

REGULAR MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: Tuesday, November 12, 2002 – Finance Committee at 7:30 a.m.

Regular Meeting at 8:30 a.m.

LOCATION: Board Room, Courthouse

All Present

7:30 Finance Committee Meeting

Agenda

1. It was moved and seconded to approve the Consent Agenda (Winter, Murray), carried.
2. It was moved and seconded to approve the Minutes of October 22, 2002, with addition, on the Consent Agenda.

Open Forum

Bob Bristlin presented concerns about the Government Center Study. Is it on-going, where are we at, how much is left to pay on the contract, has the county attorney looked at the contract, it was in the budget and is now removed? Do we still owe the DLR Group? Keith Brekken asked if there is a carryover of costs from the DLR Group? Answers from Commissioners: Winter-we haven't done anything, so don't owe anything. We have a verbal agreement for only actual costs, if incurred. Murray-we haven't entered into a new contract with DLR Group to start a study. This is about a space study not the Jail issue. Engebretson-we have to change the name from study to architectural study. I'm going to have the Jail Committee meet to finish up on the Jail items and costs. Ryan Tangen stated that the space study has been removed from the 2003 Budget.

Finance

1. It was moved and seconded to concur with the Finance Committee to approve the request from Highway to purchase (2) Handheld 2-way Motorola Radios for the survey crew at the cost of \$1,199. and an Automatic Leveler for the survey crew at the cost of \$1,995 (Murray, Seal), carried.
2. It was moved and seconded to concur with the Finance Committee to approve the request from the Sheriff's Department to purchase (6) Radios (Murray, Seal), carried.
3. It was moved and seconded to table, until the next Board Meeting, the request for Tuck-pointing the Courthouse building. Commissioner Winter will go through the proposal and bring back to the Board. Curt Sitko questioned having more than one bid (Winter, Murray), carried.
4. It was moved and seconded to approve the Claims, with the exception of the bill from Highway for mowing of the county-owned grounds (Murray, Seal), carried.
5. It was moved and seconded to put all capital purchases on hold from January 1 to July 1, 2003 (Murray, Winter), carried.

IT

1. It was moved and seconded to approve the IT Agenda (Seal, Johannsen), carried.
2. Part of the costs to repair the county network system was attributed to Multi-County. Doug asked if the county could bill back for these costs. It was moved and seconded to bill Multi-County and they could bill Mahnommen and Hubbard Counties proportionally (Winter, Johannsen), carried.
3. It was moved and seconded to pay two invoices totaling \$644 and \$500 for IBM telephone support to the IT Department (Seal, Murray), carried.

4. It was moved and seconded to accept the IT Department's Report of the Becker County Networks and the expenditures needed to rebuild the county system (Murray, Winter), carried.

Cormorant Watershed Recognition

Duane Erickson was presented with a plaque in recognition for serving on the Cormorant Watershed District Board from 1974 to 2002. The Board thanks him for his service to the citizens of Becker County.

Assessor

1. It was moved and seconded to approve the following Abatements on the Consent Agenda:

2002 Tax Payable

| Parcel #    | Twn/Cty        | Amount | Reason         |
|-------------|----------------|--------|----------------|
| 08.0296.003 | Detroit        | \$ 38  | Homestead      |
| 19.1419.000 | Lake View      | + 738  | Seasonal       |
| 23.0110.000 | Riceville      | 208    | Damaged Home   |
| 27.0039.000 | Savannah       | 472    | Correct Values |
| 27.0110.000 | Savannah       | 64     | Classification |
| 51.8198.000 | Lake Park City | 294    | Homestead      |

NRM

1. It was moved and seconded to authorize the County Board Chair to sign the State of Minnesota White Pine Improvement Grant (Murray, Seal), carried.

Highway

1. It was moved and seconded to approve the Agenda as presented (Murray, Johannsen), carried.
2. It was moved and seconded to pass Resolution No. DOH 11-02-55, approving the Memo of Understanding and Agreement with MNDOT and authorizing the County Engineer to sign the Memo of Understanding on behalf of Becker County (Winter, Murray), carried.
3. It was moved and seconded to pass Resolution No. DOH 11-02-54, authorizing the purchase of (1) Bi-Directional Tractor Loader from Adkins Equipment. This tractor has been leased from Adkins for (4) months and 100% of the \$2,000 monthly lease payment will be applied to the purchase price. \*see Minutes of March 12, 2002, Highway Resolution No. DOH 03-02-26 (Winter, Seal), carried.
4. It was moved and seconded to send letters to the new commissioners to invite them to the Highway Road Tour on Wednesday, November 27, 2002 from 8:30 a.m. to 3:00 p.m. The tour will start from the Highway Department (Winter, Murray), carried.

