

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, June 24, 2003 at 8:30 a.m.
LOCATION: Board Room, Courthouse All Present

Agenda

1. It was moved and seconded to approve the Agenda as amended (Salminen, Seaberg), carried.
2. It was moved and seconded to approve the Minutes of June 10, 2003 as corrected (Engebretson, Salminen), carried.

Sheriff

1. Laurie Mullen, WACCO, gave an update on WACCO and made a presentation to the Becker County Sheriff's Department of (2) Defibrillators - to be placed in the squad cars for emergency purposes.
2. It was moved and seconded to concur with the Sheriff and the County Attorney to approve the 4TH of July Concert at the WE-Fest grounds and authorizes the Sheriff to add personnel, as needed, for crowd control and safety reasons (Bristlin, Salminen), carried.
3. It was moved and seconded to concur with the Sheriff and the County Attorney to approve the Spirit Fest Concert at the WE-Fest grounds and authorizes the Sheriff to add personnel, as needed, for crowd control and safety reasons (Salminen, Bristlin), carried.
4. It was moved and seconded to authorize the signatures of the Board Chair and the County Administrator on the Department of Corrections REAM Grant Agreement (Engebretson, Salminen), carried.
5. It was moved and seconded to authorize the Becker County Sheriff to proceed with the request for proposal with quotes from a Minimum Security Facility with a time line of 30-days to bring back to the Board (Engebretson, Salminen), carried.

Finance

1. It was moved and seconded to approve the Claims with changes (Salminen, Bristlin), carried. 1. A payment to Roy Smith, County Surveyor, was approved in the amount of \$2,337.50; and the payment to the Clay County Juvenile Center was held.
2. In view of the change of circumstances for Roy Smith and his role as County Surveyor, it was moved and seconded to have Joe Evans, County Attorney, visit with

Roy Smith to determine if the county should be in possession of certain items in his office (Engebretson, Salminen), carried.

3. Capital Purchases Requests:
 - a. It was moved and seconded to concur with the Finance Committee to approve the Human Services Request for Computer Equipment for a state employee housed in Becker County in the amount of \$1054.50. This will be state re-imbursed through Adult Mental Health Initiative (Bristlin, Salminen), carried.
 - b. It was moved and seconded concur with the Finance Committee to approve the IT Department's request for the Lease Buy Out for \$1 of the IBM AS/400 and to not purchase the maintenance agreement with the expectation that any hardware replacement could be paid out of the general fund.(Bristlin, Seaberg), carried.
 - c. It was moved and seconded to concur with the Finance Committee to approve the IT Department's request for a membership with NOREX, a group of IT professionals throughout North America. The Committee approves a 1-year membership to see if expectations are met (Bristlin, Engebretson), carried.
 - d. It was moved and seconded to concur with the Finance Committee to approve the request for an ERS Audit/ACS Telephone Service. The audit will be conducted on previous billings and will not include future savings. ERS will receive 50% of the savings recovered from past billings (Bristlin, Salminen), carried.
4. Transfers:
 - a. It was moved and seconded to concur with the Finance Committee to transfer the budgeted amount for the Court Administrator's remodeling into the 02 Account (Engebretson, Salminen), carried.
 - b. It was moved and seconded to concur with the Finance Committee to transfer the existing FISH Funds into the new FISH Checking Account in the amount of \$1145.12 (Bristlin, Engebretson), carried.

Auditor

1. It was moved and seconded to approve the use of Form No. 9011-1AM to apply for sale of alcoholic beverages on the liquor licensed premises until 2:00 A.M. on all days of the week effective July 1, 2003 (Engebretson, Bristlin), carried.
2. It was moved and seconded to approve the following applications for the 2:00 A.M. sale of alcoholic beverages for the Shoreham Hotel and the Horseshoe, Inc., Soo Pass Ranch (Salminen, Bristlin), carried.
3. It was moved and seconded to pass Resolution No. 06-03-2A for the re-purchase of Tax-Forfeited Land Parcel No. R15.0098.000 (Engebretson, Bristlin), carried.

