

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: Tuesday, October 22, 2002 at 8:30 a.m.  
LOCATION: Board Room, Courthouse

DRAFT

All Present

#### Agenda

1. It was moved and seconded to approve the Consent Agenda as presented (Murray, Johannsen), carried.
2. It was moved and seconded to approve the Minutes of October 08, 2002 on the Consent Agenda.

#### Open Forum

Don Orner was present to update the Board on the driveways by the bike path on County Hwy. 21. The new paving on the path has created a problem with the driveways. Commissioner Murray said he had talked the County Engineer and they were looking into bids for fixing the driveways. Five letters were presented and the Highway Department was going to get bids or look into a way to fix the driveways of these five people.

Wally Fatland, Frazee, asked about a tax abatement he had presented earlier in the year. Keith Brekken stated that the Assessor sets the value. The City of Frazee also sets values. Steve Skoog, County Assessor, will be asked to the next Board Meeting along with Janice who is the City of Frazee Assessor.

#### Auditor

1. It was moved and seconded to approve the following Tobacco License Renewals (Seal, Murray), carried. James S. Chelmo, Strawberry Lake Store, Sugar Bush Twp.; Roy Chouard, Snellman Store, Wolf Lake Twp.; Bill Christlieb, Osage Country Market, Osage Twp.; Richard D. Curley, Curley's on Cotton Lake, Erie Twp.; Marvin Erdmann, The Boondocks, Height of Land Twp.; Gerald L. Hanson, Charlie's Bar & Supper Club, Height of Land Twp.; Gary Hesteness, Cormorant Bottle Shop (Otis, Inc.), Cormorant Twp.; Lance P. Highman, Northern Inn, Toad Lake Twp.; Wayne Jacobson, Pit 611, Inc., Lake Eunice Twp.; John (Pete) Johnson, Richwood Store, Richwood Twp.; Randal W. Johnson, Randy's Lake Eunice, Lake Eunice Twp.; Joey Kaiser, The Landing LLC, Lake Eunice Twp.; Cynthia L. Knoll, Tommy's Bar, Detroit Twp.; Joleen Kruger, K's Korner Café, Osage Twp.; Laura L. Larson, Express Foods, Carsonville Twp.; Patricia Maloney, The Cormorant Pub, Inc., Cormorant Twp.; Joy M. McNamara, County 17 Club, Lake View Twp.; Steven Quade, Toad Lake Store, Toad Lake Twp.; Richard B. Sherbrooke, Cormorant Store, Cormorant Twp.; Richard B. Sherbrooke, Lake Center Store, Lake Eunice Twp.; Robert C. Sturdevant, Corner Cantina, Lake View Twp.; Lori D. Thompson, Kelo, Inc., Tri-Lakes Roadhouse, Cormorant Twp.
2. It was moved and seconded to approve the Civil Commitment Contract between the law firm of Thorwaldsen, Malmstrom, Sorum, Wilson & LaFlair, P.L.L.P. and Becker County for the sum of \$1,870. per month, payable on or before the 1st day of each successive month, beginning January 1, 2003 and concluding on December 31, 2004 (Murray, Seal), carried.
3. It was moved and seconded to pass Resolution No. 10-02-2A, approving the Snowmobile Grant-In-Aid Agreement and authorizing the Board Chair and the County Auditor to sign on behalf of the County (Murray, Winter), carried.
4. It was moved and seconded to approve the letter of engagement between the Office of the State Auditor and Sunnyside Care Center to complete an audit for the year ended September 30 (Winter, Murray), carried.
5. It was moved and seconded to approve the request from the White Earth Band of Chippewa Indians to trade land. Property in question (80 acres) is owned by Stewart Metelak and will be transferred to Federal Trust Land to be used by the White Earth Community and the U.S. Indian Public Health

Services Clinic for placement of a water tower; Federal Trust Land (47.80 acres) will be transferred to Edwin Metelak in this trading process (Murray, Winter), carried.

Finance

1. It was moved and seconded to approve the Human Services Claims as presented and the Regular Claims with the following changes: a. Pull the Sheriff's Claim for Recorders and bring back through the Finance Committee; b. Check on cell phone revenue from EDA Office and bring to the Finance Committee; c. Planning & Zoning per diems and mileage charges need to be processed every 90-days (Murray, Winter), carried.
2. It was moved and seconded to acknowledge receipt of the 2001 State Auditor's Report (Winter, Murray), carried.

Assessor

1. The following Abatements were approved on the Consent Agenda:

2002 Tax Payable

| Parcel      | TwN/Cty    | Amount | Reason             |
|-------------|------------|--------|--------------------|
| 02.0272.000 | Audubon    | \$ 26  | Dwelling Destroyed |
| 08.0708.000 | Detroit    | 138    | Homestead          |
| 10.0037.000 | Erie       | 940    | Homestead          |
| 10.0402.001 | Erie       | 250    | Homestead          |
| 21.0048.006 | Osage      | 294    | Homestead          |
| 28.8053.000 | Shell Lake | 104    | License Tabs       |
| 50.8515.170 | Frazee     | 56     | Personal Property  |

2. It was moved and seconded to approve the Assessment Agreement between the following Local Units and the County: Township of Audubon, Township of Detroit, Township of Erie, Township of Height of Land, Township of Lake Eunice, and the City of Detroit Lakes (Seal, Winter), carried.

