

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, May 28, 2002 at 7:30 a.m., Finance Committee
Tuesday, May 28, 2002 at 8:30 a.m., Board Meeting

DRAFT

All Present

Agenda

1. It was moved and seconded to approve the Agendas as amended (Murray, Seal), carried.

Open Forum

1. It was moved and seconded to adopt the Open Forum Guidelines Rules to follow during Open Forum at Board Meetings (Murray, Seal), carried.

Finance

1. It was moved and seconded to approve the purchase of a Printer for NRM as recommended by the IT Department (Murray, Winter), carried.
2. It was moved and seconded to accept the revisions to the Becker County Travel Policy as recommended by the Finance Committee (Murray, Seal), carried.
3. It was moved and seconded to accept the Draft of the Budget to Actual Report (Murray, Winter), carried.
4. It was moved and seconded to approve the purchase of Security Alarms Systems for the Courthouse and Human Services Building at the maximum cost of \$50,000 (Murray, Seal), carried.
5. It was suggested by the County Auditor to establish a committee to address abatement of penalty and interest of taxes. There is already a plan in place to address this issue, so no action was taken.

Auditor

Mr. Eidenschink, and the third grade class, from LP/Audubon Schools entertained the Board and County Staff by singing a poem they wrote to the tune of Green Acres, accompanied by instruments they played. A Certificate of Appreciation plaque was then presented to the Board of Commissioners thanking them for their part in the formation of the Nature Area.

Highway

1. It was moved and seconded to approve the agenda as presented (Winter, Seal), carried.
2. The 2001 Annual Highway Report was presented to the Board by Brad Wentz, County Engineer, and Kim Kildal, Accountant. A special thank-you to Kim for the fine report she produced.
3. It was moved and seconded to pass Resolution No. DOH 05-02-36, Project SAP 03-599-19, awarding the bid to Midwest Contracting, LLC, low bidder (Murray, Winter), carried.
4. Construction Updates were presented to the Board.

Human Services

1. It was moved and seconded to approve the Human Services Agenda as presented (Seal, Winter), carried.
2. The Transit Claims were approved on the Consent Agenda (Murray, Seal), carried.

3. Child Support Administrative Costs and the Phase II Budget Reconciliation Bill were reviewed.
4. The Human Services Claims were approved (Winter, Murray), carried.
5. It was moved and seconded to accept the Financial Assistance Applications (Seal, Murray), carried.

EDA/HRA

1. Jail Committee Request:
 - a. It was moved and seconded to approve the request from the Becker County EDA Board of Directors to remove the Executive Director of the EDA from the Jail Committee and no longer have the EDA involved with the jail project (Seal, Murray). No action was taken on this motion, as
 - b. It was moved and seconded to table the EDA request and send it back to the EDA Board of Directors for clarification, as there were two requests in one motion (Winter, Johannsen), carried. Murray, Seal voting nay. Engebretson voting yea. 3 - 2 vote

Assessor

1. It was moved and seconded to approve the following Abatements on the Consent Agenda (Murray, Seal), carried.

2002 Tax Payable

Parcel #	Town/City	Amount	Reason
06.0711.000	Cormorant	\$ 12	Correction
13.0078.000	Green Valley	12	Green Acres
15.0133.000	Height-of-Land	6	Lake Frontage
15.0317.000	Height-of-Land	114	Homestead
19.0418.000	Lake View	204	Homestead
32.0067.000	Sugar Bush	160	Homestead
32.0102.000	Sugar Bush	1,276	Homestead
32.0148.001	Sugar Bush	54	Homestead
49.9175.000	Detroit Lakes	1,578	Correction
51.0203.000	Lake Park	176	Homestead

2001 Tax Payable

06.0711.000	Cormorant	16	Correction
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2000 Tax Payable

06.0711.000	Cormorant	12	Correction
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Commissioners

1. Reports & Correspondence:
 - a. NACo Conference, Montana, Commissioner Winter
 - b.
2. Appointments:
 - a. It was moved and seconded to appoint Paul Sukke to the Becker County Park Board (Murray, Seal), carried.
 - b. It was moved and seconded to appoint Commissioner Engebretson as voting delegate and Commissioner Murray as alternate to the NACo Conference July 12 - 16, 2002, New Orleans, LA