Assessor

2003 Tax Payable

Parcel #	Twn/City	Amount	Reason
06.0245.001	Cormorant	\$244	Homestead
17.0275.001	Lake Eunice	426	Homestead
18.0182.000	Lake Park	404	Correction
18.0401.000			Lake Park
20.0204.000	Maple Grove	112	Homestead

NRM

1. It was moved and seconded to authorize Chip Lohmeier to advertise for bids for Site Preparation for (6) sites, to be funded through the Resource Development Fund (Engebretson, Salminen), carried.

Highway

1. It was moved and seconded to pass Resolution No. DOH 06-03-2B, Bid Award Project SAP 03-639-08, awarding the bid to Central Specialties, Inc, low bidder in the amount of \$409,764.88 and authorizes the Chair and the County Administrator to execute and enter into said contract (Engebretson, Salminen), carried.
2. It was moved and seconded to approve the Chair to sign the Becker County Tax-Forfeited Right-of-way Easement on Parcel No.'s 3908-06 and 3908-07 (Engebretson, Bristlin), carried.
3. It was moved and seconded to pass Resolution No. DOH 06-03-2C, Maintenance Superintendent Reclassification from C-4-3 (1) to C-5-1 (1) (Engebretson, Salminen), carried.
4. A Highway Construction update was given.
5. It was moved and seconded to approve the Addendum to the GIS Contract with Pro-West Systems and authorizing the Chair and County Administrator's signatures (Bristlin, Salminen), carried.

Human Services

1. It was moved and seconded to approve the Agenda as amended (Engebretson, Seaberg), carried.
2. It was moved and seconded to approve the Transit Claims (Engebretson, Bristlin), carried.

3. It was moved and seconded to continue to contract with Glenmore Counseling for Chemical Treatment (Salminen, Bristlin), carried.
4. It was moved and seconded to approve a purchase of services contract with CEP for 6-months for employment services (Salminen, Bristlin), carried.
5. The Administrative Secretary to the Human Services Director is retiring as of June 30, 2003. It was moved and seconded to approve that this position will move from a full-time position to a part-time position on August 1, 2003 and authorization is given to fill this position (Salminen, Bristlin), carried.
6. It was moved and seconded to approve to fill the Office Support Specialist Vacancy in the Financial Support Unit due to a resignation (Bristlin, Seaberg), carried.
7. It was moved and seconded to authorize Matt Casey, Director, Human Services to apply to the Social security Administration to become a Fee-for-Service Payee and to allow the Director to waive the fee for hardship cases (Bristlin, Seaberg), carried.
8. The Human Services Legislation for 2003 was reviewed.
9. It was moved and seconded to approve the Human Services Claims (Bristlin, Salminen), carried.
10. It was moved and seconded to accept the Public Assistance Applications (Bristlin, Salminen), carried.

Commissioners

1. Reports & Correspondence:
 - a. EQB Meeting, Commissioner Engebretson
 - b. AMC District IV Meeting, Commissioners Winter, Engebretson
2. Appointments:
 - a. It was moved and seconded to appoint Anna Brown to the Extension Committee (Bristlin, Salminen), carried.
3. It was moved and seconded to approve to send the Regional Center Interest Form to the University of Minnesota Extension Division (Bristlin, Seaberg), carried.
4. Space Needs were addressed by Brian C. Berg, County Administrator. Information was presented from Bill Fossen, Realtor, for consideration of a lease agreement of property adjacent to the Courthouse. Brian was asked to bring back additional information on this agreement and also on the parking issue to the next Board Meeting of July 08, 2003. Consensus of the Board was to move forward with the study.

