

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: September 24, 2002 at 8:30 a.m.  
LOCATION: Board Room, Courthouse All Present

Finance Committee was held this Tuesday at 7:30 a.m. before the Board Meeting  
Agenda

1. Additions to the Consent Agenda included Seedling Bids - NRM; Personnel Grievance Resolution No. 09-02-2A, resolving disputes between the County and Teamsters Local No. 320 and authorizing the Board Chair and Clerk to sign the Grievance Settlement Agreement on behalf of the County. It was moved and seconded to approve the Agenda (Seal, Murray), carried.

Open Forum

Bob Bristlin questioned the amount budgeted for studies and if it was all for studies. He also wondered, who looked at the contracts for the studies. Commissioner Engebretson stated the study was conducted to see if some offices could be moved back into the Courthouse and space needs if considering a Government Center. Commissioner Winter concluded that the land purchase price was probably included in the budget amount and Bristlin agreed.

Laura Guthrie was questioning if a meeting attended the day before at the Casino was a secret meeting. Commissioners Engebretson and Winter were invited to the meeting and attended. It was determined that the meeting place had been moved from the Mahnomon County Courthouse to the Casino, just that day, because of lack of space. Laura questioned if public dollars were spent, and if it was publicly announced that the Commissioners attended. It was explained that only if more than two Commissioners attend does it require posting and permission. Commissioner Engebretson stated that we were representing our constituents by going to this meeting. Commissioner Winter stated that they were invited to this meeting, and the meeting was closed by Consensus.

Finance

1. It was moved and seconded to concur with the Finance Committee to pass Resolution No. DOH 09-02-51, approving the agreement with MN/DOT for Becker County to advance the required funding until it can be obtained from the State of Minnesota for the improvements of Wine Lake Project, which is under the jurisdiction of Detroit Township and MN/DOT (Murray, Winter), carried.
2. It was moved and seconded to concur with the Finance Committee to approve the Claims (Murray, Seal), carried.
3. The Budget to Actual is postponed until the next Board Meeting.
4. It was moved and seconded to concur with the Finance Committee to authorize Danny Johnson to hire temporary cleaning services from Johnson Janitorial to clean the Human Services Building two times a week (Johannsen, Murray), carried.
5. It was moved and seconded to concur with the Finance Committee to approve to set the NSF Check charges at \$30 (Winter, Murray), carried.

Auditor - There were no Licenses & Permits.

NRM

1. Tree Seedling Bid Award was approved on the consent agenda. The bid for tree seedlings was awarded to the MN-DNR, only bidder, for \$13,427.75 and is funded from the Resource Development Account.

Highway

1. It was moved and seconded to approve the Agenda as amended (Murray, Winter), carried.
2. Resolution No. DOH 09-02-51 was passed at the Finance Committee Meeting.
3. It was moved and seconded to pass Resolution No. DOH 09-02-52, Project CP 402-999-18 and CP 402-999-19, awarding the Gravel Crushing to (2) Bidders: CP 402-999-18 Ford Pit, Vogt's Dirt Service at \$1.69 per cubic yd.; and CP 402-999-19 Schulz Pit, Stadum Plumbing and Gravel at \$1.69 per cubic yd. (Winter, Johannsen), carried.
4. The Construction Update was presented to the Board.

Humane Society

1. Frosty Renier presented the Humane Society's Report for 2002, and requested to be included in the 2003 Budget. Frosty gave an update on the Society's plans for a shelter. Commissioner Engebretson asked if they had researched tax-forfeited land on which to build a shelter. Commissioner Winter asked if we could provide the land would that help? He also had a suggestion for a building as the High School is looking for a project.

Assessor

The following Abatements were approved on the Consent Agenda:

2002 Tax Payable

Parcel #	Twn/City	Amount	Reason
13.0042.000	Green Valley	\$128	Homestead
19.8537.000	Lake View	86	Proof of Tabs
50.8607.100	Frazee	120	Real Estate Parcel
52.0125.000	Ogema	+ 746	Classification

Commissioners

1. Reports & Correspondence:
  - a. Fair Board Report, Commissioner Winter
  - b. WCAAA Meeting, Commissioner Johannsen
  - c. AMC Meeting, Commissioner's Murray, Engebretson, and Seal
2. The question of the Comprehensive Plan Public Meeting was addressed. It was asked that Dan Holm be notified of the meeting announcement that was received from COLA. Dan has been working with BIKO in setting up the meetings.
3. It was moved and seconded to send a letter of commendation to Dennis Warling for his part in the recent awarding of medals to Charlie Potter at the Shooting Star Casino (Winter, Murray), carried.
4. It was moved and seconded to approve any Commissioner's attendance at the MCIT Meeting at the Management Team on September 25, at the Sheriff's Conference Center (Murray, Seal), carried.

