

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: Tuesday, August 13, 2002 at 8:30 a.m.  
LOCATION: Board Room, Courthouse All Present

Agenda

1. It was moved and seconded to approve the Consent Agenda with additions (Seal, Murray), carried.

Open Forum

1. Dennis Warling, Veteran's Service Officer, requested permission to place a tree and marker in the Courthouse Courthouse to honor a Day to Remember September 11, 2001.
2. Bob Bristlin requested the Board consider budgeting to help the Becker County Fair repair buildings and grounds. The Board will take this under advisement as the budget is prepared.
3. Bill Purdy, Height of Land Twp., was concerned about keeping consistency, honesty and openness in assessing county properties. There was discussion of forming a committee, and Steve Skoog, County Assessor, will respond to this by the next meeting or by otherwise informing the Board. Training by the Assessor was mentioned for Townships. Commissioner Winter will discuss Township Training with Steve. People may need someone to help them to understand the process and volunteers could be used, Commissions Murray suggested.

Finance

1. It was moved and seconded to support the Finance Committee's decision to provide information to the State Auditor's Office by having the IT Department provide the needed information (Murray, Winter), carried.
2. It was moved and seconded to approve to have NRM start the bid process for an all-purpose crawler using the lowest bid (Murray, Seal), carried. Johannsen voting nay. Engebretson voting yea.
3. It was moved and seconded to accept the Budget To Actual Report (Murray, Seal), carried. Commissioner Seal asked that letters of appreciation be sent to the Department Heads for this report.
4. It was moved and seconded to concur with the Administrative Committee to have claims in excess of \$500 be signed by Ryan Tangen, Chair of the Administrative Team (Seal, Murray), carried.
5. It was moved and seconded to concur with the Finance Committee to have Tom Muench, Human Services and Ryan Tangen, County Treasurer, breakdown the Human Services budget (Murray, Winter), carried.
6. It was moved and seconded to approve the Claims, with the exception from the Sheriff's Department to Black water Bay (Murray, Johannsen), carried.
7. The Finance Committee is also acting as the Budget Committee, with Darin Halvorson, Kim Kildal and Tom Muench to be called-in as needed.
8. There was discussion on elected officials starting salaries. The minimum salaries were set in January by the Board. Elected Officials salaries are controlled by the Board.

Auditor

1. It was moved and seconded to approve the following Gambling Permits: The Detroit Lakes Shrine Color guard for operations at WHASSIP Bar & Grill, Lake View Twp. (Johannsen, Winter ) carried. Commissioners Murray and Seal abstaining.

2. It was moved and seconded to approve the following Tobacco License Application and 302 On/Off Sale Beer License: Richard J Bartlett, new owner of Four Corners, Erie Twp. (Murray, Johannsen), carried.
3. It was moved and seconded to approve the Abatement of Penalty and Interest for Parcel #32.0102.001, 32.0148.001 & 32.148.03 (Winter, Murray), carried.

Assessor

1. The following Abatements were approved on the Consent Agenda (Seal, Murray), carried.

2002 Tax Payable

<u>Parcel #</u>	<u>Twn/City</u>	<u>Amount</u>	<u>Reason</u>
02.8039.000	Audubon	\$ 12.	Double Assessed
05.0180.001	Carsonville	248.	Missed Split
05.0180.002	Carsonville	+160.	Missed Split
10.0179.009	Erie	288.	Homestead
15.8047.000	Height of Land	156.	Personal Property
20.0498.054	Maple Grove	474.	Wrong Parcel
20.0498.055	Maple Grove	+454.	Wrong Parcel
21.8071.000	Osage	208.	Homestead
26.8027.000	Runeberg	64.	Error Mobile
32.8345.000	Sugar Bush	126.	Current License
32.8347.000	Sugar Bush	158.	Current License
47.0543.000	Audubon City	118.	Homestead
49.0543.000	Detroit Lakes	238.	Disability Classification
49.8478.000	Detroit Lakes	222.	Homestead
49.8483.000	Detroit Lakes	390.	Homestead
51.8196.000	Lake Park City	350	Homestead

2001 Tax Payable

20.0498.054	Maple Grove	526.	Assessed Wrong Parcel
20.0498.055	Maple Grove	+474.	Assessed Wrong Parcel

2000 Tax Payable

20.0498.054	Maple Grove	300	Assessed Wrong Parcel
20.0498.055	Maple Grove	+280	Assessed Wrong Parcel

2. It was moved and seconded to approve the following Abatement (Johannsen, Winter), carried.

2002 Tax Payable

<u>Parcel #</u>	<u>Twn/City</u>	<u>Amount</u>	<u>Reason</u>
04.8033.000	Richwood	\$ 295.	Applied for Homestead 5/29/02

2001 Tax Payable - Denied.

24.8033.000	Richwood	334.	Homestead
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2000 Tax Payable - Denied.

24.8033.000	Richwood	171.	Homestead
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NRM

1. It was moved and seconded award the bid for the SW Juggler Lake Road Aggregate Surfacing to Don Rooney, Projects Unlimited, bid of \$4,881.42. Low bidder did not supply a bid bond (Winter, Seal), carried.