5. It was moved and seconded to pass Resolution No. 06-03-2D notifying the Counties of Mahnomen and Norman and the MN. Commissioner of Health of the intended withdrawal of Becker County from the Joint Powers Agreement that created the Becker-Mahnomen-Norman Multi-County Board of Health effective January 1, 2005. A Letter of Intent and the Resolution will be sent to the parties involved in this agreement. The Board will study how Public Health Services are delivered for the next year and then proceed with a structure that best meets the Public Health needs of Becker County residents (Bristlin, Salminen), carried. Engebretson voting nay. Roll Call of the vote was taken: Bristlin-yea; Salminen-yea; Engebretson-nay; Seaberg-yea. Commissioner Engebretson requested that the Board read the Public Health Information.

Planning & Zoning

1. Results of the Planning Commission (PC) of June 17, 2003:
 - 1) **FIRST ORDER OF OLD BUSINESS:** It was moved and seconded to concur with the PC findings and recommendations to approve the Final Plat of Vizsla Beach, Little Cormorant Lake, Audubon Twp., based on the fact that the plat does meet the criteria of the Subdivision Ordinance and that the land is suitable units natural state for the proposed use with minimal alteration (Bristlin, Seaberg), carried.
 - 2) **SECOND ORDER OF OLD BUSINESS:** It was moved and seconded to concur with the PC findings and recommendations to approve the Final Plat of Chesapeake Beach, Little Cormorant Lake, Audubon Twp., based on the fact that the plat does meet the criteria of the Subdivision Ordinance and that the land is suitable in its natural state for the proposed use with minimal alteration (Salminen, Bristlin), carried.
 - 3) **FIRST ORDER OF NEW BUSINESS:** Jeffrey Aafedt. Tabled.
 - 4) **SECOND ORDER OF NEW BUSINESS:** Central Specialties. It was moved and seconded to concur with the PC findings and recommendations to approve a conditional use permit to allow a temporary hot mix plant on the property based on the fact that the use is compatible to the extraction activity on the property (Engebretson, Salminen), carried.
 - 5) **THIRD ORDER OF NEW BUSINESS:** Todd Fraser. Tabled.
 - 6) **FOURTH ORDER OF NEW BUSINESS:** Gary & Gayle Kaatz. It was moved and seconded to concur with the PC findings and recommendations to approve the certificate of survey to allow two tracts of land, one being 2.71 acres in size and one being 6.89 acres in size, based on the fact that the certificate meets the criteria of the Subdivision Ordinance (Salminen, Bristlin), carried.
 - 7) **FIFTH ORDER OF NEW BUSINESS:** Ed Streeper. It was moved and seconded to concur with the PC findings and recommendations to approve the certificate of survey to allow two tracts of land, both being 2.51 acres in size based on the fact that the certificate meets the criteria of the Subdivision Ordinance (Engebretson, Salminen), carried.

- 8) SIXTH ORDER OF NEW BUSINESS: Leif Thrane. Lake Eunice Twp. It was moved and seconded to concur with the PC findings and recommendations to approve the certificate of survey allowing Lots 25, 26 & 27, Block 2 Blue Water Bay to be reconfigured into two lots, with Tract A being 44,400 sq. ft. in size and Tract B being 42,600 sq. ft. in size, based on the fact that the reconfiguration does make two buildable lots as allowed by the Zoning Ordinance and Subdivision Ordinance (Salminen, Bristlin), carried.
- 9) SEVENTH ORDER OF NEW BUSINESS: Keith Zitzow, Lake View Twp. It was moved and seconded to concur with the PC findings and recommendations to approve a conditional use permit to allow a two-story garage based on the fact that the garage is not a full two story garage, but a loft and the garage is not detrimental to the surrounding area with the stipulation that the garage can not be used as living quarters but storage only (Bristlin, Seaberg), carried.
- 10) EIGHTH ORDER OF NEW BUSINESS: Informational Meeting. The next informational meeting is scheduled for Thursday, July 10, 2003 at 8:30 a.m. at the Planning & Zoning Office.

The meeting was recessed for lunch and will reconvene at 1:00 a.m. for Board of Equalization. Recess will be at 4:00 p.m.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ Roger Winter
Board Chair