5. It was moved and seconded to approve any Commissioners attendance at the AMC District IV Meeting on October 11, at Fergus Falls (Murray, Winter), carried.
6. The County Administration Interviews will be on Monday, September 30, 2002 from 8:00 a.m. to 4:30 p.m. The Administrative Team, and the County Board, with the help of Jim Mulder, AMC Exec. Director, will do the interviewing. There will be (7) interviews, with (2) by phone. Curt Sitko, Becker Co. Free Press, asked if the hiring process was going to be done before elections? Commissioner Engebretson stated that we were in the interviewing process now.
7. The job description for the County Administrator was reviewed. Ryan Tangen will work with Nancy Grabanski to review the job description. Commissioner Murray suggested that each Commissioner review the job description and advise Ryan of any changes by this Thursday.
8. EDA/HRA Request. Scott Wilson provided a list of 1998 to 2002 Tax Levy Projects and discussed with the Board. Commissioner Murray asked that Scott present this report to the EDA Board.
9. Brian Dumhold, KRCQ, asked about the status of the investigation of HRA/EDA that was discussed at the September 10, 2002 Board Meeting concerning the status of Scott Wilson, EDA Director. A statement was read by Commissioner Engebretson. "The investigation has been concluded. The matter is pending. No information is available to the public at this time."
10. It was moved and seconded to approve any Commissioner's attendance at the MCIT Meeting on Wednesday, October 3, at County Inn Suites (Murray, Seal), carried.

Human Resources - The Personnel Grievance Resolution was passed on the Consent Agenda.

#### County Sheriff

1. It was moved and seconded to approve the Agenda as amended (Murray, Johannsen), carried.
2. It was moved and seconded to approve the purchase of Safety Helmets from the State of MN Safety Grant, (30) @ \$224.95 = \$6,748.50 (Murray, Seal), carried.
3. It was moved and seconded to approve the purchase of a DVD Burner from the Racial Profiling Grant (Johannsen, Seal), carried.
4. It was moved and seconded to approve Field Training for the Communication Offices. Those in the training would earn 1 hour of overtime each day for the 4 - 5 week process of training (Murray, Winter), carried.
5. Multi-County Nursing Service/Jail. Nancy Bauer updated the Board on the status of issues facing Multi-County nurses while at the Jail. Her recommendation would be for the Jail to have a full-time Nurse, and a mental health individual two times a week.
6. Staffing Analysis/Al Brinkman, DOC. Al updated the board on staffing at the Jail. His suggestion was that (3) additional staff would be needed according to the analysis sheets. Commissioner Winter stated the Board should look at a nurse and (3) additional staff. Commissioner Engebretson stated the Board will look at this in the Budget discussions. Curt Sitko asked if a group of prisoners with mental health problems could be in other areas out of the Jail. Al stated that half-way houses could be used.

#### Sunnyside

1. It was moved and seconded to concur with the recommendation of the Sunnyside Board to approve moving forward by applying for the Moratorium. This would include the kitchen plan (Murray, Winter), carried.