Soil & Water

1. It was moved and seconded to pass Resolution No. 10-02-2B approving to update the Comprehensive Water Management Plan and designating the Soil & Water Conservation District the responsibility of coordinating, assembling and writing the revised Comprehensive Local Water Plan pursuant to M.S. 103B.301 and M.R. 9300 (Seal, Murray), carried.
2. It was moved and seconded to pass Resolution No. 10-02-2C, in support of the application for a CREP Program for the Red River Basin (Winter, Murray), carried.
3. Brad Grant discussed the possibility of hiring a person in the future to secure grants and sell projects. The Board was in favor of this as long as it would not be a new watershed program, and had some questions as to where this person would be housed.

Gravel Tax

Dan Holzgrove, Supervisor, Lake View Township, read a letter concerning Gravel Tax collection and disbursement. He expressed concerns about revenue for the Townships and gave suggestions to better monitor the activities at the various gravel pits and enforcing the existing regulations governing this activity. Keith Brekken, County Auditor, stated that it would be helpful if Townships and the Highway Department would report back to his office on usage. It was moved and seconded to direct the Auditor to research other counties gravel recording and tax collecting systems and have something for use in Becker

County by January 2003 (Murray, Seal), carried. The Board thanked Dan Holzgrove for bringing this to their attention.

#### Highway

1. It was moved and seconded to approve the Agenda as amended (Winter, Murray), carried.
2. It was moved and seconded to pass Resolution No. DOH 10-02-53 approving the Joint Powers Agreement between Becker County and MNDOT and authorizing the County Engineer and the MNDOT Transportation Director to sign the Joint Powers Agreement (Murray, Winter), carried.
3. The driveways on the Bike Path on County Hwy 21 were discussed. It was moved and seconded to approve to mill out the driveways in question within a weeks timeframe so they would be usable to the landowner (Winter, Johannsen), carried. Highway asked for a copy of the letters from the people with the driveway problems.

#### NRM

1. It was moved and seconded to pass Resolution No. NRM 10-02-01, authorizing the Natural Resources Management Administrator and the Becker County Auditor to advertise and conduct, for the year 2003, public oral auctions for the purpose of selling tracts of timber from the Becker County Tax-forfeited lands on the following dates: Friday, February 21, Friday, July 18, and Friday, October 24, 2003 (Winter, Murray), carried.
2. It was moved and seconded to authorize the Parks & Recreation Department to advertise for bids on Contract Snowmobile Trail Grooming for the 2002-2003 season and bring the results to the County Board for approval (Murray, Johannsen), carried.
3. The Parks & Recreation Department is requesting permission to advertise, test and hire (3) seasonal, part-time groomer operators (Winter, Murray), carried.
4. It was moved and seconded to proceed with talks with the White Earth Band of Chippewa Indians to Consider a land exchange of Tax-forfeited land to be used for Pow Wow grounds (Seal, Murray), carried.
5. It was moved and seconded to approve to lease this Tax-forfeited land to the Tribe for \$1. The maker and seconder agreeded to add an amendment that a perpetual easement would be added to this agreement to retain access to other tax-forfeited lands (Winter, Murray), carried.

#### Human Services

1. It was moved and seconded to approve the Agenda (Johannsen, Murray), carried.
2. It was moved and seconded to approve the increase in the Service Contract with Lutheran Social Services for the operation of the SpringHill Group Home (Seal, Johannsen), carried.
3. It was moved and seconded to accept the foundation grant from Blue Cross and Blue Shield in the amount of \$68,240 for evaluation and dissemination of the Shared Care Psychiatry Model (Winter, Johannsen), carried.
4. It was moved and seconded to approve the Human Services Claims (Seal, Murray), carried.
5. It was moved and seconded to accept the Transit Advisory Report (Murray, Johannsen), carried.

## Commissioners

1. Reports & Correspondence:
  - a. WCAAA Report, Commissioner
  - b. Update on the GIS Position, Commissioner Engebretson
2. Appointment:
  - a. It was moved and seconded to appoint Helen Foltz to fill the term of Dennis Winskowski who has resigned from the EDA Board (Murray, Seal), carried.
3. The Board Chair asked to have the Department Heads serving on the Management Committee to look at their respective Committees to see if appointments need to be made.
4. It was moved and seconded to approve the changes in the County Administrator's Job Description (Murray, Seal), carried.
5. Personnel. A request was made from Probation to replace the Secretary position due to a resignation, and a request was made from the Recorder's Office to replace the Deputy Recorder. These requests were not acted on at this time as the Board is presently working on the budget.
6. Elected Official Salaries was discussed briefly, and Nancy Grabanski asked to meet with the Board Chair and Co-Chair to discuss these salaries.

