

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, July 23, 2002 at 8:30 a.m.
LOCATION: Board Room, Courthouse All Present

DRAFT

Agenda

1. It was moved and seconded to approve the Agendas (Seal, Johannsen), carried.

Open Forum

1. Relay For Life information was presented by Angie Pavey.
2. Bob Bristlin was present to ask why two businesses received tax abatements. Commissioners Johannsen and Seal spoke to the question.
3. Scott Wilson rescinded his resignation as EDA/HRA Director.

US Fish & Wildlife

1. It was moved to deny a request from the US Fish & Wildlife Service to purchase 634 acres from Kermit Kruger and JoAnn Kruger, husband and wife of Callaway, Minnesota (Winter). Motion died for lack of a second.
2. It was moved and seconded to table this request (Winter, Johannsen), motion failed. Winter, Johannsen voting yea. Seal, Murray, Engebretson voting nay. 3-2 vote not to table.
3. Commissioner Engebretson stepped down as Chair to make the motion to grant the request from the US Fish & Wildlife to purchase this land to restore wetlands (Engebretson, Seal), carried. Winter voting nay.

Finance

1. It was moved and seconded to approve change funds of \$200 for the Auditor's Office and \$900 for the Recorder's Office (Murray, Johannsen), carried.
2. It was moved and seconded to accept the Budget to Actual Report (Murray, Seal), carried.
3. It was moved and seconded to fill a position at the DMV with a permanent part-time person (Murray, Seal), carried.
4. It was moved and seconded to approve the Claims, including the Human Services Claims (Murray, Johannsen), carried.
5. 2003 Budget. No final information at this time.
6. Insurance Review. Working on the asset list. Will need to increase amounts covering assets on our current insurance policy.
7. Capital Outlay Requests:
 - a. It was moved and seconded to approve the purchase of (3) register printers for the Recorder's Office from the Recorder's Equipment Fund (Murray, Winter), carried.
 - b. It was moved and seconded to approve the purchase of a computer in the Sheriff's Office at the cost of \$907 from the Sheriff's Budget (Murray, Seal), carried.
 - c. It was moved and seconded to approve the purchase of a computer switch at the cost of \$2,300 from the IT Equipment Budget (Winter, Murray), carried.

Auditor

1. No Licenses & Permits
2. It was moved and seconded to approve the Board of Equalization Minutes of June 18, 25, 2002 (Winter, Seal), carried.

West Central Initiative:

1. Wes Binner presented an update on activities in Becker County. Ron Saunders introduced his replacement on the West Central Initiative Board, Paul Sukke. It was moved and seconded to send West Central Initiative a letter of recognition for their accomplishments in Becker County through the Rural Help Network (Winter, Murray), carried.
2. It was moved and seconded to submit a request to the Budget Committee to include West Central Initiative in the amount of \$41,882 (Murray, Winter), carried.

Highway

1. It was moved and seconded to approve the Highway Agenda as presented (Seal, Murray), carried.
2. It was moved and seconded to pass Resolution No. DOH07-02-45 resolving that the State of MN funding provided for E-911 signing programs will no longer cover the cost of signing and sign installations and that the State Aid Maintenance accounts for CSAH Roads will not pay for the cost of E-911 signs or their installations. From this date forward the Becker County Highway Department will bill the charges for these signs as follows: County Road Street Signs - charged at a road expense. Township Street Signs - to the Township Road Authority. State Highway Road Street Signs - charged as a road expense to the intersecting County Road. House Number Sign Correction and new installations - to the Resident (Murray, Winter), carried.
3. An update was given on road construction.

Sheriff

1. It was moved and seconded to hire a permanent full-time Corrections Officer to fill a vacancy (Murray, Seal), carried.
2. Pay to Stay/Jail is postponed.
3. Tribal Law Enforcement Contract insurance coverage must be updated and documented or the contract automatically terminates. Determination of compliance to be made by the Insurance Commissioner of Minnesota, the County Attorney and the Sheriff's Department (Murray, Winter), carried.

Human Services

1. It was moved and seconded to approve the Agenda (Seal, Murray), carried.
2. The Transit Claims were approved on the Consent Agenda.
3. The Human Services Claims were approved under Finance.

4. It was moved and seconded to approve the following Purchase of Services Contracts (Johannsen, Seal), carried.

Emmanuel - Home Care Services	Caring Hands - Home Care
North Homes, Inc. - Foster Care	St. Marys Regional Health Center - Home Care
Nutrition Services, Inc.	New Dimensions Home Health Care
Pill-Alert - Home Care	St. Josephs Area Health Service - Home Care
Northern Safety & Security - Emergency Services	

5. Update on submitting a grant through Blue Cross/Blue Shield of Minnesota Foundation requesting \$60,000.

Assessor

1. It was moved and seconded to approve the following Abatements, Consent Agenda (Seal, Johannsen), carried.

2002 Tax Payable

<u>Parcel</u>	<u>TwN/Cty</u>	<u>Amount</u>	<u>Reason</u>
07.0109.001	Cuba	\$ 214	Homestead
13.0025.003	Green Valley	110	Mobile Burned
15.0133.000	Height of Land	8	Correction
15.0256.002	Height of Land	62	Homestead
19.1816.513	Lake View	1,408	Homestead
49.9008.000	Detroit Lakes	3,474	Correction

Commissioners

1. Reports & Correspondence:
 - a. NACo Conference, Commissioners Murray and Engebretson
2. Appointments:
 - a. It was moved and seconded to appoint Mark Hagen and Garret Johnson to the Airport Commission (Murray, Seal), carried.
 - b. It was moved and seconded to approve the appointment of Mary Beth Gilsdorf to the Wesmn.net Council for a 4-year term to replace Al Roder (Murray, Seal), carried.
3. It was moved and seconded to approve any Commissioner's attendance at the Comprehensive Plan Meeting on August 5, 2002 from 6 - 9:00 p.m., at the Northwest Technical College, Detroit Lakes (Murray, Seal), carried.
4. It was moved and seconded to approve any Commissioner's attendance, serving on Committees, at the Leadership Summit on August 1, 2002 in St. Paul (Seal, Murray), carried.
5. It was moved and seconded to approve any Commissioner's attendance at the Law of Easements on September 26, 2000 (Murray, Winter), carried.

