was moved and seconded to concur with the PC findings and recommendations to approve a Conditional Use Permit for a Planned Unit Development of garages in an Agricultural District, and it was discussed that tree screening would reduce the visibility of the units (Bristlin, Seaberg), carried.
- 9) NINTH ORDER OF BUSINESS: J&K Marine, Detroit Twp. It was moved and seconded to concur with the PC findings and recommendations to approve a change of zone from Agricultural to Commercial as it is compatible with the area (Salminen, Bristlin), carried.
- 10) TENTH ORDER OF BUSINESS: Final Plat Evergreen Shores. It was moved and seconded to concur with the PC findings and recommendations to approve the final plat based on the fact that it meets the criteria set forth in the Becker County Subdivision Ordinance (Salminen, Bristlin), carried.
- 11) ELEVENTH ORDER OF BUSINESS: Final Plat Shipman Shores. It was moved and seconded to concur with the PC findings and recommendations to approve the Final Plat based on the fact that it meets the criteria set forth in the Becker County Subdivision Ordinance (Salminen, Bristlin), carried.
- 12) TWELVETH ORDER OF BUSINESS: Floyd Lake Acres. It was moved and seconded to concur with the PC findings and recommendations to approve the Final Plat based on the fact that it meets the criteria set forth in the Becker County Subdivision Ordinance (Bristlin, Salminen), carried.
- 13) THIRTEENTH ORDER OF BUSINESS: The tentative date for the next informational meeting has been scheduled for Thursday, December 11, 2003 at 8:30 a.m. in the Planning & Zoning Office.

#### Human Services

1. It was moved and seconded to approve the Agenda as amended (Salminen, Bristlin), carried.
2. It was moved and seconded to approve the Transit Claims (Salminen, Seaberg), carried.
3. It was moved and seconded to pass Resolution No. 11-03-B concurring with the Finance Committee to approve to fill the Full-time Child Protection Social Worker position due to a resignation (Salminen, Seaberg), carried.
4. It was moved and seconded to approve the Purchase of Service Contract with Lakeland Mental Health (Salminen, Bristlin), carried.

5. It was moved and seconded to approve the Human Services Claims (Salminen, Seaberg), carried.
6. It was moved and seconded to accept the Public Assistance Applications (Salminen, Bristlin), carried.

Commissioners

1. Report & Correspondence:
  - a. County Road No. 6, Commissioner Bristlin
  - b. Sunnyside Nursing Care Center Update, Commissioner Bristlin
2. Appointments:
  - a. A list was received of potential appointees to the Lake Agassiz Regional Library.
  - b. Appointments to EDA Board will be considered at the December 23, 2003 Board Meeting.
  - c. An appointment made at the October 28, 2003 Board Meeting is hereby rescinded. Commissioner Engebretson was appointed to replace Commissioner Salminen on the White Earth Committee/Initiative Fund with Commissioner Salminen as alternate. This motion will revert back to the original appointment of Commissioners Salminen and Bristlin. Commissioner Engebretson is serving on the White Earth Committee working on the Comprehensive Plan (Salminen, Bristlin), carried.
3. The Truth-in-Taxation Meeting will be held on Thursday, December 4, 2003 at 7:00 p.m., upper Courtroom, Becker County Courthouse.
4. It was moved and seconded to approve to schedule and advertise for a Public Hearing to amend the current Enabling Resolution establishing an Economic Development Authority for Becker County. The Public Hearing will be on the agenda of the Regular County Board Meeting of December 16, 2003 at 10:00 a.m. (Salminen, Bristlin), carried.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg  
 Brian C. Berg  
 County Administrator

/s/ Roger Winter  
 Roger Winter  
 Board Chair