3. It was moved and seconded to pass a Resolution of Support for continual funding of PELT (Winter, Murray), carried.
4. It was moved and seconded to approve the Budget Calendar for Preparation and Adoption of the 2003 Budget and the 2004 Preliminary Budget (Murray, Seal), carried.
5. It was moved and seconded to pass the Proclamation/Resolution for Becker County to support "Buckle Up Becker County Week" May 24 - June 2, 2002 (Seal, Johannsen), carried.
6. The Fixed Asset Inventory List was discussed, and a suggestion was made by Commissioner Murray to have the computer equipment entered into inventory by the IT Department and kept up-to-date. This item will be brought to the next Management Team Meeting for discussion.
7. It was moved and seconded to restructure Emergency Management by choosing a new Emergency Management Director. Al Roder, present Emergency Manager, will finish the remaining sessions of Emergency Management Training. Commissioners Murray and Winter will work on a plan and submit back to the board. Timelines for completing this process were set at 30-days (Winter, Murray), carried.
8. It was moved and seconded to accept the 2002 Assessment Report as submitted by the County Assessor and authorize the Board Chair to sign on behalf of the County (Murray, Seal), carried.
9. Discussion concerning Sunnyside Nursing Home:
 - a. Need to develop a plan best for Sunnyside and its employees. Suggestion to have Nancy Grabanski, Human Resources Director, secure information concerning protecting employees and setting up guidelines. Discussion only, no formal action.
 - b. Al Roder, County Administrator, was directed to visit with other counties in Minnesota owning Nursing Homes for suggestions or ideas. Discussion only, no formal action.

NRM

1. It was moved and seconded to pass Resolution No. P&R 05-02-01, supporting the Park & Recreation Department application for funding through the State of Minnesota Grant-in-aid (GIA) Snowmobile Trail Assistance Program for FY2002 (Murray, Seal), carried. Consent Agenda

Sheriff

Warren Rethwisch, County Sheriff, presented updates on the Jail and discussed the annual inspection of the Becker County Jail for the Year 2002.

Environmental Services

1. It was moved and seconded to approve the Agenda as amended (Winter, Johannsen), carried.
2. An update on E-911 Addressing was given.
3. Planning Commission (PC) Meeting of May 21, 2002:
 - 1) **FIRST ORDER OF OLD BUSINESS:** Allen & Dennis Bergquist. It was moved and seconded to concur with the findings of the PC to approve a conditional use permit for a gravel pit based on the fact that he does have a plan that follows Sec. 10 of the Zoning Ordinance and with the following conditions and the addition of a new approach and dust control to address the concerns of neighboring property owners (Johannsen, Winter), carried.
 1. The amount of acreage be limited to 40 acres;
 2. The amount of land that can be open at one time is five acres;
 3. One area must be reclaimed before another area can be opened;