2. It was moved and seconded to award the bid for site preparation of planting sites to Future Forests, Inc., only bidder. Trench & Spray @ \$95, Double Trench @ \$130, Herbicide @ \$440, Surfactant @ \$19 (Winter, Murray), carried.

#### Highway

1. It was moved and seconded to approve the Agenda as presented (Murray Johannsen), carried.
2. The Dunton Locks Bid Award will be brought back to the August 27, Board Meeting.
3. Supplemental Agreement #1 - Wine Lake Road was approved on the Consent Agenda ( Seal, Murray), carried.
4. The construction update was given.

#### Human Services

1. It was moved and seconded to approve the Agenda as amended (Seal, Johannsen), carried.
2. The Transit Claims were approved on the Consent Agenda (Seal, Murray), carried.
3. It was moved and seconded to authorize to fill the Part-time Receptionist Vacancy due to a resignation (Johannsen. Seal), carried.
4. It was moved and seconded to authorize to fill the Social Workers Vacancy due to a resignation (Seal, Winter), carried.
5. It was moved and seconded to approve the following Purchase of Services Contracts (Johannsen, Seal), carried.

Devine House of Willmar	Lutheran Social Services - In-Home Respite Care
Merit Care - Home Health Care	St Mary's Regional Health Center - Assisted Living Services
White Earth Home Care Agency	Green Pine Nursing Home of Menahga - Home Care Services
Multi-County Nursing Service - Case Mgmt. and Home Care Services	

6. It was moved and seconded to accept Family Services, Adult Services and Probation Placement Reports (Seal, Johannsen), carried.

#### EDA

1. It was moved and seconded to advertise and hold a Public Hearing on September 10, 2002 to discuss Amending the Business Subsidy Policy for Becker County (Seal, Murray), carried

#### Commissioners

1. Reports & Correspondence:
  - a. Fair Issues, Commissioner Johannsen
2. Appointments:
  - a. It was moved and seconded to appoint Mary Solmon (replacing Dr. Bob Koshnick) and Barry and Kristy Wilde (replacing Al Chirpich) to the Winter Trails Advisory Committee. Terms to run through March 31, 2004 (Murray, Seal), carried.
  - b. It was moved and seconded to appoint Jody Beaudine as a manager to the Cormorant Lakes Watershed (Winter, Seal), carried.
3. It was moved and seconded to authorize the placement of a tree and plaque in the Courthouse Courtyard by The American Legion in remembrance of September 11, 2001(Murray, Winter), carried.

4. It was moved and seconded to approve to remove Section 125 from the table (Murray, Seal), carried.
5. It was moved and seconded to approve to table Section 125 (Murray, Seal), carried.
6. It was moved and seconded to approve any Commissioner's attendance at the Workforce Development Meeting November 7,8, 2002 in Plymouth (Seal, Murray), carried.
7. It was moved and seconded to approve Commissioner attendance the AMC Policy Committee Meeting, September 19, 20, 2002 in Alexandria (Murray, Winter), carried.
8. It was moved and seconded to authorize any Commissioner's attendance at the County Responsibilities for Managing Land, Water and Resources Forum on September 5, 6, 2002 at the Holiday Inn, Alexandria, MN (Seal, Murray), carried.
9. It was moved and seconded to authorize Commissioner Murray to serve on his appointment to the AMC Legislative Committee Design Plan and to pay his mileage and per-diem (Winter, Seal), carried.
10. There was discussion on how to address control of personal use of county computers. Keith Brekken will call other Auditors and look at their policies and bring back to the board on September 10.
11. There was a discussion on the closing of the Osage School and a meeting of the parents. The Board asked Keith Brekken for a map of all School Districts.
12. It was moved and seconded to accept the Grant FY 2003 Amendment from the Department of Corrections for Remote Electronic Alcohol Monitoring, reducing the amount from \$14,000 to \$12,000 (Murray, Seal), carried.
13. It was moved and seconded to approve the County Auditor's signature on the attest statement on County Resolutions until a new County Administrator is selected (Murray, Johannsen), carried.
14. Acknowledged receipt of the Veteran's Services Office Quarterly Report.
15. Keith Brekken will audit the E-911 Fund to determine proper placement of costs of sineage from this fund.

Planning & Zoning

1. After much discussion, and review of a letter from the State, it was moved and seconded to approve the request for an Environmental Assessment Worksheet (EAW) for the north shore of Little Floyd Lake (Murray, Seal), carried. Engebretson voting yea; Winter, Johannsen voting nay.

There being no further business, the meeting was adjourned after lunch.

/s/ Keith Brekken  
 Keith Brekken  
 County Auditor

/s/ Carolyn Engebretson  
 Carolyn Engebretson  
 Board Chair