## Planning & Zoning

1. It was moved and seconded to approve the Agenda as presented (Seal, Murray), carried.
2. Planning Commission (PC) Minutes of September 17, 2002:
  - 1) FIRST ORDER OF NEW BUSINESS: James Eberhardt. Requested a 30-day postponement on the Hearing.
  - 2) SECOND ORDER OF NEW BUSINESS: Steve Walsh. Two-Inlets Twp. It was moved and seconded to concur with the findings of the PC to approve a conditional use permit to allow the garage with loft to remain based on the fact that the garage only exceeds the height limitation by 6 inches, the upper level is a loft, not a full story, with the stipulation that there never be guest facilities (sleeping facilities) in the garage (Murray, Seal), carried.
  - 3) THIRD ORDER OF NEW BUSINESS: Kevin Nelson. Maple Grove Twp. Applicant withdrew this application that the fence be moved.
  - 4) FOURTH ORDER OF NEW BUSINESS: Charles Leitheiser. Paradise Point Road. It was moved and seconded to concur with the findings of the PC to deny the conditional use permit to allow a second story based on the fact that the addition would be a full story, extremely exceeding the height limitation, there is room to expand, and the structure would not be compatible with the surrounding area.
  - 5) FIFTH ORDER OF NEW BUSINESS: Brenna Davidson. Lake View Twp. Withdrew his motion.
  - 6) SIXTH ORDER OF NEW BUSINESS: Thomas Bergren. Lake View Twp. It was moved and seconded to concur with the findings of the PC to approve a change of zone from agricultural to residential and approve a preliminary plat consisting of (8) lots based on the fact that the plat does meet the criteria of the Zoning Ordinance and Subdivision Ordinance (Winter, Murray), carried.
  - 7) SEVENTH ORDER OF NEW BUSINESS: Gary Fugere. Lake Eunice Twp. It was moved and seconded to concur with the findings of the PC to approve a conditional use permit to allow a retaining wall within the shore impact zone based on the fact that it would control an erosion problem and the plan does meet the criteria of Section 12 of the ordinance with the stipulation that the plan submitted to the Zoning Office by Hanson Design Associates and dated 8/16/02 be followed (Murray, Johannsen), carried.
  - 8) EIGHTH ORDER OF NEW BUSINESS: Michael Hilden. Carsonville Twp. It was moved and seconded to concur with the findings of the PC to approve a Conditional Use Permit to operate a sawmill in an agricultural zone based on the fact that it would not be detrimental to the surrounding area (Seal, Johannsen), carried.
  - 9) NINTH ORDER OF NEW BUSINESS: Boyd & Sharal Bradbury. Detroit Twp. It was moved and seconded to concur with the findings of the PC to approve a Conditional Use Permit to allow a Bed & Breakfast, light catering, small restaurant as per the plan submitted with the application and on file with the Zoning Office based on the fact that the use would not be detrimental to the surrounding area and is compatible with the nearby resort/campground (Winter, Murray), carried.
  - 10) TENTH ORDER OF NEW BUSINESS: Larry Lavold. It was moved and seconded to concur with the findings of the PC to approve the change of zone from agricultural to residential and the certificate of survey to allow a 2.51-acre tract based on the fact that the certificate of survey meets the criteria of the Zoning Ordinance and Subdivision Ordinance (Johannsen, Winter), carried.
  - 11) ELEVENTH ORDER OF NEW BUSINESS: Ernest Saylor. No action.
  - 12) TWELVETH ORDER OF NEW BUSINESS: Final Plat of Charleston View, Ginger Carlstrom, Developer. It was moved and seconded to concur with the findings of the PC to approve the final plat of Charleston View as presented based on the fact that it does meet the criteria of the Zoning Ordinance and Subdivision Ordinance (Murray, Seal), carried.
  - 13) THIRTEENTH ORDER OF NEW BUSINESS: Final Plat of Pickerel Bay, Lee Carlson Developer. It was moved and seconded to concur with the findings of the PC to approve the final plat of Pickerel Bay as presented based on the fact that it does meet the criteria of the Zoning Ordinance and Subdivision Ordinance (Johannsen, Seal), carried.
  - 14) FOURTHEENTH ORDER OF NEW BUSINESS: Final Plat of Killian's Buffalo Rendezvous, Johnson, Hopkins & Canfield Developers. It was moved and seconded to concur with the findings of the PC to approve the final plat based on the fact that it does meet the criteria of the Zoning

Ordinance and Subdivision Ordinance (Winter, Johannsen), carried.  
15) FIFTEENTH ORDER OF NEW BUSINESS: Informational Meeting scheduled for Thursday, October 10, 2002 at 8:30 a.m. at the Zoning Office.

Human Services

1. It was moved and seconded to approve the Agenda as presented (Winter, Johannsen), carried.
2. The Transit Claims were approved on the Consent Agenda.
3. It was moved and seconded to approve a Purchase of Service Contract with the Frazee Care Center for Assisted Living and Day Care (Johannsen, Seal), carried.
4. It was moved and seconded to approve putting an ad in the paper thanking businesses for making the Summer Camp Project a success (Johannsen, Murray), carried.
5. The Public Assistance Caseload Trends were discussed.
6. It was moved and seconded to approve the Human Services Claims (Johannsen, Seal), carried.

There being no further business, the meeting was adjourned.

/s/ Keith Brekken  
Keith Brekken  
County Auditor

/s/ Carolyn Engebretson  
Carolyn Engebretson  
Board Chair