6. Jail:

- a. It was moved and seconded to remove the Jail from postponement (Murray, Seal), carried.
- b. DLR Group representative, Sally Isaac's, presented her firm's idea to do a county-wide space study to lay a foundation for the future of the project.
- c. It was moved and seconded to approve to move forward with the county-wide space study, possibly starting August 15 and ending February 11, 2003 and working independently of the Jail Contract.
- d. The Board Chair will select a Committee to work on the Jail study and bring back the report to the board. DLR Group will provide information on a regular basis.

7. Personnel:

- a. Commissioners Engebretson and Murray will be meeting to decide on an Interim choice to replace Al Roder, County Administrator, who has resigned.
- b. It was moved and seconded to remove the Severance Issue off the table (Seal, Murray), carried. Al Roder, County Administrator, stated that he did not make a formal severance pay proposal.
- c. It was moved and seconded that Al Roder be done today, July 23, 2002. Salary would be paid thru September 3, 2002 and Health Insurance through the end of September as requested in Al Roder's resignation (Johannsen, Winter), motion failed. Johannsen, Winter, voting yea; Murray, Seal, Engebretson voting nay. 3-2 not in favor.
- d. It was moved and seconded that Al Roder's last day be on July 31, 2002. Salary would be paid through August 30, 2002 and Health Insurance through the end of September (Winter, Johannsen), carried. Seal and Murray voting nay.
- d. Scott Wilson presented his resignation, rescinding the previous withdrawal of resignation.
- e. Scott Wilson withdrew his resignation as EDA/HRA Director.

Closed Meeting at 12:00 Noon

1. Personnel Issue

Open Meeting at 12:50 p.m.

Environmental Services

1. It was moved and seconded to approve the Agenda as amended (Seal, Murray), carried.
2. Planning Commission (PC) Minutes of July 16, 2002:
 - 1) **FIRST ORDER OF NEW BUSINESS:** Russell Price. It was moved and seconded to concur with the findings of the PC to approve an application for a Certificate of Survey and Change of Zone from Agricultural to Residential, based on the fact that the certificate of survey does meet the requirements of the Zoning Ordinance and Subdivision Ordinance and is compatible with the surrounding area Savannah Twp. (Murray, Seal), carried.
 - 2) **SECOND ORDER OF NEW BUSINESS:** Connie Bernabucci. It was moved and seconded to concur with the findings of the PC to approve an application requesting approval of a Certificate of Survey in the shoreland district and a Change of Zone from Agricultural to Residential, Cormorant Twp. (Winter, Johannsen), carried.

- 3) THIRD ORDER OF NEW BUSINESS: Bernard & Sharon Braun. It was moved and seconded to concur with the findings of the PC to deny the request for a conditional use permit to allow a storage building 23 feet high, based on the fact that the structure is not compatible with the residential neighborhood, Detroit Twp. (Murray, Winter), carried.]
 - 4) FOURTH ORDER OF NEW BUSINESS: Dixi Jacobs. Tabled.
 - 5) FIFTH ORDER OF NEW BUSINESS: Jason Hoban. It was moved and seconded to concur with the findings of the PC to approve an application for a Conditional Use Permit allowing a hunting preserve by Jason Hoban, Gary Hoban, Terry Alder, Clarence Alder, and Kermit Kruger, Callaway Twp., based on the fact that it is located in an open agricultural area and does meet the criteria of the Zoning Ordinance (Winter, Murray), carried.
 - 6) SIXTH ORDER OF NEW BUSINESS: Calvin Fercho. It was moved and seconded to concur with the findings of the PC to approve an application for a Conditional Use Permit allowing a storage building with the height exceeding 18' 6" (23' to match the architectural layout of the house) in a Residential area, based on the fact there would be no living quarters in the garage and that the garage would compliment the house (Johannsen, Seal), carried.
 - 7) SEVENTH ORDER OF NEW BUSINESS: The next Informational Meeting is scheduled for Thursday, August 15, 2002 at 8:30 a.m. at the Environmental Services Department.
3. South Melissa EAW Petition. After much discussion and consideration, it was moved and seconded to move approval of requesting a discretionary EAW for this project (Johannsen, Seal), carried.

NRM - Parks & Recreation

A Public Meeting was held to discuss and receive comments concerning closing motor vehicle traffic on the proposed bike trail at Dunton Locks.

Ag Inspector

1. It was moved and seconded to accept the Becker County Agricultural Inspector's Annual Report & Workplan Summary (Winter, Johannsen), carried.

The Board will attend the Open House of the new Household Hazardous Waste Building at the Landfill.

There being no further business, the meeting was adjourned.

/s/ Al Roder
Al Roder
County Administrator

/s/ Carolyn Engebretson
Carolyn Engebretson
Board Chair

