

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS

DRAFT

DATE: Tuesday, July 09, 2002 at 7:00 for the City, County and School Board Mtg. At City Hall
8:30 a.m. for the Board Meeting at the Courthouse All Present

Agenda

1. It was moved and seconded to approve the Agenda as amended (Seal, Murray), carried.
2. The Minutes of June 25, 2002 were approved on the Consent Agenda.

Open Forum

Lester Ristinen was present to express his concern over his property tax. The Board will direct the Highway Department and the County Surveyor to survey the road and establish the SE corner and the West property line. A drawing is requested of these findings and that along with written findings shall be presented to the board. These findings shall be attached to the property records. Approved by Consensus.

Assessor

1. It was moved and seconded to approve the following Abatements (Winter, Johannsen), carried.

2002 Tax Payable

<u>Parcel</u>	<u>TwN/City</u>	<u>Amount</u>	<u>Reason</u>
24.0154.000	Richwood	\$124	Homestead
24.0158.000	Richwood	284	Homestead
24.0159.000	Richwood	34	Homestead
24.0162.000	Richwood	118	Homestead
24.0212.000	Richwood	24	Homestead

2. It was moved and seconded continue with the Abatement Policy and deny the following Abatement (Murray, Winter), carried. Johannsen, Winter voting nay. Engebretson voting yea. Passed 3-2 to deny.

<u>Parcel</u>	<u>TwN/City</u>	<u>Amount</u>	<u>Reason</u>
15.0121.001	Height of Land	\$294	Homestead

3. It was moved and seconded to approve the following Abatement (Murray, Johannsen), carried.

<u>Parcel</u>	<u>TwN/City</u>	<u>Amount</u>	<u>Reason</u>
49.1235.000	Detroit Lakes	\$286	Homestead

EDA

1. It was moved and seconded to approve Resolution No. 07-02-1A, granting a property tax abatement to Kalberer Properties/County 6 AMOCO pursuant to MN Stat. ss. 469.1812 for the purpose of facilitating the construction of a convenience store, beginning with taxes payable in 2002 and ending with taxes payable in 2009 (Johannsen, Winter), carried. Murray, Seal voting nay. Engebretson voting yea. Approved 3-2.
2. It was moved and seconded to approve Resolution No. 07-02-1B, granting a property tax abatement to Margo's Corner Cantina pursuant to MN Stat. ss. 469.1812 for the purpose of facilitating the construction of a restaurant, beginning with taxes payable in 2002 and ending with taxes payable in 2009 (Winter, Johannsen), carried. Murray, Seal voting nay. Engebretson voting yea. Approved 3-2.

3. Joe Evans gave his opinion on the County's Business Subsidy Policy. Scott Wilson will work on a new policy and present at the next Board Meeting July 23, 2002.

Finance

1. It was moved and seconded to approve the purchase of an air conditioner for the Courthouse with the lowest bid received for the best product (Murray, Seal), carried.
2. It was moved and seconded to approve the purchase of (4) radios for the Jail to replace the current ones. Funds to come from the Sheriff's Equipment Fund (Murray, Seal), carried.
3. Metal Saw for the Highway Department. This request was denied for lack of information.
4. It was moved and seconded to approve the purchase of a Laptop Computer for Dan Holm. 1/7 to come from the Emergency Management Budget and the balance to come from the Solid Waste Fund (Murray, Seal), carried.
5. It was moved and seconded to approve the purchase of AS/400 FAX Software. Purchase price of \$2,000 to come from the IT Capital Outlay Budget (Winter, Murray), carried.
6. It was moved and seconded to approve the purchase of an AS/400 Backup Tape Drive. Purchase price of \$2,768 from the IT Capital Outlay Budget (Seal, Winter), carried.
7. It was moved and seconded to approve the Claims, excluding travel claims not corrected by Thursday at 4:30 p.m., and a claim from the Sheriff's Office (Murray, Johannsen), carried.
8. It was moved and seconded to pass a Resolution to authorize Ryan Tangen, County Treasurer, to designate depositories, make wire transfers and purchases and to sell investments (Murray, Johannsen), carried.
9. Fixed Assets were discussed. A listing of items less than \$700, that would need to be replaced in case of a catastrophe, will need to be provided to the Auditor's Office.
10. Abatement of property taxes were discussed. It was moved and seconded to develop a committee to address abatements, to include (1) County Commissioner (Murray, Winter), carried.

Auditor

1. It was moved and seconded to approve a Gambling Permit Application from the Becker County Humane Society for operations at Hotel Shoreham Pizza Bar & Grill, Lake View Twp. (Seal, Murray), carried.
2. It was moved and seconded to pass Resolution No. 07-02-1D, approving the application for re-purchase of tax-forfeited lands for Parcel No's R03.0585.000, R03.0586.000 & R03.0587.000 (Murray, Winter), carried.
3. It was moved and seconded to approve to sign a Quick Claim Deed to the State of MN, Dept. of Natural Resources for conveyance of property as directed by the Assistant Attorney General, Dulcie M. Brand (Johannsen, Seal), carried.
4. The Board of Equalization Minutes will be presented at the July 23, 2002 Board Meeting.

