

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: Tuesday, June 25, at 8:30 a.m.  
LOCATION: Board Room, Courthouse

DRAFT

All Present

#### Agenda

1. It was moved and seconded to approve the Consent Agenda (Murray, Seal), carried. It was moved and seconded to approve the Amended Agenda (Winter, Murray), carried.
2. The Minutes of June 11, 2002 were approved on the Consent Agenda (Murray, Seal), carried.

#### Open Forum

Bill Purdy presented his concerns about the correctness of his taxes and stated that the system should be fair and equitable.

#### Finance

1. The Minutes of the Finance Committee were read by Ryan Tangen, County Treasurer:
  - a. It was moved and seconded to approve the purchase of (4) Cash Register Printers and (1) Cash Drawer. Three of the printers will be used in the Treasurer's Office; one printer and the cash drawer will be used in the Auditor's Office (Murray, Johannsen), carried.
  - b. It was moved and seconded to approve the Petty Cash/Change Fund Policy. This policy will establish a requirement for an annual audit of all such funds by the Auditor's Office (Murray, Winter), carried.
  - c. It was moved and seconded to approve the Claims, excluding travel claims not corrected by Thursday at 4:30 p.m. (Murray, Seal), carried.
  - d. Post Office Boxes and Road & Bridge Purchase Orders were discussed.
  - e. The Becker County Sheriff's Office is going to provide support to the Mahnommen County Sheriff's Office during the current flood situation. One deputy and misc. supplies--including food items will be provided.

#### Auditor

1. It was moved and seconded to approve the following Gambling Permits:

Minnesota Flyers Gymnastics for operations at County 17 Club in Lake View Twp.

Minnesota Flyers Gymnastics for operations at Whassup Bar & Grill in Lake View Twp.

Detroit Lakes Lions Club for operations at Soo Pass Ranch for WE-Fest, August 1 - 4, 2002 in Lake View Twp.

#### Highway

1. It was moved and seconded to approve the Agenda as amended (Johannsen, Murray), carried.
2. The Capital Outlay Request will be brought back after it has been approved by the Finance Committee.
3. It was moved and seconded to remove the County Rd 132 request from the table (Winter, Murray), carried.
4. It was moved and seconded to pass Resolution No. DOH 06-02-44, approving the proposed improvement of gravel base and bituminous surfacing of Becker County Road 132 from County State Aid Highway 26 to County State Aid Highway 21 as requested by petition, signed by owners--who will be assessed for the improvements. The Highway Department will initially fund County Rd. 132 from the Highway Fund. Added to the motion was "as funds are repaid to the Highway Fund, any interest derived from this money would go to the Highway Department" (Murray, Seal), carried.

5. A Highway Construction Update was reviewed.
6. The Engineer gave a report of damage to County Roads from the flooding.
7. All Townships will be notified of the Presidential Declaration for Public Assistance in Becker County.

EDA

1. Public Hearing was opened at 10:00 a.m.  
The Hearing was to discuss the Abatement of Real Estate Taxes for Margo's Corner Cantina and Kalberer's County 6 Amoco. There was discussion and updates of the process. The Public Hearing was closed. It was moved and seconded to approve tax abatements for both of the businesses of 90% over 8-years (Johannsen, Winter). Murray, Seal voting nay. Engebretson voting yea. Carried with a 3-2 vote.
2. It was moved and seconded to authorize Scott Wilson and Skip Carpenter, grant writer, to travel to Chicago for a Compliance Course in conjunction with the EDA Grant for Infrastructure, using the most best arrangements (Murray, Winter), carried.

Sunnyside

Sunnyside officials and staff were present to discuss Sunnyside Care Center's options with the Board. An agenda from Sunnyside was presented. A petition in support of the Sunnyside Care Center was presented to the Board and will be held in the County Administrator's Office. After much discussion and testimony from several in attendance, it was moved and seconded to pass Resolution No. 06-02-3D, authorizing Sunnyside staff to pursue a moratorium application to fund part of the costs associated with the current need of Sunnyside for new construction (Winter, Murray), carried.

Abatements

1. The following Abatements were approved on the Consent Agenda.

2002 Tax Payable

<u>Parcel #</u>	<u>TwN/City</u>	<u>Amount</u>	<u>Reason</u>
19.1728.104	Lake View	\$630	Homestead
49.1224.000	Detroit Lakes	226	Homestead

Human Services

1. It was moved and seconded to approve the Agenda as amended (Seal, Murray), carried.
2. The Transit Claims were approved on the Consent Agenda.
3. It was moved and seconded to approve the Copier Lease with Liberty Business Systems for the Financial Assistance Unit (Seal, Murray), carried.
4. It was moved and seconded to approve the BCCI Joint Power Amendment, which provides for protection to Becker County regarding liability for funds that are under control of our partners and vendors (Murray, Seal), carried.
5. It was moved and seconded to authorize Human Services to maintain a SELF Checking Account in the amount of \$2,500 for SELF activities (Winter, Murray), carried.
6. It was moved and seconded to approve the Human Services Claims (Seal, Winter), carried.

## Sheriff

1. Portable Radios/Jail, Inspection Report, Additional Line Staff/Jail and Jail Administrator are all removed from the Agenda.
2. The Safe & Sober Award of (2) in-car video cameras was presented to Deputy Joe McArthur, representing the Becker County Sheriff's Office, by Tom Kummerow.