4. That a topographical map or aerial photo defining Area 1 and Area 2 be filed with the Zoning Office before the Commissioners' Meeting, defining the area as discussed at the Planning Commission Meeting;
 5. Follow the operation's plan submitted to the Zoning Office
- 2) **FIRST ORDER OF NEW BUSINESS:** Jody & Chet Beaudine. It was moved and seconded to concur with the PC findings to approve an application for approval of a Preliminary Plat consisting of 9-lots and a Change of Zone from Agricultural to Residential, Cormorant Twp., based on the fact the application does meet the requirements of the Zoning Ordinance and Subdivision Ordinance (Winter, Seal), carried.
 - 3) **SECOND ORDER OF NEW BUSINESS:** James Vareberg. Tabled the application for a Planned Unit Development for Recreation Vehicles.
 - 4) **THIRD ORDER OF NEW BUSINESS:** Mary Lee Enfield. It was moved and seconded to concur with the PC findings to approve an application requesting approval of a Certificate of Survey consisting of a tract of land 1.17 acres in size in the shoreland district, Osage Twp., based on the fact it does meet the criteria of the Zoning Ordinance and Subdivision Ordinance (Seal, Johannsen), carried.
 - 5) **FOURTH ORDER OF NEW BUSINESS:** June Goetzke. It was moved and seconded to concur with the PC findings to deny the application for a retaining wall in the shore impact zone based on the fact that the wall does not meet the criteria set forth in Sec. 12, Subd. 7 (f) of the Zoning Ordinance and there is no erosion to warrant a retaining wall (Johannsen, Murray), carried.
 - 6) **FIFTH ORDER OF NEW BUSINESS:** Orlo Gilbert. It was moved and seconded to concur with the PC findings to approve an application requesting approval of a Certificate of Survey consisting of a tract of land 2.5 acres in size in the shoreland district, based on the fact the certificate does meet the criteria of the Zoning Ordinance and Subdivision Ordinance (Winter, Murray), carried.
 - 7) **SIXTH ORDER OF NEW BUSINESS:** H. Millard Smith. It was moved and seconded to concur with the PC findings to approve an application requesting approval of a Certificate of Survey consisting of a tract of land .53 acres in size in the shoreland district and a Change of Zone on a parcel of less than 2.5 acres from agricultural to residential, Lake View Twp., based on the fact that the Certificate does meet the criteria of the Zoning Ordinance and Subdivision Ordinance (Murray, Johannsen), carried.
 - 8) **SEVENTH ORDER OF NEW BUSINESS:** Kirk McDonald. It was moved and seconded to concur with the PC findings to approve an application requesting approval of a Certificate of Survey consisting of a tract of land 3.49 acres in size in the shoreland district, Lake View Twp., based on the fact that the Certificate does meet the requirements of the Zoning Ordinance and Subdivision Ordinance (Johannsen, Murray), carried.
 - 9) **EIGHTH ORDER OF NEW BUSINESS:** Dale Mastin. It was moved and seconded to concur with the PC findings to approve an application requesting a Change of Zone from Agricultural to Commercial to allow an expansion of his current commercial business under a Conditional Use Permit for auto and farm repair to include auto sales and small engine repair, Toad Lake Twp., based on the fact that the Certificate does meet the requirements of the Zoning Ordinance and Subdivision Ordinance (Johannsen, Murray), carried.
 - 10) **NINTH ORDER OF NEW BUSINESS:** Jay Smukowski. It was moved and seconded to concur with the PC findings to approve an application requesting a Conditional Use Permit allowing a 24 ft. x 40 ft. detached garage/workshop 20' 6" in height, Forest Twp., based on the fact that the location is screened from the view of the public and is allowed under Section 11 by a conditional use permit (Johannsen, Winter), carried.
 - 11) **TENTH ORDER OF NEW BUSINESS:** Gary Heitkamp. Tabled for 60-days, an application Requesting approval of a Preliminary Plat consisting of 6-lots and 1-outlot and a Change of Zone from Agricultural to Residential, Erie Twp.
 - 12) **ELEVENTH ORDER OF NEW BUSINESS:** Ginger Carlstrom. Tabled for 60-days, an application requesting approval of a Preliminary Plat consisting of 9-lots and a Change of Zone from Agricultural to Residential, Lake Eunice Twp.
 - 13) **TWELVTH ORDER OF NEW BUSINESS:** Ruth Jones by Taylor Investments. Tabled until the June PC Meeting. an application requesting approval of a Preliminary Plat consisting of 26-lots and a Change of Zone from Agricultural to Residential, Detroit Twp.

- 14) THIRTEENTH ORDER OF NEW BUSINESS: Final Plat of Grand View Estates, Nola Peterson and Lakeside Development LLC Developers. It was moved and seconded to concur with the findings of the PC to approve the Final Plat, based on the fact that it is in order with the requirements of the Zoning Ordinance and Subdivision Ordinance (Johannsen, Murray), carried.
- 15) FOURTEENTH ORDER OF NEW BUSINESS: Final Plat of Tschudi's Hidden Valley, Don Tschudi Developer. It was moved and seconded to concur with the PC findings to approve the Final Plat, based on the fact that it is in order with the requirements of the Zoning Ordinance and Subdivision Ordinance (Winter, Murray), carried.
- 16) FIFTEENTH ORDER OF NEW BUSINESS: Final Plat of Audubon Heights, Walter Graff Developer. It was moved and seconded to concur with the PC findings to approve the Final Plat, based on the fact that it is in order with the requirements of the Zoning Ordinance and Subdivision Ordinance (Murray, Johannsen), carried.
- 17) SIXTEENTH ORDER OF NEW BUSINESS: Final Plat of Cormorant Lakes Estates East, Jeff and Judy Aafedt Developers. It was moved and seconded to concur with the PC findings to approve the Final Plat, based on the fact that it is in order with the requirements of the Zoning Ordinance and Subdivision Ordinance (Johannsen, Winter), carried.
- 18) SEVENTEENTH ORDER OF NEW BUSINESS: The next Informational Meeting is scheduled for Thursday, June 13, 2002 at 8:30 a.m. at the Environmental Services Department.

Public Hearing - Re-districting

The Public Hearing was opened at 2:30 p.m.. There was no speaking to Re-districting by the public. The Public Hearing was closed at 2:45 p.m.. It was moved and seconded to approve the map marked Final Plan as recommended by the Re-districting Committee. All Commissioner Districts will be running for new terms. Districts 1, 3, and 5 will run for 2-year terms; Districts 2 and 4 will run for 4-year terms

There being no further business, the meeting was adjourned.

/s/ Al Roder

Al Roder
County Administrator

/s/ Carolyn Engebretson

Carolyn Engebretson
Board Chair