Energy Systems - Facility Report

1. A presentation was made by Energy Systems regarding savings in energy costs at County buildings. It was moved and seconded to establish a committee to make recommendations to the Board. This

Committee would consist of the County Administrator, Commissioner Winter, Dick Goodmanson, Dan Johnson and Commissioner Engebretson. It was also recommended to have the Department Heads from the (4) buildings study the report and all bring their findings to the Board within 30-days (Winter, Murray), carried.

Highway

1. It was moved and seconded to approve the Agenda (Winter, Murray), carried.
2. It was moved and seconded to deny Resolution No. DOH 06-02-43, to purchase a Metal Cutting Band Saw. A recommendation was made to the Highway Engineer to put out an RFP to companies for the purpose of purchasing metal, with the cutting to be included. Commissioner Winter will look into the lease of a saw. The County Engineer will bring this item back in 60-days (Johannsen, Murray), carried. Winter, Engebretson voting nay.
3. The construction update was given.

Human Services

1. It was moved and seconded to approve the Agenda as presented (Murray, Seal), carried.
2. It was moved and seconded to approve the Transit Drug and Alcohol Policy update to MNDot (Seal, Murray), carried.
3. The Minnesota Merit System was discussed..
4. It was moved and seconded to approve the request to provide an incoming 800 number through US Link for client use (Winter, Murray), carried.
5. It was moved and seconded to approve the Purchase of Service Contract for the Workshop Lease (Murray, Seal), carried.
6. It was moved and seconded to approve the Human Services Claims (Murray, Seal), carried.
7. It was moved and seconded to accept the Family Services, Adult Services and Probation Placement Reports (Johannsen, Seal), carried.
8. RTC Cost of Care Rates were discussed.

NRM

1. It was moved and seconded to approve the Agenda as amended (Murray, Winter), carried.
2. It was moved and seconded to authorize to advertise for bids for improvements to the SW Juggler Lake Forest Road (Winter, Murray), carried.
3. It was moved and seconded to authorize the NRM Department to advertise for bids for site preparation on 119.1 acres to prepare for planting in the Spring of 2003 (Johannsen, Winter), carried.
4. It was moved and seconded to approve the purchase of (18) Forest Road Signs from Rod Felt, low bidder for the quality needed at the price of \$88 per unit (Murray, Winter), carried.
5. It was moved and seconded to authorize the Recreation Department to advertise for bids for the construction of approximately 1.5 miles of snowmobile trail, contingent upon EDA Board approval of the funding (Johannsen, Seal), carried.

6. It was moved and seconded to have a public meeting to consider eliminating motor vehicle use at Dunton Locks at the first County Board Meeting in August (Murray, Seal), carried.

Commissioners

1. Reports & Correspondence:
 - a. Sunnyside Consultants, Commissioners Murray, Seal
2. Personnel. It was moved and seconded to appoint Patty Johnson as the Planning & Zoning Administrator for Becker County (Murray, Seal), carried.
3. It was moved and seconded to hire a Kelly Temp, on a part-time basis in the Human Resources Office, for answering the phones and coordinating job applications and letters (Murray, Winter), carried.
4. Scott Wilson, EDA Director, presented his resignation and severance requests to the Board effective August 9, 2002. This was tabled for two weeks. Scott will continue with his position as EDA/HRA Director during the interim (Winter, Murray), carried. Curt Sittko, Publisher of the Free Press asked the Board, "Who does Mr. Wilson work for? Board Chair, Commissioner Engebretson, replied, "We, the Board."
5. Budget. It was moved and seconded to have a target of no more than a 5% increase for the 2003 County Budget (Murray, Seal), carried.

Sheriff

1. Al Brinkman presented the Jail Inspection Report. Current needs were presented and a July 30, 2002 date was set to address these problems.
2. It was moved and seconded to start the process to hire (3) people for line staff by use of the evaluation process (Seal, Winter), carried.
3. Jail Administrator item was tabled.
4. It was moved and seconded to pass Resolution No. 07-02-1E, Safe & Sober Communities, authorizing the Becker County Sheriff to execute such agreement and amendments and the Sheriff's Department be the fiscal agent and administer the grant (Murray, Seal), carried.

IT

1. It was moved and seconded to fill the Vacancy created by a technician leaving (Winter, Murray), carried.

Osage School Closing. Several citizens were present to express their concerns about keeping the Osage School Open.

County Administrator

1. It was moved and seconded to accept the resignation of Al Roder, Becker County Administrator (Winter, Johannsen), carried. Murray voting nay.
2. It was moved and seconded to table action on the compensation package requested by Al Roder. Commissioners Seal and Winter will meet to discuss this item (Seal, Winter), carried.

3. It was moved and seconded to pass Resolution No. P 07-02-1F, to advertise, interview and hire a permanent, full-time County Administrator in the Becker County Administrator's Office (Seal, Winter), carried. Commissioners Engebretson and Murray will meet to discuss the hiring process for the County Administrator.
4. It was moved and seconded to thank Al Roder for his service as County Administrator for the past year and 11 months (Winter, Murray), carried.
5. It was moved and seconded to thank Al Roder for his direction in getting the EDA Office up and running and getting the HRA Office set up for the future (Murray, Seal), carried.

The Board toured the Extension Office and Soil & Water Office. There being no further business, the meeting was adjourned.

/s/ Al Roder
Al Roder
County Administrator

/s/ Carolyn Engebretson
Carolyn Engebretson
Board Chair