Human Services

1. It was moved and seconded to approve the Agenda as presented (Seal, Murray), carried.
2. Transit Claims were approved on the Consent Agenda
3. It was moved and seconded to approve the amendment to the 2002 IV-D Contract to be included in the 2003 Contract. The amendment adds \$10,000 to the cost of the legal work done by the County Attorney (Seal, Murray), carried.

4. It was moved and seconded to approve the following purchase of services contracts: Delores Ladwig and Rauha Hillukka for Adult Foster Care and are to be funded with State Medical Funds (Seal, Winter), carried.
5. It was moved and seconded to approve the Human Services Claims as presented (Seal, Johannsen), carried.
6. It was moved and seconded to accept the Family Services, Adult Services and Probation Placement Reports (Seal, Murray), carried.

#### Planning & Zoning

1. It was moved and seconded to approve the Agenda as presented (Murray, Seal), carried.
2. It was moved and seconded to pass Resolution No. PZ 11-02-1B, Marshall Lake Classification, requesting the Department of Natural Resources to review the reclassification of Marshall Lake to Natural Environment as the lake meets the defined classification criteria of the Shoreland Management Classification System for Public Waters (Murray, Seal), carried.
3. It was moved and seconded to pass Resolution No. PZ 11-02-1A approving a Negative Declaration that Marshall Oaks Subdivision does not have the potential for significant environmental effects and that the impacts from the project are reasonable and expected (Johannsen, Seal), carried. Commissioner Engebretson abstains. Several members of the audience spoke to the Subdivision: Tom Guetty stated that there is a public access. He asked if the assessment worksheet could be done separately from the Platt approval. He suggested that the legislature is the place to address these issues. Rick Ellsworth suggested to table, and he had questions about EAW's. Commissioner Johannsen stated that the concerns of the EAW have been met and also asked if the Resolution would affect the Platt. Patty Johnson said it shouldn't, but would have to ask the County Attorney. He also would like the Board to be notified of written reports and comments from the EAW agencies.
4. It was moved and seconded to pass a Resolution No. PZ 11-02-1C, Little Floyd Lake Estates Environmental Assessment Worksheet, making a Negative Declaration that Little Floyd Lake estates Subdivision does not have the potential for significant environmental effects and that the impacts from the project are reasonable and expected (Winter, Seal), carried. Commissioner comments: Commissioner Seal and Engebretson stated that the Pelican Watershed has worked on this item and will watch over this project. Commissioner Johannsen has concerns on how to preserve the quality of the lake.

Closed Session   Negotiations   Open Session

#### Commissioners

1. Reports & Correspondence
2. It was moved and seconded to approve to establish a meeting with the Legislators and send them an invitation to a meeting with the Commissioners and other officials (Murray, Winter), carried.
3. It was moved and seconded to have the legislative meeting hosted in Detroit Lakes and invite other counties (Winter, Murray), carried.
4. It was moved and seconded to approve date changes in the December Board Meetings. December 17, will be the first meeting of the month, with December 23 as the last meeting (Winter, Murray), carried.
5. It was moved and seconded to authorize the Finance Committee to meet, as needed, for final county bills for 2002 (Winter, Seal), carried.

6. It was moved and seconded to send a letter to Al Rasmussen, Extension Director, to authorize to hire a full-time 4-H Coordinator (Johannsen, Winter), carried.
7. Personnel: John Steinhaus came before the board to inform them he will move back to his Lieutenant Position at the Sheriff's Department starting 2003.
8. It was moved and seconded to authorize Nancy Grabanski, Personnel, to inform Brian Berg of the change in moving expenses to \$3,000. Upon satisfactory completion of the agreement, authorization is given to offer employment (Murray, Seal), carried. Bob Bristlin, new Commissioner elect, agrees to the choice to hire Brian. He would like to have a meeting with the other new Commissioners and Brian.

Probation

1. A report was presented to the Board on the Cognitive Restructing Program by Nicole Ladoux. The Board thanks Nicole for doing the training for this program and is pleased with the results.
2. It was moved and seconded to authorize to advertise to fill a full-time secretarial position at the Probation Office (Murray, Winter), carried.

There being no further business, the meeting was adjourned.

/s/ Keith Brekken  
Keith Brekken  
County Auditor

/s/ Carolyn Engebretson  
Board Chair