## Planning & Zoning

1. It was moved and seconded to approve the Agenda as amended (Johannsen, Murray), carried.
2. It was moved and seconded to approve Patty Johnson, Planning & Zoning, request to do a study to see if a committee could be formed to be a sounding board for EAW's (Murray, Seal), carried. Commissioner Winter is willing to serve on this committee and suggested the president of COLA be asked to serve.
3. Planning Commission Minutes of October 15, 2002:
  - 1) FIRST ORDER OF OLD BUSINESS: Brenna Davidson. Lake View Twp. It was moved and seconded to concur with the findings of the PC to deny the request for a conditional use permit to allow a second story addition onto the existing garage (Winter, Murray), carried.
  - 2) SECOND ORDER OF OLD BUSINESS: James Eberhardt. Lake View Twp. It was moved and seconded to concur with the findings of the PC to approve a conditional use permit to allow a photography business in a residential district (Murray, Seal), carried.
  - 3) FIRST ORDER OF NEW BUSINESS: Randy and Shelia Blanford. Sugar Bush Twp. Tabled. It was moved and seconded to extend the 60-Day Rule for more information (Johannsen, Seal), carried.
  - 4) SECOND ORDER OF NEW BUSINESS: Duane & Susan Wirth, Height of Land Twp. It was moved and seconded to concur with the findings of the PC to approve the certificate of survey based on the fact that the Board of Adjustments approved a variance (Murray, Winter), carried.
  - 5) THIRD ORDER OF NEW BUSINESS: George Disse. Detroit Twp. It was moved and seconded to concur with the findings of the PC to approve a Conditional Use Permit to allow 5 additional commercial storage buildings in an agricultural zone (Murray, Johannsen), carried.
  - 6) FOURTH ORDER OF NEW BUSINESS: Minnewashta Group, Inc. Detroit Twp. It was moved and seconded to concur with the findings of the PC to approve a Conditional Use Permit allowing commercial use (storage/warehouse buildings) in an industrial zone (Seal, Murray), carried.
  - 7) FIFTH ORDER OF BUSINESS: Ron & Mary Lass. Cormorant Twp. It was moved and seconded to concur with the findings of the PC to approve a Conditional Use Permit for a commercial Storage building (Winter, Johannsen), carried. Engebretson voting nay.
  - 8) SIXTH ORDER OF NEW BUSINESS: Five S Inc. Detroit Twp. Tabled.

- 9) SEVENTH ORDER OF NEW BUSINESS. Rendell Kline. It was moved and seconded to concur with the PC to approve a Conditional Use Permit to allow the retaining wall (Winter, Murray), carried.
- 10) EIGHTH ORDER OF NEW BUSINESS: Rod & Diane Jordahl. Detroit Twp. It was moved and seconded to concur with the PC to approve a Land Alteration Permit for a retaining wall in the shore impact zone (Murray, Johannsen), carried.
- 11) NINETH ORDER OF NEW BUSINESS: Carey Buzick. Cormorant Twp. It was moved and seconded to concur with the findings of the PC to deny the amendment of the original Conditional Use Permit (Murray, Seal), carried.
- 12) TENTH ORDER OF NEW BUSINESS: Final Plat of Rossman Acres, Dixi Jacobs, Developer. Cormorant Twp. It was moved and seconded to concur with the findings of the PC to approve the final plat of Rossman Acres based on the fact that the plat meets the criteria of the Zoning Ordinance and Subdivision Ordinance (Winter, Johannsen), carried.
- 13) ELEVENTH ORDER OF NEW BUSINESS: Final Plat of Gilbert Beach, Orlo Gilbert Developer. Lake View Twp. It was moved and seconded to concur with the findings of the PC to approve the Final Plat of Gilbert Beach based on the fact that the plat meets the criteria of the Zoning Ordinance and Subdivision Ordinance (Murray, Johannsen), carried.
- 14) TWELVETH ORDER OF NEW BUSINESS: Final Plat of Oak Lake Estates, Ullrich & Davis Developers. It was moved and seconded to concur with the findings of the PC to approve the final Plat of Oak Lake Estates based on the fact that the plat meets the criteria of the Zoning Ordinance and Subdivision Ordinance (Murray, Seal), carried.
- 15) THIRTEENTH ORDER OF NEW BUSINESS: Final Plat of Henshaw's Last Addition, Leonard Thelen Developer. Savannah Twp. It was moved and seconded to concur with the PC to approve the final Plat of Henshaw's Last Addition based on the fact that the plat meets the criteria of the Zoning Ordinance and Subdivision Ordinance (Johannsen, Seal), carried.
- 16) FOURTEENTH ORDER OF NEW BUSINESS: The next informational meeting is scheduled for Thursday, November 14, 2002 at 8:30 a.m. at the Zoning Office.

There being no further business, the meeting was adjourned.

/s/ Keith Brekken  
 Keith Brekken  
 County Auditor

/s/ Carolyn Engebretson  
 Carolyn Engebretson  
 Board Chair