## Commissioners

1. Reports & Correspondence:
  - a. Wild Rice Watershed Meeting, Commissioner Winter
  - b. Extension Report, Commissioner Engebretson
2. Retreat/County Goals. The County Goals were discussed. 1) Overall Teamwork - on going; 2) Stronger Legislative Presence - Attendance at Capitol functions, Day at the Capitol; Improve County Infrastructure
2. Emergency Management. It was moved and seconded to follow the plan as presented by Dan Holm, Environmental Services Director, making him the Emergency Management Director for Becker County. Al Roder would help Dan during a six-week transition period, which should be completed by August 16, 2002. The County car, presently used by the current Emergency Management Director, would transfer to Dan Holm (Murray, Winter), carried. Johannsen voting nay. Engebretson voting yea.
3. Personnel:
  - a. It was moved and seconded to temporarily assign Deb Wacker as a shared employee for the Auditor, Treasurer and Recorder Offices (Murray, Seal), carried.
  - b. It was moved and seconded to compensate JoAnn Kunz for additional duties and overtime performed in the absence of the Treasurer and the Finance Director from January 1 through April 15, 2002 (Seal, Murray), carried.
  - c. It was moved and seconded to approve the request of the Information Technology Department for a part-time secretary by temporarily re-assigning part-time secretary Diane Fordahl-Hoefs (Johannsen, Seal), carried.
  - d. Deb Sprague, Human Resources, has resigned her position as Payroll Clerk as of July 5, 2002. It was moved and seconded to transfer payroll to Darin Halvorson, Auditor's Office, on an interim basis (Seal, Murray), carried.
4. It was moved and seconded to approve any Commissioners attendance at the Leadership Conference, August 14 - 16, 2002 at Winona, MN (Murray, Winter), carried.
5. It was moved and seconded to approve any Commissioners attendance at the Highway Hearing (Seal, Johannsen), carried.
6. It was moved and seconded to send a letter of congratulations to Mike Hughes of Pet Care Systems recognizing his recent award (Murray, Seal), carried.
7. The Board Chair appointed Commissioners Winter and Murray to study the proposals from the consultants evaluating the options of Sunnyside Nursing Home and bring recommendations back to the Board. It was moved and seconded to approve expenditures of up to \$5,000 for the study (Seal, Johannsen), carried.

Environmental Services

1. It was moved and seconded to approve the Agenda as amended (Seal, Murray), carried.
2. It was moved and seconded to accept the bid for a 4-Wheeled Articulated Loader from Ziegler, Inc., low bidder, for use at the Transfer Station and Demolition Landfill (Murray, Seal), carried.
3. Results of the Planning Commission (PC) of June 18, 2002:
  - 1) FIRST ORDER OF OLD BUSINESS: Gary Heitkamp. After much discussion, it was moved and seconded to concur with the findings of the PC to approve a change of zone from agricultural to residential and a preliminary plat of 6 lots and one out lot, based on the fact that it does meet the criteria of the Zoning Ordinance and Subdivision Ordinance (Winter, Murray), carried. Engebretson voting nay.
  - 2) SECOND ORDER OF OLD BUSINESS: Ginger Carlstrom. It was moved and seconded to concur with the findings of the PC to approve a change of zone from agricultural to residential and the preliminary plat consisting of nine (9) lots based on the fact that it does meet the criteria of Section 6 of the Zoning Ordinance and the Subdivision Ordinance (Murray, Seal), carried.
  - 3) THIRD ORDER OF OLD BUSINESS: Ruth Jones/Taylor Investments. Tabled.
  - 4) FOURTH ORDER OF OLD BUSINESS: James & Nancy Vareberg. It was moved and seconded to deny the change of zone from agricultural to commercial and a planned unit development consisting of eight (8) recreational sites on the East side of the railroad tracks with three (3) acres of open space on the West side of the tracks based on the facts that is non-conforming, not contiguous and unsafe (Seal, Murray) Johannsen voting nay. Engebretson voting yea.
  - 5) FIRST ORDER OF NEW BUSINESS: Robin Dodd. It was moved and seconded to concur with the findings of the PC to approve an application requesting a Change of Zone from Commercial to Residential, Sugar Bush Twp., based on the fact that this would be a good use for the property and is compatible with the surrounding area (Murray, Seal), carried.
  - 6) SECOND ORDER OF NEW BUSINESS: James Ingstad, Lake View Twp. It was moved and seconded to concur with findings of the PC to approve a conditional use permit to allow a detached garage twenty-five (25) feet nine (9) inches in height from the ground to the point of the roof, based on the fact that there are no living quarters or storage in the garage; and allow a seven (7) ft. high fence based on the fact that it would not be detrimental to the area (Seal, Murray), carried.
  - 7) THIRD ORDER OF NEW BUSINESS: Larry Stockert, Lake Eunice Twp. It was moved and seconded to concur with the findings of the PC to approve the certificate of survey to allow one five-acre tract to be divided into a 2.46-acre tract and a 2.5-acre tract, based on the fact that it would not be detrimental to the surrounding area (Murray, Johannsen), carried.
  - 8) FOURTH ORDER OF NEW BUSINESS: Bill Lipp, Lake Eunice Twp. It was moved and seconded to concur with the findings of the PC to approve the change of zone from agricultural to residential and approve the certificate of survey to allow one five-acre tract to be divided into a 1.04-acre tract and a 3.96-acre tract based on the fact that it is compatible with the surrounding area (Winter, Murray), carried.
  - 9) FIFTH ORDER OF NEW BUSINESS: Informational Meeting. The tentative date for the Informational Meeting is scheduled for Thursday, July 11, 2002 at 8:30 a.m., at the Environmental Services Department.
4. Channel 3 will do an informational piece on the Household Hazardous Waste Building.

There being no further business, the meeting was adjourned.

/s/ Al Roder  
Al Roder  
County Administrator

/s/ Carolyn Engebretson  
Carolyn Engebretson  
Board Chair